



COWICHAN VALLEY REGIONAL DISTRICT

NOTICE OF REGULAR BOARD MEETING

DATE: Wednesday, July 12, 2017

**TIME: CLOSED SESSION
5:15 PM**

**REGULAR SESSION
6:30 PM**

PLACE: BOARD ROOM

175 INGRAM STREET

**Kathleen Harrison
Deputy Corporate Secretary**



REGULAR BOARD MEETING AGENDA

WEDNESDAY, JULY 12, 2017

6:30 PM - CVRD BOARD ROOM

PAGE

1. CLOSED SESSION

Motion that the Closed Session Agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Closed Session Minutes of June 28, 2017

CS CR1 - Report and Recommendations of the Closed Session Electoral Area Services Committee Meeting of July 5, 2017 - Director Morrison

1. Law Enforcement {Sub (1)(f)}
2. Potential Litigation {Sub (1)(g); and
3. Land Acquisition {Sub (1)(e)}.

CS RES1 - Resolution Report from Director Acton Re: Shawnigan Lake Community Centre Commission Appointments {Sub (1)(a)}

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

M1 Regular Board Meeting of June 28, 2017

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Recommendation That the minutes of the Regular Board meeting of June 28, 2017 be adopted.

4. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

D1 Jennifer Dorby, Cowichan Food Security Coalition Re: Annual Food Security Report Card

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6. REPORT OF THE CHAIRPERSON

7. CORRESPONDENCE

- C1 Correspondence from City of New Westminster Re: UBCM Resolutions - Request for Support 23

Recommendation For direction.

8. **INFORMATION**

9. **COMMITTEE/COMMISSION REPORTS**

- CR1 Report and Recommendations of the Electoral Area Services Committee meeting of July 5, 2017 - Director Morrison 27

- Recommendation**
1. That a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$500 be provided to Cowichan Secondary School as an extra Bursary.
 2. That a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$550 be provided to Cowichan Lake Days to support Lake Days Celebration Breakfast.
 3. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,000 be provided to Vancouver Island Windsport Society (Windfest).
 4. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to Honeymoon Bay Firefighters Association to support their 70th Anniversary Celebrations Summer 2017.
 5. 1. That a 25 year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd. for use of 3.21 hectares of Bald Mountain Community Park to operate as a wilderness scout camp (Camp Woodlands), for a fee of \$10 be approved; and
2. That a Notice of Land Disposition, along with Notice of Intention to Provide Assistance be published pursuant to Sections 272 and 286 of the *Local Government Act* to advise the public of the CVRD's intent to enter into a 25 Year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd., for the use of approximately 3.21 hectares of Bald Mountain Park as a wilderness scout campsite for a \$10 fee.
 6. That the Cowichan Valley Regional District

does not wish to provide comments or recommendations to the Liquor Control and Licencing Branch with regard to the Application for a Winery Lounge & Special Event Area (SEA) Endorsements by Blue Grouse Estate Winery Ltd. located at 2182 Lakeside Road, Cowichan Station (Area E) and consideration be made to Agricultural Land Commission policy regarding "Gathering for an Event in the Agricultural Land Reserve".

CR2 Report and Recommendations of the Transit Committee meeting of July 12, 2017 - Director Davis 29

Recommendation

1. 1. That the May 24, 2017 Board Resolution No. 220.2 be rescinded.
 2. That cash-only fares of \$10.00 per one-way trip be implemented for the Duncan-Victoria Saturday Express transit pilot service but that children age 4 years and under have free fare for consistency with existing fare policy on local and Cowichan Valley Commuter routes, be approved.
 3. That the May 24, 2017 Board Resolution No. 220.3 be rescinded.
 4. That the Duncan-Victoria Saturday Express transit pilot service use the same general routing as the Duncan Commuter Route 66 with modifications to add service to the Duncan Train Station area and to remove the Koksilah bus stop, be approved.

2. 1. That the 3 year service expansion initiatives outlined in BC Transit's letter of May 15, 2017, and the accompanying Expansion Memorandum of Understanding, be approved.
 2. That the 200 hour commuter system required hours for April 2018 implementation, be approved and the associate costs be included in the 2018 CVRD Transit budget for Function 106, be approved.
 3. That the 1,500 hour conventional system expansion targeted for March 2018 implementation, be approved and the associated local costs be included in the 2018 CVRD Transit budget for Function 107, be approved.
 4. That transit service expansion hours and associated costs for 2019/20 to 2020/2021 be incorporated into the 5 year financial plan for Transit Budget Functions 106 and 107,

be approved.

3. 1. That the Transit Service Agreement with BC Transit effective April 1, 2017, be approved.
2. That the Annual Operating Agreement with BC Transit be approved for 12 months commencing April 1, 2017, be approved.

CR3 Report and Recommendations of the Corporate Services Committee meeting of July 12, 2017 - Director Day 31

Recommendation That Temporary Borrowing for an amount not to exceed \$2,230,000, through the Municipal Finance Authority (MFA), for the Chemainus Library, be approved

CR4 Report and Recommendations of the Cowichan Lake Recreation Commission meeting of June 22, 2017- Director Morrison 33

Recommendation That the rental agreement with Canada Post for space in the foyer of the Mesachie Lake Hall be renewed for a term of five years commencing June 1, 2017 and expiring May 31, 2022 based on the following fee structure:

1. \$120.11/month plus applicable taxes for the three-month period from June 1, 2017 to August 31, 2017; and
2. Thereafter, a yearly rental increase equal to the annual change to the previous year's Consumer Price Index (Victoria) plus 2% plus applicable taxes.

