

Minutes of the Regional Services Committee Meeting held in the Regional District Board Room, 175 Ingram Street, Duncan BC on Wednesday, October 24, 2012 at 6:00 pm.

PRESENT: Chair J. Lefebure
Director L. Iannidinaro
Director M. Walker
Director B. Fraser
Director G. Giles
Director L. Duncan
Director I. Morrison
Director M. Marcotte
Director M. Dorey
Director P. Weaver
Director P. Kent <6:06 pm>
Director B. Lines <6:08 pm>
Director R. Hartmann
Director R. Hutchins
Alternate Director B. Day

ALSO PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Jacob Ellis, Manager, Corporate Planning
Mark Kueber, General Manager, Corporate Services Department
Ron Austen, General Manager, Parks, Recreation and Culture
Sybille Sanderson, A/General Manager, Public Safety
John Elzinga, Manager, Island Savings Centre
Brian Farquhar, Manager, Parks & Trails
Steve Hurcombe, Budget Coordinator
Tara Daly, Recording Secretary

ABSENT: Director T. McGonigle

APPROVAL OF AGENDA:

It was moved and seconded that the agenda be amended with the addition of the following two items:

D2 Director Giles re: CVRD Awards; and

NB1 World Junior A Challenge; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES:

It was moved and seconded that the minutes of the Regular meeting of the Regional Services Committee, held July 25, 2012, be adopted.

MOTION CARRIED

DELEGATIONS:

- D1** Debby Funk, Communications Manager, Parks Canada
Re: Joint Federal/Provincial Proposal to Establish a National Marine Conservation Area in the Southern Strait of Georgia.

Ms. Funk introduced Brett Hudson, Senior Planner, BC Parks, Ministry of Environment and Wayne Bourque, Gulf Islands National Park Reserve Superintendent, Parks Canada, who gave a PowerPoint presentation outlining the proposed National Marine Conservation Area.

- D2** Director Giles
Re: CVRD Awards

Director Giles informed the Board of two recent awards that were received by the CVRD: 1. Outstanding Achievement Award from Heritage BC in recognition of the rehabilitation of the Kinsol Trestle and; 2. Community Recognition Award from the *Wood Works*, Project of the Canadian Wood Council for our support of the BC wood industry and our commitment to use wood in the Kinsol Trestle.

REPORTS:

- R1** Report from Chief Administrative Officer re: Cowichan Sportsplex Funding Models was considered.

It was moved and seconded that a regional grant-in-aid of \$146,000, for the Chesterfield Sports Society, be considered as part of the 2013 budget deliberations.

MOTION CARRIED

It was moved and seconded that it be recommended to the Board that the *User Based Funding Model* be selected as the basis for establishing a function in 2013 to provide stable, long-term funding for the Cowichan Sportsplex.

MOTION CARRIED

- R2** Report from A/General Manager, Public Safety Department re: Community Wildfire Protection Plan was considered.

It was moved and seconded that it be recommended to the Board that the CVRD Community Wildfire Protection Plan (CWPP) – 2012 Update be approved, in principle and that staff be directed to prioritize and implement the recommendations outlined in the report.

MOTION CARRIED

- R3** Report from General Manager, Corporate Services re: CVRD 2012 Five Year Financial Plan Amendment was considered.

It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3643 – Five Year Financial Plan (2012 – 2016) Amendment Bylaw, 2012" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R4 Report from General Manager, Corporate Services re: CVRD Recovery of Administration/Finance Charges Policy Amendment was considered.

It was moved and seconded that it be recommended to the Board that the Recovery of Administration/Finance Charges policy be amended to increase the charge levied against all functions that the CVRD office staff actively administer from 4%, based on previous year expenditures, to 4.5% based on previous year operating expenditures excluding debt, transfers to reserves, transit passes and prior year's charge, 0% on capital expenditures and 2% against functions which are either inactive, annual grants or operated under contract.

MOTION CARRIED

R5 Report from General Manager, Corporate Services re: Island Corridor Foundation Contribution was considered.

It was moved and seconded that it be recommended to the Board that funding of the CVRD's share of \$2 million to the Island Corridor Foundation (ICF) be approved, and that cost sharing be based on assessments amongst the CVRD, Regional District of Nanaimo, Comox Valley Regional District, and Alberni-Clayoquot Regional District; and further, that the CVRD fund its share through a one-time regional grant-in-aid of approximately \$488,100 and that it be included in the 2013 Budget.

MOTION CARRIED

NEW BUSINESS:

NB1 Report from General Manager, Parks, Recreation and Culture Department; Manager, Island Savings Centre; and Manager, Economic Development Division re: World Junior A Challenge

It was moved and seconded that it be recommended to the Board that the bid to host the November 2013 World Junior A Hockey Challenge be supported with a \$30,000 regional grant-in-aid; and that the funding support be conditional on the following stipulations:

- a. that the bid be approved by Hockey Canada, and that the bid documentation meets the standard of Hockey Canada's bid guidelines;
- b. that a non-profit society be incorporated to manage the tournament;
- c. that the Canada West training camp prior to the event be held at the Kerry Park Arena;

- d. that a minimum of four tournament games be held at the Island Savings Centre;
- e. that teams, officials, and staff stay in hotels within the Cowichan Valley for:
 1. the Canada West Training Camp, for the dates of 26, 27, 28 October 2013; and
 2. the dates of Saturday, November 2nd to Thursday, November 7th, 2013 for the three teams participating in one division of the tournament;
- f. that the Cowichan Valley Regional District, and the facilities of the Island Savings Centre and Kerry Park Arena share the profile of the event with Victoria's West Shore communities and facilities, in all media, ceremonies, etc.;
- g. that the facilities of the Island Savings Centre and Kerry Park Arena will be rented for the event, and not included in any in-kind donations;
- h. that the communities of Colwood and Langford, the province of British Columbia, and the government of Canada also contribute funding to this event;
- i. that if there is a net operating loss on the event, the Cowichan Valley Regional District will contribute 1/3 of the loss up to a maximum of \$30,000; and
- j. that if there is a net operating surplus on the event, the Cowichan Valley Regional District will receive 1/6 of the surplus. One half of the surplus will go to Hockey Canada, while 1/3 will go to the Victoria Grizzlies Junior A Hockey Club.

MOTION CARRIED

CLOSED SESSION:

RESOLVE INTO CLOSED SESSION 9:39 pm It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 {Sub (1) (e)}.

MOTION CARRIED

9:39 pm Director Walker left the meeting.

RISE FROM CLOSED SESSION 10:32 pm It was moved and seconded that the Board rise without report, and return to the Regular portion of the meeting.

MOTION CARRIED

ADJOURNMENT:

10:32 pm

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 10:32 pm.

Chair

Recording Secretary

Dated: _____