



NOTICE OF PARKS COMMITTEE MEETING

Wednesday
July 11, 2012
Regional District Board Room
175 Ingram Street, Duncan, BC

3:30 p.m.

A G E N D A

		<u>Pages</u>
3:30 p.m.	<u>START OF MEETING</u>	
1.	<u>APPROVAL OF AGENDA</u>	1 – 2
2.	<u>ADOPTION OF MINUTES</u>	
	M1 Minutes of Parks Committee Meeting of March 14, 2012	3 – 5
3.	<u>BUSINESS ARISING FROM MINUTES</u>	
4.	<u>DELEGATIONS</u>	
5.	<u>REPORTS</u>	
	R1 Dan Brown, Parks Trails Technician, regarding Cowichan Valley Trail – 2012 Update and Long Term Planning	6 – 8
	R2 Ryan Dias, Parks Operations Superintendent, regarding Kinsol Trestle Finishing Elements Update	9 – 10
6.	<u>CORRESPONDENCE</u>	
7.	<u>INFORMATION</u>	
8.	<u>NEW BUSINESS</u>	
9.	<u>QUESTION PERIOD</u>	

10. CLOSED SESSION

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), Subsections as noted in accordance with each agenda item.

CSR1	Land Acquisition – Section 90(1)(e)	11 – 13
CSR2	Land Acquisition – Section 90(1)(e)	14 – 17

11. NEXT MEETING**12. ADJOURNMENT**

NOTE: A copy of the full agenda package is available at the CVRD website www.cvrld.bc.ca

Director M. Dorey, Chair
 Director G. Giles, Vice Chair
 Director L. Duncan

Director I. Morrison
 Director M. Marcotte
 Director L. Iannidinardo

Director M. Walker
 Director J. Lefebure
 Director R. Hartmann

Minutes of the Parks Committee Meeting held on Wednesday, March 14, 2012, at 3:35 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

PRESENT

Director Mel Dorey, Chair
Director Gerry Giles, Vice-Chair
Director Ian Morrison
Director Loren Duncan
Director Lori Iannidinardo
Director Mike Walker
Director John Lefebure
Director Ruth Hartmann (4:00)

Also: Director Pat Weaver and Barbara Lines; Rob Hutchins (3:45) in attendance

Absent: Director Mary Marcotte

CVRD STAFF

Ron Austen, General Manager, Parks, Recreation and Culture Department
Warren Jones, Corporate Administrative Officer
Brian Farquhar, Manager, Parks and Trails Division
Mary Anne McAdam, Recording Secretary

APPROVAL OF AGENDA

The Chair noted changes to the agenda, which included two items of New Business

It was Moved and Seconded

That the agenda, be amended with the addition of the following two items of New Business:

- NB1 Sansum Point Fundraising by The Land Conservancy (TLC)
– staff verbal update
- NB2 Plastics in Parks – Lori Iannidinardo

and that the agenda, as amended, be approved.

MOTION CARRIED

M1 - MINUTES

It was Moved and Seconded

That the Minutes of the Parks Committee Meeting of November 9, 2011, be adopted.

MOTION CARRIED

BUSINESS ARISING

There was no business arising.

DELEGATIONS

There were no delegations.

STAFF REPORTS

R1 – 2012 Planning and Construction Program

Report from Dan Brown, Parks Trails Technician, regarding 2012 Planning and Construction Program.

It was Moved and Seconded

That the report be received for information.

MOTION CARRIED

**R2 – “Adopt-a-Trail”
application by the
Chemainus Rotary
Club**

Report from Dan Brown, Parks Trails Technician, regarding “Adopt-a-Trail” application by the Chemainus Rotary Club.

It was Moved and Seconded

That staff be directed to develop an “Adopt-a-Trail” program for the Cowichan Valley Trail.

MOTION CARRIED

**R3 – Geo-cache Sites
along the Cowichan
Valley Trail**

Report from Brian Farquhar, Manager, Parks and Trails Division, regarding request to install Geo-cache Sites along the Cowichan Valley Trail.

It was Moved and Seconded

That the request from Island Spirit 2012 to install and maintain “Legacy Geo-caches” along the Cowichan Valley Trail be approved, and that a \$700 contribution from the 2012 regional parks and trails budget be provided to Island Spirit 2012 for the purchase of medium size geo-cache containers to be used along the trail.

MOTION CARRIED

**R4 – Friendship
(siiye’yu) Trail to
Cowichan Commons
Maintenance Request**

Report from Brian Farquhar, Manager, Parks and Trails Division, regarding Friendship (siiye’yu) Trail to Cowichan Commons Maintenance Request.