10. DIRECTOR REPORTS

11. STAFF REPORTS

SR1 Staff Report from the Corporate Secretary Re: Appointment of Chief Election Officer - 2017 Shawnigan Lake By-Election 35

Recommendation 1. That Kathleen Harrison be appointed Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.

2. That Shannon Carlow be appointed Deputy Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.

3. That Saturday, September 30, 2017 be set as "General Voting Day" for the Electoral Area B - Shawnigan Lake By-Election.

12. PUBLIC HEARINGS**13. BYLAWS**

- B1 "CVRD Bylaw No. 4096 - Temporary Borrowing Bylaw (Chemainus Library Bylaw No. 4029), 2017", be granted 1st, 2nd and 3rd readings. 37
- "CVRD Bylaw No. 4096 - Temporary Borrowing Bylaw (Chemainus Library Bylaw No. 4029), 2017", be adopted.
- B2 "CVRD Bylaw No. 4129 - Electoral Area I - Youbou/Meade Creek Critical Streetlighting Service Amendment Bylaw, 2017", be adopted. 39
- B3 "CVRD Bylaw No. 4130 - Arbutus Mountain Estates Water System Service Amendment Bylaw, 2017", be adopted. 41

14. BYLAWS - ELECTORAL AREA DIRECTORS

- BEA1 "CVRD Bylaw No. 4131 - Development Application Procedures & Fees Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading. 43
- "CVRD Bylaw No. 4131 - Development Application Procedures & Fees Amendment Bylaw, 2017", be adopted.
- BEA2 "CVRD Bylaw No. 4132 - Sign Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading. 47
- "CVRD Bylaw No. 4132 - Sign Amendment Bylaw, 2017", be adopted.

15. RESOLUTIONS**16. UNFINISHED BUSINESS****17. NOTICE OF MOTION****18. NEW BUSINESS**

- NB1 Rescind June 14, 2017 Resolution No. 17-241 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading. 49

Recommendation That the June 14, 2017 Board Resolution No. 17-241 be rescinded.

Rescind June 14, 2017 Resolution No. 17-242 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be adopted

Recommendation That the June 14, 2017 Board Resolution
No. 17-242 be rescinded.

NB2 "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading. 51

"CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be adopted.

19. QUESTION PERIOD

20. ADJOURNMENT

The next Regular Board meeting will be held Wednesday, July 26, 2017 at 1:30 PM, in the Board Room, 175 Ingram Street, Duncan, BC.

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, June 28, 2017 at 2:14 PM.

PRESENT Chair J. Lefebure
Director S. Acton
Director M. Clement
Director B. Day
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn
Director M. Marcotte
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker

ALSO PRESENT B. Carruthers, Chief Administrative Officer
K. Harrison, Deputy Corporate Secretary
J. Elzinga, General Manager, Community Services
H. Hatami, General Manager, Engineering Services
M. Kueber, General Manager, Corporate Services
R. Conway, Manager, Development Services
C. Lockrey, Manager, Strategic Services
T. Etherington, Utilities Operations Superintendent
S. Carlow, Legislative Assistant

APPROVAL OF AGENDA

17-254 It was moved and seconded that the agenda be amended with the addition of one New Business item:

NB1 Staff Report from the Water Management Division Re: 2017 Five Year Financial Plan Amendment – Function 810 Mesachie Lake Sewer; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of June 14, 2017

17-255 **It was moved and seconded that the minutes of the Regular Board Meeting of June 14, 2017 be adopted.**

MOTION CARRIED

REPORT OF THE CHAIRPERSON

RC1 Verbal Report Re: National Aboriginal Hockey Championships

Chair Lefebure advised that the National Aboriginal Hockey Championships (NAHC) Organizing Committee sent a thank you card expressing their appreciation for the region's role in the event.

The General Manager (GM), Community Services, provided a summary of the event noting the NAHC was extremely thankful for the surplus legacy the championships provided. The GM also advised that a carved trophy is anticipated to reside within a national hall of fame, and that the promotion of future Indigenous youth sport development will absorb the remaining legacy funds.

CORRESPONDENCE

C1 Correspondence from the Vancouver Island Recycling and Waste Industry Coalition (VIRWIC) Re: Request to Ban Clean Wood Waste

17-256 **It was moved and seconded that a report with options be brought back to the Board regarding a response to the Vancouver Island Recycling and Waste Industry Coalition correspondence dated June 9, 2017.**

MOTION CARRIED

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of June 21, 2017

2:27 PM Director Jackson declared a conflict of interest citing her role as website creator and bookkeeper for Cittaslow Cowichan, and left the Boardroom at 2:27 PM.

17-257 **It was moved and seconded**

- 1. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$2,000 be provided to Cittaslow Cowichan to support their 2017 events.**

MOTION CARRIED

2:28 PM Director Jackson returned to the Boardroom at 2:28 PM.

