



ENVIRONMENT COMMISSION

THURSDAY, JULY 19, 2012
6:00 PM – CVRD Boardroom, 175 Ingram Street

AGENDA

Pages

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA** 1 - 2
3. **ADOPTION OF MINUTES**
M1 Adoption of Minutes of Environment Commission from June 21, 2012 3 – 6
4. **BUSINESS ARISING OUT OF MINUTES**
B1 Mark Lakeham presentation wrap-up
B2 Electoral Area E Bylaw Changes Feed-back
B3 Regional Environmental Strategy RFP – Kate Miller
5. **REPORTS**
R1 Communications –Janna Jorgensen 7-8
R2 Update of 2012 Video contest – J. Jorgensen 9 -11
R3 Solid Waste Committee – Roger Wiles Verbal
R4 Agricultural Advisory Committee update – Judy Stafford Verbal
R5 Motions of the Environment Commission for review 12 - 21
6. **CORRESPONDENCE**
7. **INFORMATION**
8. **NEW BUSINESS**
NB1 CRD Sustainability Website – Roger Hart Verbal
NB2 Central Sector Liquid Waste Management Plan – Roger Hart/Roger Wiles Verbal
9. **NEXT MEETING:** TBD
10. **ADJOURNMENT**

Distribution:

CVRD Director Gerry Giles
CVRD Director Rob Hutchins
CVRD Director Phil Kent
CVRD Director Jon Lefebure
Rodger Hunter
Dave Polster
Tyler Innes
Larry George, Cowichan Tribes

Justin Straker
Judy Stafford
Roger Wiles
Peter Keber
Janna Jorgensen
Sophy Roberge
Roger Hart

As Well As:

Warren Jones, CAO
Brian Dennison, General Manager, Engineering and Environment Services
Kate Miller, Manager, Regional Environmental Policy
Director I. Morrison

Agenda Cover Only:

Director B. Fraser
Director M. Marcotte
Director M. Dorey
Director M. Walker
Tom Anderson, General Manager, Planning and Development Services

Director T. McGonigle
Director L. Iannidinardo
Director P. Weaver
Director L. Duncan

Minutes of the regular meeting of the meeting of the ENVIRONMENT COMMISSION, held in the CVRD Boardroom, 175 Ingram Street, Duncan, on June 21, 2012 at 6:00 pm.

PRESENT:	Director Lefebure, Chair	Director Kent
	Director Giles	Roger Hart
	Dave Polster	Janna Jorgensen
	Roger Wiles	Sophy Roberge
	Judy Stafford	Pete Keber

ALSO

PRESENT: Kate Miller, Manager, Regional Environmental Policy
Dyan Freer, Recording Secretary

REGRETS: Justin Straker, Tyler Innes, Larry George, Rodger Hunter

6:00 pm

SPECIAL GUEST: Mark Lakeham

A presentation was given by Mark Lakeham, founder of the City Repair project in Portland, Oregon. He spoke on the incredible changes that can be made in sustainability with community and neighbourhood communication and engagement. Portland has become the leader of sustainable cities in the US, with the most bicycles and bicycle paths per capita, greatest decrease in car usage, and engagement of people in neighbourhoods.

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved with the title of the report R7 corrected to Regional Environmental Strategic Plan Sub-Committee Terms of Reference.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the May 17, 2012, Environment Commission meeting be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES
B1**

CVRD Integrated Sustainability Plan planning update – Recommendations need to be in to Tom Anderson, General Manager, Planning and Development, by June 21, 2012.

It was moved and seconded to approve the five recommendations of the CVRD Integrated Sustainability Plan sub-committee:

- i. That the process for proceeding with the two plans as outlined verbally to the two Commissions by Tom Anderson be followed and the draft documents be referred to as “Calls for Expression of Interest”, with the actual “Terms of Reference” developed as part of the formal contractual arrangements with the successful proponents.**

- ii. That the points raised at the informal meeting of the two Commissions on April 30, 2012, and discussed in Appendix A be incorporated in the revised "Calls for Expression of Interest".
- iii. That a facilitated workshop to discuss the questions listed in Appendix B be incorporated as part of the planning process.
- iv. That maximum synergies be enjoined between the Regional Environmental Strategic Plan, the Integrated Regional Sustainability Plan, and the Climate Action Plan.
- v. That one or more members of both the Economic Development and Environment Commissions be appointed to serve on the Steering Committee(s) of the Integrated Regional Sustainability Plan and the Climate Action Plan.

MOTION CARRIED

REPORTS

R1

Proposed Bylaw Changes for Electoral Area E – Allison Garnett, Planner I, reviewed the proposed zoning bylaw changes for Electoral Area E and invited feedback from the Environment Commission. Discussion ensued. Comments to be received within one month.

R2

Communications Committee – Janna Jorgensen. Requested \$5350 to expand and produce the 2012 Video contest as well as to increase the visibility of the Environment Commission. Discussion ensued. Possibility perhaps to engage partnerships and to ask for support from businesses that might sponsor this contest, i.e. Coast Capital Savings support youth initiatives and involvement. Suggestion to add agriculture to the theme.

It was moved and seconded that a budget in the amount of \$5350 be approved to fund the 2012 State of the Environment Video Contest.