It was Moved and Seconded

That the Friendship (siiye’yu) Trail, within the E&N Rail Corridor between Duncan and the Cowichan Commons, be included as part of the regional trails system and maintained by the CVRD under the Regional Parks and Trails budget; and that this section of the trail be incorporated into the CVRD’s trail licence agreement with Island Corridor Foundation.

MOTION CARRIED

**R5 – Kinsol Trestle
Finishing Elements**

Report from Ryan Dias, Parks Superintendent, Parks and Trails Division, regarding Kinsol Trestle Finishing Elements.

It was Moved and Seconded

That the following finishing works for the historic Kinsol Trestle project be endorsed:

- parking area at Glen Eagles Road
- site furniture and access stairs
- interpretive signage and donor recognition kiosk shelter
- new north and south viewing platforms

With application of up to \$100,000 from the draft 2012 Regional Parks Capital Budget and assistance from in-kind contributions towards completing the works.

MOTION CARRIED

CORRESPONDENCE

There were no correspondence items.

INFORMATION

**IN1 – Times Colonist
News Article**

Times Colonist news article of February 19, 2012, "Region's Parks Attract Record Numbers"

It was Moved and Seconded
That this article be received and filed.

MOTION CARRIED

**IN2 – Presentation
Certificate**

Thank-you certificate received from Shawnigan-Kinsol Half Marathon & Half a Half – October 30, 2011.

It was Moved and Seconded
That this be received and filed.

MOTION CARRIED

NEW BUSINESS

**NB1 – Sansum Point
Update**

Brian Farquhar, Manager, Parks and Trails Division, provided a verbal update on Sansum Point fundraising by The Land Conservancy (TLC),

The verbal update on Sansum Point was received as information.

**NB2 – Plastics in
Parks**

Director Lori Iannidinardo shared information on how plastics impact wildlife along our trails; would like to see CVRD Parks and Trails strive toward a plastic-free environment.

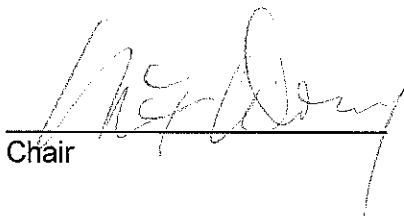
Moved and Seconded
That CVRD Green Team be asked to investigate options to promote the elimination of plastic food and beverage containers being brought into regional parks and trails.

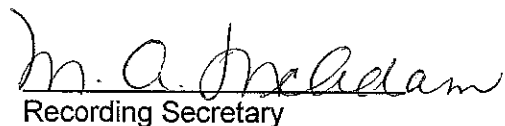
MOTION CARRIED

QUESTION PERIOD

ADJOURNMENT

The meeting adjourned at 5:00 p.m.


Chair


Recording Secretary



STAFF REPORT

PARKS COMMITTEE MEETING OF, JULY 11, 2012

DATE: July 4, 2012 FILE NO:

FROM: Dan Brown, Parks Trails Planning Technician BYLAW NO:
Parks & Trails Division

SUBJECT: Cowichan Valley Trail – 2012 Update and Long Term Planning

Recommendation/Action:

That this report be received for information purposes.

Relation to the Corporate Strategic Plan:

Promote Individual and Community Wellness – Promote pedestrian and cyclist friendly roadways and trails between communities and neighbourhoods.

Financial Impact: *(Reviewed by Finance Division: N/A)*

Background:

The Cowichan Valley Trail (CVT) Initiative, as part of the Trans Canada Trail route on Southern Vancouver Island, was endorsed by the CVRD Board in the mid-1990s. Since then, the Regional District, through collaboration of partnerships and grant funding, has completed 70 km of the overall 120 km route length. The Province of British Columbia established and manages 24 km between Glenora and the Town of Lake Cowichan. The trail now includes:

- A total of 90 km of off-road trail (75%).
- 8 rehabilitated/rebuilt trestles for trail use
- 5 new foot bridges have been constructed with a total span of 105 m.
- The Historic Kinsol Trestle Rehabilitation completed in 2011, creating a total of 74 km of continuous off road rail with trail between Shawnigan Lake, Lake Cowichan, and Duncan.
- The total value of trail construction in the past decade is approximately \$3,000,000, making the total value of the CVRD managed CVT over \$10,000,000 (including the Historic Kinsol Trestle).

These accomplishments have been recognized at various trail opening events throughout the past two years. This success is also evident in the number of people actively enjoying the trail, with collected trail counter data over the past month showing peak 24 hour counts of 159 at the Kinsol Trestle, 128 at Bings Creek Bridge, and 124 at the Chemainus Rail with Trail. It is expected that these numbers will increase over the course of the summer.

