

PRESENT: Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on May 23, 2012 at 3:30 p.m.

PRESENT: Director Iannidinardo, Chair
Director Dorey, Vice-Chair
Directors Duncan (3:40 p.m.), Fraser, Giles, Hutchins, Kent, Marcotte, McGonigle, Walker, Weaver and Alternate Director Darling

ABSENT: Directors Lefebure and Morrison

ALSO

PRESENT: W. Jones, CAO, CVRD
B. Dennison, P. Eng., General Manager, E & E
D. Leitch, ASCT., Manager, Water Management
K. Miller, Manager, Regional Environmental Policy
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added under New Business:

1. Styrofoam Collection at Steel Pacific
2. Lambourn Water System

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the March 28, 2012 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING OUT
OF MINUTES**

No business arising

DELEGATIONS

D1

Youbou Water System - Mr. Ian Graeme presented, representing himself and his four neighbours on Sa-see-nos Crescent in Youbou. Mr. Graeme requested the following:

- 1) That the five properties on Sa-see-nos Road be provided access to the Youbou Water System.
- 2) That water system levies be stopped until access is provided.
- 3) That the five homeowners be refunded levies paid for the water system since 2007.

Mr. Graeme advised the Committee that he has sent numerous letters to the CVRD regarding this issue and had no response.

Dave Leitch, Manager, Water Management Division, gave a brief history explaining why these properties are not yet connected to the water system. He suggested that he provide a report at the next Engineering & Environmental Services Committee meeting.

It was moved and seconded that staff provide a report to the Committee that explains the project timing, why levies are collected for services not provided and provide a history of communications between the CVRD and Mr. Graeme.

MOTION CARRIED

(Director Hutchins left the meeting 3:50 p.m.)

REPORTS

R1

A staff report was considered regarding installation of two critical streetlights in Electoral Area I.

It was moved and seconded that it be recommended to the Board that two *critical location streetlights* be installed at the following locations in Electoral Area I:

- 1. Intersection of Indian Road and Beaver Road**
- 2. 8365 Beaver Road**

MOTION CARRIED

R2

A staff report was brought forward regarding a request from the owner of the Burnum Water System for CVRD takeover.

It was moved and seconded that it be recommended to the Board that:

- 1. First stage approval and authorization of staff time be provided to investigate the takeover of the Burnum Water System, located in Electoral Area B, as requested by Julie Hall owner of Burnum Utility, subject to the following conditions and with the understanding that nothing is intended by this approval to fetter future CVRD Board decisions on required bylaws:**
 - All lands with infrastructure works are to be transferred to the CVRD, or, if not possible be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;**
 - A utility transfer agreement be executed between the CVRD and the owner;**
 - A CVRD review of the system be undertaken in order to address deficiencies in the water system;**
 - The owner of the utility be willing to transfer the system to the CVRD;**
 - A public consultation process regarding CVRD takeover be undertaken;**

- A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.
 - This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed; and further
2. That an assessment of the system be carried out, funded to a maximum cost of \$15,000 from the CVRD Feasibility Study Function and repaid upon establishment of a CVRD function.
 3. That, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility.

MOTION CARRIED

R3

A staff report was considered regarding submission of a Brownfield Renewal Funding Application for a Stage 1 Preliminary Site Investigation at 3900 Drinkwater Road (Bings Creek Solid Waste Management Complex).

It was moved and seconded that it be recommended that the Board support the submission of an application to the Brownfield Renewal Funding Program in regard to undertaking a Stage 1 Preliminary Site Investigation at the Bings Creek Solid Waste Management Complex, 3900 Drinkwater Road, Duncan.

MOTION CARRIED

R4

A staff report was considered introducing Loan Authorization Bylaw No. 3607 for purchase of 3 collection trucks and wheel totes for the In-house Curbside Program, which will commence in the Spring of 2013.

The Committee discussed the need for an educational component prior to going out to the electorate to obtain approval through an Alternative Approval Process for Loan Authorization Bylaw No. 3607..

It was moved and seconded that the staff recommendation be referred to a special meeting of the Engineering & Environmental Services Committee to be held prior to the June 13, 2012 Board meeting, and that staff provide the Committee with the plan for developing an educational component to be undertaken prior to an Alternate Approval Process being carried out.

MOTION CARRIED

R5

A staff report was brought forward regarding preparation of a Capital Reserve Fund Bylaw for works to the Mesachie Lake Water System.

It was moved and seconded that it be recommended to the Board that a Capital Reserve Fund Expenditure Bylaw be prepared for withdrawal of funds not exceeding \$25,000 from the *Mesachie Lake Water System Capital Reserve Fund* to finance reservoir access, security and water treatment plant controls, and further that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

- R6 A staff report was considered regarding an amendment to Cobble Hill Drainage System Service Merger Bylaw No. 3538.

It was moved and seconded that "CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011", be amended by changing the maximum requisition limit from \$18,800 to \$19,600; and that the amended bylaw be forwarded to the Board for consideration of the third reading as amended; and following provincial approval, be forwarded to the Board for consideration of adoption.

MOTION CARRIED

- R7 A staff report was provided for information regarding the Environmental Strategic Plan.

INFORMATION ONLY

- R8 A staff report was provided for information regarding the Ministry of Forests, Lands & Natural Resource Operations *2012 Notice Of Intent To Treat* under the South Coastal Multi-agency Pesticide Management Plan.

The Chair requested that staff provide Committee members with a list of local invasive plant species and contact information regarding management/disposal options.

INFORMATION ONLY

(Director Hutchins rejoined the meeting at 4:55 p.m.)

- R9 A staff report was brought forward regarding first stage approval for CVRD takeover of the Cherry Blossom Estates Water System in Electoral Area E.

It was moved and seconded that first stage approval be granted to owners of Cherry Blossom Estates, "Lot 1, Section 8, Range 6, Sahtlam District, Plan 12309, except those parts in Plans 22890, 23708, 25003 and 29157" be amended to be consistent with Zoning Amendment Bylaw No. 3285 (Cherry Blossom Estates) by acknowledging that the approval is for servicing of a 50 unit strata lot subdivision and by adding the following conditions:

1. That the sewage system be designed and constructed to treat and distributed effluent for irrigation and toilet use;
2. That water meters be installed at the developer's cost and a rate structure established to encourage conservation;
3. That a covenant be registered on all properties proposed for connection to the water and sewer systems to require "low flow" fixtures and appliances and the use of native and drought tolerant plant species for landscaping;
4. This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed.

MOTION CARRIED

R10

A staff report was considered requesting consideration of a Sole Source 3-year contract with Schnitzer-Steel Pacific Inc. for metal processing.

It was moved and seconded that the CVRD Board approve a sole source three-year contract with Schnitzer-Steel Pacific Inc. for scrap metal processing from July 1, 2012 to June 30, 2015, and further that the Board Chair and Corporate Secretary be authorized to sign the contract.

MOTION CARRIED

NEW BUSINESS

NB1

Director Giles asked staff to look at CVRD collection of the large quantities of Styrofoam being dropped off at Steel Pacific's site and put into the garbage without being compacted.

NB2

Staff were thanked for hosting barbecues at Lambourn Estates and Dogwood Ridge Water Systems during Safe Drinking Water Week, providing residents with an opportunity to tour the new facilities.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:20 p.m.

Chair

Recording Secretary

Dated: _____