



C·V·R·D

CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN STEERING COMMITTEE

THURSDAY, JANUARY 24, 2013 - 9:00 A.M.
CVRD Boardroom, 175 Ingram Street

AGENDA

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The next meeting of the Central Sector Liquid Waste Management Plan Steering Committee will be held at 9:00 a.m., March 28, 2013.

Distribution:

John Lefebure, Mayor, Municipality of North Cowichan, Chair
Harvey Alphonse, Chief, Cowichan Tribes
Phil Kent, Mayor, City of Duncan
Director Loren Duncan, Electoral Area E
Lori Iannidinardo, Electoral Area D

As Well As:

Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Tom Ireland, CAO, City of Duncan
Abbas Farahbakhsh, City of Duncan
Brian Dennison, P. Eng., CVRD
Baljeet Mann, MoE
Maureen Tommy, Cowichan Tribes

Copy To:

Rob Hutchins, CVRD Chair
Warren Jones, CAO, CVRD

Minutes of the meeting of the Central Sector Liquid Waste Management Plan Steering Committee held in the Boardroom, 175 Ingram Street, Duncan, on November 22, 2012 at 1:36 p.m.

PRESENT: Mayor Lefebure, North Cowichan, Chair
Director Duncan, CVRD Electoral Area E
Director Iannidinardo, CVRD Electoral Area D
Mayor Kent, City of Duncan
Mayor Hutchins, Ladysmith (2:00 pm)

ABSENT: Chief Alphonse

ALSO

PRESENT: Brian Dennison, P. Eng., CVRD
Tom Ireland, City of Duncan
Peter de Verteuil, City of Duncan
Abbas Farahbakhsh, City of Duncan
Dave Devana, CAO, North Cowichan
John MacKay, P. Eng., North Cowichan
Kim Dibb, Cowichan Tribes
Baljeet Mann, MoE
Dyan Freer, Recording Secretary

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as amended, with the provision of a revised R2.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the June 18, 2012, Central Sector Liquid Waste Management Plan Steering Committee meeting be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

There was no business arising.

REPORTS

R1

Recommendations from CAOs.

It was moved and seconded:

- 1. That a study on all reasonable options for governance of the JUB be commissioned and,**
- 2. That a technical study on interim improvements for additional capacity to the JUB system be carried out.**

MOTION CARRIED

It is expected that an independent consultant will be brought in for Item 1. North Cowichan is prepared to consider sale of additional JUB units, but prefer to establish if additional capacity can be found. Discussion ensued.

R2

Re-establishment of the Central Sector Liquid Waste Management Plan function.

It was moved and seconded:

- 1. That Board Resolution 12-342, dated July 11, 2012, be rescinded.**
- 2. That the CVRD enter into an agreement with Cowichan Tribes for recovery of costs associated with the re-establishment of the Central Sector Liquid Waste Management Plan Study Service Area, including the preparation and review of the Plan.**
- 3. That a portion of the costs for the Central Sector Liquid Waste Management Plan Study Service be recovered from Cowichan Tribes annually in the amount of \$4,100.**
- 4. That the Board Chair and Corporate Secretary be authorized to sign the agreement.**
- 5. That "CVRD Bylaw No. 3619 – Central Sector Liquid Waste Management Plan Study Service Area Establishment Bylaw, 2012", be forwarded to the Board for consideration of three readings and following provincial and participating area approval, be adopted.**

MOTION CARRIED

It was discussed that one option to move ahead with establishing a function would be to have the Joint Utilities Board provide interim funding until the Establishment Bylaw is passed.

Action: Brian Dennison will send a letter to the Joint Utilities Board requesting approval to provide their portion of this funding.

R3

Terms of Reference for an amendment to the Central Sector Liquid Waste Management Plan.

The following discussion took place:

The Province now not only looks at non-point sources, but at watershed and aquifer boundaries as well. MOTI needs to be part of these discussions. The Terms of Reference need to explain which local government is responsible for what. Would like to see source control bylaws. North Cowichan asked MoE if there were examples of good Terms of Reference that would be relevant to this valley with similar climate and soil conditions. Ms. Mann suggested CRD, Sooke and Saanich Peninsula should be looked at. The question was raised; can the Cowichan Watershed Board achieve authority in these matters? Can a water/drainage plan be separated from the Liquid Waste Management Plan and two plans developed?

