



CVRD Area "G" Community Parks Advisory Commission

Meeting Minutes: Monday, March 4, 2019

- **Call to order 7:00 pm**

Present: Wendy Martin, Dave Key, Doug Johnson, Mike Brocklebank, Lynne Smith, Greg Taylor, Jenna MacDonald

Regrets: Invited guest, Amanda Redpath

Secretary: Jenna MacDonald

Motion to approve agenda: Carried

Motion to approve previous minutes: Carried

- **Old Business**

- *Park trails:* concerns regarding exposed tree roots & drainage.

Recommendation: Work that is to be completed within any Area G Parks that is outside the 'Scope of Work' specific to the Area G Parks Maintenance Contract must be reviewed and approved by Area G Community Parks Advisory Commission. Carried.

- *Action plan regarding fire risk:* Could not reach CVRD contact. Information pending. Review in April meeting.
- *CVRD Provision regarding new bylaws:* Information pending. Review in April meeting.
- *Centennial Park Survey Results:* No information to date.

Action: The Area Director will ask for copies of the questionnaires so that the Commission may compile the information.

- *CVRD report on performance to budget:* Pending
- *Outdoor recreation survey:* See New Business
- *Area G CPAC Information File:* Dropbox storage of information has begun.

Action: Information on how to access files will be provided in the forthcoming meetings.

- **New Business**

- *Off leash dog park:* Discussion regarding the pros and cons of off leash areas. Discussion regarding the use of signs to provide more information to the public.

Action: Draft wording for signage will be provided for review in April meeting.

- *Outdoor Recreation Survey:* Draft of a park wide survey to help the Commission make plans for the future was presented. Discussion around how to distribute & collect the surveys. Handing them out at the Easter event was posed as an option.

Action: All Commission members were asked to forward any recommendations to G.T. so that next draft can be prepared for April meeting.

- **Reports**

- *Director's Report*

- Discussion around invasive species management (ISM).

Action: More information required on how locations are marked/controlled.

- Area G Representative for the joint Ladysmith Parks & Recreation Commission. A volunteer was requested, no one yet.
- Discussion around whether to spend the \$15,165 in the 2019 budget for minor capital now or roll it into the 2020 budget.
- A call for project ideas that might suit the summer student program included painting, trail work, looking for harmful tree pests/diseases, marking invasive species populations, reworking the Huckleberry Trail.
- A call for any additional information to be included in the April issue of Take 5 raised the suggestion to inform residents that a recreation survey will be circulating this spring.

- *CVRD Report*

- No report.

- *Centennial Park*

- Disc golf correspondence was circulated.
- Many suggestions on power saving opportunities.

Action: CPAC to investigate and email CVRD contact with recommendations.

- *Diana Princess of Whales Park*

- Discussion around drainage issues, trail standards.

- *Stocking Creek Park*

- No report

- *Beach Accesses*

- Solmie Road – access is a local issue not an Area G CPAC issue.

- *Saltair Ball League*

- Tentative start/end dates were provided. Discussion around excessive alcohol use and the need for a 2nd porta-potty.

Action: CPAC to ask for full schedule and inquire about Porta-potty.

- **Special Events**

- *Easter*: Area G CPAC to host the annual Easter Egg Hunt Centennial Park April 22, 2019
- *Family Fun Day*: A call for volunteers was placed in the March edition of Take 5. Event possibly to be held in August.
- *Halloween*: An apprentice for the fireworks display is being sought. Present Display Artificer Certificate expires 2020. Involves taking a course to obtain certificate.

- **Next Meeting**

7:00 pm Monday April 1, 2019 at the Saltair Community Centre

- **Adjournment**

Motion to adjourn: Carried

Meeting adjourned at 8:45 pm