

Minutes of the regular meeting of the Transit Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on February 13, 2013 at 3:00 p.m.

PRESENT: Director Morrison, Chair
Director Lefebure, Vice-Chair
Directors Fraser, Giles, Hartmann, Hutchins,
Iannidinardo, Kent, Lines <3:10 pm>, McGonigle, Walker
<3:27>, Weaver

ABSENT: Director Duncan

ALSO

PRESENT: Jim Wakeham, Manager, Facilities, Transit & Fleet
Mark Kueber, General Manager, Corporate Services
Rob Williams, Transit Analyst, CVRD
Steve Hurcombe, Budget Coordinator
Myrna Moore, BC Transit
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added under New Business:
NB1 – Service Review and
NB2 – handyDART tour

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the December 12, 2012 regular Transit Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

BC Transit provided a written response to queries from last meeting regarding Greyhound service and custom transit.

DELEGATIONS

D1

Carol Hunt, Cowichan Seniors Community Foundation provided a presentation and 2012 statistics on the "*Supported Transportation Program*"

Director Hutchins left the meeting at 3:24 p.m.

CORRESPONDENCE

C1

Correspondence was reviewed from Marie Crawford, UBCM regarding the implementation and next steps after the BC Transit Review in 2012.

The Committee agreed that staff should consider participating in this initiative from UBCM, depending on time commitment required.

REPORTS

R1

The 2013 tax requisition for Budget 106 (Commuter) was reviewed.

Action: BC Transit were asked to provide an update regarding commuter passenger numbers from the various pick up points.

It was moved and seconded that Budget 106 be accepted as presented with a 0% tax requisition change for 2013, and the transfer of \$28,523 from the 2012 surplus to the operating reserve.

MOTION CARRIED

R2

The 2013 tax Requisition for Budget 107 was reviewed, and it included the full amount of the 2012 surplus of \$153,264. Also it was noted that with the expansion service to Ladysmith commencing in September, that only 4 months of the total expansion cost are included in the 2013 budget.

Director Hutchins returned at 4:05 p.m.

It was moved and seconded that \$60,000 be transferred from the operating reserve to lower the 2013 requisition.

MOTION CARRIED

It was moved and seconded that Budget 107 be accepted as amended, with the addition of the one supplemental item, Cowichan Seniors Foundation transportation funding of \$4,500 and the \$60,000 transfer from the operating reserve.

MOTION CARRIED

R3

A staff report was considered regarding a supplementary budget item to provide funding to Cowichan Seniors Community Foundation for the "Door to Door Transportation Service for Seniors".

It was moved and seconded that it be recommended to the Board that the CVRD approve the renewal of the *Contract For Service Agreement* with the Cowichan Seniors Community Foundation to provide transportation service for seniors for an additional year, commencing April 1, 2013, in the amount of \$12,000, and that the Board Chair and Corporate Secretary be authorized to sign the agreement.

MOTION CARRIED

It was moved and seconded that staff undertake a fare review in 2013, in time to implement any approved changes for January 2014.

MOTION CARRIED

NEW BUSINESS

NB1

The Director for Electoral Area C requested the Committee's support in re-addressing issues not resolved in 2012 regarding service cuts/lack of service in Electoral Areas B, C and E.

Staff commented that these items were sent to BC Transit and are included in the Para Transit study that will be conducted in 2013 but the report is not expected to be completed until October 2013.

It was moved and seconded that the Chair and staff develop a work plan for the Committee's consideration at the next meeting to address outstanding issues in Electoral Areas B, C and E, including the consideration of hiring a facilitator.

MOTION CARRIED

NB2

The Director for Electoral Area D advised that she has arranged with Volunteer Cowichan to have a HandyDART tour and invited other Committee members to join her.

Volunteer Cowichan were asked to work with CVRD staff to arrange a time for a tour.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:31 p.m.

Chair

Recording Secretary

Dated: _____