



## ISLAND SAVINGS CENTRE COMMISSION

Thursday, January 24, 2013

2:30 pm/ ISC Board Room

### AGENDA

	Pages
1. <b><u>ELECTION OF ISLAND SAVINGS CENTRE COMMISSION 2013 CHAIR:</u></b>	
2. <b><u>ELECTION OF ISLAND SAVINGS CENTRE COMMISSION 2013 VICE-CHAIR:</u></b>	
3. <b><u>APPROVAL OF AGENDA:</u></b>	1
4. <b><u>ADOPTION OF MINUTES:</u></b>	2-6
M1      December 13, 2012 Minutes	
5. <b><u>DELEGATION:</u></b> No Delegation	
6. <b><u>BUSINESS ARISING FROM THE MINUTES:</u></b>	
BA1      Sustainable Plan Meetings Update – Verbal Report	
7. <b><u>DEPARTMENT STAFF REPORTS:</u></b>	
SR1      Coordinator, North/Central Cowichan Facility, B. Coleman, Verbal Report	
SR2      Manager, Arts & Culture Division, K. Schrader, Verbal Report	
SR3      Manager, Island Savings Centre Division, J. Elzinga, Verbal Report	
8. <b><u>CORRESPONDENCE:</u></b>	
C1      Letter, December 20, 2012: Performing Arts Foundation	7
C2      Letter, January 15, 2013: Volunteer Cowichan Request for Support	8-9
C3      Email, January 9, 2013: Community Request for Display Trophy Case	10
9. <b><u>NEW BUSINESS:</u></b>	
NB1      Vancouver Island Sport Tourism Council Community Update	11-13
10. <b><u>QUESTION PERIOD:</u></b>	
11. <b><u>CLOSED SESSION:</u></b>	
12. <b><u>ADJOURNMENT:</u></b>	
The next Regular Commission meeting will be held February 14, 2013	

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, December 13, 2012 at 2:30 pm.

**PRESENT:** A. Siebring, T. Duncan, L. Iannidinardo, J. Woike,  
Alternates K. Marsh, K. Williams, S. Jackson

**ALSO PRESENT:** R. Austen, General Manager, Parks, Recreation & Culture  
J. Ellis, Manager, Corporate Planning  
J. Wakeham, Manager, Facility, Fleet & Transit  
R. Williams, Transit Analyst  
J. Elzinga, Manager, Island Savings Centre  
K. Schrader, Manager, Arts & Culture  
B. Coleman, Coordinator, North/Central Cowichan Facility  
D. Williams, Programmer, Youth Outreach  
A. Plunet, Recording Secretary

**ABSENT:** P. Kent, B. Lines, L. Duncan

**APPROVAL OF  
AGENDA  
2012- 87**

It was moved and seconded that the agenda be approved as presented.

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2012-88**

It was moved and seconded that the minutes of the November 8, 2012 regular meeting of the Island Savings Centre Commission be approved.

**MOTION CARRIED**

**DELEGATION  
D1**

Cowichan Seniors Community Foundation Delegates C Hunt and C. Thompson explained the programs and services currently offered by the Foundation, stating the need for the provision of a senior resource information hub that is well known and accessible for all. Some members of the Foundation have expressed interest in acquiring space within the old Aquannis Centre to coordinate an exchange of information to those who need it.

The Commission affirmed that an information hub would benefit the entire Cowichan Region, and suggested that discussion on this matter be forwarded to the Division of Family Practice for inclusion in the Request for Proposal for space within the Aquannis Centre.

**BUSINESS  
ARISING  
BA1**

The ISC Sustainable Plan was reviewed for the Commission as for budget discussion in the new year.

**BA2** The Commission revisited the request made in November by the Cow Café Hockey Club for a reduction in ice rental fees to help maximize their donation to the Cowichan Valley Fire Prevention Association. As the Centre offers local not for profit and private rates that are already heavily subsidized, the request for fee reduction was denied.

**2012-88** **It was moved and seconded that the Island Savings Centre Commission respectfully decline a request by the Cow Cafe Mens' Rec Hockey Team for a reduction in ice rental fees during an April 2013 tournament.**

**MOTION CARRIED**

**BA3** Staff have researched smoking policies adhered to by other recreation facilities to determine a standard for a no-smoking perimeter around the Island Savings Centre. ISC staff requested direction from the Commission on the possibility of providing either a designated smoking area on the property or a total ban. As other recreation facilities have successfully maintained a total smoking ban on their facilities and surrounding properties, the Commission stated their preference for a total smoking ban at the Island Savings Centre.

