

**COWICHAN VALLEY REGIONAL DISTRICT  
KERRY PARK RECREATION CENTRE**

Minutes of the regular meeting of the Kerry Park Recreation Centre Commission meeting held at Kerry Park Recreation Centre on Tuesday, September 28, 2010 at 5:15 pm.

PRESENT: Chairperson: Heather Broughton  
Commissioner: Michael Croft  
Alternates: John Krug, Gerald Gutensohn

ALSO

PRESENT: Kim Liddle, Manager, SCR  
Tony Liddle, Facility Coordinator, SCR  
Sheena Boyles, Recording Secretary  
Ron Austen, GM Parks, Recreation and Culture Dept.  
Jim Wakeham, Manager, Facility, Fleet and Transit  
Steve Hurcombe, Budget Coordinator CVRD

ABSENT: Directors: Lori Iannidinardo, Gerry Giles, Brian Harrison, Ken Cossey  
Commissioner, Doug Higginson, Melanie Brancato

**CALL TO ORDER**

The chairperson called the meeting to order at 5:30 pm.

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be amended with the addition of Unfinished Business item:**

UB 15 Passenger Van

And move New Business items to before Correspondence;

And that the agenda, as amended, be approved.

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

**It was moved and seconded that the minutes from the August 17, 2010 Kerry Park Recreation Centre Commission meeting be adopted as presented.**

**MOTION CARRIED**

**DELEGATIONS**

There were no delegations to report

**NEW BUSINESS**

**NB1 2011 Budget**

SR1- Kerry Park Budget Discussion

Commission reviewed a staff report dated August 26, 2010 recommending that direction be provided by the commission on the 2011 Kerry Park Recreation Budget.

Staff and commission agreed that like the 2010 process staff will present the 2011 core budget items, with supplemental items listed separately for review. Additional items will be based around direction with a possible new facility / referendum.

### **SR 1 Mid Year Budget Status Report**

The Commission reviewed a staff report dated September 17, 2010 to providing an interim report on the status of the budget pertaining to Kerry Park Recreation – Functions 411 to 416 for information purposes only.

### **NB2 15 Passenger Van**

The Manager gave an update on the 15 passenger van. It was reported that the General Manager of Parks, Recreation and Culture will forward to the commission his report for the next meeting, but that it is possible that all 15 passenger vans within the CVRD be replaced or disposed of by Summer 2011.

## **CORRESPONDENCE C1- Kerry Park Minor Hockey**

Management received two letters dated September 2010.

The first letter requesting that consideration be given to the development of a female dressing room.

The commission discussed the letter and the request and passed the following motion:

**MOTION That staff be directed to draft return correspondence to KPMH thanking them for their letter, and while they understand and sympathize with the group at this time the cost for developing a female only dressing room is not a viable option. Further, the commission invites the group to become an active member in the community focus group meetings in the planning of the redevelopment of Kerry Park Recreation Centre.**

**MOTION CARRIED**

The second letter communicated KPMH's support for a comprehensive upgrade to Kerry Park Recreation Centre. Among other reasons for this support the association wishes to grow their membership but cannot do so due to ice limitations, feels that the facility is inadequate in many other areas and an upgraded facility would have a broad community benefit.

It was resolved that staff draft return correspondence thanking them for their support and encouraging them to actively participate in our community focus groups to help plan the future of Kerry Park Recreation Centre

### **C2- Kerry Park Skating Club**

Management received two letters dated September 2010.

The first letter requested that *“all ice and regular facility costs on the day of our Carnival, March 13<sup>th</sup> 2011, be donated by the Kerry Park Recreation Centre to our Club”*.

The commission discussed the request and passed the following motion:

**MOTION That staff be directed to draft return correspondence to KPSC thanking them for their request, and advising them that over the next few years the club must become fully self sufficient. For 2011 the club will pay 1/3 of the total invoice for ice, room rental, additional maintenance and administration costs arising from the Carnival; for 2013 the club will be responsible for paying 2/3rds the cost and in 2015 they will be responsible for paying the whole invoice cost.**

### **MOTION CARRIED**

The second letter communicated KPSC’s support for a comprehensive upgrade to Kerry Park Recreation Centre. Among other reasons the club does not feel that the facility can fully meet their club requirements for on and off ice training, and has limited ice availability which makes it difficult to grow their organization.

It was resolved that staff draft return correspondence thanking them for their support and encouraging them to actively participate in our community focus groups to help plan the future of Kerry Park Recreation Centre

**MANAGERS  
REPORT**

**R1 Kim Liddle, Division Manager, SCR**

The manager briefed the commission on the progress made so far in scheduling and inviting several of the main local facility user groups as well as community groups/members to the Community focus group meeting(s). The first meeting is planned for October 14<sup>th</sup> at the Shawnigan Lake Community Centre. Pat Hrushowy will facilitate the meeting.

The manager briefed to the commission on the fact that the Kerry Park management is currently working with the Junior B Islanders team to improve the cleanliness of dressing room #6. Due to this issue the Commission supports staff having access to the dressing room to do regular checks of the facility to insure the rental agreement is being upheld.

**FACILITIES  
REPORT**

**R2 Tony Liddle, Operations Coordinator, SCR**

Rough work on the HVAC project has been started in the Denis McLean Room with the new units expected to be installed at the end of October.

The coordinator briefed the members on the upcoming purchase of the commercial grade dishwasher for the kitchen. A BC Hydro grant is also available to offset this cost. The commission supported the possibility of purchase of a convection oven for the kitchen as well, if we do secure the grant; the two costs combined with the grant would be the same as the originally budgeted amount for just the dishwasher.

Arena sound system – The Cowichan Theatre is helping to rectify on-going sound issues in the arena. The system is old and needs replacement.

Curling Ice for the 2010/11 season is currently going in with beginning clinics slated to start Thursday Oct 29.

**NEXT MEETING  
DATE**

The next meeting is tentatively scheduled for October 26<sup>th</sup>, 2010

**ADJOURNMENT**

The meeting adjourned at 7:20 pm

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

Dated: \_\_\_\_\_