

Minutes of the meeting of the Central Sector Liquid Waste Management Plan Steering Committee held in the Boardroom, 175 Ingram Street, Duncan, on September 26, 2013 at 9:00 a.m.

**PRESENT:** Jon Lefebure, North Cowichan, Chair  
Lori Iannidinardo, CVRD Electoral Area D  
Sharon Jackson, City of Duncan

**ABSENT:** Chief Alphonse, Director Duncan and Mayor Kent  
Baljeet Mann, MoE

**ALSO PRESENT:** Brian Dennison, P. Eng., CVRD  
Peter de Verteuil, City of Duncan  
Abbas Farahbakhsh, City of Duncan  
Dave Devana, CAO, North Cowichan  
John MacKay, P. Eng., North Cowichan  
Emily Doyle Yamaguchi, CVRD  
Joanne Bath, Recording Secretary

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved as distributed.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**It was moved and seconded that the minutes of the March 28, 2013 Central Sector Liquid Waste Management Plan Steering Committee meeting be adopted as presented.**

**MOTION CARRIED**

**BUSINESS ARISING OUT OF MINUTES**

**CORRESPONDENCE C1**

Letter to the Ministry of Environment regarding meeting to discuss goals and development for the Central Sector Liquid Waste Management Plan.

Mr. Dennison advised that a meeting has been arranged with the Ministry for 3:00 p.m., October 8, 2013. Location yet to be determined.

**REPORTS**

**R1**

JUB Capacity Study update – John MacKay.

Mr. MacKay advised that the study commenced in July and data now needs to be collected.

Discussion took place regarding connection of Cowichan Bay float homes to the sewer system and the need for sewer capacity units to accommodate this.

**FOR INFORMATION**

**R2** JUB Governance Study update – John MacKay.

Mr. MacKay reported that an initial meeting to discuss Terms of Reference is being arranged.

**FOR INFORMATION**

**R3** CVRD Water Governance study Update – Brian Dennison

Mr. Dennison advised that the CVRD Board has given approval to proceed with a broad regional *Water Governance Study*, and one of the issues will be non-point source pollution. The project is being undertaken by the Regional Services Department's Environmental Initiatives Division. So, at this time, non-point source pollution will not be included in the Terms of Reference for the Central Sector Plan amendment.

**FOR INFORMATION**

**R4** A staff report from Emily Doyle-Yamaguchi was reviewed regarding composition of the public and technical advisory committee.

**It was moved and seconded that staff advertise for public representation on the Public and Technical Advisory Committee, and include inviting representation from stakeholder groups.**

**MOTION CARRIED**

**R5** A staff report from Emily Doyle-Yamaguchi provided a review of Plan Deliverables was considered.

**It was moved and seconded that review and discussion of the plan deliverables be undertaken in preparation for the Central Sector Liquid Waste Management Plan amendment and that this task be assigned to the Public and Technical Committee, with the understanding that staff will prepare a listing of progress on each item prior to the first meeting of the Public and Technical Committee.**

**MOTION CARRIED**

**NEW BUSINESS**

**NB1**

Director Iannidinardo asked if there had been any decision regarding North Cowichan providing sewer capacity units to Electoral Area D.

Mr. MacKay did not recall receiving a formal request and asked the CVRD to provide one.

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 9:45 a.m.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_