



ISLAND SAVINGS CENTRE COMMISSION
Thursday, December 13, 2012
2:30 pm/ ISC Board Room
AGENDA

Pages

1. **APPROVAL OF AGENDA:** 1
2. **ADOPTION OF MINUTES:** 2-5
M1 November 8, 2012 Minutes
3. **DELEGATION:** 6-7
D1 Cowichan Seniors Community Foundation, Carol Hunt
4. **BUSINESS ARISING FROM THE MINUTES:**
BA1 ISC Sustainable Plan
- Next Steps. Verbal Reports, J. Elzinga, Manager, Island Savings Centre
and K. Schrader, Manager, Arts & Culture Division
BA2 Cow Café Hockey Club 8
- Request for reduction in ice rental fees
BA3 Designated Smoking Area
- Verbal Report, Brad Coleman, North Cowichan/Centre Facility
Coordinator
BA4 Electric Charging Station Location 9-10
- R. Williams, Transit Analyst, Facility, Fleet & Transit
BA5 ISC Work Plan Progress
- Verbal Reports, J. Elzinga, and K. Schrader
5. **DEPARTMENT STAFF REPORTS:**
SR1 Programmer, Youth Outreach, D. Williams, Verbal Report
SR2 Coordinator, Operations Division. B. Coleman, Verbal Report
SR3 Manager, Arts & Culture Division, K. Schrader, Verbal Report
SR4 Manager, Island Savings Centre Division, J. Elzinga, Verbal Report
6. **CORRESPONDENCE:**
7. **NEW BUSINESS:**
8. **QUESTION PERIOD:**
9. **CLOSED SESSION:**
10. **ADJOURNMENT:**

The next Regular Commission meeting will be held January 10, 2013

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, November 8, 2012 at 2:30 pm.

PRESENT: A. Siebring, B. Lines, L. Duncan, T. Duncan, J. Woike, L. Heinio

ALSO

PRESENT: J. Ellis, Manager, Corporate Planning
J. Wakeham, Manager, Facility, Fleet & Transit
J. Elzinga, Manager, Island Savings Centre
K. Schrader, Manager, Arts & Culture
B. Coleman, Coordinator, North/Central Cowichan Facility
A. Plunet, Recording Secretary

ABSENT: P. Kent, L. Iannidinardo

**APPROVAL OF
AGENDA
2012- 80**

It was moved and seconded that the agenda be amended to include:
D2 Cowichan Valley Arts Council
BA7 CVAC Proposal move to address with D2

and that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES
2012-81**

It was moved and seconded that the minutes of the October 11, 2012 regular meeting of the Island Savings Centre Commission be approved.

MOTION CARRIED

DELEGATION

An estimated 600-700 athletes will compete in the BC High School Championships March /2013, to be hosted by the Cowichan Valley Wrestling Club. Facing a significant cost to heat the Arena to a competition temperature, the Club requested that a facility cost reduction be considered for rental of the Arena, Multi-Purpose Hall and Heritage Hall.

2012-82

It was moved and seconded that discussion on the reduction of facility fees for the Cowichan Valley Wrestling Club be tabled and readdressed under New Business.

MOTION CARRIED

D2

The Cowichan Valley Arts Council submitted a building improvement proposal to the ISC Cowichan Suite further to an approved Commission motion that the CVAC jointly fund the building improvements.

Total costs for Phase One Improvements are estimated at \$8150. Phase Two improvements are estimated at \$1250, with a total cost for all suggested improvements estimated at \$9400.

The Arts and Culture Manager expressed gratitude to the Arts Council for their efforts with promoting the long range plans for Arts & Culture, stating that upgrades to create the largest art gallery space in the CVRD could encourage other large art shows to rent the gallery space.

The Arts Council proposed to dedicate \$1000 towards the total cost of improvements in order to produce an “art-friendly” colour scheme and a professional lighting plan, and requested Commission support for the remaining costs.

2012-83

It was moved and seconded that the Island Savings Centre Commission reprioritize the expenditure of funds within the existing budgets to pay for the total cost of proposed improvements to the Cowichan Suite for the full amount of \$9400, recognizing a contribution of \$1000 from the Cowichan Valley Arts Council.

MOTION CARRIED

**BUSINESS
ARISING
BA1**

J. Elzinga reported on the ESS apartment fire incident of October 28/12 that initiated the opening of the Island Savings Centre as a Primary Reception Centre. Further discussion is anticipated to ensure the provision of a pre- planned rotational schedule prior to the next ESS incident.