MOTION CARRIED

On June 28 there will be a ½ day workshop at 9 am at Taiji's Studio re branding for the communications sub-committee and others. The environment commission is invited to attend for the first hour. Please send ideas to Janna if you can't attend.

R3

Solid Waste Committee – Roger Wiles. Manager will meet with staff in July and committee will then receive the necessary information to write Terms of Reference on the Solid Waste Management Plan.

R4

Agricultural Advisory Committee – Judy Stafford. The last meeting had a request from a land owner re ALR exemptions. The role of the commission was raised and is not yet fully understood. Sub-committees have been formed. One sub-committee was to find out more about a program for farm

mentorship in Abbotsford to support new farmers on a land-share business. Another was on communications between the agriculture community and general community. There was also a discussion on putting agriculture in the class room and branding for the Cowichan Valley.

R5 Economic Development Commission Update – Roger Hart announced that new members have been chosen and names will go to the next Board meeting for approval. They plan to meet as a whole every other month, and have working committees meet in the months between.

R6 EDC Economic Indicator Report – The report was received. It includes a state of the economy report, site selector report, EDC performance measures, and the Economic Development Commission's workplan.

R7 Regional Environmental Strategic Plan (RESP) Sub-Committee Terms of Reference (ToR).

The ToR has been circulated throughout the sub-committee, edited and now approved.

It was moved and seconded to adopt the Regional Environmental Strategic Plan Sub-Committee Terms of Reference as amended.

MOTION CARRIED

Amendment: Remove the Terms of Reference heading from the top of first page – and change heading 'Purpose' to 'Sub Committee's Terms of Reference'.

Plans to release a Request for Proposal to develop a RESP in the next month or so.

R8 Budget of Environment Commission – Discussion

Table shows expenses of the Environment Commission from 2009 to 2012 budgets and expenses. With the addition of \$5350 expenses for the 2012 video contest the remaining budget will be approximately \$10,000.

It was moved and seconded to receive the budget report of the Environment Commission from June 21, 2012.

MOTION CARRIED

It was moved and seconded that the Environment Commission allocate \$25,000 for the Regional Environmental Strategic Plan

MOTION CARRIED

R9 Recycling Update – Bob McDonald, Manager, Recycling and Waste Management Division, distributed a staff report giving an update of the division's work in 2012. It was received and discussed briefly.

CORRESPONDENCE none

INFORMATION

IN1

Central Sector Liquid Waste Management Plan – Roger Hart –tabled till a later meeting.

IN2

Partnership for agricultural purposes. Kate Miller gave an overview of this partnership with the Ministry of ?????. It is proceeding with land capability and suitability mapping as per budget motion in 2011. Will use LiDar data to photo interpret the agricultural land to see how much is in production and/or used for agricultural purposes. Also gaining understanding on water availability and land usage capability.

Personal visits to farmland to see what is being produced and how water is used are taking place. Plans for more strategic uses of water – i.e. how much water is needed daily or weekly for crops and how the aquifer recharges will become more understood.

IN3

Bottle Depot on July 1 will greatly expand electronics collections.

IN4

Acknowledgement of North Cowichan's organic curbside pick-up – a great reduction in garbage pick-up has taken place.

NEW BUSINESS

none

ADJOURNMENT

The meeting adjourned at 9:20 p.m.

NEXT MEETING

July 19, 2012

Chair

Recording Secretary

Dated: _____



SUBCOMMITTEE REPORT

ENVIRONMENT COMMISSION

JULY 19, 2012

DATE: July 16, 2012

FROM: Janna Jorgensen

SUBJECT: EC Communications Sub-committee Update

EC Communications Activities in since June 21, 2012 include:

Communications Planning Retreat June 28, 2012 (AGENDA ATTACHED)

Held at Taiji Studio in Maple Bay, this was an excellent session that achieved the goals of:

- Consider what is working well; what needs improvement; what is realistic
- Gaining clarity on our communication priorities for the coming year
- Exploring the "How" "What" and "Who" of our draft communications plan

In attendance (alphabetically): Loren Duncan, Roger Hart, Gerry Giles, Janna Jorgensen, Sophy Roberge, Judy Stafford, Roger Wiles

Facilitators (Taiji Group): Carroll Taiji, Jenny Farkas

- Agenda/Content developed by Carroll and Janna
- Facilitated by Carroll and Jenny
- Pre-workshop input solicited
- EC members who could not attend invited to provide input in advance (none received)

Consultant's Report on outcomes pending – target August 2012 EC Meeting

Communication Plan Development ongoing

State of the Environment Video Contest

In addition to report presented on July 19, 2012, other progress includes:

- Outside funding sources: following up on Jon Lefebure's suggestion of trying to source outside sponsorship/funding, Roger Hart corresponded with his contact from Coast Capital Savings Credit Union – determined funding opportunities are not likely for the contest.
- Partnership Opportunities: Upon Roger Hart's suggestion, Janna met with Lynn Hale who is establishing the Island Film and Entertainment Co-op to see about partnership opportunities. Not likely at this time though emerging opportunities will be explored.
- Judging Panel: Lynn Hale and one other member from the co-op have committed to sitting on Judging Panel.
- Contract-based Contest Support: Janna met with Michelle Staples to discuss more ideas about the Video Contest. Michelle available to act as additional promotional resource person for Video Contest for 2012.
- Next Steps: updating website, promotions, lining up Judging Panel, continuing to source additional funding/partners, and drafting promotional materials/media releases, etc.
- EC Support Request: we need help securing a 'Grand Prize' for overall best video – eg. Video Cam. Must be in place before early September so that it can be included in contest promotions

