

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional Hospital District held in the Board Room at 175 Ingram Street, Duncan, BC, on Wednesday, March 12, 2008 at 6: 03 p.m.

**PRESENT:** Chair W.J. (Jack) Peake  
Directors K. Cossey, M. Dorey, L. Duncan, G. Giles,  
R. Hartmann, B. Hodson, R. Hutchins, P. Kent,  
J. Lefebure, M. Marcotte, G. Seymour, M. Walker,  
M. Tansley and Alternate Director J. McKenzie

**ALSO** Warren Jones, Administrator

**PRESENT:** Joe Barry, Corporate Secretary  
Dan Derby, Protective Services Manager

**ABSENT:** Director J. Allan

**APPROVAL OF  
AGENDA  
08-H5**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
08-H6**

**It was moved and seconded that the minutes of the February 13, 2008 Regular Hospital Board meeting be adopted.**

**MOTION CARRIED**

**COMMITTEE  
REPORTS**

**HCR1**

Report and recommendations from the Regional Services Committee meeting of February 27, 2008, listing two items, were considered:

**08-H7**

**It was moved and seconded:**

- 1. 1. That the Audit Service Plan be received and filed; and**
- 2. That the Chairperson and Corporate Secretary be authorized to sign the engagement letter, from Meyers Norris Penny, dated January 14, 2008, for the 2007 Cowichan Valley Regional Hospital District Audit.**

**MOTION CARRIED**

**08-H8**

**It was moved and seconded:**

- 2. That the Cowichan Valley Regional Hospital District's 2008 Annual budget be accepted as presented in accordance with the changes outlined in agenda item HBCR2.**

**MOTION CARRIED**

**HCR2** Report and recommendations of the Health Care Sub-Committee meeting of March 3, 2008, listing three items, were considered:

**08-H8** It was moved and seconded:

1. That the proposed CVRD Hospital Budget requisition be increased to \$2,400,000. with the additional funds to go into a hospital reserve fund, to be established.

**MOTION CARRIED**

**08-H9** It was moved and seconded:

2. That future years' surpluses be transferred to the Hospital Reserve Fund.

**MOTION CARRIED**

**08-H10** It was moved and seconded:

3. That in future years a contribution of 5% of the prior year's Hospital Budget to into the Hospital Reserve Fund

**MOTION CARRIED**

**08-H11** Director Hodson raised the issue of the 2009 Vancouver Island Health Authority funding request.

It was moved and seconded:

1. That the CVRD Board write a letter to the Vancouver Island Health Authority (VIHA) agreeing to the 2009 VIHA Funding Request of \$1.8 million for Minor Projects and Capital Equipment for Cowichan Regional Hospital.

**MOTION CARRIED**

## **BYLAWS**

**HB1**  
**08-H12** It was moved and seconded that “CVRHD Bylaw No. 132 – Cowichan Valley Regional Hospital District Annual Budget Bylaw, 2008”, be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**HB1  
08-H13**

**It was moved and seconded that “CVRHD Bylaw No. 132 – Cowichan Valley Regional Hospital District Annual Budget Bylaw, 2008”, be adopted.**

**MOTION CARRIED**

**ADJOURNMENT**

**08-H14  
6:10 pm**

**It was moved and seconded that the Regular Hospital Board meeting adjourn.**

**MOTION CARRIED**

The meeting adjourned at 6:10 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_