The staff and public will be responsible to enforce the regulation. The total ban will take place in a timely manner at the end of the 2012/2013 ice season.

**2012-89** **It was moved and seconded that the Island Savings Centre Commission support a full smoking ban with appropriate signage on the facility and grounds of the Island Savings Centre, and that the policy be implemented to correspond with the end of the 2012/13 ice season.**

**MOTION CARRIED**

ISC staff were directed to report back to the Commission in January with a total smoking ban implementation plan.

L. Iannidinardo left the meeting at 4:25 pm.

**BA4** Grant money was successfully raised for the installation of a dual-cord level 2 charge station at the Island Savings Centre. In order to help support and promote clean energy vehicles and sustainable communities, it was recommended that the Island Savings Centre Commission approve the installation of a DC Fast Charge electric vehicle charging station on the ISC property, within close proximity of the level 2 charging station already purchased, and that the Commission enter into a 5 year contract with BC Hydro.

2012-90

It was moved and seconded that subject to confirmation of Provincial grant funding, the Island Savings Centre Commission support entering into a 5 year operating agreement with BC Hydro for:

1. The installation of an electric vehicle DC Fast Charge Station at an agreed location at the Island Savings Centre;
2. The expenditure for the annual lease and operation of the unit, with the understanding that the usage fees will offset the operation and usage expenditures;

And that the CVRD Board and Corporate Secretary be authorized to sign the agreement.

**MOTION CARRIED**

K. Marsh left the meeting at 3:54 pm.

**BA5**

The ISC Division Work Plan priorities for 2012 were discussed. High priority plans included the implementation of a long term food and beverage plan; licensing of dressing rooms; the redevelopment of the front of the Aquannis Centre, expanding youth outreach, increasing access for gymnastics and creating a teaching/learning centre for childcare in partnership with VIU; creation of a marketing plan for the ISC Division; implementation of the sustainability plan for the Centre, and the reinstatement of the former level of programming.

The Commission directed staff to seek additional community input, and to discuss the Centre's financial future with representative groups in the new year to garner true representation from the community at broad, and not primarily from taxpayers.

J. Ellis and R. Williams left the meeting at 4:30 pm.

The Arts and Culture Manager discussed work plan priorities for 2012. The top priorities successfully completed in 2012 include:

- Implementing the sustainability plan for the Centre
- Hiring a marketing consultant and developing a marketing plan for the Cowichan Theatre
- Reviewing staffing levels at the Cowichan Theatre in relation to workload and a cycle of staff burn out
- Encouraging active participation in the CVRD wellness program and developing a new wellness program internally for Theatre staff
- Reinstating the position of a second Assistant Technical Director
- Upgrading several pieces of antiquated Theatre equipment such as speakers, multi-media switching hardware, audio/visual, moving lights and more

- Continuing to partner with the three arts councils in the region
- Taking over management of the Cowichan Theatre concession which includes ongoing improvements and restructuring
- Installation of the first Cowichan Theatre exterior signage
- Producing two brochures instead of one for the 2011-2012 and 2012-2013 Theatre seasons
- Working with the Newsleader Pictorial on producing the second annual Fall Arts and Culture Guide
- Encouraging region wide participation in the national arts awareness program Culture Days and sitting on the provincial task force
- Encouraging and facilitating region wide participation in the annual BC Arts and Culture week and the BC Cultural Crawl
- Producing the third annual fundraiser VDay Cowichan: The Vagina Monologues which in partnership with Cowichan Women Against Violence raised over \$7,000 for local women's shelters and programs plus over \$700 for women's organizations in Haiti.

Projects underway in 2012 that are ongoing include the website redesign for the Cowichan Theatre; the regional cultural mapping project called Cowichan Culture Counts, establishment of an Arts and Culture Committee of the CVRD Board, and working with local governments and community stakeholders to plan for a long term region wide arts and culture tax allocation to support community cultural development.

K. Schrader left the meeting at 4:45 pm.

#### DEPARTMENTAL STAFF REPORTS:

D. Williams, Youth Outreach Programmer, reported:

- There has been steady growth in the Drop in Centre program since the program was coordinated to coincide with the Cowichan Secondary School's lunch break. Funds raised from the City of Duncan's Olympic Torch Relay Legacy Fund are used to provide the lunch program.
- The successful Jumpstart program operates on an \$18,000 budget, and continues in partnership with multi agency groups.