Respectfully submitted by,
Janna Jorgensen, Chair

July 16, 2012 SUBCOMMITTEE REPORT ATTACHMENT

**CVRD Environment Commission
Communications Planning Workshop**

June 28, 2012 | 9am to noon

Communications Planning Workshop

Facilitators:

- Caroll Taiji, Jenny Farkas / Taiji Brand Group

Commission Participants:

- Janna Jorgensen, Roger Hart, Gerry Giles, Judy Stafford, Loren Duncan, Roger Wiles, Sophy Roberge

Agenda

(timeframes are approximate)

PART ONE

- 9:00 Welcome and introductions, including review of:
- a. Environment Commission mandate (Janna)
 - b. Communications project purpose (Janna)
 - c. Workshop objectives, agenda and format (Caroll)
- 9:15 Discuss role of communications in fulfilling mandate (round table list)
- 9:20 Map communications effectiveness on future / desired state continuum (dot poll exercise)
- 9:30 Identify and list current communications gaps (round table list)
- 9:45 Brainstorm communications tactics that address gaps (round table list)
- 10:00 Determine which tactics are appropriate for Commission (discussion)
- 10:15 Share your “why” – the single purpose or belief that unifies and inspires us (photo vision)

PART TWO

- 10:30 Discuss our “How” – the unique and differentiating way we do things
- 11:00 Discuss our “What” – the tangible programs and services we provide
- 11:30 Discuss our “Who” – the individuals and groups who benefit from the work we do
- Target Audience Profiles
 - Current / Desired perceptions
 - Key Messages

CVRD Environment Commission's State of the Environment Video Contest 2012 – Summary of Changes from 2011

This list represents the major changes to this year's State of the Environment Video Contest. These changes were based upon feedback from last year's contest (Participants and family members, CVRD Board, EC, CVRD Staff, Judging Panel, & Film Industry experts) and other general input. Janna Jorgensen, Sophy Roberge and Judy Stafford met to make recommendations based upon this feedback and what is feasible for the 2012.

ITEM	RECOMMENDATIONS		COMMENTS
	CHANGE FROM:	CHANGE TO:	
OVERALL BUDGET INCREASE	\$5000	\$5350	(MOVED & ADOPTED JUNE 2012)
PRIZE CATEGORIES	8-10 years 11-14 years 15-18 years 19-24 years	children (8 - 12 Years old) Youth (13 - 18 Years old) Young Adults (19 - 24 Years old)	Based upon feedback and participation rates in 2011, ages in 2012 more closely align with school system, i.e., elementary, middle & secondary, and post-secondary ages. NOTE: "AGE" considered according to the youngest person in the individual or group category as of the closing date of the contest.
PRIZE CATEGORIES	No Group Category	One Group Category with 1 st , 2 nd , & 3 rd place winners	Based upon feedback
PRIZE CATEGORIES	No Best Overall	Best Overall Category – donated prize such as a video cam	Contingent upon success of Communications Sub-Committee in securing prize (TBD by Aug 2012 at latest) All submissions automatically entered. Criteria for judging TBD and communicated on website by contest launch.
PRIZE AMOUNTS - 1 st , 2 nd , 3 rd	\$500, \$300, \$200	INDIVIDUALS: \$300, \$200, \$100 GOUPS: \$700, \$500, \$300	Based upon feedback – award more for group submission winners than individuals
CONTEST TIMELINES	Sept – Nov; Awards in December	Sept – Nov; Awards in January	Based upon feedback
CONTEST PROMOTIONS AND	Volunteer/Staff-based	Supplement volunteer/staff support with contract-	Provided for within current budget.

CVRD Environment Commission's State of the Environment Video Contest 2012 – Summary of Changes from 2011

ITEM	RECOMMENDATIONS		COMMENTS
	CHANGE FROM:	CHANGE TO:	
SUPPORT		based support	Overwhelming need to do face-to-face promotions to potential contest participants, and to partner with other similar initiatives underway (i.e., film festivals, film/media classes, film/environmental industry, community orgs, youth group activities, etc).
CONTEST ENTRY RULES		Collect email addresses and create listserv when entries come in. No option of removing video themselves – we must administer that and make it a criteria that prize winners must let us keep those videos live throughout the year and for future promotional purposes	Will facilitate ongoing communication/promotional efforts
CONTESTANT ELIGIBILITY RULES		Changes/clarifications from last year: - Must reside within CVRD - Must meet age criteria as of the last date of the posted contest end date	Based upon feedback
CONTEST TOPICS	Any topic within the 12 Things Framework	“Lead the Way” as the overall theme and suggest participants select 1 of 3 pre-selected topics from 12 Things Framework. (i.e., Issue the invitation to Present video building a case for why and how people living within the Cowichan Valley Regional District can or should “lead the way” in one of these categories: - Eat Locally Because Food Security Matters - Don’t Hog the Water so there is Enough for All” - Get Serious About Zero Waste	Topics selected based upon Survey Monkey voting from past participants and general feedback collected.
JUDGING PANEL	Meet once	Meet at least twice – once to kick off the contest, again to convene judging. Recruitment is currently underway.	Based upon feedback

