

PRESENT:

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on June 22, 2011 at 3:30 p.m.

PRESENT: Director Cossey, Chair
Director Kuhn, Vice-Chair
Directors Duncan, Giles, Harrison, Haywood, Iannidinardo, Kent, Marcotte, Morrison

ABSENT: Director Dorey

ALSO PRESENT: W. Jones, CAO, CVRD
B. Dennison, P. Eng., General Manager, E & E
D. Leitch, ASCT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
K. Miller, Manager, Regional Environmental Policy
K. Lindsay, Senior Environmental Analyst
R. Williams, Environmental Technologist
J. Bath, Recording Secretary

APPROVAL OF AGENDA

The following items were added to the agenda:

- R2-1 and 2
- SNB1 – Closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 {(1) (g)}.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

ADOPTION OF MINUTES

1. Director Morrison noted that he was not present at the May 25, 2011 meeting.
2. Director Giles noted that the term "Acting Chair" is incorrect terminology, the correct term is "Chair".

It was moved and seconded that the minutes of the May 25, 2011 regular Engineering & Environmental Services Committee meeting be adopted as amended.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

BA1

A staff report carried forward from Committee meeting of May 25, 2011 regarding Sentinel Ridge drainage and street lighting service area amendments, was considered.

It was moved and seconded that a meeting be held with Sentinel Ridge homeowners to gain input on the planned service area expansion.

MOTION CARRIED

DELEGATIONS

No delegations

REPORTS

R1

A staff report was considered regarding Shawnigan Beach Estates Sewer System upgrades and short-term borrowing requirements.

It was moved and seconded that it be recommended that the Board authorize short-term borrowing for an amount not to exceed \$33,000 towards capital upgrades to the Shawnigan Beach Estates Sewer pump stations, to be paid back over five years, under the Liabilities Agreement Section 175 of the Community Charter.

MOTION CARRIED

R2

A staff report provided draft bylaws for Electoral Area Backyard Burning.

It was moved and seconded that Electoral Areas F and H be left out of the public awareness campaign at this time.

MOTION DEFEATED

Discussion took place regarding regulating burning in CVRD Electoral Areas.

It was moved and seconded that it be recommended to the Board that staff proceed with a public awareness campaign and consultation process in order to gain public comment regarding the draft South Cowichan Residential Backyard Burning Bylaw in Electoral Areas A, B, C and D and a draft bylaw for Electoral Area E that is similar to North Cowichan's Fire Protection Bylaw, and further that the Fire Chiefs for Electoral Areas A, B C and D be invited to comment prior to the public awareness campaign proceeding.

MOTION CARRIED

R3

A staff report provided the Transfer of Assets Agreement for Arbutus Ridge Water, Sewer and Drainage Systems.

Director Giles expressed appreciation to staff for the work done to bring this forward.

It was moved and seconded that it be recommended that the Board accept the Utility Transfer Agreement between the CVRD and CRC Canadian Retirement Corporation and The Owners, Strata Plan VIS1601 for CVRD takeover of the water, sewer and drainage systems for Arbutus Ridge in Electoral Area C, and further that the Chair and Corporate Secretary be authorized to sign the Utility Transfer Agreement.

MOTION CARRIED

R4

A staff report was considered regarding a service area amendment for the Wilmot Road Drainage Service Area.

It was moved and seconded that it be recommended to the Board:

1. That the *Certificate of Sufficiency*, confirming that sufficient petitions requesting inclusion into the Wilmot Road Drainage Service Area be received.
2. That the boundaries of the Wilmot Road Drainage System area be amended to include "*PID 009-032-649, Parcel B (DD 47244I), Section 6, Range 4, Except parts in Plan 4159, 4307, 8219, 9529, 17353, 19696 and VIP 81664, Cowichan District and PID 005-167-841, Lot 1, Section 5, Range 4, Plan 10957 except that part of said lot shown outlined in red on plan 1659-R and parts in plans 15342, 16358, 18893 and VIP 81664*".
3. That CVRD Bylaw 3509 – Wilmot Road Drainage Service Amendment Bylaw, 2011 be forwarded to the Board for consideration of 3 readings and adoption.

MOTION CARRIED

R5

A staff report was provided regarding the Tri-Regional Waste To Energy Study, undertaken by the CVRD, CRD and RDN.

It was moved and seconded that the Tri-Regional Solid Waste Study be forwarded to the Environment Commission for input prior to proceeding with the Solid Waste Management Plan review process, and that the Environment Commission's comments be presented to the Committee.

MOTION CARRIED

R6

A staff report was considered regarding the CVRD Draft Brownfield Registry.

It was moved and seconded that it be recommended that the Board receive the Brownfield Registry and associated maps for information purposes and that staff update the registry and associated database as additional information becomes

available; and further, that the Brownfield Registry be provided to member municipalities for their information and tracking.

MOTION CARRIED

**RESOLVE INTO
CLOSED SESSION
5:00 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {(1) (k) and (g)}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
5:45 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:41 pm

Chair

Recording Secretary

Dated: