

Minutes of the regular meeting of the Transit Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on October 12, 2011 at 3:30 p.m.

PRESENT: Director Seymour, Chair
Director Morrison, Vice-Chair
Directors Cossey, Duncan, Giles. Harrison, Iannidinardo,
Kent, Kuhn

ABSENT: Directors Haywood and McGonigle

ALSO

PRESENT: Warren Jones, CAO, CVRD
Jim Wakeham, Manager, Facilities, Transit & Fleet
Brian Dennison, P. Eng., GM, Engineering & Environment
Rob Williams, Transit Analyst, CVRD
Myrna Moore, BC Transit
Mark Kueber, GM, Corporate Services
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the September 21, 2011 special Transit Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

BA1

As requested at the meeting of September 21st, a report regarding Short Term Conventional Service Expansion Options (2,500 hours) was provided by BC Transit for additional information.

DELAGATIONS

D1

Pam Alcorn, Project Facilitator, provided the Committee with the transportation and mobility recommendations from the City of Duncan - Age-friendly Seniors Safety Project Report.

D2

Carol Hunt, Executive Director, Cowichan Seniors Community Foundation, spoke regarding a request for funding for Supported Transportation for Seniors "Door to Door" Program.

It was moved and seconded that \$6,000 be included in the 2012 budget in support of the Cowichan Seniors Community Foundation for the Supported Transportation for Seniors "Door to Door" Program.

MOTION CARRIED

CORRESPONDENCE

C1 Correspondence was received from the City of Duncan providing support for the Cowichan Valley Transit Future Plan, in particular the Transit Future Network, its Vision and Goals.

It was moved and seconded that the letter from the City of Duncan be received and filed.

MOTION CARRIED

C2 Correspondence was received from the Town of Lake Cowichan providing its full support for the Transit Future Network, its Vision and Goals.

It was moved and seconded that the letter from the Town of Lake Cowichan be received and filed.

MOTION CARRIED

C3 Correspondence was received from Glen Ridgway inquiring about a private initiative to provide bus service from Ladysmith to Duncan and Nanaimo and requesting financial information with respect to the current BC Transit system.

Staff were asked to respond to Mr. Ridgway's letter providing the financial information requested and that he be advised that according to BC Transit the private initiative is a proposed service only at this time and that the application for the initiative is in process.

REPORTS

R1 BC Transit provided a PowerPoint presentation on the Cowichan Valley Transit Future Plan.

Staff were asked to provide the Committee with a coloured copy of PowerPoint presentation.

It was moved and seconded that it be recommended to that the Board support moving forward to complete the Transit Future Plan and endorse the following components of the Plan:

- .1 Vision and Goals**
- .2 Transit Future Network**
- .3 Implementation Strategy**

MOTION CARRIED

R2 A staff report was considered regarding 2,500 additional Transit Conventional Service Hours with respect to 2012 Budget considerations for Function 107.

Staff were asked to specifically identify, in the 2012 budget, the funding for the Supported Transportation for Seniors "Door to Door" Rider Program under "Other Transit Service Initiatives".

It was moved and seconded that it be recommended that the Board approve BC Transit's recommendation for additional annual service hours totalling 2,500 for conventional transit routes commencing February 1, 2012 and authorize staff to include the associated costs in the 2012 budget.

Authorize the CVRD Board Chair and Corporate Secretary to sign the amended Annual Operating Agreement with BC Transit, FirstCanada ULC and the CVRD.

MOTION CARRIED

R3

A staff report was considered regarding Transit Free Days for 2011.

It was moved and seconded that it be recommended that cash fares be reduced to zero on the Cowichan Valley Conventional and handyDART Regional Transit Systems on the following days:

- .1 Remembrance Day, November 11, 2011**
- .2 During the Remembrance Day week for Veterans and Armed Forces personnel only.**
- .3 The Friday, Saturday, & Sunday before Christmas, December 16, 17 and 18, 2011.**

MOTION CARRIED

NEW BUSINESS

NB1

Correspondence was received from the Town of Ladysmith providing its full support for the Transit Future Network, its Vision and Goals.

It was moved and seconded that the letter from the Town of Ladysmith be received and filed.

MOTION CARRIED

NB2

Correspondence was received from Peter Rantucci, Director, Regional Transit Systems, regarding the monthly pass registration system for the CVRD Commuter System.

The Chair asked that, due to the content of this letter, a motion be put forward to rescind the following recommendation going to the October 12th Board meeting.

"That BC Transit re-implement the registration/reservation system on the Cowichan Valley Commuter Service."

It was moved and seconded that the afore-mentioned recommendation to the Board be rescinded.

MOTION CARRIED

Director Seymour expressed his appreciation to Committee, staff and BC Transit for supporting him through his time as Chair of the Transit Committee.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:30 p.m.

Chair

Recording Secretary

Dated: _____