BA2

As per Commission direction, the ISC submitted a request to amend Liquor Licensing of the dressing rooms. Exterior signage on the ISC facility has been posted to allow for public input.

BA3

J. Elzinga reported that Vancouver Island Health Authority continues to pursue the wellness concept of a potential partnership with the Aquannis Centre.

BA4

For Commission information, the CVRD Regional Services Committee has approved the Regional Grant in Aid request to host the 2013 World Junior A Hockey Challenge.

BA5

Through the process of assessing the economic impact for the World Jr. A Hockey Challenge, the CVRD Economic Development Commission determined that resources should be allocated to assess and encourage Sport Tourism opportunities in the future.

BA6

Staff have researched smoking policies of other facilities to determine a standard for a no-smoking perimeter. It was suggested that the ISC staff discuss the possibility of designated smoking areas.

2012-84

It was moved and seconded that ISC staff be directed to research the option of designated smoking areas for the property.

MOTION CARRIED

To remain consistent with the Aquatic Centre's No Smoking Policy, discussions are anticipated with North Cowichan.

K. Schrader left the meeting at 3:55 pm.

BA8

The Island Savings Centre Sustainable Plan will be presented to the public for discussion through a series of five community meetings.

J. Ellis, Manager of Corporate Planning, reviewed a breakdown of questions that will be presented to the public for audience input and opinion on the Sustainable Plan, with goals of being transparent with projected costs, and encourage maximum input from the community.

Discussions to save or borrow to replace a facility currently insured for \$68M would be encouraged rather than questions directed strictly with a budgetary focus. Questions for audience input will include:

- Part One: Programs & Services
- Part Two: Building Improvement & Repair
- Part Three: Long Term Capital & Reserve

It was agreed that questions regarding the old Aquannis Centre Space should not be limited for discussion at meetings held in areas in the District of North Cowichan, but that dialogue on the development of the space would be requested at all of the community meetings.

It was agreed to remove questions relating to discussion on the Cowichan Hospital.

Additional points requested to consider:

- The public should be clearly informed that accumulation will occur in incremental increases;
- As the cost to rebuild is likely to continue to rise on its own trajectory, the figures could be added to the projected costs.

DEPARTMENTAL STAFF REPORTS:

- B. Coleman, North/Central Cowichan Facility Coordinator, reported on:
- Repairs to the boiler, installation of the Arena sprinkler system into the west side suites, amendment to Parking Lot signage.
 - Old tables that have been replaced will be made available to the public as rentals.

J. Elzinga, ISC Manager invited all to attend the upcoming annual Christmas Chaos event at the Island Savings Centre.

J. Ellis left the meeting at 4:57 pm.

**UNFINISHED
BUSINESS**

No Unfinished Business

CORRESPONDENCE

No correspondence

NEW BUSINESS

NB1

The Cow Café Hockey Club has requested a reduction in ice rental fees to help maximize their donation to the Cowichan Valley Fire Prevention Association that would help fund a new fire safety house.

Further discussion was tabled until the next meeting. Staff reviewed the ISC policy regarding no free rent. Directors suggested that the public discuss gathering assistance through Grants in Aid with their Electoral Directors rather than through a request for a reduction in rates.

The subject of facility cost reduction for the BC High School Wrestling Championships was readdressed.

It was discussed that the some or all of facility rental fees could be waived and the school be charged all of the hard costs of the event as the wrestling event is a school venture.

2012-85

It was moved and seconded that the Island Savings Centre Commission waive half of the Island Savings Centre facility rental fees associated with the BC High School Wrestling Championships in March 2013, and that the hard costs and half of the facility rental fees be charged for an reduction in cost to the Cowichan Valley Wrestling Club of approximately \$1460.

MOTION CARRIED

One opposing vote was submitted by T. Duncan, who requested clarification from the school regarding their financial involvement.

ADJOURNMENT

2012-86

5:07 p.m.

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Certified Correct:

Chairperson

Secretary

Dated:

Your ride has been assured by the following sponsors who have each GENEROUSLY "adopted a month" to pay for the coordination of these services.

