

PRESENT: Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on February 27, 2013 at 3:00 p.m.

PRESENT: Director Lefebure, Chair
Directors Dorey, Duncan, Fraser, Giles, Iannidinardo, Marcotte, McGonigle, Morrison, Walker and Weaver

ALSO

PRESENT: W. Jones, CAO
B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste
M. Kueber, General Manager, Corporate Services
S. Moss, Manager, Finance Division
S. Hurcombe, Budget Coordinator
L. Knodel-Joy, Senior Environmental Technologist
J. Adair, Superintendent, Solid Waste Operations
K. Milward, Environmental Technologist
L. Lee, Recording Secretary

**APPROVAL
OF AGENDA**

Item NB1 – Film Plastic was added to the agenda under New Business.

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the January 23, 2013 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING OUT
OF MINUTES**

No business arising

REPORTS

R1

A staff report was brought forward regarding the following 2013 Budgets: Utilities, Curbside Collection and South Cowichan Water Plan Study.

It was moved and seconded that the following sewer and water budgets be approved as presented:

Function 601 - Satellite Park Water System

An increase of \$32.00/year be applied to the Parcel Tax.

Function 616 - Shellwood Water:

1. The Parcel Tax requisition has been amended from \$22,400 in the draft budget to \$21,700.
2. Amend Transfer of New System Funds to \$113,408.

Function 617 – Carlton Water System

Amend *Transfer of New System Funds* to \$42,830.

Function 605 - Arbutus Mountain Water

Decrease parcel tax to \$81/year

Function 805 – Arbutus Mountain Sewer:

Increase of \$100/year to the parcel tax.

Function 615 - Arbutus Ridge Water:

Apply a 3% increase to user fees.

Function 815 - Arbutus Ridge Sewer:

Apply a 3% increase to user fees.

Function 820 - Eagle Heights Sewer:

Apply an increase of \$160/year to user fees.

Function 640 - Saltair Water:

Increase maximum parcel tax requisition by \$300,000/year.

Function 690 – - Kerry Village Water:

Decrease in parcel tax of \$4 per parcel.

Function 850 - Kerry Village Sewer:

Increase in parcel tax of \$7 per parcel.

Functions 800 - Cowichan Bay Sewer:

increase in parcel tax of \$51/year.

Function 803 - Twin Cedars Sewer:

Increase in parcel tax of \$34/year.

Function 604 – Lambourn Estates Water:

Decrease in the parcel taxes of \$7 per parcel.

Function 804 - Lambourn Estates Sewer:

Increase parcel tax by \$4 per parcel

MOTION CARRIED

It was moved and seconded that the Electoral Area E Critical Streetlighting requisition be increased in 2013 from \$0.28 to \$0.35 per \$100,000 of property value.

MOTION CARRIED

It was moved and seconded that all sewer, water, drainage and streetlighting budgets not individually identified above, as well as Function 515 – Curbside and Function 531 – South Cowichan Water Plan be approved as presented

MOTION CARRIED

R2

A staff report was considered regarding waiving out-of- area sewer Service Connection charges for the Cobble Hill Farmers' Institute.

It was moved and seconded that it be recommended to the Board that the \$3,500 connection charge be waived for lands owned by the Cobble Hill Farmers' Institute to connect to the Twin Cedars Sewer System and that the required sewage macerator pump be provided at no charge.

MOTION CARRIED

R3

A staff report was provided regarding an emergency expenditure prior to adoption of 2013 Budget.

It was moved and seconded that it be recommended to the Board that the CVRD Purchasing Policy be waived and, prior to approval of the 2013 Budget, authorize purchase of a pump for the Eagle Heights Sewer System, in an amount not to exceed \$19,500.

MOTION CARRIED

R4

A staff report was considered regarding a request to join the Lambourn Estates Sewer Service Area.

It was moved and seconded that it be recommended to the Board:

1. That the *Certificate of Sufficiency*, confirming that a sufficient petition requesting inclusion into the Lambourn Estates sewer service area be received.
2. That "*CVRD Bylaw No. 3052 – Lambourn Estates Sewer System Service Establishment Bylaw, 2008*", be amended to include the following property: *PID 003-988-333, Lot 3, Section 4, Range 6, Plan 16068, Cowichan District.*

3. That the Lambourn Estates Sewer System Service amendment bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

NEW BUSINESS

NB1

A staff report was considered regarding sending a letter to the Ministry of Environment requesting film plastic to be left in curbside service.

It was moved and seconded that a letter from the CVRD Board Chair be sent to the Ministry of Environment/Multi-Material British Columbia in support of having all film plastic on the proposed list of packaging and printed paper materials collected via curbside recycling programs in the CVRD beginning May 2014.

MOTION CARRIED

The Warren Jones and Chair Hutchins left the meeting at 4:20 p.m.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:50 p.m.

Chair

Recording Secretary

Dated: _____