

Minutes of the regular meeting of the Transit Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on October 10, 2012 at 3:30 p.m.

PRESENT: Director Morrison, Chair
Directors Duncan <3:40 pm>, Fraser, Giles, Iannidinaro, Lines, Lefebure, McGonigle, Walker, Weaver

ABSENT: Director Kent

ALSO PRESENT: Warren Jones, CAO, CVRD <3:35 p.m.>
Jim Wakeham, Manager, Facilities, Fleet, & Transit, CVRD
Brian Dennison, GM, Engineering & Environment, CVRD
Rob Williams, Transit Analyst, CVRD
Myrna Moore, BC Transit
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

M1

It was moved and seconded that the minutes of the August 1, 2012 regular Transit Committee meeting be adopted.

MOTION CARRIED

M2

It was moved and seconded that the minutes of the September 14, 2012 special Transit Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

BA1

A spreadsheet providing a 5-year history of Transit service tax requisition amounts was presented by staff.

FOR INFORMATION ONLY

CORRESPONDENCE

There was no correspondence.

REPORTS

R1

A staff report was considered regarding Free Transit Service Days for the Conventional Transit System.

It was moved and seconded that cash fares be reduced to zero on the Cowichan Valley Conventional and handyDART Regional Transit Systems on the following days:

1. Remembrance Day, November 11, 2012
2. Week before Remembrance Day (Monday Nov 5 to Saturday Nov 10) for Veterans and Armed Forces personnel only.
3. Ten days before Christmas: Friday, December 14, Saturday, December 15 and Sunday, December 16, 2012.

MOTION CARRIED

NEW BUSINESS

There was no new business.

**RESOLVE INTO
CLOSED SESSION
3:35 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 {{(1) (k)}}.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
4:45 p.m.**

It was moved and seconded that the Committee rise with report on item SSR2.

MOTION CARRIED

SSR2

It was moved and seconded that it be recommended to the CVRD Board that staff be directed to prepare an amendment to Section 6 of CVRD Bylaw No. 1450 – Transit Establishment Bylaw, 1993 to change the allocation of the annual costs for providing transit service among the participating areas, commencing in 2013, from the current % amounts to an amount based on the Regional District of Nanaimo's formula with participating partners grouped in geographical zones - 40% population, 46% revenue hours and 14% kilometers, and further that the bylaw be forwarded to the CVRD Board for three readings and adoption.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:47 p.m.

Chair

Recording Secretary

Dated: _____