

PRESENT:

Rob Stitt
Peter Holmes
Don Bright
Tracy Fleming
Luke Harms
Ann Kjerulf, Cowichan Valley Regional District
Lori Iannidinardo, Cowichan Valley Regional District, Cowichan Bay Director

APPROVAL OF AGENDA **The agenda was approved without changes.**

MOTION CARRIED

ADOPTION OF MINUTES **Minutes of the October 17, 2013 meeting were adopted without changes.**

BUSINESS ARISING

REPORTS

**R1 – Zoning Bylaw
Process**

A. Kjerulf gave a verbal update on the zoning bylaw process. Staff have been directed to prepare two separate bylaws including an amendment bylaw to Zoning Bylaw 1015 for the marine and CEEMP areas only and a new bylaw, Zoning Bylaw 3705 for upland areas. The amendment to Zoning Bylaw 1015 will address float homes and live-aboards by adding these as permitted uses subject to sewer servicing and building requirements. Bylaws are scheduled for first and second reading at the December 11th Board meeting.

**R2 – Consultation
Summary**

The committee discussed the consultation summary provided to the Electoral Area Services Committee on November 5 and requested that Planning and Development staff send communications regarding the changes to the zoning bylaw process via the email subscriber list. The committee also requested that a fact sheet be prepared with focus on the Village and that the website be updated accordingly. The committee also requested that the revised draft bylaw 3705 be made available as soon as possible.

NEW BUSINESS

Director Iannidinardo provided an update regarding driveway construction and testing on the former Shell Oil property.

NEXT MEETING

The next meeting of the OCP Implementation Committee was scheduled for November 27, 2013 at 9 am.

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 11:00 am.