CVRD Environment Commission's State of the Environment Video Contest 2012 – Summary of Changes from 2011

ITEM	RECOMMENDATIONS		COMMENTS
	CHANGE FROM:	CHANGE TO:	
PROMOTIONS OF WINNING VIDEOS and PARTICIPANTS IN GENERAL	Local media announcement, formal EC presentation, formal Board presentation, 12 Things website	Ideally would like to move to a year-round model Ideally would like to make a compilation video and ask Shaw to pick it up for circulation as a community content feature piece Would like to find a way to promote all participants, not just the winners For individual entries, send a letter to school principals (others?) announcing winners Ask RESP/IRSP consultants to consider showing video compilation as a primer for the public engagement efforts Engage participants as 'eco-champions' or something similar perhaps Invite participants to a special EC "Inspiration Session" on a Saturday afternoon over the winter (can feed into the RESP/IRSP) Choose categories for 2013 by Feb 2013 and provide them to teachers/curriculum developers in school system	Based upon feedback and ideas generated by Video Contest review group

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on	
				Board Agenda	Board response
05/06/2008	CAO	That Warren Jones, Administrator of the CVRD, be invited to an upcoming meeting of the Environment Commission.	Carried		
17/07/2008	protocol	That a sub-committee be formed to prepare criteria for the Environment Commission support to community-based projects and initiatives.	Carried		
17/07/2008	protocol	That a sub-committee be formed to prepare a communities outreach consultation plan for the Draft Environmental Strategy.	Carried		
17/07/2008	protocol	That a sub-committee be formed to re-formulate the mandate of the Environment Commission for recommendation to the Board. On August 21, 2008 it was moved and seconded to refer to the Chair for appointment of this committee.	Carried		
17/07/2008	protocol	That the Terms of Reference for the new Central Sector Liquid Waste Siting Plan be presented to the Environment Commission for comment when completed.	Carried		
21/08/2008	Planning	To have the Economic Commission and the Environment Commission meet to form workshops for joint planning sessions.	Carried		
21/08/2008	Members	That the Environment Commission requests an extension of the length of term of office for their members until April 15, 2009, in order to fulfill their mandate.	Carried		
21/08/2008	Strategy	That we refer the report by the sub-committee on community support back to that committee to : 1) revisit item 1 of attachment D, as well as the addendum, on the report; 2) make the criteria as inclusive as possible; and 3) formulate a process of delegation to the Chair, Vice-Chair, and Manager.	Carried		
18/09/2008	Strategy	A vote was held and the decision, by majority, was made to hire Taiji Brand Group and Citizen Plan to prepare the outreach segment of the CVRD's Environment strategy Plan, with the proviso there will have to be critical adjustments made to the budget as it was presented.	Carried		
20/11/2008	Strategy	That the title for the Draft Environmental Strategy be changed to proposed Environmental Strategy.	Carried		
20/11/2008	Strategy	That the Board accept the final report of the CVRD Environment Commission as presented, with the discussed amendments.	Carried		Adopted

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
10/12/2008	Lens	Recommendation of the Board on the Environment Lens Report - The Manager of Regional Environmental Policy stated that the Board approved the recommendation: "that the Manager of Regional Environmental Policy, working with the Environment Commission and CVRD and member municipal staff, develop a variety of environmental lenses for Board consideration, usable by the CVRD and its member municipality staff to support the Board's resolution of December 10, 2008, that "the CVRD embed an environmental lens into all decision-making immediately."	Carried	5/13/09	Adopted
14/01/2009	Members	That Directors Kent, Duncan and Hutchins be appointed to the Environment Commission.	Carried	1/14/09	Carried
14/01/2009	Funding	That the Chair and Corporate Secretary be authorized to sign the "Regionally Significant Project, Tier 1 and 2 Strategic Priorities Fund and/or Innovations Fund Funding Agreement Under the Agreement on the Transfer of Federal Gas Tax Revenues" for the Regional Community Energy Plan.	Carried	1/14/09	Carried
11/02/2009	Members	That the following appointments to the CVRD Environment Commission be approved: Terms to expire December 31, 2009: Francis Hugo, Chris Wood, John T. Wilson, Rodger Hunter, and Roger Wiles	Carried	2/11/09	Carried
11/02/2009	Members	That the following appointments to the CVRD Environment Commission be approved: Terms to expire December 31, 2010 - Bruce Sampson, Bruce Fraser, Judy Stafford, Justin Straker and Peter Keber.	Carried	2/11/09	Carried
02/03/2009	Members	Chris Wood, John Wilson, Bruce Sampson, Pete Keber and Lorne Duncan offered to sit on this group (Regional Energy Plan) as a steering committee.	Action	n/a	
02/03/2009	Members	That Peter Keber and Bruce Sampson be appointed to sit on the Clean Technology committee.	Carried		
09/04/2009	Members	To elect Gerry Giles as Chair of the Environment Commission, by acclamation	Carried	n/a	
09/04/2009	Members	To elect Rodger Hunter co-chair by majority vote	Carried	n/a	
09/04/2008	Water	That the motion be amended by adding "that staff report back on the impact of not raising the weir and not amending the rule curve at this time".	Defeated	4/9/08	amended from above
09/04/2008	Water	That staff be directed to continue working with the Partnership to determine next steps and funding strategies to facilitate implementation of the Cowichan Basin Water Management Plan.	Carried	4/9/08	motion
14/05/2009	Members	That the report from the Chair be adopted: a. that the Environment Commission representative appointed to the Economic Development Commission is Bruce Sampson and the alternate is Chris Wood. b. The Environment Commission representatives appointed to the Agricultural Commission are Lorne Duncan and Peter Keber. c. Cowichan Tribes will send a representative to the Environment Commission meetings as often as possible.	Carried	6/10/09	Chair report to board
14/05/2009	Strategy	That the Environment Commission establish three working groups to: 1. Develop an environmental lens in the spirit of the Board's recommendation. 2. Draft recommendations for approaches to regional sustainability. 3. Develop actions for inventory/mapping/indicators/ baseline and communication.	Carried	n/a	
09/06/2009	Strategy	Chair will bring the work of this committee up at a strategic planning session for board and staff June 11, 2009.	Action		

