

Minutes of the regular meeting of the Engineering Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on March 12, 2008 at 4:00 p.m.

**PRESENT:** Director Walker, Chair  
Directors Cossey, Dorey, Duncan, Giles, Hartmann  
(4:40 p.m.), Hodson, Kent, Peake, Tansley and  
Alternate Director McKenzie

**ABSENT:** Directors Allan, Hutchins, Lefebure, Marcotte

**ALSO** Warren Jones, Administrator

**PRESENT:** Brian Dennison, Manager, Engineering Services  
Dave Leitch, AScT., Manager, Utilities  
Bob McDonald, Manager, SW & Environment  
Joanne Bath Recording Secretary

**APPROVAL  
OF AGENDA**

The following items were added to the agenda:

1. R4-1 Schedule H to Bylaw 2996.
2. NB1 – Septic field regulations

**It was moved and seconded that the agenda be approved as amended.**

**MOTION CARRIED**

**ADOPTION  
OF MINUTES**

**It was moved and seconded that the minutes of the February 13, 2008 regular Engineering Services Committee meeting be adopted.**

**MOTION CARRIED**

**BUSINESS ARISING  
OUT OF MINUTES**

No business arising

**DELEGATIONS**

No delegations

**REPORTS**

**R1**

A staff report was considered from the Solid Waste Engineering Technologist regarding funding for the BC Product Stewardship Council.

**It was moved and seconded that it be recommended that the Board accept the updated Terms of Reference for the British Columbia Product Stewardship Council (BCPSC), and that the Board Chair and Corporate Secretary be authorized to sign the Council membership Pledge Form, supporting the Terms of Reference.**

**MOTION CARRIED**

R2

A staff report was considered from the Solid Waste Engineering Technologist regarding extensions to recycling hauling and processing contracts.

Staff were requested to re-examine free drop-off of yard and garden waste at Central Landscaping for South-end residents.

**It was moved and seconded that it be recommended that the Board accept the proposals submitted for two-year extensions to the following waste management and recycling contracts and that the Chair and Corporate Secretary be authorized to sign the extension agreements:**

<u>Contract</u>	<u>Description</u>	<u>Contractor</u>	<u>Est. Annual Cost /Revenue</u>
ES 004-05	Bulk Plastic Recycling Program Transportation	Active Industrial Waste Management	\$3,994
ES 005-05	Gypsum Board Transportation	Active Industrial Waste Management	\$5,624
ES 06-05	Yard and Garden Waste Transportation	Active Industrial Waste Management	\$58,115
ES 007-05	Asphalt Roofing Transportation	Active Industrial Waste Management	\$10,839
ES 009-05	Scrap Lumber Transportation	Active Industrial Waste Management	\$42,579
ES 010-05	MPNRB Transportation	Active Industrial Waste Management	\$68,100
ES 011-05	Local Garbage Transfer	Active Industrial Waste Management	\$84,967
ES-013-05	Scrap Metal Recovery	Steel Pacific (formerly Selkirk Recycling)	(\$88,560)
ES-016-05	Oil and Anti Freeze Recovery	Newalta Corp.	(\$1,634)
ES-017-05	Asphalt Roofing Processing	Johel Brothers Contracting	\$100,485
ES-018-05	Scrap Lumber and Wood Products Processing	Steel Pacific (formerly Selkirk Recycling)	\$59,097
ES-019-05	Bulk Plastic Recycling Program Processing	Vancouver Island Recycling Centre	\$13,507
ES-020-05	Multi Product Neighbourhood Recycling Bin Program Processing	Vancouver Island Recycling Centre	(\$4,800)
ES-022-05	Yard and Garden Waste Processing	Central Landscape Supply	\$65,826

**MOTION CARRIED**

R3

A staff report was considered from the Deputy Corporate Secretary, providing the Lanes Road Drainage System Establishment Bylaw.

**It was moved and seconded that "CVRD Bylaw No. 3078 – Lanes Road Drainage System Service Establishment Bylaw, 2008" be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.**

**MOTION CARRIED**

**R4** A staff report was considered from the Senior Engineering Technologist, regarding Fern Ridge Water System Utility Transfer Agreement and Bylaws.

**It was moved and seconded that it be recommended that the Board accept the Utility Transfer Agreement between the CVRD and Ken Neal, the owner of the Fern Ridge Water System; and further that the Chair and Corporate Secretary be authorized to sign the Utility Transfer Agreement; and further that the following bylaws be forwarded to the Board for consideration of three readings and adoption:**

- 1. CVRD Bylaw No. 2996 – Fern Ridge Water System Management Bylaw, 2008**
- 2. CVRD Bylaw No. 3064 – Fern Ridge Water System Parcel Tax Roll Bylaw, 2008**
- 3. CVRD Bylaw No. 3065 – Fern Ridge Water System Capital Reserve Fund Bylaw, 2008.**

**MOTION CARRIED**

**R4-1** It was moved and seconded that Schedule H – Flat Rate Charge be attached to and form part of Bylaw No. 2996 - Fern Ridge Water System Management Bylaw, 2008.

**MOTION CARRIED**

**R5** A staff report was considered from the Deputy Corporate Secretary providing an amendment bylaw for Sentinel Ridge Sewer Service Area.

**It was moved and seconded that it be recommended to the Board:**

- 1. that the *Certificate of Sufficiency*, confirming that the petition for inclusion in the Sentinel Ridge Sewer System Service is sufficient, be received; and**
- 2. that "CVRD Bylaw No. 3077 – Sentinel Ridge Sewer System Service Amendment Bylaw, 2008, be forwarded to the Board for consideration of three readings and adoption.**
- 3. that the *Certificate of Sufficiency*, confirming that the petition for inclusion in the Sentinel Ridge Sewer System Service is sufficient, be received; and**
- 4. that "CVRD Bylaw No. 3077 – Sentinel Ridge Sewer System Service Amendment Bylaw, 2008, be forwarded to the Board for consideration of three readings and adoption.**

**MOTION CARRIED**

R6

A staff report was considered from Administrative Coordinator, Engineering Services, requesting a new "Critical Streetlight" location on Heigh Street, Electoral Area C.

**It was moved and seconded that it be recommended to the Board that a *critical location* streetlight be installed at 1468 Heigh Street in Electoral Area C – Cobble Hill.**

**MOTION CARRIED**

**NEW BUSINESS**

The Director for Electoral Area C - Cobble Hill advised that she had received a call from a representative of Vancouver Island Health Authority regarding a inconsistency in the new Standard Practises Manual, which states that an engineered septic field can be built within 100 feet of a well, but a new well cannot be drilled within 100 feet of engineered septic field. The representative was asking for CVRD support in having this corrected.

Staff were asked to obtain more information and report back to the next Committee meeting.

**RESOLVE INTO  
IN CAMERA  
4:55 p.m.**

**It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Section 90 {( 1) (g)}.**

**MOTION CARRIED**

**RISE FROM  
IN CAMERA  
5:10 p.m.**

**It was moved and seconded that the Committee rise without report.**

**MOTION CARRIED**

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 5:11 pm

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_