The Parks, Recreation and Culture Manager stated that the Youth Outreach Program has become an important asset to the community and thanked the Programmer for her efforts.

B. Coleman, North/Central Cowichan Facility Coordinator, reported:

- Quotes are being gathered to remove asbestos from the Aquannis Centre boiler room.
- Worn out equipment on site is being replaced.
- The Cowichan Arena players' entrance doors will require replacement.

J. Elzinga, ISC Manager, proposed that the regularly scheduled January Commission meeting be held two weeks later than usual, to commence on January 24, 2013.

2012-91

**It was moved and seconded that the January Commission meeting be moved ahead to January 24, 2013 from January 10, 2013.**

**MOTION CARRIED**

**UNFINISHED  
BUSINESS**

No Unfinished Business

**CORRESPONDENCE**

No correspondence

**NEW BUSINESS**

No new business

**ADJOURNMENT  
2012-92**

**It was moved and seconded that the meeting be adjourned.**

4:55 p.m.

**MOTION CARRIED**

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated:



December 20, 2012

To Whom It May Concern,

We are excited to be hosting the first 'Drop Dance Intensive' dance workshop at the Island Savings Centre this coming January! This event is being held for all dance students in the Cowichan Valley by the Cowichan Valley Performing Arts Foundation (CVPAF). The CVPAF is a registered not-for-profit society with a mandate similar to KidSport. Our goal is to provide some much-needed funding to underprivileged children and youth in the Cowichan Valley who wish to participate in Performing Arts activities.

We are a new Foundation working hard to raise money to provide funding to students year round. We were hoping that you would consider our request to reduce the studio rental fee for this event. As all of the profit that we generate from this workshop will be going to the Foundation, every little bit will help.

Thank you for in advance for your consideration and we look forward to working with you to host a successful event in the New Year. Should you have any questions, please feel free to contact me at 250-709-4048. *or*

*Joyce Scott 250-746-7761*

Sincerely,

Olivia Boudreau

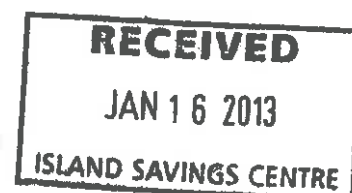
President, Cowichan Valley Performing Arts Foundation



# VOLUNTEER COWICHAN

Volunteers Grow Community

1 Kenneth Place  
Duncan BC V9L 5G3  
250.748.2133  
www.volunteercowichan.bc.ca



15 January 2013

Island Savings Center  
Mr. John Elzinga  
Manager, Island Savings Center  
2687 James Street  
Duncan, BC, V9L 2X5

Re: Request for Support – The Leaders of Tomorrow Awards

Dear Mr. Elzinga:

I am writing to request your support of the Leaders of Tomorrow Awards Program and event ceremony.

The Leaders of Tomorrow Awards is a youth volunteer recognition program, which enables community organizations to publicly recognize the contributions of youth volunteers. The purpose of the Leaders of Tomorrow Awards program is to encourage nominees to continue their involvement in volunteerism and leadership activities and to acknowledge that all voluntary contributions are valuable to the community.

A recognition event and reception will take place in April during National Volunteer Week (April 20-27, 2013) to honour Cowichan Valley youth volunteers in four age categories between 6-21 years.

I am requesting your support in the form of a gift-in-kind donation. We are requesting the complementary use of the Heritage Room, lecture style chair setup, podium, screen, sound system and refreshment tables to host approximately 300 guests on Friday, April 26, 2013, from 5:00-10:00pm. We will supply light refreshments from various Cowichan Valley sponsors. Should facilities not be available on this date we would be pleased with an alternate date of your choice during National Volunteer Week.

**President:**

Ann Andersen

**Our Vision**

The diverse communities living in the Cowichan Region connect and cooperate to create valuable social capital for future generations

**Our Mission Statement**

Volunteer Cowichan raises awareness of the power of service and encourages people to volunteer. Volunteer Cowichan assists initiatives, projects and organizations to meet community needs and interests.

**Executive Director:**

Georg Stratemeyer

Volunteer Cowichan acknowledges the financial assistance of Status of Women Canada, the Province of British Columbia and the Cowichan Valley Regional District.

Volunteer Cowichan is a community service funded by Cowichan United Way.



