

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre on Monday, June 20th, 2011 at 7:30 pm.

PRESENT: Chairperson: Heather Broughton
Directors: Gerry Giles, Ken Cossey, Brian Harrison
Commissioners: Leslie Heino, Mike Croft, Doug Higginson

ALSO

PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, Facilities Coordinator, S.C. Recreation
Ron Austen, G.M., Parks Recreation & Culture Dept
Jacob Ellis, Manager, Corporate Planning
Brian Storrier, Storrier Consulting Group
Richard Bolus, CEI Architecture
Mark Hentz, CEI Architecture
Sheena Boyles, Recording Secretary

ABSENT: Director: Lori Iannidinaro

CALL TO ORDER

The meeting was called to order at 7:30 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended by adding R3 Managers Report and moving Unfinished Business (Redevelopment Update) to before adoption of minutes: And that the agenda, as amended, be approved.

MOTION CARRIED

**UNFINISHED
BUSINESS**

UB 1 Kerry Park Redevelopment Project

The Consultant and CEI representatives updated the Commission on the progress to date on the redevelopment project the design Charette schedule and the cost estimates prepared by the Quantity Surveyor. Discussion around timeframe of project- with parts of the facility remaining operational, it is expected that the project would take approximately 12 months to completion.

The Commission Recommends:

- 1. That a referendum be held in conjunction with the local general election on November, 19, 2011 seeking assent from the electors in Electoral Areas A, B, C, D to borrow up to \$15,000,000 to renovate and upgrade the Kerry Park Recreation Centre;**
- 2. and that the maximum requisition of for the Kerry Park Recreation Centre Service be increased to accommodate the cost of the borrowing;**
- 3. and that the elector approval for the Kerry Park Recreation Centre Renovation Referendum be obtained over the entire service area.**

MOTION CARRIED

ADOPTION OF MINUTES It was moved and seconded that the minutes from the April 26th, 2011 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES None

DELEGATIONS None

DEPARTMENT REPORTS/ CORRESPONDENCE **R1 Staff Report- Sewer System Upgrade**
Received and Filed

R2- Parks, Recreation and Mangers Report

The Parks, Recreation and Culture Work Plan was presented by Jacob Ellis and Ron Austen; showed relation to CVRD Strategic Plan and goals and objectives for South Cowichan Recreation; discussion took place regarding the success indicators; It was also requested that SLCC and KPRC budgets be separated within the document. Suggestions for future documents- more public input and commission involvement in the preparation of document; major accomplishments be highlighted; suggestion of a grant writer be hired for CVRD to take advantage of what's out there.

Ken left meeting at 8:55 pm

R3 Manager's Report

1. Manager reported to the commission that a new 24 passenger bus has been purchased for a total of \$60,000 and will be here by the end of June. Due to the much higher cost of a vehicle that is wheelchair accessible and the delay in getting the vehicle here it was decided by email vote from the directors not to go with this option.

2. The manager gave a verbal report regarding the purchase of a new photocopier and that the leasing option was no longer an option for finance. It was recommended that a copier be purchased through short term borrowing as the copier in the office will not last until 2012.

It was moved and seconded that the staff spend up to \$12,000 to purchase a new photocopier utilizing reserve funds.

MOTION CARRIED

NEW BUSINESS none

MEETING DATE The next meeting is scheduled for July 26th, 2011

ADJOURNMENT The meeting adjourned at 9:00 pm

Certified Correct:

Chairperson

Secretary

Dated