17-258 It was moved and seconded

2. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$1,000 be provided to Kaatza Historical Society to support continued fundraising for the addition of the Kaatza Station Museum.
3. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to the Cowichan Bay Improvement Association to support the upcoming Cowichan Bay Boat Festival.
4. That a non-low bid award in the amount of \$113,666 plus GST be awarded to Habitat Systems Inc. based on their proposal dated April 19, 2017, submitted in response to Request for Proposals No. 2017-PRK-001 for replacement of park playgrounds in Electoral Areas B, C, and E.
5. That Schedule 2 of CVRD Ticketing Bylaw No. 3209 be amended as set out in the May 29, 2017, Staff Report from the Inspections & Enforcement Division, to reflect recent amendments to CVRD Building Regulation Bylaw No. 3422.
6. That a Grant-in-Aid, Electoral Area A - Mill Bay/Malahat, in the amount of \$1,000 be provided to Mill Bay Community League to support their Canada 150 Dance.

MOTION CARRIED

17-259 It was moved and seconded

8. That Application No. 02-C-17DVP (3582 Pechanga Close) to vary Section 10.3.4 of Zoning Bylaw No. 3520 to reduce the rear parcel line setback for an accessory building from 4.5 metres to 1.0 metre, be approved.
9. That consideration of Development Permit Application No. 09-B-16DP (2786 Meadowview Road) be deferred until the Ministry of Transportation and Infrastructure has confirmed in writing if it accepts the recommendations of the Hydrology Report prepared by J.E. Anderson & Associates dated February 27, 2017, and the proposed drainage ditch right-of-way.
10. That Application No. 01-G-16ALR (4001 Saltair Road/Residence for Relative) to permit the subdivision of 4001 Saltair Road be denied and not forwarded to the Agricultural Land Commission.
11. 1. That Signage Development Permit with Variance Application No. 01-D-16DP/S/VAR (1681 Botwood Lane) be approved;

2. That Section 7.1(c) of CVRD Sign Bylaw No. 1095 be varied to permit a rooftop sign; and
 3. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3605.
12.
 1. That Official Community Plan and Zoning Amendment Bylaws for Application No. 2-F-08RS (9931 South Shore Road) be forwarded to the Board for consideration of 1st and 2nd readings;
 2. That the referrals to the Ministry of Transportation and Infrastructure, Island Health, School District 79, Lake Cowichan RCMP, Town of Lake Cowichan, Honeymoon Bay Volunteer Fire Department, Ditidaht First Nation, Lake Cowichan First Nation and Cowichan Tribes be accepted; and
 3. That a public hearing be scheduled with Directors from Electoral Areas F, I and D and other Electoral Area Directors be delegated to the hearing.
 13.
 1. That Lot 5 from Subdivision Application No. 01-E-10SA (Saddleview Estates) be selected as the parcel to be transferred to the Regional District as per the terms and conditions outlined in "CVRD Electoral Area E – Cowichan Station/Sahtlam/Glenora Zoning Bylaw No. 1840, 1998"; and
 2. That, following transfer of ownership to the Regional District, Lot 5 from Subdivision Application No. 01-E-10SA (Saddleview Estates) be listed for public sale and the proceeds of the sale be deposited equally into the Electoral Area E and Electoral Area F Community Parks Statutory Reserve funds.
 14. That the Empress Park Subdivision and Disposal Process – Electoral Area B – Shawnigan Lake, be held in abeyance at this time.

MOTION CARRIED

7. That Application No. 01-G-17DVP (Lot 10, Skye Road) to vary Section 5.7.7 of Zoning Bylaw No. 2524 to reduce the landscape buffer from 7.5 m to 4.5 m, be denied.

17-260 **It was moved and seconded that CR1 Item No. 7, be referred back to staff.**

Opposed: Director K. Davis, Director L. Iannidinardo,
Director M. Marcotte, and Director I. Morrison

MOTION CARRIED

CR2 Report and Recommendations of the Regional Services Committee meeting of June 28, 2017

- 17-261** It was moved and seconded:
- 1.** That the Tourism Cowichan Society Annual Work Plan for 2017 detailed in the Economic Development June 19, 2017, Staff Report be approved.
 - 2.** That an application be submitted under Sections 56 and 57 of the *Forest and Ranges Practices Act* for vacant Crown Land within the Cobble Hill Regional Recreation Area to both designate the lands for outdoor recreation and permit the CVRD to maintain trails within the parcel.
 - 3.** That the 2017 Budget for Function 131 Environmental Initiatives be amended to:
 - 1.** Increase Federal Conditional Grants revenue by \$208,000;
 - 2.** Increase Provincial Conditional Grants revenue by \$208,000; and
 - 3.** Increase Flood Plain Management expense by \$416,000.

MOTION CARRIED**BYLAWS**

- B1**
17-262 It was moved and seconded that "CVRD Bylaw No. 4103 - Saltair Water System Management Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

- B1**
17-263 It was moved and seconded that "CVRD Bylaw No. 4103 - Saltair Water System Management Amendment Bylaw, 2017", be adopted.

MOTION CARRIED

- B2**
17-264 It was moved and seconded that "CVRD Bylaw No. 4116 - Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

- B3**
17-265 It was moved and seconded that "CVRD Bylaw No. 4126 - Election and Assent Voting Procedures Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

- B3**
17-266 It was moved and seconded that "CVRD Bylaw No. 4126 - Election and Assent Voting Procedures Bylaw, 2017", be adopted.