2012 Trail Construction Update

As reported to the Parks Committee on March 13, construction in 2012 will focus on Chemainus Rail with Trail between Chapman Road and Cook Street. If funding permits, an additional 600m of trail will be constructed connecting Elm Street to Chapman Road, which would create a 4 km

uninterrupted trail between Crozier Road and Cook Street. Chapman Road to Cook Street is currently in the tendering process and it is estimated that construction will commence in August.

Remaining Trail Gaps (after 2012 Construction)

The following four areas are the main gaps in the trail between Duncan and Ladysmith. The distance figures provided represent the trail distance to be gained upon completion with associated roadside distances which are unavoidable at this time:

- Duncan to the Cowichan Exhibition Grounds – 2.0 km Road, 2.0 km Trail
- Cowichan Exhibition Grounds to Chemainus River – 2.5 km Road, 4.5 km Trail
- Chemainus River to Chemainus – 0.3 km Road, 3.0 km Trail
- Chemainus to Saltair – 1.75 km Trail

The trail sections not completed are currently addressed through use of local roads which connect completed portions of the trail route.

In addition, there is the ~10 km section within CVRD land atop the Malahat Ridge to connect the CVT in southern Shawnigan Lake with the Galloping Goose Trail in Langford.

The coming summer months will be used to further investigate route options through the above gaps to provide the committee and board with cost estimates and priorities for completion of the remaining trail sections within the 120 km Cowichan Valley Trail route through the region. This will include an update on the joint effort with the Capital Regional District to connect the Cowichan Valley Trail with the Galloping Goose Regional Trail in the CRD via the Malahat Ridge.

Submitted by,

Dan Brown, Parks Trails Planning Technician
Parks & Trails Division
Parks, Recreation & Culture Department

DB/mca
Attachment

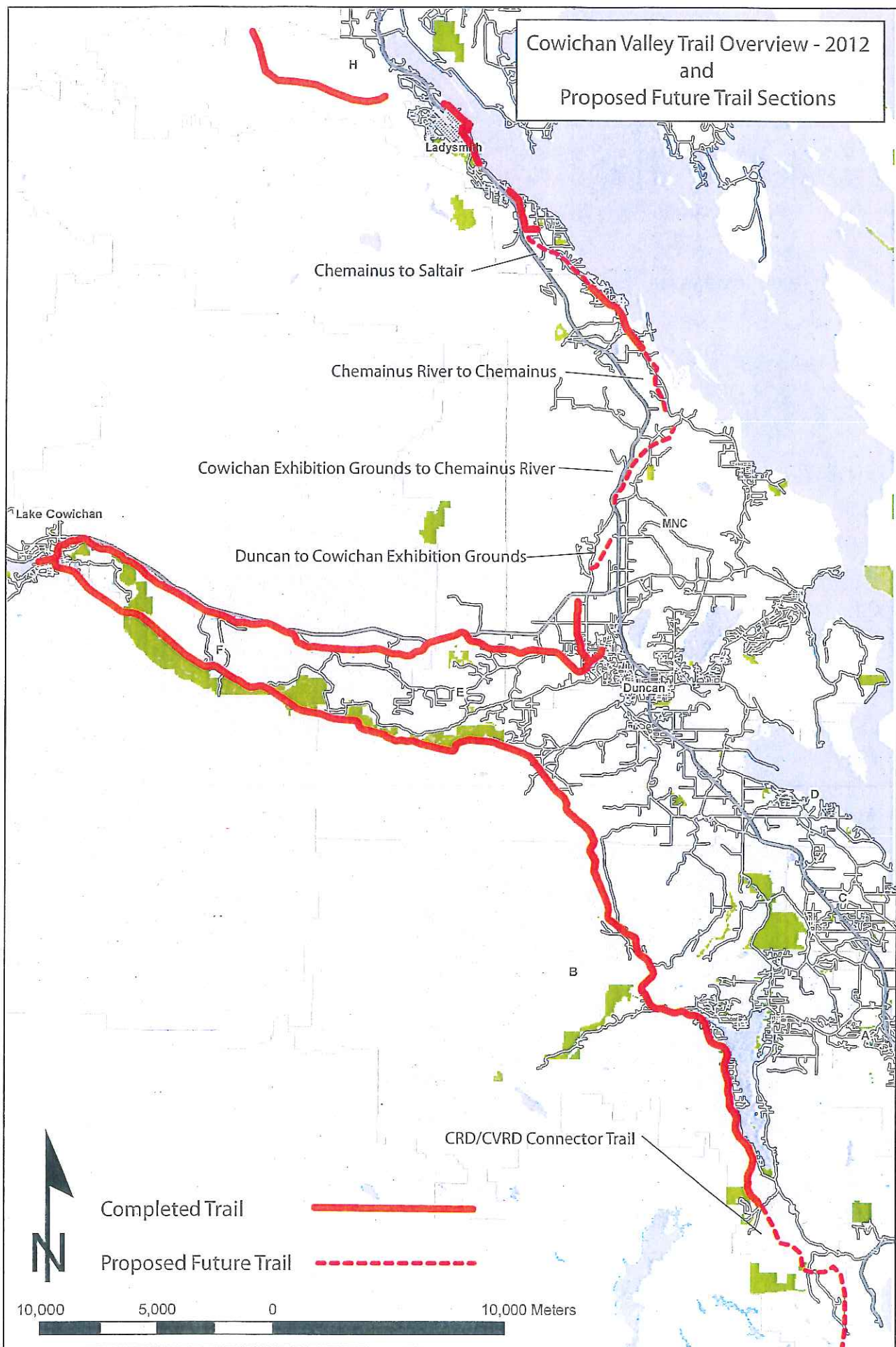
Reviewed by:

