

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on February 23, 2011 at 3:40 p.m.

PRESENT: Director Kuhn, Acting Chair
Directors Dorey, Duncan, Giles, Harrison, Haywood,
Iannidinardo, Kent, Marcotte, Morrison and Alternate
Director Bhandar

ABSENT: Director Cossey

ALSO W. Jones, CAO, CVRD
PRESENT: B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
K. Miller, Manager, Regional Environmental Policy
J. Adair, Superintendent, Solid Waste Operations
S. Moss, Manager, Financial Services
S. Hurcombe, Budget Coordinator, Financial Services
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

Item SNB2 was added to the Agenda:

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the January 26, 2011 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising.

DELEGATIONS

No delegations.

CORRESPONDENCE

No correspondence

REPORTS

R1

2011 Engineering & Environmental Services budgets

The Manager, Water Management Division provided the Committee with a summary of utility budgets as provided in staff report NB3.

The General Manager, Engineering & Environmental Services provided a summary of the Street lighting function budgets, advising that Shawnigan Lake Critical Street lighting will have a deficit in 2011 due to an inaccurate quote from BC Hydro. An AAP process is required for the Youbou Street lighting budget to increase the requisition due to rising costs in electricity.

It was moved and seconded that the 2011 Water, Sewer, Drainage and Street Lighting Function budgets be approved as presented.

MOTION CARRIED

Staff provided the Committee with a breakdown of 2011 curbside collection fees for each Electoral Area.

The Director for Electoral Area H asked staff to explore the option of paying to have the Chemainus First Nations include Electoral Area H in their in-house collection.

It was moved and seconded that the following budgets be approved as presented:

- **Function 515 – Curbside Collection**
- **Function 531 – South Cowichan Water Plan**
- **Function 576 – Utilities Control Budget**

MOTION CARRIED

R2

A staff report was considered regarding establishment of a service area for clean-out of Shawnigan Creek.

It was moved and seconded that it be recommended that an Alternative Approval Process be carried out to obtain consent of the voters to create a function and service area inclusive of the Shawnigan Lake North Water System, the Shawnigan Village Water System and the Shawnigan Lake waterfront properties in Electoral Area B, for the purposes of cleaning out Shawnigan Creek, allowing drainage and the restoration of the natural system; and further that an establishment bylaw be created for this service area.

MOTION CARRIED

R3

A staff report was considered regarding undertaking a District Energy Study for the Cowichan Bay Heights development.

Discussion took place regarding the feasibility of undertaking this study.

It was moved and seconded that the Board authorize staff to proceed with a District Energy Study for the Cowichan Bay Heights development and that the study be funded to a maximum amount of \$40,000, to be paid by equal contributions from the CVRD Electoral Area Feasibility Fund and the Cowichan Bay Heights developer.

MOTION DEFEATED

R4 A staff report was presented providing a management amendment bylaw for Twin Cedars Sewer System.

It was moved and seconded that "CVRD Bylaw No. 3464 – Twin Cedars Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for three readings and adoption

MOTION CARRIED

R5 A staff report was considered regarding approval to purchase of an Expanded Polystyrene Densifier prior to adoption of the 2011 Budget.

It was moved and seconded that it be recommended that the Board waive the CVRD Purchasing Policy and, prior to approval of the 2011 budget, authorize purchase of an Expanded Polystyrene (Styrofoam) Densifier for the Bings Creek Solid Waste Management Complex, in the amount of \$35,000.00.

MOTION CARRIED

INFORMATION

IN1 **UBCM Member release, February 2, 2011, Diking Authorities for New Dikes.**

The Committee discussed the policy statement developed by the Province..

NEW BUSINESS

NB1 Curbside Collection on snow days

The Director for Electoral Area D asked if there is has been any consideration given for provision of a make-up collection day, instead of waiting to the next scheduled one. Staff advised that it would be an additional cost to residents, but could be looked at in the next contract.

NB2 Construction Sites

The Director for Electoral Area D advised that the Lambourn water treatment plant was under construction over Christmas break, during which time materials were left along the roadside. She asked if the CVRD has any control over that?

Staff responded that it was CVRD staff that undertook that work and it should have been cleaned up.

**RESOLVE INTO
CLOSED SESSION
5:30 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {(1) (c)} and (g)}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
5:46 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:46 pm

Chair

Recording Secretary

Dated: _____