## VOLUNTEER COWICHAN

As an event sponsor, you would be recognized during the event, on printed materials and provided with a speaking opportunity at the event ceremony. Initial event promotion material will go to press February 1, 2013 with additional promotion following up to the event date.

I can be reached at [ed@volunteercowichan.bc.ca](mailto:ed@volunteercowichan.bc.ca) Monday to Friday 8:30am-4:30pm.

I would like to thank you in advance for your consideration of this sponsorship opportunity and look forward to hearing from you at your earliest convenience.

Sincerely



Georg Stratemeyer  
Executive Director

**Alana Plunet**

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**Subject:** FW: Trophy Case

**From:** John Elzinga  
**Sent:** Wednesday, January 09, 2013 1:14 PM  
**To:** John Whittome  
**Cc:** Jeffrey McDonald; Alana Plunet  
**Subject:** RE: Trophy Case

Hi John,

Thank you for your inquiry, and I certainly appreciate the initiative. It is true that our hockey, skating, and box lacrosse all have trophies/pictures/banners at our facility, primarily because it is the venue for their participation. However, we have been reluctant in the past to expand beyond that because a) we don't believe we could accommodate all other sporting organizations that would like to have the same opportunity, and b) general space requirements. As a matter of fact, most Cowichan Valley minor hockey trophies and banners are now stored at Fuller Lake arena.

I'm happy to have the discussion with the advisory commission for the Centre to see what we can do. We're meeting on the 24<sup>th</sup>, and can advise you shortly thereafter.

Thanks again,

John Elzinga,  
 Manager, Island Savings Centre  
 CVRD Parks, Recreation, and Culture Department  
 2687 James Street, Duncan, BC V9L 2X5  
 Email: [jelzinga@cvrd.bc.ca](mailto:jelzinga@cvrd.bc.ca)  
 Tel: 250.746.0400 Fax: 250.748.0054

**From:** John Whittome [<mailto:cvbulldogsvp@gmail.com>]  
**Sent:** Wednesday, January 09, 2013 12:12 PM  
**To:** John Elzinga  
**Cc:** Jeffrey McDonald  
**Subject:** Trophy Case

Mr. Elzinga,

My name is John Whittome and I am the Vice-President of the Cowichan Valley Football Association (CVFA). We are inquiring as to the possibility of installing a Trophy Case at the Island Savings Centre representing the Cowichan Bulldogs community football program. There is a precedence, as we have observed that minor hockey has just such a display format in the community centre. We feel this would be a terrific way to acknowledge some of our current players and pay homage to some of the former players who went on to stellar collegiate and professional careers, ie: Al Wilson and Gerry Horner and many others.

I look forward to hearing from you and meeting with you in hopes that you will provide some insight and direction in establishing a trophy case at the facility in the name of CVFA's community football program.

Kind regards,  
 John Whittome - CVFA VP

**January /  
February 2013**

# Vancouver Island Sport Tourism Council



## VISTC MEMBERS:

### Alberni Valley:

Ben Paulson

250.730.7803

[ben@vancouverislandtourism.ca](mailto:ben@vancouverislandtourism.ca)

### Campbell River:

Teresa Davis

250.830.4111 ext. 2

### Cowichan:

John Hinton

250.746.0400

[jhinton@cowichan.ca](mailto:jhinton@cowichan.ca)

### Ladysmith:

Sue Green

250.250.4241

[sue@ladysmith.ca](mailto:sue@ladysmith.ca)

### Nanaimo:

Hannah King

250.755.7366

[Hannah.king@nanaimo.ca](mailto:Hannah.king@nanaimo.ca)

### Parksville/Qualicum Beach:

Kayla Dethlefsen

250.248.6300 ext. 3

[kayla@xvancouverislandtourism.com](mailto:kayla@xvancouverislandtourism.com)

### Tourism Vancouver Island

Jody Young

[jody@vancouverisland.ca](mailto:jody@vancouverisland.ca)

250.740.1224

## What's Happening in Our Communities:

### Alberni Valley

#### Campbell River

Jan 11-13	Badminton Tournament	Sportsplex
Jan 19	Legion Fun Spiel	Campbell River Curling Club
Jan 26	Junior Open	Campbell River Curling Club
Feb 2	Mixed Open Senior	Campbell River Curling Club
Feb 2	Golden Wings Soccer Tournament	Sportsplex
Feb 7-10	Mixed Open Senior	Campbell River Curling Club