Action: Staff were asked to discuss this issue and report back to the Steering Committee.

It was also suggested that planning advisory committees be asked to look at boundaries and make recommendation, as this must link to OCPs.

DISCUSSION ITEMS

D1

Scheduling of meetings.

Brian Dennison suggested a dedicated meeting time be scheduled in order to accomplish the Steering Committee's goals. The Committee agreed to meet every two months at 9:00 a.m. on Thursdays. A member of the Environment Commission should be invited to these meetings. Mr. Dennison will send out possible dates.

D2

Update regarding Cowichan Tribes perspective on disposal of effluent from the Joint Utilities Board lagoons.

A new proposal was expected from Cowichan Tribes but is not available at this time. This should be received for the next meeting in order to be incorporated and discussed. A \$20,000,000 grant application has been submitted for North Cowichan to pipe effluent out to a Satellite Channel outfall.

It was moved and seconded that a letter be sent to Cowichan Tribes requesting they send their comments on the proposed Satellite Channel outfall to the Central Sector Liquid Waste Management Plan Steering Committee in time for the January 2013 meeting (date tba).

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 3:00 pm.


Chair

Recording Secretary

Dated: _____

CR9 The report and recommendations of the Central Sector Liquid Waste Management Plan meeting of November 22, 2012 listing one item was considered.

12-586 **It was moved and seconded:**

- 
1. 1. That Board Resolution 12-342, dated July 11, 2012, be rescinded.
 2. 2. That the CVRD enter into an agreement with Cowichan Tribes for recovery of costs associated with the re-establishment of the Central Sector Liquid Waste Management Plan Study Service Area, including the preparation and review of the Plan.
 3. 3. That a portion of the costs for the Central Sector Liquid Waste Management Plan Study Service be recovered from Cowichan Tribes annually in the amount of \$4,100.
 4. 4. That the Board Chair and Corporate Secretary be authorized to sign the agreement.
 5. 5. That "CVRD Bylaw No. 3619 – Central Sector Liquid Waste Management Plan Study Service Area Establishment Bylaw, 2012", be forwarded to the Board for consideration of three readings and following provincial and participating area approval, be adopted.

MOTION CARRIED

CR10 Director Morrison provided a report on the highlights of the Semi-Annual Municipal Finance Authority Meeting held at UBCM in September.

STAFF REPORTS:

SR1 Staff Report from the Deputy Corporate Secretary Re: Results of Alternate Approval Process - "CVRD Bylaw No. 3630 - Malahat Fire Protection Service Loan Authorization (Type 2 Fire Engine) Bylaw, 2012" and "CVRD Bylaw No. 3634 - Electoral Area A - Mill Bay/Malahat Critical Location Street Lighting Service Amendment Bylaw, 2012" was considered.

12-587 **It was moved and seconded that the Certificate of Results confirming that the CVRD Board may proceed to adopt Bylaw no. 3630 be received; and that the Certificate of Results confirming that the CVRD Board may proceed to adopt Bylaw no. 3634 be received.**

MOTION CARRIED

SR2 Staff Report from the Deputy Corporate Secretary Re: Results of Alternate Approval Process - "CVRD Bylaw No. 3607 - In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012" was considered.



C1

November 28, 2012

File No. 5345-20-CSLWMP/AMEND4

Chief Harvey Alphonse
Cowichan Tribes
5760 Allenby Road
DUNCAN, BC V9L 5J1

Dear Chief Alphonse:

RE: Proposed Satellite Channel Outfall

At the Central Sector Liquid Waste Management Plan (CSLWMP) Steering Committee meeting of Thursday, November 22, 2012, the Committee resolved to send a letter to Cowichan Tribes requesting your comments on the proposed Satellite Channel outfall for disposal of effluent from the Joint Utilities Board lagoons.

We understand from your comments at the June 18, 2012 meeting that Cowichan Tribes are not supportive of the proposed outfall, but have interest in an alternative proposal. We are very interested in discussing your perspective on this issue.

Time is of the essence as we wish to see the existing discharge into the Cowichan River replaced, as stipulated in the existing Central Sector Liquid Waste Management Plan. Your response would therefore be appreciated in time for the next meeting of the Steering Committee to be held in January 2013 (tba).

