CVRD

KERRY PARK RECREATION COMMISSION

Tuesday, June 11th, 2013

5:15 pm - Regular Commission Meeting
Kerry Park Recreation – Social Lounge

AGENDA

1. **APPROVAL OF AGENDA:**

2. **ADOPTION OF MINUTES:**
   A1 - Adoption of the Kerry Park Commission meeting minutes – April 23rd, 2013.

3. **BUSINESS ARISING FROM THE MINUTES:**

4. **DELEGATIONS:**

5. **DEPARTMENT REPORTS/CORRESPONDENCE:**
   DR1 - Manager's Report — Verbal Report
   DR2 - Facility Coordinator's Report — Verbal Report

6. **UNFINISHED BUSINESS:**
   UB1 – Feedback Review — Verbal Report

7. **NEW BUSINESS:**

8. **QUESTION PERIOD:**

9. **ADJOURNMENT:**

The next regularly scheduled commission meeting will be July 23rd, 2013

Distribution:

Mike Walker,	Director Area A	Brian Harrison,	Appointee Area A
Bruce Fraser,	Director Area B	vacant	Appointee Area B
Gerry Giles,	Director Area C	Michael Croft,	Appointee Area C
Lori Iannidinardo	Director Area D	Leslie Heino	Appointee Area D
Kim Liddle,	Manager, South Cowichan Recreation		
Sheena Boyles	Admin and Facility Bookings Coordinator, South Cowichan Recreation		
Tony Liddle	Facilities Coordinator, South Cowichan Recreation		
Ron Austen	General Manager, Parks Recreation and Culture Department		
Jim Wakeham	Manager Facility, Fleet and Maintenance		
Allison Nelson	Executive Assistant, CVRD		

COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE

Minutes of the regular commission meeting of the Kerry Park Recreation Centre Commission, meeting held at Kerry Park Recreation Centre on Tuesday, April 23, 2013 at 5:30 pm.

PRESENT: Chairperson: Mike Croft
Directors: Mike Walker, Bruce Fraser, Gerry Giles, Lori Iannidinardo
Commissioners: Leslie Heino

ALSO PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Ron Austen, GM, Parks, Recreation, & Culture
Sheena Boyles, Recording Secretary
Kim Van Bruggen, Acumen Communications

ABSENT: Commissioner: Brian Harrison
Tony Liddle, Facility Operations Coordinator

CALL TO ORDER

The meeting was called to order at 5:35 pm.

APPROVAL OF AGENDA

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded that the minutes from the February 26, 2013 Kerry Park Recreation Commission meeting be adopted as presented.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

None

DELEGATIONS

None

DEPARTMENT REPORTS/ CORRESPONDENCE

DR1. Managers Report
The manger reported that recreation programs are doing well; the ice is out in both the ice arena and curling rink, but that the ball fields are now in full swing of season as well lacrosse, pickleball and ball hockey are both using the dry floor spaces.
Staff is working closely with the communication consultants working toward the public open houses dates at the end of May/beginning of June.
The Spring and Summer Activity Guide is available to the public and registration has started. A new printing company was contracted to produce the guide and we are very happy with the results.

Our Food and Beverage department was contracted to provide the catering for the U16 Provincials held at the Island Savings Centre April 4th -7th. This event had approximately 150 participants and officials. Our department should be commended on the great job they did with this whole event. We received very positive feedback from both the organizers and attendees. Inquiries have already been made about using Kerry Park catering for upcoming events.

UNFINISHED BUSINESS
None

NEW BUSINESS

NB 1 – Capital Projects and Reserve Funds
Clarification on use of reserve funds for capital projects and what functions (areas) paying into.

It was moved and seconded to approve report as presented.

MOTION CARRIED

NB2 – Community Engagement & Update
Kim Van Bruggen gave an update regarding community meetings. She reported good discussion between community groups; good questions, thoughts and comments were brought forward. Information will be shared with the community in an open and transparent manner. Moving on to step 3: a broader public communication preparing open house boards. The next step will be going to the community May 23, May 28, and June 1. From these open houses a recommendation to the commission will be made in June whether to move forward with the process or not.

QUESTION PERIOD
None

MEETING DATE
The next meeting is scheduled for June 10, 2013

ADJOURNMENT
The meeting adjourned at 6:25 pm

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Chairperson Secretary

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Dated