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Twyla Johnson, RN
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www.wecare.ca

Dr. Tom Roozendaal
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September



Julia Henderson Lawyer
122 Station Street, Duncan
250-748-3783

Dr. Tom Roozendaal
250-715-1010

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October



Jason
325 Jubilee St. Duncan
250-746-7168

Dr. Tom Roozendaal
250-715-1010

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November



Chuck Thompson
331 Festubert St., Duncan
250-748-3344

Dr. Tom Roozendaal
250-715-1010

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December



John McAlorum, RN
#2A - 2753 Charlotte Rd., Duncan
250-701-9990

Dr. Tom Roozendaal
250-715-1010

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DENTAL

Cowichan Seniors Community Foundation

135 Third Street

Duncan, BC V9L 1R9

Phone: 250-715-6481

E-mail: cscfoundation@shaw.ca

www.cowichanseniors.ca

*While ridership is free, donations can be made to the
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D.1

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Dr. Tom Roozendaal
250-715-1010

May



Leslie Peterson
#4-361 Trans Canada Hwy, Duncan
www.acthearing.ca

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Dr. Tom Roozendaal
250-715-1010

June



Audrey Webb
250-748-0709
duncancurves@telus.net

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Dr. Tom Roozendaal
250-715-1010



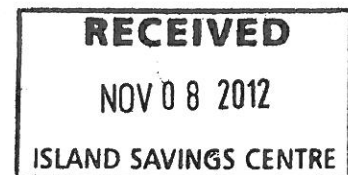
Cowichan Seniors
Community Foundation

The Cowichan Seniors Community Foundation is a community of businesses and non profit organizations that serve adult residents in the Cowichan Valley.

Our mission is to identify and act upon emerging issues affecting seniors through dialogue with businesses, non profits and Valley residents.

Cowichan Seniors Community Fund Support

- Cowichan Family Caregivers - Keeping in touch
- Boost your Brain Power Program
- Stroke Recovery Outreach Program - Duncan
- Volunteer Driver's Program - medical appointments, etc.
- Big Brothers Big Sisters-In-School Mentoring Program for Seniors
*In partnership with Island Savings Credit Union
- Seniors Directory
- Meals On Wheels



November 7, 2012

To the members of the Island Savings Center Comission:

My mens rec hockey team (CowCafe) is hosting a tournament at the ISC and Lake Cowichan facilities in April 2013. We will be donating part of the proceeds to the Cowichan Valley Fire Prevention Association to help fund the purchase of a new fire safety house. This house is a tool used by all the Cowichan Valley Fire Departments to teach people of all ages fire safety. It can be taken to various events/schools to educate about different aspects such as family plans in the event of a fire. IE fire escapes, escape plans, family meeting areas ect. We are requesting a reduction in ice rental fees to help maximize our donation to this great cause. Currently we have been quoted \$135/hour, between the 2 facilities we will be using up to 40 hours of ice time.

In addition to this I have been running a ball hockey tournament for the last 10 years out of the Cowichan Valley to raise money for cancer, we use both the multipurpose hall and the rink as we hold it in May due to the ice being out. We pay for 2 full facilities and use the venues all weekend, we are up to 24 teams that come from all over the island and the end goal is to grow this tournament so we can help bring in additional dollars to the Cowichan Valley.

I can only hope that you share our groups vision and together we can make this possible as the end goal is to help out the less fortunate and at the same time drive more business to the local restaurants, hotels etc.

Thank you for your consideration

Karny Dhillon
General Manager Cow Cafe Hockey Club

jaskarn.dhillon@ricoh.ca 250-701-8005



**ISLAND SAVINGS CENTRE COMMISSION
OF DECEMBER 13, 2012**

DATE: November 30, 2012

FILE No:

FROM: Rob Williams, Transit Analyst - Facility, Fleet & Transit Management

SUBJECT: Electric Vehicle DC Fast Charge Station

Recommendation:

That subject to confirmation of Provincial grant funding, the Island Savings Centre Recreation Commission recommends that the CVRD Board approve entering into a 5 year operating agreement with BC Hydro for:

1. The installation of an electric vehicle DC Fast Charge Station at an agreed location at the Island Savings Centre.
2. The expenditure for the annual lease and operation of the unit, with the understanding that the usage fees will offset the operation and usage expenditures.

And that the CVRD Board Chair and Corporate Secretary be authorized to sign the agreement.

Relation to the Corporate Strategic Plan:

This initiative fits within the Healthy Environment, Service Excellence, and Sustainable Infrastructure components of the CVRD corporate strategic plan as it helps lead by example and contributes to a more sustainable community.