MOTION CARRIED

- B4**
17-267 It was moved and seconded that "CVRD Bylaw No. 4129 - Electoral Area I - Youbou/Meade Creek Critical Streetlighting Service Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B5
17-268** It was moved and seconded that "CVRD Bylaw No. 4130 - Arbutus Mountain Estates Water System Service Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

**BEA1
17-269** It was moved and seconded that "CVRD Bylaw No. 4118 - South Cowichan Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA2
17-270** It was moved and seconded that "CVRD Bylaw No. 4119 - Electoral Area B - Shawnigan Lake Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA3
17-271** It was moved and seconded that "CVRD Bylaw No. 4120 - Electoral Area D - Cowichan Bay Upland Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading

MOTION CARRIED

**BEA4
17-272** It was moved and seconded that "CVRD Bylaw No. 4121 - Electoral Area E - Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA5
17-273** It was moved and seconded that "CVRD Bylaw No. 4122 - Electoral Area F - Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA6
17-274** It was moved and seconded that "CVRD Bylaw No. 4123 - Electoral Area G - Saltair/Gulf Islands Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA7
17-275** It was moved and seconded that "CVRD Bylaw No. 4124 - Electoral Area H - North Oyster / Diamond Zoning Amendment Bylaw (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA8
17-276** It was moved and seconded that "CVRD Bylaw No. 4125 - Electoral Area I - Youbou/Meade Creek Zoning Amendment Bylaw, (Cannabis Regulations), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

NEW BUSINESS

NB1 Staff Report from the Water Management Division Re: 2017 Five Year Financial Plan Amendment – Function 810 Mesachie Lake Sewer

17-277 It was moved and seconded that the 2017 Five Year Financial Plan for Function 810 Mesachie Lake Sewer be amended to:

1. Increase Debt Proceeds revenue by \$51,226
2. Increase Capital expense by \$51,226
3. Increase Long Term Debt Interest expense by \$2,000
4. Decrease Sludge Disposal expense by \$2,000.

MOTION CARRIED

CLOSED SESSION

17-278 It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90
2:50 PM (1)(a) Cowichan 2018 BC Summer Games Nominating Subcommittee Replacement Appointment; (1)(e) Land Acquisition (3 Items); (1)(j) Prohibited from Disclosure Under Section 21 of the *Freedom of Information and Protection of Privacy Act*; and the adoption of the May 24, 2017 Closed Session Board Minutes; and June 14, 2017 Closed Session Board Minutes.

MOTION CARRIED

RISE FROM CLOSED SESSION

17-285 It was moved and seconded that the Board rise with report on Item CSCR1,
2:56 PM and return to the Open portion of the meeting.

MOTION CARRIED

17-281 It was moved and seconded that Vicki Janzen be appointed to the Cowichan 2018 BC Summer Games Board of Directors (for Protocol) replacing Anne Muir.

MOTION CARRIED

ADJOURNMENT

17-286 It was moved and seconded that the meeting be adjourned.
2:57 PM

MOTION CARRIED

The meeting adjourned at 2:57 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____

From: noreply@civicplus.com
To: [Shannon Carlow](#); [Tara Daly](#)
Subject: Online Form Submittal: Regular Board Meeting
Date: Tuesday, May 02, 2017 11:55:25 AM

Regular Board Meeting

Request to Appear as a Delegation at the Board

Board meetings start at 6:30 p.m. on the second Wednesday and at 1:30 p.m. on the fourth Wednesday of the month. Please note the correct time for the meeting you have applied to attend.

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Board. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250.746.2507 or 1.800.665.3955 to advise.

Meeting Date	7/12/2017
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Contact Information

Contact Name	Jennifer Dorby
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Representing	Cowichan Food Security Coalition
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Number Attending	More than 5
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Address	360 Duncan Street
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City	Duncan
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Province	BC
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Postal Code	V9L 3W4
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Telephone Number	2507488506
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Reply Email	jennifer@cowichangreencommunity.org
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Presentation Topic and Nature of Request	Our Annual Food Security Report Card work done by the Cowichan Food Security Coalition
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Do you have a PowerPoint presentation?	Yes
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Email not displaying correctly? [View it in your browser.](#)



the faces of food insecurity in the cvrd

11

CVRD Presentation July 12, 2017

**Presented by: The Cowichan Food
Security Coalition**



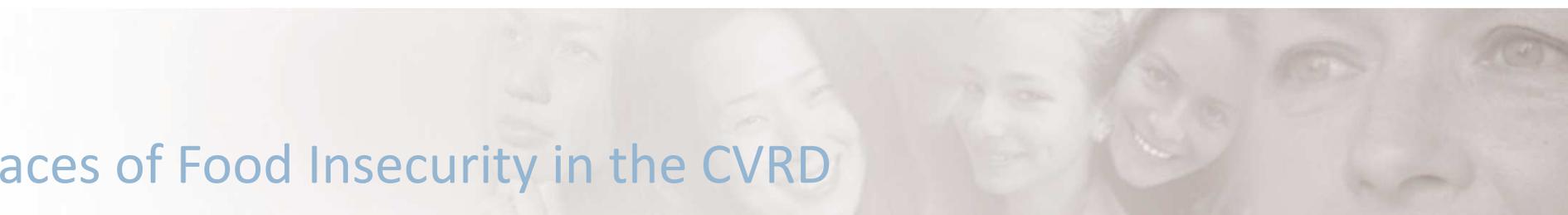
Introduction

- § The Cowichan Food Security Coalition formed in 2007 with the purpose of highlighting food security issues in the Cowichan Region.
- § Some projects have included:
 - The Cowichan Food Action Plan
 - The Cowichan Food Charter
 - The Cowichan Food Map
 - The Cowichan Food Security Report Card
 - The Faces of Food Insecurity in the CVRD.



Poverty and Food

- § Child poverty in the CVRD is the highest in BC
- § One in every three children go to bed hungry
- § In 2016:
 - 3 food banks and The Salvation Army provided 12,775 food hampers
 - Meals on the Ground served 6,367 meals
 - 70 families and seniors relied on the Farmers Market Nutrition Coupon Program
 - 1247 Good Food Boxes were distributed through Warmland House
 - There were 39,859 meals served through the Cowichan Valley Basket Society soup kitchen
 - The Food Costing in BC Report states monthly food costs for a family of 4 in Central Vancouver Island was \$983 (\$60 increase from 2013)
 - The cost of cauliflower rose so high in January that restaurants took it off their menus



The Faces of Food Insecurity in the CVRD

§ We asked:

1. How much money do you have to spend on food a month?
2. How often do you run out of food and go to bed hungry?
3. How does not having enough food make you feel?

Meet Lloyd Lawson

1. How much money do you have to spend on food a month?

§ I get \$600 a month to spend on food, clothes, accommodation, everything life related. I live at Warmland Shelter. I have a lot of facial hair because I do not have enough money to shave and collect cans to help pay for everything.

2. How often do you run out of food and go to bed hungry?

15 § I am really good at playing math games and calculating if I have a certain amount of coffee beans how to make it last for the month. I make it a fun mind game. I have lived on my own since the age of 12, have chronic anxiety and weigh too little. When I was 30 years old food was much cheaper and I could eat 2 times a day.

3. How does not having enough food make you feel?

§ Not good inside. There is a program at Warmland \$50 for your month's dinner at Warmland. I volunteer at Warmland as an outreach worker cleaning up needles and such. As a stipend, they pay for my \$50 a month fee. I was voted best volunteer around Christmas last year. My face was put on their website and I felt very spoiled and overwhelmed.



Meet George Thomas Brigham

1. How much money do you have to spend on food a month?

⌘ *I have \$400*

2. How often do you run out of food and go to bed hungry?

⌘ *3 or 4 times a month (I am on a weekly allowance).*

3. How does not having enough food make you feel?

⌘ *Stomach-aches, not talkative, grumpy.*



Meet April Dawn Murphy

1. How much money do you have to spend on food a month?

- ⌘ *We spend approximately \$900 a month for a family of 10. We have 8 children with another on the way. Often we have to choose... being able to afford a safe place = no money for food. Or visa-versa ... good food= living in an unsafe neighborhood.*

17

2. How often do you run out of food and go to bed hungry?

- ⌘ *The adults go hungry about 4 times a month. We usually run out of food mid-month.*

3. How does not having enough food make you feel?

- ⌘ *Forgotten.*



Meet Maria Bieling, Branden Mutch and Aubree

1. How much money do you have to spend on food a month?

∞ *\$300 for family of 3*

2. How often do you run out of food and go to bed hungry?

18 ∞ *1 or 2 times a month We get hampers from the food bank regularly.*

3. How does not having enough food make you feel?

∞ *Crappy, emotionally exhausted, I get overwhelmed easily and feel like less of a person*



Our Ask

Support for a Cowichan Food Reclamation Project.

- § Research
- § Program implementation
- § Warehouse
- § Cold storage
- § Delivery truck
- § Promotion





Questions & answers

Thank you!

Contact us at

Cowichan Green Community

250-748-8506

www.cowichangreencommunity.org

COWICHAN FOOD SECURITY D1 REPORT CARD 2016

This report card is an initiative of the Cowichan Food Security Coalition. The goal is to highlight the challenges and successes with in the Cowichan Region's food system to system so that points for regional dialogue and action can be identified. The addressing themes are Healthy Food Choices, Zero Hunger, Local Food Economy and Iron Deficiency.



How do you feel when you go to bed hungry?

- GEOGRAPHIC AREA: 3,473.12 KM²
- COWICHAN LIVING WAGE: \$18.81
- UNEMPLOYMENT RATE: 5.8%
- ESTIMATE ABSOLUTE HOMELESSNESS: 83 PEOPLE (UP 43% SINCE 2014)

HEALTHY FOOD CHOICES

12.2%

Increase for the cost of a food basket for a family of 4 since 2013.

228.6%

Increase in public and private school gardens since 2014.

5%

Decrease in breastfeeding mothers attending Margret Moss Health Unit since 2015.

ZERO HUNGER



There are 5 registered food banks in the Cowichan Region.



In 2016, 2 regional food banks and The Salvation Army provided 8,256 food hampers.



In 2016, the Salvation Army provided 630 Christmas hampers.



Meals on the Ground served 6,367 meals in 2016



Cowichan Green Community's free cooking and food preservation classes had 635 participants in 2016.



Meals on Wheels Duncan program delivered over 3,200 meals in 2016.



The Farmers' Market Nutrition and Coupon Program provided 70 seniors and families access to local food in 2016.

Founded in 2008, the Cowichan Food Security Coalition is a network of regional food security stakeholders who work collaboratively on local food projects and initiatives. With the goal of increasing regional dialogue in the Cowichan Region, the Coalition meets once per month to address these objectives.

Members include representatives from an array of backgrounds – from nutritionists, business owners, chefs, community gardeners, to volunteers.

IRON DEFICIENCY

Iron deficiency is the most common nutrient deficiency in the world.

Iron deficiency occurs commonly during three phases of early life when the brain is developing fetal life, toddler hood and early adolescence, particularly in females.



Fetal and Neonatal iron deficiency occur as a result of 4 gestational conditions one of which is maternal iron deficiency anemia.

44% of people admitted into Cowichan District Hospital are iron deficient.

To help people receive the proper amounts of iron, Healthiest Babies Possible supplied 425 meat and egg vouchers and hundreds Lucky Iron Fish to families in need.

LOCAL FOOD ECONOMY

- Cold Storage Units for Food Processors: 1
- Farmers’ Markets: 9
- Community Supported Agriculture (CSA) Programs: 15
- Community Supported Fishery (CSF) Programs: 1
- Grocery Stores: 65+
- Number of Emergency Food Sources in the Cowichan Region: 17

PROFILE: COWICHAN VALLEY BASKET SOCIETY

• Bowls of Soup Served	39,859
• Sandwiches Served	35,098
• Hampers Distributed	5,162
• Adults Served (18+)	8,144
• Children Served	4,298

For more information on the Cowichan Food Security Coalition please visit our webpage: <https://cowichangreencommunity.org/community-action/cowichan-food-security-coalition/> or to become involved, please contact Cowichan Green Community by phone 250-748-8506 or by email info@**22**ichangreencommunity.org



Jonathan X. Côté
Mayor

June 30, 2017

Via Email

Dear Mayor and Council,

I am writing to request your support for three resolutions submitted by New Westminster City Council to UBCM for consideration at the 2017 Convention, regarding 1) addressing homelessness, 2) restorative justice training, and 3) renovictions. The three resolutions follow below:

1) City of New Westminster resolution regarding addressing homelessness (adopted June 12, 2017)

Whereas the homeless population in Metro Vancouver increased by 29.8% between 2014 and 2017.

Whereas the federal Homelessness Partnering Strategy has focused its resources on crisis response to the chronically and episodically homeless resulting in those at-risk of homelessness not being eligible for housing support and advocacy services.

Whereas municipalities have experienced significant funding cuts to housing outreach, referral and advocacy services, and inadequate senior government funding to address addictions and mental illness are significantly impacting the sheltered and unsheltered homeless population.

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government to work collaboratively with the Federal Government to place equal emphasis on homelessness prevention and crisis response, to increase funding for housing outreach, referral and advocacy services, and to provide additional funding to address addictions and mental health.

Office of the Mayor

Corporation of the City of New Westminster

511 Royal Avenue, New Westminster, BC • Canada V3L 1H9 T (604) 527 4522 F (604) 527 4594

www.new23tcity.ca

2) City of New Westminster resolution regarding Restorative Justice training as a component of Law Enforcement training (adopted June 12, 2017)

Whereas Restorative Justice has become a valuable tool in addressing certain criminal activities, by mediating a dialogue between the victim and the offender;

And whereas this interaction creates a direct accountability, restitution and apology from the offender;

And further whereas this methods of redress reduces the volume of cases before the courts;

Therefore be it resolved that senior levels of government mandate that Restorative Justice training become a compulsory component of Law Enforcement training.

3) City of New Westminster resolution regarding Renovictions and calling for amendments to the Residential Tenancy Act (adopted June 26, 2017)

Whereas the practice of renovictions, by which some landlords evict their tenants under the guise of performing major renovations and then significantly increase the rent of those units, is on the rise in our province; and

Whereas this practice is very disruptive to those impacted, including the elderly, low-income families and new immigrants, and contributes to housing unaffordability and homelessness; and

Whereas municipalities are limited in their ability to address this issue and many tenants are unaware of their rights or are reluctant to exercise them;

THEREFORE, BE IT RESOLVED:

THAT *the Union of BC Municipalities urge the Provincial Government to undertake a broad review of the Residential Tenancy Act including, but not limited to, amending the Residential Tenancy Act to:*

- *allow renters the right of first refusal to return to their units at a rent that is no more than what the landlord could lawfully have charged, including allowable annual increases, if there had been no interruption in the tenancy;*
- *eliminate or amend fixed-term tenancy agreements to prevent significant rent increases upon renewal; and;*

- *permit one tenant or applicant to represent and take collective action on behalf of all tenants in a building.*

If you have any questions or would like more information about these resolutions, please contact me at jcote@newwestcity.ca or 604-527-4522.

Your support is appreciated.

Yours truly,

A handwritten signature in black ink, appearing to read 'Jonathan X. Côté', with a stylized flourish at the end.

Jonathan X. Côté
Mayor



ELECTORAL AREA SERVICES COMMITTEE REPORT

OF MEETING HELD JULY 5, 2017

DATE: July 5, 2017

To: Board of Directors

1. That a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$500 be provided to Cowichan Secondary School as an extra Bursary.
2. That a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$550 be provided to Cowichan Lake Days to support Lake Days Celebration Breakfast.
3. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,000 be provided to Vancouver Island Windsport Society (Windfest).
4. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to Honeymoon Bay Firefighters Association to support their 70th Anniversary Celebrations Summer 2017.
5.
 1. That a 25 year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd. for use of 3.21 hectares of Bald Mountain Community Park to operate as a wilderness scout camp (Camp Woodlands), for a fee of \$10 be approved; and
 2. That a Notice of Land Disposition, along with Notice of Intention to Provide Assistance be published pursuant to Sections 272 and 286 of the *Local Government Act* to advise the public of the CVRD's intent to enter into a 25 Year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd., for the use of approximately 3.21 hectares of Bald Mountain Park as a wilderness scout campsite for a \$10 fee.
6. That the Cowichan Valley Regional District does not wish to provide comments or recommendations to the Liquor Control and Licencing Branch with regard to the Application for a Winery Lounge & Special Event Area (SEA) Endorsements by Blue Grouse Estate Winery Ltd. located at 2182 Lakeside Road, Cowichan Station (Area E) and consideration be made to Agricultural Land Commission policy regarding "Gathering for an Event in the Agricultural Land Reserve".



TRANSIT COMMITTEE REPORT

OF MEETING HELD WEDNESDAY, July 12, 2017

DATE: July 12, 2017

To: Chairperson and Directors of the Board

Your Transit Committee reports and recommends as follows:

1. 1. That the May 24, 2017 Board Resolution No. 220.2 be rescinded.
 2. That cash-only fares of \$10.00 per one-way trip be implemented for the Duncan-Victoria Saturday Express transit pilot service but that children age 4 years and under have free fare for consistency with existing fare policy on local and Cowichan Valley Commuter routes, be approved.
 3. That the May 24, 2017 Board Resolution No. 220.3 be rescinded.
 4. That the Duncan-Victoria Saturday Express transit pilot service use the same general routing as the Duncan Commuter Route 66 with modifications to add service to the Duncan Train Station area and to remove the Koksilah bus stop, be approved.
2. 1. That the 3 year service expansion initiatives outlined in BC Transit's letter of May 15, 2017, and the accompanying Expansion Memorandum of Understanding, be approved.
 2. That the 200 hour commuter system required hours for April 2018 implementation, be approved and the associate costs be included in the 2018 CVRD Transit budget for Function 106, be approved.
 3. That the 1,500 hour conventional system expansion targeted for March 2018 implementation, be approved and the associated local costs be included in the 2018 CVRD Transit budget for Function 107, be approved.
 4. That transit service expansion hours and associated costs for 2019/20 to 2020/2021 be incorporated into the 5 year financial plan for Transit Budget Functions 106 and 107, be approved.
3. 1. That the Transit Service Agreement with BC Transit effective April 1, 2017, be approved.
 2. That the Annual Operating Agreement with BC Transit be approved for 12 months commencing April 1, 2017, be approved.



**CORPORATE SERVICES COMMITTEE REPORT
OF MEETING HELD JULY 12, 2017**

DATE: July 12, 2017

To: Chairperson and Directors of the Board

Your Corporate Services Committee reports and recommends as follows:

That Temporary Borrowing for an amount not to exceed \$2,230,000, through the Municipal Finance Authority (MFA), for the Chemainus Library, be approved.



**COWICHAN LAKE RECREATION COMMISSION REPORT
OF MEETING HELD JUNE 22, 2017**

DATE: June 28, 2017

To: Board Meeting July 12, 2017

The Cowichan Lake Recreation Commission reports and recommends:

That the rental agreement with Canada Post for space in the foyer of the Mesachie Lake Hall be renewed for a term of five years commencing June 1, 2017 and expiring May 31, 2022 based on the following fee structure:

1. \$120.11/month plus applicable taxes for the three-month period from June 1, 2017 to August 31, 2017; and
2. Thereafter, a yearly rental increase equal to the annual change to the previous year's Consumer Price Index (Victoria) plus 2% plus applicable taxes.



STAFF REPORT TO THE BOARD

DATE OF REPORT June 21, 2017
MEETING TYPE & DATE Board Meeting of July 12, 2017
FROM: Legislative Services Division
 Corporate Services Department
SUBJECT: Appointment of Chief Election Officer - 2017 Shawnigan Lake By-Election
FILE:

PURPOSE/INTRODUCTION

The purpose of this report is to appoint a Chief Election Officer; a Deputy Chief Election Officer; and to set the date for the 2017 Electoral Area B – Shawnigan Lake By-Election.

RECOMMENDED RESOLUTION

1. That Kathleen Harrison be appointed Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.
2. That Shannon Carlow be appointed Deputy Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.
3. That Saturday, September 30, 2017 be set as “General Voting Day” for the Electoral Area B - Shawnigan Lake By-Election.

BACKGROUND

Electoral Area B – Shawnigan Lake Director Sonia Furstenau resigned on May 16, 2017 following her successful election as Cowichan Valley MLA in the recent Provincial election. The *Local Government Act* requires the regional district to conduct a By-Election to replace the former Director within 80 days of the appointment of a Chief Election Officer.

ANALYSIS

Since the resignation of the former Director, staff have been preparing for a By-Election this September. Voting places have been booked; election bylaws have been reviewed and amalgamated; and the List of Electors for Area B is in the process of being updated.

Setting the date of General Voting Day on Saturday, September 30 will result in the following key dates on the By-Election calendar:

- Tuesday August 15: Nomination period for candidates opens at 9 a.m.
- Friday August 25: Close of nomination period at 4 p.m.
- Friday September 1: Deadline for candidate withdrawal at 4 p.m.
- Wednesday September 20: Advance Voting Day #1
- Tuesday September 26: Advance Voting Day #2
- Saturday September 30: General Voting Day

FINANCIAL CONSIDERATIONS

There is a budget of \$20,000 for election expenditures in the 2017 Electoral Area Services function 250 Budget. Due to the population of Electoral Area B, it is anticipated that the actual costs will be higher and are unknown at this time.