Division Manager:

Approved by:

General Manager:

Cowichan Valley Trail Overview - 2012
and
Proposed Future Trail Sections





R2

STAFF REPORT

PARKS COMMITTEE MEETING OF JULY 11, 2012

DATE: July 3, 2012 FILE NO:
FROM: Ryan Dias, Parks & Trails Operations Superintendent BYLAW NO:
SUBJECT: Kinsol Trestle Finishing Elements Update

Recommendation/Action:

To provide an update on the status of finishing elements at the Historic Kinsol Trestle site.

Relation to the Corporate Strategic Plan:

Financial Impact: (Reviewed by Finance Division: N/A)

Background:

At the Parks Committee meeting of March 14, 2012, the committee endorsed the following site elements in order of priority for completion:

1. Parking Area at Glen Eagles Road
2. Site Furniture and Stairs
3. Interpretive Signage and Shelter
4. New North and South Viewing Platforms

Kinsol Parking Area – Glen Eagles Road

Parks Staff were able to secure an \$18,000 in-kind contribution from Johel Brothers Contracting Ltd. for construction of the Kinsol Parking Lot at Glen Eagles Road. Johel Brothers has donated this in-kind contribution as materials and labour and has worked within a deadline to open the parking area for the July 1st long weekend. The parking area can accommodate 30 single car parking stalls and two designed bus parking stalls. This will now alleviate the challenges and impacts of existing parking limitations on Glen Eagles Road and provides safe off-road parking for trestle visitors. The final elements, including minor fencing and site landscaping, will be completed in the near future.

Site Furniture and Stairs

Using reclaimed wood from the trestle, the Parks & Trails Division carpentry staff fabricated a total of eight picnic tables and two benches which are in place throughout the Kinsol site. Feedback has been very positive to date, and plans for additional picnic sites are being considered at this time. A staircase at the north side of the trestle, taking park visitors from the trestle and directing them to the Kinsol Forest Trail, has now been completed, as well as a double toilet surround and extensive additions to the split-rail fencing on site.

Interpretive Signage and Shelter

Parks & Trails Division staff are currently working with a donor to finalize the design of the timber frame Interpretive Shelter. Once complete, construction could take place as early as fall 2012. The signage, including the donor recognition wall and Kinsol History boards, are now complete and have been printed. In order to accommodate this signage prior to the Interpretive Shelter being built on site, a temporary sign board will be built and signage will be erected within the first two weeks of July 2012.

New North and South Viewing Platforms

Discussions are continuing with a potential donor for the construction of new public viewing platforms at the north and south ends of the Historic Kinsol Trestle that could incorporate wood recycled from the trestle rehabilitation project.

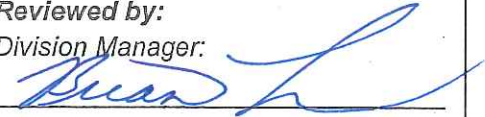
Submitted by,

Ryan Dias, Parks & Trails Operations Superintendent
Parks, Recreation & Culture Department

RD/mca

Reviewed by:

Division Manager:

A blue ink signature, likely of the Division Manager, written over a horizontal line.

Approved by:

General Manager:

A blue ink signature, likely of the General Manager, written over a horizontal line.