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
10/06/2009	Strategy	Chair will discuss with Mayor of North Cowichan if invitation is necessary for their staff and board participation.	Action	n/a	
09/07/2009	Lens	To accept the Environmental Lens Draft Plan and endorse the sub-committee work to date; and encourage them to take it out to staff and board members at the CVRD and member municipalities to get their feedback and engagement.	Carried		
06/08/2009	Corresp	To request the CVRD Board to send a letter to the BC Government immediately, expressing their concerns over the implications of the recent British Columbia Utilities Commission (BCUC) ruling and indicating that the board support alternative sources of power that do not damage the environment and to cc to Premier, Ministry of Environment, Ministry of Energy, Mines and Resources, and BCUC.	Rescinded	n/a	
06/08/2009	RoE	To support in principle that the Request for Expression of interest can be sent out after editing by the committee.	Carried	n/a	
06/08/2009	Corresp	To request the CVRD Board send a letter of support to the Provincial Government showing their support for the government continuing their support of alternative sources of power that have minimal damage to the environment and, if fiscally responsible, offering to be a host for a community-based pilot program.	Defeated	n/a	
08/10/2009	Advertising	To place an ad to showcase the work of the Environment Commission in the Island Savings Centre Winter Activity Guide for \$325 and to replicate where possible.	Carried	not a motion	
05/11/2009	Climate Action	That the CVRD Board initiate a Corporate Report on Energy Emissions so that they meet their obligations under the Climate Action Charter.	Carried	11/12/09	carried
05/11/2009	Members	Chris Wood, John Wilson, Bruce Sampson, Pete Keber and Lorne Duncan offered to sit on this group (Regional Energy Plan) as a steering committee.	Action	n/a	
11/12/2009	Members	That the following appointments to the Environment Commission be approved: Appointed for a term to expire December 31, 2010: Chris Wood, Roger Hunter, Peter Keber, and Roger Wiles	Carried	11/12/09	Carried
10/12/2009	Lens	That the Board require all CVRD Departments to develop an Environmental Lens Review for all operations and capital initiatives for the Board's review by April 30, 2010.	Carried	1/13/10	Carried
10/12/2009	Lens	That the Board require the format for staff reports to the Board or Committees of the Board to include Environmental Implications; once the Board has received and accepted the environmental lens.	Carried	1/13/10	Carried
10/12/2009	Sustain-ability	That the Environment Commission fully supports the development of an Integrated Sustainability Plan (ISP) and supports budget funding for this plan.	Carried	1/27/10	

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board		Board response
				Agenda		
10/12/2009	Regional Growth	That the motion "That the CVRD and all member municipalities engage in a Regional Growth Management Strategy. be referred to a future Regional Services Meeting".	Carried		1/13/10	Reg Serv Committee
10/12/2009	Sustainability	That the Environment Commission will work to clarify to the Board what exactly a sustainability plan entails. That the Board provide budget approval on the Corporate Services 2010 Requisition Budget Review additional recommended supplemental for items: 1. Environmental Analyst Position; 5. Corporate Planning and Community Climate Change Mitigation Plan; 8. Outreach program for the Environment Commission; and 10. Identify and map areas of high conservation value.	Carried		1/27/10	
10/12/2009	Budget	That the Board renew its decision in February, 2008, to examine tax shifting and a carbon neutral fund.	Carried	Action for our Jan	1/27/10	
10/12/2009	Tax Shifting	Request that the Chair of the Environment Commission find a process to communicate the actions of the Environment Commission to member municipalities.	Action			
10/12/2009	Strategy	That the Environment Commission sign on to the Cowichan Food Charter and also recommends that the CVRD Board sign on to the Cowichan Food Charter.	Carried		Feb 10/2010	
14/01/2010	Food/Agric	It was moved and seconded to nominate Gerry Giles as Chair, and Rodger Hunter as co-Chair by acclamation	Carried			
14/01/2010	Members	That the following CVRD Board appointments to the Environment Commission for 2010 be approved: Director L. Iannidinardo Director P. Kent Director R. Hutchins	Carried		Jan 13/2010	Carried
14/01/2010	Members	That the following appointments to the Environment Commission be approved: Term to expire December 31, 2011: Dave Polster Kevin Visscher	Carried		Jan 13/2010	Carried
14/01/2010	Members	Report and Recommendation of Environment Commission meeting held February 18, 2010 was not dealt with at this meeting.			2/24/10	Missed
18/02/2010	Parks	That funding in the amount of \$20,000. be added to Function 100 – General Government for an outreach program for the Environment Commission and that this amendment be included in the 2010 Budget. To ask staff to develop: i. a policy on requests to the Environment Commission for funding and ii. A policy on conflict of interest, and iii. To prepare a framework for how budget request should be made.	Carried		3/10/10	Carried
14/01/2010	Budget	To approve the request for the CVRD Environment Commission to sponsor Earth Day on April 24, 2010 at the Charles Hoey park in the amount of \$1000 and to furthermore have the opportunity to have a booth and/or a presence at the Earth Day event.	Carried			
15/04/2010	Policy	That a presentation of the State of Environment report be made to the Regional Services Committee on May 26, 2010.	Carried		5/26/10	
15/04/2010	Sponsorship					
15/04/2010	Presentations					

