

PRESENT: Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on July 27, 2011 at 3:33 p.m.

PRESENT: Director Kuhn, Vice-Chair
Director Cossey, Chair <3:38 pm>
Directors Dorey, Duncan, Giles, Harrison,
Haywood, Iannidinardo, Marcotte, Morrison

ABSENT: Director Kent

ALSO

PRESENT: Warren Jones, CAO, CVRD
B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste
J. Adair, Superintendent, Solid Waste Operations
R. Williams, Environmental Technologist
D. Freer, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added to the agenda:
NB1 - Raw Sewage in Cowichan Bay and
NB2 - Permitted uses in light industrial zones.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the June 22, 2011 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING OUT
OF MINUTES**

No business arising

DELEGATIONS

D1

Sherry Durnford presented regarding the impact of a watermain burst in Saltair on property belonging to Mr. Lyle Duxbury and asked that the CVRD explore solutions to help mitigate the damages experienced and help repair the access to the beach. Discussion ensued.

It was moved and seconded that a staff report be prepared for the next Engineering & Environmental Services Committee meeting outlining possible solutions and costs regarding the watermain break and damage to property belonging to Mr. Lyle Duxbury.

MOTION CARRIED

REPORTS

R1 A staff report was presented providing merger bylaws for three Cobble Hill Drainage Systems.

It was moved and seconded that to be recommended:

1. That the Twin Cedars Drainage System, Cobble Hill Village Drainage #2 System and the Cobble Hill Drainage System be merged into one system.
2. That "Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011", which merges the Twin Cedars Drainage System, the Cobble Hill Village Drainage #2 System and the Cobble Hill Drainage System into one overall drainage system service, be forwarded to the Board for consideration of three readings and, following provincial approval, adoption.

MOTION CARRIED

R2 The Committee reviewed a staff report regarding creating a function for Shawnigan Creek drainage and clean-out.

It was moved and seconded that it be recommended:

1. That "CVRD Bylaw No. 3537 – Shawnigan Creek Cleanout and Drainage Service Establishment Bylaw, 2011", be forwarded to the Board for consideration of three readings, and following provincial and voter approval, be considered for adoption.
2. That it be recommended to the Board that elector approval for the adoption of CVRD Bylaw No. 3537 be obtained through an Alternative Approval Process.
3. That, following adoption of CVRD Bylaw No. 3537, a Capital Reserve Fund Establishment Bylaw and Service Management bylaw be prepared and forward to the Board for consideration of three readings and adoption.

MOTION CARRIED

R3 The Committee's direction was requested in a staff report regarding connection charges for the Twin Cedars Sewer System.

It was moved and seconded that the \$3,500.00 connection charge be waived for Evergreen Independent School to connect to the Twin Cedars Sewer System.

MOTION CARRIED

R4 A staff report was considered regarding purchase of a new vehicle for the Engineering & Environmental Services Department.

That it be recommended, as approved in the 2011 budget, that the Board authorize short-term borrowing for an amount not to exceed \$47,000.00 for purchase of a new electric Nissan Leaf, plus charging station, to be paid back within 5-years under the Liabilities Under Agreement, Section 175 of the Community Charter.

MOTION CARRIED

The Committee asked that Fleet management be included in upcoming future budget discussions.

R5

A staff report was considered providing an update on jurisdictional boundaries for the draft backyard burning bylaws.

Discussion ensued. Public consultation is needed.

Director Cossey advised that, due to the existence of a general burning bylaw in the Shawnigan Lake Improvement District, Electoral Area B would not be involved in development of a CVRD Backyard Burning Bylaw.

FOR INFORMATION

R6

A staff report was considered providing bylaws to increase maximum requisition limits for CVRD Water Systems.

It was moved and seconded that it be recommended:

- 1. That "CVRD Bylaw No. 3518 – Lambourn Estates Water System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 2. That "CVRD Bylaw No. 3519 – Fern Ridge Water System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 3. That "CVRD Bylaw No. 3521 – Cherry Point Estates Water System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 4. That "CVRD Bylaw No. 3522 – Kerry Village Water System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 5. That "CVRD Bylaw No. 3523 – Youbou Water System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**

MOTION CARRIED

R7

A staff report was considered providing bylaws to increase maximum requisition limits for CVRD Sewer Systems.

It was moved and seconded that

- 1. That "CVRD Bylaw No. 3524 – Sentinel Ridge Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 2. That "CVRD Bylaw No. 3525 – Lambourn Estates Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 3. That "CVRD Bylaw No. 3526 – Cowichan Bay Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 4. That "CVRD Bylaw No. 3527 – Twin Cedars Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 5. That "CVRD Bylaw No. 3528 – Cobble Hill Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**
- 6. That "CVRD Bylaw No. 3529 – Maple Hills Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and following provincial approval, consideration of adoption.**
- 7. That "CVRD Bylaw No. 3530 – Shawnigan Beach Estates Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and following provincial approval, consideration of adoption.**
- 8. That "CVRD Bylaw No. 3531 – Kerry Village Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and following provincial approval, consideration of adoption.**
- 9. That "CVRD Bylaw No. 3532 – Youbou Sewer System Service Amendment Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.**

MOTION CARRIED

NEW BUSINESS

NB1

Raw Sewage found in Cowichan Bay.

Director. Iannidinardo has received complaints from kayakers about raw sewage floating in Cowichan Bay. The Manager, Water Management will investigate how many float homes are connected to sewer and report back.

NB2

Director Duncan will begin process to change permitted uses in Area E Light Industrial Zones to not allow recycling or in-vessel composting.

NB3

Compliments were received from Director. Iannidinardo on the recycling and curb side collection guide that was distributed to residents. It was very informative.

**RESOLVE INTO
CLOSED SESSION
5:17 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {Sub (1) (j) and (k)}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
5:38 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:40 pm

Chair

Recording Secretary

Dated: