



**CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN
STEERING COMMITTEE**

**NOVEMBER 22, 2012 – 1:30 P.M.
CVRD Boardroom, 175 Ingram Street**

AGENDA

		<u>PAGES</u>
1.	<u>APPROVAL OF AGENDA:</u>	1 - 2
2.	<u>ADOPTION OF MINUTES:</u>	
	M1 Minutes of the June 18, 2012 meeting of the Central Sector Liquid Waste Management Plan Steering Committee of .	3 - 4
3.	<u>BUSINESS ARISING FROM THE MINUTES:</u>	
4.	<u>REPORTS</u>	
	R1 Recommendations from meeting with CAOs Brian Dennison, CVRD	5
	R2 Re-establishment of CSLWMP function Brian Dennison, CVRD	6
	R3 Terms of Reference Brian Dennison, CVRD	7
5.	<u>DISCUSSION ITEMS</u>	
	D1 Scheduling of meetings	Verbal
	D2 Update regarding Cowichan Tribes perspective on disposal of effluent from the JUB	Verbal
6.	<u>NEW BUSINESS:</u>	
7.	<u>QUESTION PERIOD:</u>	
9.	<u>ADJOURNMENT</u>	

Distribution:

Mayor Lefebure, North Cowichan, Chair
Chief Alphonse, Cowichan Tribes
Director Duncan, Electoral Area E
Director Iannidinardo, Electoral Area D
Mayor Kent, City of Duncan

As Well As:

Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Tom Ireland, CAO, City of Duncan
Abbas Farahbakhsh, City of Duncan
Brian Dennison, P. Eng., CVRD
Baljeet Mann, MoE
Maureen Tommy, Cowichan Tribes

Copy To:

Rob Hutchins, CVRD Chair
Warren Jones, CAO, CVRD

Minutes of the meeting of the Central Sector Liquid Waste Management Plan Steering Committee held in the Boardroom, 175 Ingram Street, Duncan, on June 18, 2012 at 9:00 a.m.

PRESENT: Director Duncan, CVRD Electoral Area E
Director Iannidinardo, CVRD Electoral Area D
Mayor Kent, City of Duncan
Mayor Lefebure, North Cowichan

ABSENT: Chief Alphonse, Cowichan Tribes (left meeting at 10:20 a.m. prior to regular portion)

ALSO

PRESENT: Brian Dennison, P. Eng., CVRD
Dave Leitch, CVRD
Louise Knodel-Joy, CVRD
Kate Miller, CVRD
Tom Ireland, City of Duncan
Abbas Farahbakhsh, City of Duncan
Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Chip Seymour, Cowichan Tribes
Helen Reid, Cowichan Tribes
Blake Medlar, MoE
Baljeet Mann, MoE
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

Closed Session Item SSR1 was moved forward to be presented after adoption of minutes.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

Date of meeting adopted on May 16, 2012 amended to read October 13, 2011.

It was moved and seconded that the minutes of the May 16, 2012 Central Sector Liquid Waste Management Plan Steering Committee meeting be adopted as amended.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION
9:10 a.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (1) (e) Land Acquisition.

MOTION CARRIED

**RISE FROM
CLOSED SESSION
10:36 a.m.**

It was moved and seconded that the Central Sector Liquid Waste Management Plan Steering Committee rise without report.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

BA1 A meeting is being planned for a sub-group to discuss JUB governance options.

REPORTS

R1 A staff report was considered which provided funding formulas for budgeting the Central Sector Liquid Waste Management Plan.

The Committee agreed by consensus that the JUB formula be utilized for 2012 as an interim measure.

It was moved and seconded that it be recommended to the CVRD Board that the cost allocation formula to fund the Central Sector Liquid Waste Management Plan Amendment process be based on the 2012 completed converted assessment values for the following jurisdictions:

North Cowichan – south-end	59.9%
City of Duncan	13.8%
Electoral Area D	10.4%
Electoral Area E	11.8%
Cowichan Tribes	4.1%

MOTION CARRIED

R2 A staff report was considered regarding drainage and non-point-pollution sources.

The Committee discussed drainage and non-point pollution issues and how to proceed to incorporate into the Central Sector Liquid Waste Management Plan.

Staff were requested to provide the Committee with recommendations regarding integrating other committees/plans within Liquid Waste Management Plan amendment.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 11:35 a.m.

Chair

Recording Secretary

Dated: _____



R1

STAFF REPORT

**CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN
STEERING COMMITTEE MEETING
OF NOVEMBER 22, 2012**

DATE: November 22, 2012 **FILE NO:** CSLWMP
FROM: Brian Dennison, General Manager, Engineering & Environmental Services
SUBJECT: Central Sector Liquid Waste Management Plan Meeting of CAO's

Recommendation/Action:

1. That a study on all reasonable options for governance of the JUB be commissioned and,
2. That a technical study on interim improvements for additional capacity to the JUB system be carried out.

Financial Impact: *(Reviewed by Finance Division: - not required)*

Costs for these studies would have to be paid for by the partners either through a re-established CSLWMP function or the JUB budget.

Background:

As directed by the CSLWMP steering committee meeting of June 18th, 2012, a meeting of CAO's or their representative was held October 25th, 2012 to discuss governance models for the JUB. A vigorous discussion was carried out particularly comparing the commission versus incorporation models and the need for additional capacity in the interim for Cowichan Bay. It was decided that there may be other options than just commission or incorporation and that these should all be identified and considered.

Consequently the following two recommendations resulted.

1. That a study on all reasonable options for governance of the JUB be commissioned and,
2. That a technical study on interim improvements for additional capacity to the JUB system be carried out.

It was further noted that the Municipality of North Cowichan is prepared to sell capacity units to the Cowichan Bay sewer system for the current market price.

Submitted by,

A blue ink signature of Brian Dennison is written over the text "Submitted by,".

Brian Dennison, General Manager,
Engineering & Environmental Services

BWDD:jlb

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R2

STAFF REPORT


**CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN STEERING COMMITTEE MEETING
OF NOVEMBER 22, 2012**

DATE: November 20, 2012 **FILE NO:** CSLWMP
FROM: Brian Dennison, General Manager, Engineering & Environmental Services
SUBJECT: Re-establishment of Central Sector Liquid Waste Management Plan function

Recommendation/Action:

1. That pursuant to Board Resolution 12-342, dated July 11, 2012, the CVRD enter into an agreement with Cowichan Tribes for recovery of costs associated with the re-establishment of the Central Sector Liquid Waste Management Plan Study Service Area, including the preparation and review of the Plan.
2. That a portion of the costs for the Central Sector Liquid Waste Management Plan Study Service be recovered from Cowichan Tribes at a rate of 4.1%, pursuant to Board Resolution 12-342.
3. That the Board Chair and Corporate Secretary be authorized to sign the agreement.
4. That "CVRD Bylaw No. 3619 – Central Sector Liquid Waste Management Plan Study Service Area Establishment Bylaw, 2012", be forwarded to the Board for consideration of three readings and following provincial and participating area approval, be adopted.

Relation to the Corporate Strategic Plan:

Financial Impact: (Reviewed by Finance Division: )

In order to be able to recover costs from the Cowichan Tribes for the proposed service at a rate of 4.1%, the CVRD will need to enter into a separate service agreement with them as noted below.

Background:

The original bylaw to re-establish the Central Sector LWMP was rejected by the Province as reference to cost recovery from a non-treaty First Nation is not valid. Therefore a revised bylaw must be submitted to the Board and subsequently to the Province and participating municipalities.

Submitted by,

A large, stylized blue ink signature of Brian Dennison.

Brian Dennison, General Manager,
Engineering & Environmental Services

BWDD:jljb

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R3

STAFF REPORT

**CENTRAL SECTOR STEERING COMMITTEE MEETING
OF NOVEMBER 22, 2012**

DATE: November 19, 2012 **FILE NO:** CSLWMP
FROM: Brian Dennison, General Manager, Engineering & Environmental Services
SUBJECT: Terms of Reference for Amendment to the Central Sector LWMP

Recommendation/Action: For discussion purposes.

Financial Impact: *Not applicable*

Background:

Based on discussions held at the CSLWMP steering committee meetings and the CAO's meeting the following items are recommended to be included for consideration in a Central Sector Liquid Waste Management Plan amendment process

1. Include the establishment of a new ocean outfall to replace the existing JUB discharge to the Cowichan River within 10 years in keeping with the 2011 lease agreement signed between the Cowichan Tribes, City of Duncan and the Municipality of North Cowichan.
2. Consider the long term replacement of the existing JUB treatment works.
3. Address the management of non-point pollution sources, and rainwater management within the study area taking into consideration the existing drainage planning of the member partners.
4. Review and update other initiatives in the current plan document.

Submitted by,

A large, stylized handwritten signature in blue ink, likely belonging to Brian Dennison, is placed over the "Submitted by," text.

Brian Dennison, General Manager,
Engineering & Environmental Services

BWDD:jlb

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