#### Cowichan

Jan 11-13	Bantam Hockey Tournament	Cowichan Lake Sports Arena
Jan 17-20	Men's Curling Bonspiel	Cowichan Lake Sports Arena
Feb 15-17	Midget Hockey Tournament	Cowichan Lake Sports Arena
Feb 28-Mar 3	BC High School Wrestling Championships	Island Savings Centre
Feb 28-Mar 3	BC Masters Curling Championships	Cowichan Lake Sports Arena

#### Ladysmith

#### Nanaimo

Feb 15-17	Old Tubbers Tournament	All Arenas
Jan 31-Feb 3	Nanaimo Squash Open	Nanaimo Squash Club
Jan 25-27	BC Wheelchair Curling Championships	Nanaimo Curling Centre

*Continued on other reverse...*

**Growing Sport on Vancouver Island**



City of  
Campbell  
River



Cowichan



CITY OF NANAIMO  
THE PACIFIC

PARKSVILLE  
QUALICUM BEACH  
Vancouver Island's Premier Region

City of  
Port Alberni

# Vancouver Island Sport Tourism Council



## What's Happening in Our Communities:

### Parksville/Qualicum Beach

Jan4-6	Parksville/Qualicum Beach men's Masters	Oceanside Place Arena
Jan 4-6	Oceanside Minor Midget Hockey Tournament	Oceanside Place Arena
Jan 11-13	Parksville Women's Open Bonspiel	Parksville Curling Club
Jan 13	Vancouver Island Junior Hockey All Star Game	Oceanside Place
Janu14	Strathcona Cup Scottish Tour	Qualicum & District Curling Club
Jan17-20	Qualicum Foods Men's Open	Qualicum & District Curling Club
Jan 25-27	Parksville Senior Mixed 50+ Bonspiel	Parksville Curling Club
Jan 30-Feb 3	2013 BC Firefighter's Championships	Qualicum Curling Club
Feb 6-10	Canadian Direct BC Men's Championships	Parksville Curling Club
Feb 14-17	Qualicum Women's Open	Qualicum & District Curling Club
Feb 21-24	Qualicum Open	Qualicum & District Curing

This bi-monthly newsletter is distributed by the partners you see listed here to local, regional and provincial sport organizations, tourism bodies, and community partners. Is your Vancouver Island based sport organization hosting an event that you'd like to have listed here? Feel free to email details of the event to [Hannah.king@nanaimo.ca](mailto:Hannah.king@nanaimo.ca).

## Growing Sport on Vancouver Island



City of  
Campbell  
River



cowichan



CITY OF NANAIMO  
THE NANAIMO REGION

PARKSVILLE and  
QUALICUM BEACH  
Vancouver Island's Uniquely Beautiful Region

City of  
Port Alberni



# BRITISH COLUMBIA, CANADA

## A Place to Train, to Compete, to Explore

As host of the spectacular Vancouver 2010 Olympic and Paralympic Winter Games, we invite you to experience all that British Columbia has to offer athletes, participants and fans!

**HostingBC.ca** showcases British Columbia's expertise and capacity to host world-class sport events. The website provides a sport hosting portfolio for BC communities, including an inventory of over 300 sport facilities, sport hosting experience, photo galleries, maps, technical venue information, support services and key contacts.

**Hosting BC Calendar of Events** will soon be available on [www.HostingBC.ca](http://www.HostingBC.ca). The Calendar of Events is a comprehensive listing of both competitive and recreation sport events happening in BC. From marathons to athletic competitions, you can find it here.

**BC Sport Tourism Network** is made up of communities who successfully host sport events of all sizes. This group works cooperatively with Tourism BC, part of the Ministry of Jobs, Tourism and Skills Training, to promote British Columbia as a place to train, to compete, and to explore.

**Sport Partnerships** are key to BC's hosting success. Federal and provincial agencies coordinate and facilitate sport, economic, social and community development throughout BC.

- Canadian Sport Tourism Alliance
- viaSport British Columbia
- BC Games Society
- Ministry of Community, Sport and Cultural Development
- Ministry of Jobs, Tourism and Skills Training

For more information on sport events in BC, contact [Sport.Tourism@gov.bc.ca](mailto:Sport.Tourism@gov.bc.ca)

Follow us on Twitter @HostingBC  
or visit us at [www.HostingBC.ca](http://www.HostingBC.ca)



TourismBC

