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**COWICHAN VALLEY REGIONAL DISTRICT  
KERRY PARK RECREATION CENTRE**

Minutes of the regular meeting of the Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre in the Lounge on Tuesday July 28<sup>th</sup>, 2009 at 5:15 pm.

**PRESENT:** Chairperson: Heather Broughton  
Directors: Brian Harrison, Ken Cossey, Lori Iannidinaro  
Commissioners: Doug Higginson, Michael Croft,  
Alternates: John Krug

**ALSO**  
**PRESENT:** Manager: Kim Liddle,  
Administration Coordinator: Sheena Boyles  
Parks, Recreation & Culture Manager: Ron Austin  
Facility, Fleet and Maintenance Manager: Jim Wakeham  
Acting Facilities Coordinator: Tony Liddle

**ABSENT:** Director: Gerry Giles

**CALL TO ORDER** The chairperson called the meeting to order at 5:25 pm.

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved as presented.**

***MOTION CARRIED***

**ADOPTION OF  
THE MINUTES**

**It was moved and seconded that the minutes from the June 23<sup>rd</sup>, 2009 regular commission meeting and July 6<sup>th</sup>, 2009 special meeting of the Kerry Park Recreation Centre Commission be adopted.**

***MOTION CARRIED***

**BUSINESS ARISING  
FROM THE MINUTES****BA1 Loan Authorization Bylaw Motion**

It was reported that the Cowichan Valley Regional District Board amended the original loan authorization request from \$27 million dollars to be \$25 million dollars to fund the Kerry Park redevelopment project.

**DELEGATIONS**

None

**CORRESPONDENCE**

None

**REPORTS – R1****R1 -Manager's Report**

In the early morning hours of July 18<sup>th</sup> Kerry Park was broken into. A variety of items were stolen including; money, vehicle keys, computers. As a result we have amended many of our building security procedures. It is expected that insurance will cover most of the loss. Police are still investigating the break in.

On behalf of South Cowichan Recreation a grant for \$8000 to go toward the Olympic torch relay events has been applied for. We are waiting for the results. These events will see a variety of community businesses, schools and other organizations work together to provide entertainment along the parade route in October.

Despite the inclement weather the first showing of Movies in the Park saw a fantastic response from the community. Approximately 135 people came out to see Grease and even though the movie could not be shown in its entirety the response was very positive. We wish to say a big thank you to the Mill Bay Lions for their generous support of this community event. We did receive a few calls from concerned residents regarding the impact this event could have on them, but we have not received anything since.

South Cowichan Recreation was successful in securing a \$4000 Walk BC grant. It is our intention to utilize local parks and trails for a wide variety of programs for Valley residents.

## **R2 -Operations Report**

Mr. Wakeham introduced the commission members to Tony Liddle the new acting Facilities Coordinator.

It was reported that we have already exceeded our budget for consultants, with additional drawings and reports still to be done in the 2009 year. An estimated additional cost of \$18,500 is still expected in order to continue moving forward with the redevelopment project. This is made up of \$4000 for detailed cost analysis consulting (already completed); \$7000 for redrawing; \$6000 for water issues (capacity and demand, sewer issues, treatment of the water and disposal of pool water); \$1,500 remaining on the HVAC system. There is also an additional estimated cost of \$12,000- \$15,000 required for consultants to carry out the public information portion of the project.

A further issue arose last winter with the snow load and that was how the snow falls off the building. It is recommended that approximately \$1000 be spent on snow guard roof protection to redirect the snow so it does not become a danger to the public.

**It was moved and seconded that the Kerry Park commission support the additional funds needed to carry out the cost analysis consulting, water and sewer treatment issues and the snow guard roof protection in the amount of \$11,000.00 as presented.**

***MOTION CARRIED***

**UNFINISHED BUSINESS:** None

### **NEW BUSINESS:**

#### **NB1 Mill Bay Community League - Service Agreement**

It was reported that an agreement between the Mill Bay Community League and Kerry Park Recreation is almost completed. This agreement will see the staff of Kerry Park looking after facility bookings and general maintenance of the Mill Bay Hall.

#### **NB2 Communications Campaign**

This item was tabled until the next meeting

**NB3 -Kerry Park Redevelopment Project**

It was requested to move the August commission meeting to an earlier date in order to meet the time lines set out for the referendum process. Conceptual plans need to be worked on in August so that story boards can be ready in September and work on the public information process in October. It was decided that a design charette would be set up to hear from a variety of sources regarding issues of accessibility, user group needs, and design.

**Recommendation** It was recommended that staff be directed to negotiate cost for additional consulting costs related to the redevelopment project, and that a staff report be submitted with recommendations regarding the outcome.

**Recommendation** It was recommended that staff be directed to sole source Cannon Design to continue with the redevelopment project.

**RESOLVED INTO CLOSED SESSION**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (2) (b) at 6:40 pm

**MOTION CARRIED**

**RISE FROM CLOSED SESSION**

It was moved and seconded that the Commission rise without report and return to the regular portion of the meeting at 6:45 pm

**MOTION CARRIED**

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned at 6:45 pm.**

**MOTION CARRIED**

Certified Correct:

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Chairperson

Sheena Boyles  
Secretary

July 29, 2009  
Dated