

**PRESENT:** Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on January 23, 2013 at 3:00 p.m.

**PRESENT:** Director Lefebure, Chair  
Directors Dorey, Duncan, Fraser, Giles, Hutchins, Iannidinardo, Marcotte, McGonigle, Morrison, Walker, Weaver

**ABSENT:**

**ALSO** W. Jones, CAO <3:10 p.m.>  
**PRESENT:** B. Dennison, P. Eng., General Manager, E & E  
D. Leitch, AScT., Manager, Water Management  
B. McDonald, Manager, Recycling & Waste  
K. Miller, Manager, Regional Environmental Policy  
J. Bath, Recording Secretary

## **APPROVAL OF AGENDA**

Items R4.1, R5 and NB1 were added to the agenda.

**It was moved and seconded that the agenda be approved as amended.**

**MOTION CARRIED**

## **ADOPTION OF MINUTES**

**It was moved and seconded that the minutes of the November 28, 2012 regular Engineering & Environmental Services Committee meeting be adopted.**

**MOTION CARRIED**

## **BUSINESS ARISING OUT OF MINUTES**

The recycling education report requested at last meeting will be provided at the February Committee meeting.

## **REPORTS**

### **R1**

A staff report was considered regarding carrying out a feasibility study for the Warmland Properties Sewer Systems in Shawnigan Lake.

**It was moved and seconded that the CVRD Board approve 100% funding from the CVRD Feasibility Study Function to carry out an engineering assessment of the Warmland Property development's three strata sewer systems, to a maximum cost of \$15,000, and further that if a new CVRD sewer service function is created, the funds be reimbursed by the newly created service area.**

**MOTION CARRIED**

R2 A staff report was considered regarding capital expenditures prior to the 2013 budget approval.

**It was moved and seconded that it be recommended to the Board that the CVRD Purchasing Policy be waived, and prior to approval of the 2013 budget, authorize undertaking of capital works for The Carlton and the Shellwood Water Systems.**

**MOTION CARRIED**

R3 A staff report was considered regarding award of the RFP for supply of curbside collection totes.

A full educational campaign is about to be launched and there will be samples of the totes on display at CVRD facilities. Staff will advise Committee members once these locations are established.

**It was moved and seconded that the Board waive the CVRD Purchasing Policy, and, prior to approval of the 2013 budget, authorize award of Request for Proposals ES-020-12 for supply and delivery of seventeen thousand five hundred (≤17 500) automated waste collection totes to Rollins Machinery, for a total of up to \$845,000, plus applicable taxes; and further that the Board Chair and Corporate Secretary be authorized to sign the agreement for this purchase.**

**MOTION CARRIED**

R4 and 4.1 A staff report was provided regarding consideration of a sole source contract for Peerless Road Recycling Depot upgrades.

Director Marcotte requested that the RDN be approached regarding accepting waste from local residents if Peerless Road Recycling Depot is closed during the upgrades.

**It was moved and seconded that it be recommended to the Board that the CVRD Purchasing Policy be waived and, prior to approval of the 2013 Budget, a sole source contract be awarded to McElhanney Engineering Ltd. for \$270,000, plus applicable taxes, for completion of detailed design, tender preparation and construction supervision, for the Peerless Road Ash Landfill Remediation and Upgrades project.**

**MOTION CARRIED**

R5 A staff report was considered regarding formation of a Solid Waste Advisory Committee as a sub-committee to the Engineering and Environmental Services Committee.

Mr. Dennison suggested that this Committee would meet approximately every 6 months and consist of waste industry stakeholders, Environment Commission members and CVRD directors.

**It was moved and seconded:**

1. That the draft Terms of Reference be provided to the stakeholder group for comment prior to being brought before the Committee
2. That the Terms of Reference and staff presentation be brought before the Environment Commission for comment;
3. That staff look at consideration of providing industry comment to an already existing committee.

**MOTION CARRIED**

## **NEW BUSINESS**

### **NB1**

A staff report was considered regarding "*Bylaw No. 3678 – Twin Cedars Sewer System Service Amendment Bylaw N, 2013*".

**It was moved and seconded that it be recommended:**

1. That "*Bylaw No. 3678 - Twin Cedars Sewer System Service Amendment Bylaw, 2013*" be forwarded to the Board for three readings, and following Provincial approval, adoption.
2. That the connection fees be waived for inclusion of the following CVRD Park properties in the Twin Cedars Sewer System service area:
  - PID 025-019-058, Lot 1, Sections 11 & 12, Range 5, Shawnigan District, Plan 72280;
  - PID 000-546-640, Lot A, Sections 12 & 13, Range 5, Shawnigan District, Plan 41279;
  - PID 006-913-211, Lot 1, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-229, Lot 2, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-253, Lot 3, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-261, Lot 4, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-300, Lot 5, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-326, Lot 6, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-270, Lot 7, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;
  - PID 006-913-296, Lot 8, Block 32, Section 12, Range 6, Shawnigan District, Plan 1809;

- PID 017-390-842, Lot 4, Section 12, Range 6, Shawnigan District, Plan VIP 52499

**MOTION CARRIED**

**NB2**

Curbside Collection Program

Staff advised that they are in discussion with the Town of Lake Cowichan regarding providing curbside collection service. This initiative will be brought back to Committee.

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 4:20 p.m.

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Chair

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Recording Secretary

Dated: