

## Soil Deposit | Type B Permit Application

**Deposit Site**

PID	Legal Description
Civic Address	

**Owner**

Name(s) / Company		
Address	City	Postal Code
Phone	Email	

**Applicant or Contractor**  
(circle one)

Name		
Address	City	Postal Code
Phone	Email	

I, the owner of the above property, hereby authorize and appoint \_\_\_\_\_ as my agent for this application.

The undersigned owner/authorized agent of the owner makes application for the permit specified herein, and declares that the information submitted in support of the application is true and correct in all respects. By completing this application form, the owner and/or applicant hereby is aware and authorizes site inspections to be conducted by Regional District staff and Advisory Planning Commission members as appointed by the Regional Board.

Owner's Signature	Date	Authorized Agent Signature	Date
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**Personal Information Declaration:** This information is collected pursuant to Part 14 of the *Local Government Act* and CVRD Soil Bylaw No. 4380. This information has been collected and may form part of the public record and may be included in a meeting agenda that is posted online when this matter is considered before the Board or a Committee of the Board. I hereby consent that all information, including personal information, contained in this document including all attachments may be made available to the public. Note: For more information on disclosure, contact the CVRD FOI Coordinator at 250.746.2517 or 1.800.665.3955.

<input type="checkbox"/> <b>New Permit</b>	<input type="checkbox"/> <b>Permit Renewal</b>	Fee Enclosed <b>\$300</b>
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<b>Office Use Only</b>	Permit #	Date Issued
<b>Approval or Denial</b>	Signature	Expiry Date

**Soil Deposit Details**

**Type B Soil Deposit Permit** is a permit authorizing the deposit of soil on a parcel where the volume is between 100 - 1000 m<sup>3</sup> per calendar year. For a list of exemptions from this Permit, refer to Section 9.1 of CVRD Soil Bylaw No. 4380.

## Soil Origin and Deposit Information

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Please provide the following attachments to the Type “B” Soil Deposit Permit Application Form:

- ☐ Soil Deposit Information:

**Fill Origin** – Using the format below, please attach to this application the origin and deposit information for all sites.

Address of property where soil is originating from \_\_\_\_\_

Estimated quantity of soil to be deposited \_\_\_\_\_ cubic metres

Date(s) on which deposit will occur \_\_\_\_\_

- ☐ A Title Search obtained no more than 30 calendar days prior to submission of the application, together with copies of all registered covenants, statutory rights-of-way, and easements;
- ☐ A completed Riparian Areas Regulation Property Declaration
- ☐ Payment of applicable Permit Fees and Security
- ☐ A scaled and dimensioned site plan of the parcel where the soil is to be deposited showing:
- Property Boundaries, driveway accesses, internal roadways, buildings and structures located on the property, the location of wells and septic fields;
  - The location of any stream, watercourse, lake, ocean, wetland or drainage course on the subject property or within 30 metres of the subject property's boundary; and
  - The specific location on the property where the soil is to be deposited;
- ☐ A detailed written description of:
- How sediment and erosion from the deposited fill will be controlled and managed;
  - How slopes will be stabilized;
  - Measures to control dust and prevent the tracking of soil and other materials onto roads and highways; and
  - Measures to manage drainage from the site so that watercourses and adjacent properties are not impacted;

**In addition to the Type “B” Soil Deposit Permit application requirements in CVRD Bylaw No. 4380 Section 12.3 (a) to (f), the General Manager may require the following additional information, as applicable, prior to considering issuance of the permit:**

- ☐ A drainage and sediment and erosion plan prepared by a Registered Professional;
- ☐ Notwithstanding Section 12.3 (e), and at the sole discretion of the CVRD, written confirmation from a Qualified Environmental Professional confirming that the proposed soil deposit location is not within a Riparian Assessment Area;
- ☐ A report prepared by a Registered Professional which certifies that, if carried out in conformance with the application, the proposed soil deposit will not create a danger from flooding, erosion, or landslide;
- ☐ A Site Disclosure Statement of the site from which the soil originated, prepared in accordance with Schedule 1 of the Contaminated Sites Regulation; and
- ☐ Where the General Manager has reason to believe that soil to be deposited is contaminated soil, satisfactory evidence that the deposit will be in accordance with an authorization, order or exemption under the *Environmental Management Act*.

**The holder of the permit is at all times responsible for compliance with the provisions of CVRD Soil Bylaw No. 4380 and any other applicable enactment and for any claim, demand, damage, loss costs, expense, fees or fine that may arise from a deposit of soil.**