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
15/04/2010	Budget	To allocate funding in the amount of \$5000 to finish the State of Environment report and make ready 23 bound copies; and furthermore to allocate \$500 to bring interested people together to kick-off of this report.	Carried		
15/04/2010	Policy	That Commission members will form work groups and invite the general public to join in them to give input and help implement the approach to continue the work of Environment Commission.	Carried		
15/04/2010	Budget	To pay \$50 to have a booth at Ecostravaganza on June 5 th in Mill Bay	Carried		
15/04/2010	Env Lens	To request Tom Anderson to provide an update on the environmental lens at the June Environment Commission meeting and to discuss it with him.	Carried		
7/14/10	Env Lens	That it be recommended to the Board that the following six actions be initiated as the first phase of the establishment of the CVRD's Environmental Lens process:	Carried	7/14/10	Carried
		1. Implement a sustainability checklist review system for new development applications;			
		2. Implement the Cowichan Regional Area Agricultural Plan;			
		3. Develop a plan to ensure that the CVRD complies with the BC Climate Action Charter by the year 2012;			
		4. Develop and implement a green subdivision servicing bylaw;			
		5. Develop a green team corporate employee engagement plan; and			
		6. Establish an eco depot in South Cowichan to promote recycling and responsible waste management.			
22/06/2010	Strategy	That it be recommended to the Board that a regional sustainability planning process be initiated as the first phase of the establishment of the CVRD's Environmental Lens process.	Carried - to go to RSC	6/22/10	Carried
7/14/10	Water	That it be recommended to the Board that four (4) workshops, to be hosted by the CVRD, at a total cost of \$20,000 (Gas Tax funds previously allocated) in support of Cowichan Watershed Board initiatives be approved.	RSC	7/14/10	Carried
22/06/2010	Planning	That the 2010 State of the Environment Report be received.	RSC	6/22/10	Carried
Oct 21/10	Land - Fir	To allocate up to \$5000 for a session on land and biodiversity on the protection/strategy/conservation of the Coastal Douglas Fir.	Carried		
Oct 21/10	Budget - SoE	To spend up to \$3000 to reproduce the State of Environment Report.			
Oct 21/10	Water	That the remainder of unallocated commission funds be directed to water conservation and aquatic habitat funding.			
Nov 16/10	Sustainability	That the commission invite a senior member of the CVRD planning staff to give feedback on how useful sustainability checklist is and how the public is finding it.			

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on	
				Board Agenda	Board response
Nov 16/10	Land	To endorse the land workshop on carrying capacity study in January or February 2011.	Carried		
Dec. 8/10	Bylaw	To amend Bylaw 2943 to allow memers to be reappointed by the board.	Carried	Dec. 8/10	
Dec. 16/10	Membership	That John Morris be re-appointed to the Environment Commission for a one year term to expire December 31, 2011.		Dec. 8/10	Carried
Dec. 16/10	Membership	That the CVRD Board appoint the following individuals for a one year term, on the CVRD Environment Commission, expiring December 31, 2011: Bruce Fraser Judy Stafford Bruce Sampson, and appoint the following individuals to the CVRD Environment Commission for a two year term expiring December 31, 2012: Chris Wood, Peter Keber, Rodger Hunter, Roger Wiles, and Justin Straker		Dec. 8/10	Carried
Dec. 16/10	Membership	That the CVRD Environment Commission recommends that the CVRD and partner organizations conduct a structured evaluation of regional environmental carrying capacities, and the cumulative effects of human activities on the ecosystem goods and services in the CVRD, including current effects and a range of plausible future effects. (Recommendation #1)	Dec. 16/10	Dec. 8/10	Carried
Dec. 16/10	Land Use		Carried		
Dec. 16/10	Land Use	That the CVRD begin and advance a collaborative process to address land-use and potential opportunities/constraints on public, crown and private forest lands in the region.(Recommendation #3).	Carried		
Dec. 16/10	Land Use	To endorse land committee's recommendation #1 and #3 (see above)and defer #2 (see Jan 20/11) to the next commission meeting.	Carried		
Dec. 16/10	Land Use	To refer Recommendation #2 back to lands committee to amend it for next meeting and to have more discussion on how to present it to the Board	Carried		
Dec. 16/10	Land Use	That the committee review its parkland acquisition principle to include Garry Oak ecosystems and old growth forests, Eagle Heights grasslands, Chemainus Bald Eagle tree, and Koksilah big trees	Deferred		
Dec. 16/10	Communications	To endorse framework of communications committee for 2010 and carry on with a budget of \$26,000 for 2012.	Carried		
Jan 20/11	Communications	That the Environment Commission recommend to the CVRD Board that the Board permit the Economic Development Commission and the Environment Commission to explore the possibility of establishing a joint Environment and Economic Commission and bring forward a report for the Board's consideration on the matter, and further, that this matter be referred to the Economic Development Commission for their comment.	Carried		
Jan 20/11	Communications	To participate in ads for the Valley Recreation Guides to a maximum of \$1000.	Carried		