Financial Implications: *(Reviewed by Finance Division:)*

BC Hydro is responsible for the supply and installation costs associated with this project. Lease of equipment and operating costs that are the responsibility of the CVRD will be offset through usage fees that can be adjusted accordingly, to ensure costs are being covered throughout the term of the contract. Revenues and expenses will be processed through the ISC facility operating budget.

Background:

On May 31, 2012 the province announced \$2.7 million in Community Charging Infrastructure (CCI) Funding available to municipalities, regional districts, First Nations, businesses, and other organizations for the planning and installation of level 2 public electric vehicle (EV) charging stations. The grant covers 75% or up to \$4,000 of the purchase and installation of the unit with the remaining 25% the responsibility of the applicant. Each applicant is also responsible for the electricity consumption costs associated with these public charging stations. Through approval from the various CVRD Recreation Commissions staff applied and was successful for grant money for the installation of dual-cord level 2 charge stations at the Island Savings Centre (ISC), Kerry Park Recreation Centre, Cowichan Lake Sports Arena, and Shawnigan Lake Community Centre. It is anticipated that the installation of these stations will be completed

within the next few months; however the station at the Shawnigan Lake Community Centre will not be completed until spring of 2013.


A second part of this provincial initiative is another \$1.3 million for the installation of 30 DC Fast Charge (DCFC) stations across the province in order to help meet the *Pacific Coast Collaborative Agreement, 2008* to provide a green highway from California through BC. DCFC stations provide a higher flow of electricity and therefore allow a much faster charge than level 1 and 2 charging stations. On average, DCFC's can provide a full charge in approximately 20-30 minutes. This can be much more convenient for EV owners and help reduce range anxiety. More people will be enticed to make the switch to electric vehicles over conventional fuel type vehicles if it is easier and more convenient to own an EV. DCFC infrastructure helps provide this convenience. Establishing high level charging infrastructure in order to support the growth of the electric vehicles is the main goal of this program and the reason the Province and BC Hydro are offering these stations to various selected communities at no cost. The product cost and installation, or grant, for the DCFC unit is estimated to be \$130-\$150k each. These are significant community grants that should not be overlooked.

Many communities have expressed an interest to have a DCFC station installed in their areas. The Province has conducted a mapping exercise to map out electric vehicle charging corridors across the province to assist with the installation of the 30 units. The Duncan/North Cowichan area was obviously a natural stopping point between the north and south island and was therefore selected as a potential location. After several discussions with Provincial project coordinators it was decided that the ISC would be the most suitable spot due to the high public traffic around the property, its relatively secure location, its close proximity to the Trans-Canada Highway, and the fact that it can be combined with other level 2 charging capacity. On December 5, 2012 BC Hydro and Provincial representatives met with CVRD staff to go over details of the project and agree on a location.

In regards to host site responsibilities, communities that agree to have a DCFC installed in their area also agree to manage the operation of the unit. This includes signing a minimum 5 year contract for the use of the station, pay a nominal annual lease fee (\$1 per month), provide day-to-day supervision and parking enforcement, as well as manage the user payment and data recording system for the duration of use. Total expenses are to be recovered through the usage fees charged to the consumer for using the unit. The exact price and logistics for using the unit are still being confirmed but will be set such that they cover anticipated electricity consumption and operational costs without resulting in a profit. There will also be flexibility to adjust the user fee accordingly if costs increase. At this time BC Hydro is suggesting that user fees could be set between \$3 and \$5 per 20 to 30 minutes of charging.

In order to help support and promote clean energy vehicles and sustainable communities it is recommended that the Island Savings Centre Recreation Commission enter into a 5 year contract with BC Hydro and approve the installation of a DC Fast Charge electric vehicle charging station on the ISC property and within close proximity of the level 2 charging station already purchased. It is understood that the supply and installation of the DCFC will be covered by the approximate \$150k grant from the Province and that the operational costs borne by the CVRD during the 5 year contract will be offset by the user fees charged to consumers. Upon completion of the 5 year contract the CVRD can either buyout the DCFC from BC Hydro, request a lease extension, or return the unit to BC Hydro at no cost. It should be noted that in the event the contract is terminated early the cost to decommission the unit and return it to BC Hydro will be the full responsibility of the CVRD.

Submitted by,


Rob Williams, M.Sc
Transit Analyst
Facility, Fleet, and Transit Management

Approved by:


Brian Dennison, General Manager,
Engineering and Environmental Services