

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on April 27, 2011 at 3:30 p.m.

PRESENT: Director Kuhn, Acting-Chair
Directors Dorey, Duncan, Giles, Harrison, Haywood,
Iannidinardo, Kent, Marcotte, Morrison

ABSENT: Director Cossey

**ALSO
PRESENT:** W. Jones, CAO, CVRD
B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
Jason Adair, Superintendent, Solid Waste Operations
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added under New Business:

- NB1 Transfer of sewer capacity units policy – referred from April 13th Board meeting.
- NB2 Backyard burning concern (see R5)
- NB3 Micro hydro and solar energy

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the March 23, 2011 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

D1

Melissa Noel, Coastal Invasive Plant Committee, provided a Power Point presentation giving an update on local invasive plant issues and concerns, and requested that the CVRD partner with the CIPC to work towards eradication of invasive species in the Valley.

D2

Sarah Verstegen, Coordinator, Saanich Inlet and Peninsula Atlas of Shorelines (SIPAS), provided a PowerPoint presentation giving an overview of the completed work of SIPAS, for which the study included the area from Bamberton Beach to Cherry Point. The database will be made available to the CVRD in the near future.

REPORTS

R1

The Manager, Water Management Division, presented a staff report regarding user fee increases for five CVRD sewer systems as noted in the recommendation below.

It was moved and seconded that it be recommended to the Board:

1. That "CVRD Bylaw 3478, Cowichan Bay Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
2. That "CVRD Bylaw 3479, Eagle Heights Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
3. That "CVRD Bylaw 3480, Mesachie Lake Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
4. That "CVRD Bylaw 3484, Maple Hills Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
5. That "CVRD Bylaw 3486, Youbou Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R2

The Manager, Water Management Division, presented a staff report regarding user fee increases for four CVRD water systems as noted in the recommendation below.

It was moved and seconded that it be recommended to the Board:

1. That "CVRD Bylaw 3488, Fern Ridge Water System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
2. That "CVRD Bylaw 3487 - Youbou Water System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption."
3. That "CVRD Bylaw 3485, Cherry Point Water System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.
4. That "CVRD Bylaw 3481 - Mesachie Lake Water System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R3

The Manager, Water Management Division, provided a staff report regarding an annual 3% user fee increase for all Arbutus Ridge utilities.

It was moved and seconded that it be recommended to the Board:

- 1. That "CVRD Bylaw No. 3483 – Arbutus Ridge Sewer System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.**
- 2. That "CVRD Bylaw No. 3482 – Arbutus Ridge Water System Management Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.**
- 3. That a bylaw be prepared to amend "CVRD Bylaw No. 2989 – Arbutus Ridge Drainage System Service Establishment Bylaw, 2007", to increase the maximum requisition to \$37,000, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.**

MOTION CARRIED

R4

A staff report was provided regarding a request form Cowichan Energy Alternatives to occupy a fenced compound at the Bings Creek Solid Waste Management Complex.

It was moved and seconded that it be recommended to the Board that the Chair and Corporate Secretary be authorized to sign a "License of Occupation Agreement" with the Cowichan Energy Alternatives Society for the use of a fenced compound adjacent to the former recycling storage building at the Bings Creek Solid Waste Manage Complex, for the purpose of operating a waste vegetable oil collection depot and bio-diesel production facility.

MOTION CARRIED

R5

A staff report was presented regarding proceeding with a two-phase consultation process in order to provide stakeholder input towards a draft backyard burning bylaw.

Discussion took place regarding different options for restricting backyard burning. The directors for Electoral Areas F and H requested details prior to committing to a bylaw.

It was moved and seconded that staff proceed with preparation of a draft burning regulation bylaw for Electoral Areas A, B, C and D and immediately undertake a consultation process in order to provide stakeholder input, and further that the local Fire Departments and local fire officials be included in the consultation process.

MOTION CARRIED

It was moved and seconded that a draft bylaw similar to North Cowichan's burning regulation bylaw be brought forward for Electoral Area E.

MOTION CARRIED

- R6** A staff report was considered presenting Bylaw 3494 – Honeymoon Bay Local Service (Community Water Supply and Distribution) Amendment Bylaw, 2011 regarding a boundary extension.

It was moved and seconded that "CVRD Bylaw No. 3494 – Honeymoon Bay Local Service (Community Water Supply and Distribution) Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

- R7** A staff report was considered regarding curbside collection contract extensions.

It was moved and seconded that it be recommended that the Cowichan Valley Regional District enter into Curbside Collection Contract extensions with the following service providers:

- | | | |
|-----------|------------------------|---------------------------------------------------|
| 1) | BFI | - Electoral Areas A, B, D, E, F, G & I |
| 2) | Sun Coast Waste | - Electoral Areas C and H |

for the period June 1, 2011 to May 31, 2012, and further that the Chair and Corporate Secretary be authorized to sign the extension agreements.

MOTION CARRIED

- R8** A staff report was considered regarding increasing the maximum requisition for the Youbou Street Lighting Service Area.

It was moved and seconded that it be recommended to the Board:

- 1. That a bylaw be prepared to amend "CVRD Bylaw No. 2193 – Youbou Street Lighting Service Establishment Bylaw, 2001", to increase the maximum requisition limit from \$21,800 to \$40,000.**
- 2. That the amendment bylaw be forwarded to the Board for consideration of three readings and, following provincial and voter approval, adoption.**
- 3. That voter approval for adoption of the amendment bylaw be obtained through an Alternative Approval Process.**

MOTION CARRIED

- R9** A staff report was considered seeking short term borrowing approval for the purchase of a photocopier and furniture for new offices at Bings Creek.

It was moved and seconded that it be recommended, as approved in the 2011 budget, that the Board authorize short-term borrowing under Function 575 for an amount not to exceed \$28,000.00 to purchase a new photocopier and office furniture for the new staff building at Bings Creek Solid Waste Management, to be paid back within 5-years under the Liabilities Agreement, Section 175 of the Community Charter.

MOTION CARRIED

NEW BUSINESS

NB1 Board Resolution No. 11-192 was referred to the Engineering & Environmental Services Committee regarding the issue of policy around the transfer of sewer capacity units.

It was moved and seconded that this item be brought forward to the next Engineering & Environmental Services Committee meeting.

MOTION CARRIED

NB2 This item was considered under R5.

NB3 The Director for Electoral Area G asked for direction regarding approaching the Ministry of Transportation & Infrastructure about generating power in Saltair from drainage ditches, using solar and micro-hydro power. The Director was advised that he did not require a resolution from the Committee to proceed.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:29 pm

Chair

Recording Secretary

Dated: _____