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
Jan 20/11	Communications	That the CVRD develop and adopt targets for maintenance of ecosystem function and services across the land base.	Carried		
Jan 20/11	Communications	1. That the CVRD Board direct staff to conduct an analysis and impact statement for adoption of the attached targets, including identifying options for implementation, and report back to the CVRD Board and Environment Commission. This activity should be identified in the 2011 CVRD work plan, with corresponding budget allocated; and 2. That the CVRD Environment Commission and Economic Development Commission form a sub-committee to work together to explore the implications and the consequences of adoption of the attached targets.	Carried		
Jan 20/11	Communications	That the Environment Commission : 1. fund and organize a video creation contest amongst high school, junior and middle school students "to post on You Tube and the winner will be the one that receives the most hits. 2. Invite EDC to see if we can derive common messaging and work together on some of our communications work.	Carried		
Feb 22/11	Econ Devel	To have quarterly meetings with the Economic Development Commission and Environment Commission with the first order of business to organize a workshop and further, to set up a task force to look at the different reports that are developed from each commission	Carried		
Feb 24/11	Land Use	Recommends to the Regional District Board that a formal complaint be made to the Private Managed Forest Land Council regarding the situation and a formal response from them be provided to both the Regional District and the Environment Commission	Carried	March 9/11	
Feb 24/11	Land Use	Failing a satisfactory response from the PMFLC, then: Be it resolved that the Environment Commission recommend to the Regional District Board that it make urgent representation to the Minister of Forests to invite the Forest Practices Board to conduct an audit of the oversight practices of the Private Managed Forest Land Council with specific reference to the Shawnigan Lake Westshore Logging Practices and their outcomes.	Carried		
Feb 24/11	Land Use	Recommends to the Regional District Board that they lodge a formal complaint with the relevant Forest Certification body and request both a formal audit and that the results of the audit be provided to the Board and the Commission.	Carried		letter sent by WJ
Feb 24/12	Land Use	That the Environment Commission 2011 requisition amount not be reduced by the 2010 surplus of \$14,000 and further, that the Environment Commission reallocate the \$14,000 surplus from the 2010 budget to the 2011 budget	Carried		
Feb 24/13	Communications	To budget \$5,000 from the communications budget for three prizes for the winning students video.	Carried		
Mar 17/12		That the Ecological Economics blog- information be forwarded	Carried		

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on	
				Board Agenda	Board response
Mar 17/11	Communications	That the Environment Commission budget \$2500 to acquire a localized version of the interactive ALCES web tool for illustrating the footprint implications of different development parameters, as demonstrated by Dr. Brad Steifox at the EC's February meeting	Carried		
Mar 17/11	Planning	That it be recognized by the Environment Commission that Director Morrison's proposed green parking-lot project is consistent with recommendations advanced by the Environment Commission to the CVRD Board on March 8, 2011. It is also acknowledged that the Environment Commission has not reviewed other proposed projects for consistency with Commission recommendations, nor has the Commission undertaken to prioritize projects for funding based on these recommendations.	Carried		
19-May-11	Land Use	That the Environment Commission communications working group enter a discussion with the Economic Development Commission, Social Planning Cowichan and other interested groups to develop with partners a program of targeted events for the September to November period, to raise awareness among decision-makers and the public of the direct link between land-use decisions and the sustainability goals of the CVRD Strategic Plan, the EDC Sustainable Economic Development Strategy, Vision 2020 and 12 Big Ideas.	Carried		
15-Sep-11	Land Use	To help facilitate the establishment of a Shawnigan Watershed Roundtable as a precursor to setting up a Shawnigan Watershed Management Plan.	Carried		
12-Oct-11	Memberships	That Janna Jorgensen be appointed to the Environment Commission for a term of two years, terminating October 31, 2013.		Carried	Accepted
12-Oct-11	Green team - Sustainability	That the Environment Commission endorses the work of the CVRD Green Team and recommends that the CVRD Board direct staff to develop a work plan such that: a) low-flow toilets are installed in all CVRD buildings; b) planting of annuals be replaced with planting of food plants; c) fossil fuel heating/cooling units be replaced with heat pumps or other non-fossil fuel devices; and further, that Surplus funds, if any, from the 2011 Environment Commission budget be used to help fund these initiatives.	Carried		
20-Oct-11	Communications	To approve the plan for the video contest as presented by Kate Miller, with the subject being the environment of the Cowichan Valley and with a budget of \$5000.	Carried		
20-Oct-11	Agriculture	To contribute \$18,000 for the research into best agricultural practices and the subsequent communication strategy, subject to the money being available in 2011.	Carried		
20-Oct-11	Memberships	To accept the resignations of Bruce Fraser, Kevin Visscher and Chris Wood from the Environment Commission, with regret.	Carried		
20-Oct-11	Memberships	To appoint Sophy Roberge, Tyler Innes and Roger Hart to the Environment Commission for a term of two years, to expire December 31, 2013	Carried		
20-Oct-11	Work Plan	Jacob Ellis will compile a list from this meeting's discussion of items that he, Warren Jones, Brian Dennison and Tom Anderson feel would be of merit and be of interest to the Environment Commission to have input on.	Carried		