Sincerely,

Jon Lefebure, Chair
CSLWMP Steering Committee

BD/dkf:jljb

pc: CSLWMP Steering Committee
Warren Jones, CAO, CVRD
Dave Devana, North Cowichan
Tom Ireland, City of Duncan
Brian Dennison, CVRD
John MacKay, North Cowichan
Abbas Farahbakhsh, City of Duncan

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STAFF REPORT

R1

CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN STEERING COMMITTEE MEETING OF JANUARY 24, 2013

DATE: January 21, 2013 **FILE No:** CSLWMP
FROM: Brian Dennison, General Manager, Engineering & Environmental Services
SUBJECT: JUB Governance Study

Recommendation/Action: The Committee's direction is requested.

Financial Impact:

A budget of \$20,000 has been identified as suitable for this process. As staff are not familiar with consultants with this form of expertise, the request for proposals will be advertised.

Background:

At the November 22, 2012, CSLWMP Steering Committee meeting it was resolved "*That a study on all reasonable options for governance of the JUB be commissioned...*"

Based on discussions with City of Duncan, Municipality of North Cowichan, Cowichan Tribes and CVRD staff, the following terms of reference for this study are proposed.:

1. Identify suitable potential governance models for the JUB to include wholly owned corporation, commission and any others that may be pertinent for the conditions of the JUB.
2. Provide a report comparing and contrasting the advantages and disadvantages of each governance model
3. Participate in a discussion session with the stakeholders to consider the various options.

Once the terms of reference have been agreed to, a letter will be issued to the Joint Utilities Board to consider including this item in their 2013 budget.

Submitted by,

A handwritten signature in dark ink, appearing to read "Brian Dennison", is written over a light grey circular stamp.

Brian Dennison, General Manager,
Engineering & Environmental Services

BWDD:jlb

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R4

STAFF REPORT

CENTRAL SECTOR LIQUID WASTE MANAGEMENT PLAN STEERING COMMITTEE MEETING OF JANUARY 24, 2013

DATE: January 21, 2103 **FILE No:** CSLWMP
FROM: Brian Dennison, General Manager, Engineering & Environmental Services
SUBJECT: Central Sector Liquid Waste Management Plan Amendment

Recommendation/Action:

That the following issues be addressed in an amendment process for the Central Sector Liquid Waste Management Plan:

- 1. The establishment of a new ocean outfall to replace the existing JUB discharge to the Cowichan River within 10 years in keeping with the 2011 lease agreement signed between the Cowichan Tribes, City of Duncan and the Municipality of North Cowichan.**
- 2. Consider the long term replacement of the existing JUB treatment works.**
- 3. Review and update other initiatives in the current plan document.**

Relation to the Corporate Strategic Plan:

Financial Impact: none at this time.

Background:

At the November 22, 2012 CSLWMP Steering Committee meeting there was considerable discussion regarding the request of the MoE to include non-point pollution and integration of liquid waste with surface drainage in the proposed amendment of the plan. There was concern expressed that the individual municipalities already have drainage planning in place whereas no authority exists for drainage in the electoral areas. The idea that the issue should be considered on a full Cowichan basin basis was also considered.

In consideration of this issue and other related issues, such as the proposed rule band, Cowichan River weir upgrades, and the need for a diking authority for flood works, CVRD staff have developed a proposal which will be brought forward. The idea is to re-direct, through approval of the member municipality CAO's, \$150,000 in regional gas tax funds, which were assigned to the tri-regional waste disposal project, to the investigation and resolution of governance issues regarding water management in the Cowichan Basin. The tri-regional waste disposal issue is dependent on Metro Vancouver determining its waste disposal solution, which will take a few years and therefore the funds could be reconsidered in the 2015 gas tax program.

A consultant would be retained to investigate options, make preliminary recommendations and then carry out a discussion process among the many stakeholders to work out governance.

Assuming this proposal is accepted, it is recommended that the non-point pollution, surface drainage issue not be considered as part of the next amendment of the CSLWMP.

Submitted by,

A handwritten signature in black ink, appearing to read "Brian Dennison", is written over a large, faint, stylized signature that spans across the text.

Brian Dennison, P. Eng., General Manager
Engineering & Environmental Services