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
17-Nov-11	Agriculture	That up to \$6,000 be allocated for an educational agricultural workshop, with guest speaker David Cohlmeier; further, that the speaker will have a specific focus on environmental practices.	Carried		
17-Nov-11	Sustainability	To request the Regional Board to incorporate best practices re light pollution when retrofitting or building new CVRD facilities.	Carried		
17-Nov-11	Sustainability	To allocate budget to register four people to attend the Fresh Outlook Conference on Building Sustainable Communities, to be held in February, 2012; and further, participants will provide a written report to the commission post-conference.	Carried		
17-Nov-11	Agriculture	To contribute \$30,000 to support a partnership agreement for the initiative of mapping agricultural land by the Partnership for Water Sustainability	Carried Carried		
15-Dec-11	Communications	That we accept the verbal report of the Communications video contest sub-committee to receive the 12 uploaded videos and approve the awarding of ten prizes.	Carried		
15-Dec-11	Work Plan	To accept the work plan as presented and to plan to begin work on it in January, 2012.	Carried		
15-Dec-11	Members	Roger Hart accepted the position of representative of the commission to the Economic Development Commission.	Carried		
14-Dec-11	Recommendation	That the Regional Board incorporate best management practices regarding light pollution when retrofitting or building new CVRD facilities.	Carried	12/14/12	Carried
14-Dec-11	Support	That the Board approve the contribution of \$30,000 from the 2011 Environment Commission budget to support a partnership agreement for the initiative of mapping agricultural land by the Partnership for Water Sustainability; and that the Chair and Corporate Secretary be authorized to sign the agreement on behalf of the CVRD.	Carried	12/14/11	Carried
19-Jan-12	Green Strategy	To receive the Private Sector Green Building Strategy report for information, and that further discussion and feedback from the Environment Commission be provided at a subsequent meeting; and furthermore, that other municipalities be included in these discussions.	Carried	Jan 19/12	Carried
19-Jan-12	Appointment	To appoint Roger Hart as the representative of the Environment Commission to the Economic Development Commission for a term of one year.	Carried	Jan 19/12	Carried
Jan/19/2012	Appointment	1. That Judy Stafford be appointed as a member of the Environment Commission for a term of two years to expire December 31, 2013. 2. That Dave Polster be appointed as a member of the Environment Commission for a term of one year to expire December 31, 2012.	Carried Carried	Dec Dec	Carried Carried
Feb 16/12	Budget	That the Environment Commission amended budget portion of the Regional Environmental Policy Division be allocated as \$61,060 for 2012.	Carried		

Date of meeting	Subject	Motions carried by Environment Commission	Internal Motion	Date on Board Agenda	Board response
Feb 16/12	Strategy	That a Regional Environmental Strategic Plan (RESP) be developed by the Environment Commission working with staff.	Carried		
Mar 19/12	Memberships	That Judy Stafford be appointed the Environment Commission representative to the Regional Agricultural Advisory Commission; and further, that Pete Keber be appointed the alternate representative.	Carried	March	
May 17/12	Budget	That the Environment Commission approve the expenditure of \$4,050 plus applicable taxes for Phase 1 (brand and messaging strategy) of the Communications Plan	Carried		
May 17/12	Meetings/Speakers	That Mark Lakeman be asked to present to the Environment Commission at the next meeting for a nominal fee of \$500.	Carried		
June 20/12	Budget	That a budget in the amount of \$5350 be approved to fund the 2012 State of the Environment Video Contest.	Carried		
June 20/12	Recommendation	To approve the five recommendations of the CVRD Integrated Sustainability sub-committee:	Carried		
	CVRD Integrated Sustainability Plan	i. That the process for proceeding with the two plans as outlined verbally to the two Commissions by Tom Anderson be followed and the draft documents be referred to as "Calls for Expression of Interest", with the actual "Terms of Reference" developed as part of the formal contractual arrangements with the successful proponents. ii. That the points raised at the informal meeting of the two Commissions on April 30, 2012, and discussed in Appendix A be incorporated in the revised "Calls for Expression of Interest". iii. That a facilitated workshop to discuss the questions listed in Appendix B be incorporated as part of the planning process. iv. That maximum synergies be enjoined between the Regional Environmental Strategic Plan, the Integrated Regional Sustainability Plan, and the Climate Action Plan. v. That one or more members of both the Economic Development and Environment Commissions be appointed to serve on the Steering Committee(s) of the Integrated Regional Sustainability Plan and the Climate Action Plan.	Carried		
June 20/12	RESP ToR	To adopt the Regional Environmental Strategic Plan Sub-Committee's Terms of Reference as amended	Carried		
June 20/12	Budget	To receive the budget report of the Environment Commission from June 21, 2012.	Carried		
June 20/12	Budget	That the Environment Commission allocate \$25,000 for the Regional Environmental Strategic Plan	Carried		