COMMUNICATION CONSIDERATIONS

Statutory advertising and supplemental advertisements for the By-Election will be published in the Cowichan Valley Citizen newspaper, posted on the CVRD webpage, and social media accounts.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

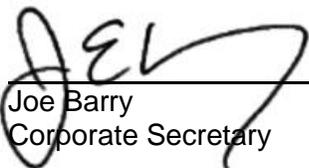
N/A

Referred to (upon completion):

- Community Services (*Island Savings Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology, Procurement*)
- Engineering Services (*Environmental Services, Water Management, Recycling & Waste Management*)
- Land Use Services (*Community & Regional Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails*)
- Strategic Services

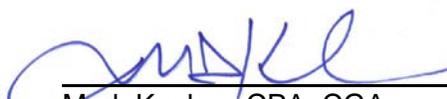
Prepared by:

Reviewed by:



 Joe Barry
 Corporate Secretary

 Not Applicable
 Not Applicable



 Mark Kueber, CPA, CGA
 General Manager

Reviewed for Form and Content and Approved for Submission to the Board:

Chief Administrative Officer's Comments / Concurrence



 Brian Carruthers
 Chief Administrative Officer



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4096

A Bylaw to Authorize Temporary Borrowing Pending the Sale of Debentures.

WHEREAS it is provided by Section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

AND WHEREAS the Regional Board has adopted Bylaw No. 4029, cited as "CVRD Bylaw No. 4029 – Vancouver Island Regional Library (Chemainus) Loan Authorization Bylaw, 2016", authorized to construct a new library in Chemainus;

AND WHEREAS the sale of debentures has been temporarily deferred;

NOW THEREFORE, the Regional Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 4096 - Temporary Borrowing Bylaw (Chemainus Library Bylaw No. 4029), 2017**".

2. **BORROWING LIMIT**

The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of Two Million, Two Hundred, Thirty Thousand Dollars (\$2,230,000), as the same may be required.

3. **FORM OF OBLIGATION**

1. The form of obligation to be given as acknowledgement of the liability shall be a Promissory Note or Notes bearing the Corporate Seal and signed by the Chair and the Financial Administration Officer.
2. The money so borrowed shall be used solely for the purposes set out in Bylaw No. 4029.

4. **PAYMENT**

The proceeds from the sale of debentures, or so much thereof as may be necessary, shall be used to repay the money so borrowed.

.../2

READ A FIRST TIME this _____ day of _____, 2017.

READ A SECOND TIME this _____ day of _____, 2017.

READ A THIRD TIME this _____ day of _____, 2017.

ADOPTED this _____ day of _____, 2017

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4129

A Bylaw to Amend Electoral Area I – Youbou/Meade Creek Critical Location Streetlighting Service Establishment Bylaw No. 2144

WHEREAS the Board of the Cowichan Valley Regional District established the *Electoral Area I – Youbou Meade Creek Critical Streetlighting Service Area* under the provisions of Bylaw No. 2144, cited as "CVRD Bylaw No. 2144 – Youbou/Meade Creek Critical Streetlighting Service Establishment Bylaw, 2000", as amended;

AND WHEREAS the Regional District wishes to amend Bylaw No. 2144 by increasing the maximum annual requisition limit from \$1,245 to \$1,555;

AND WHEREAS the Director for Electoral Area I – Youbou/Meade Creek has consented, in writing, to the adoption of this bylaw;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 4129 – Electoral Area I – Youbou/Meade Creek Critical Streetlighting Service Amendment Bylaw, 2017**".

2. **AMENDMENT**

That CVRD Bylaw No. 2144 be amended by deleting: "One Thousand Two Hundred Forty-Five Dollars (\$1,245)", as it appears in the third Whereas clause in the Preamble of the Bylaw and in the first paragraph under Section 5 – Cost Recovery; and replacing it with the following: "One Thousand Five Hundred Fifty-Five Dollars (\$1,555)".

READ A FIRST TIME this 28th day of June, 2017.

READ A SECOND TIME this 28th day of June, 2017.

READ A THIRD TIME this 28th day of June, 2017.

ADOPTED this _____ day of _____, 2017.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4130

A Bylaw to Amend Arbutus Mountain Estates Water System Service Establishment Bylaw No. 2987

WHEREAS the Board of the Cowichan Valley Regional District established the *Arbutus Mountain Estates Water System Service Area* under the provisions of Bylaw No. 2987, cited as "**CVRD Bylaw No. 2987 – Arbutus Mountain Estates Water System Service Establishment Bylaw, 2007**";

AND WHEREAS the Regional District wishes to amend Bylaw No. 2987 by increasing the maximum annual requisition limit from \$90,000 to \$112,410;

AND WHEREAS the Director for Electoral Area B – Shawnigan Lake has consented, in writing, to the adoption of this bylaw;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 4130 – Arbutus Mountain Estates Water System Service Amendment Bylaw, 2017**".

2. **AMENDMENT**

That CVRD Bylaw No. 2987 be amended by deleting the following: "Ninety Thousand Dollars (\$90,000)", as it appears under Section 6 – Maximum Requisition; and replacing it with the following: "One Hundred Twelve Thousand Four Hundred Ten Dollars (\$112,410)".

READ A FIRST TIME this 28th day of June , 2017.

READ A SECOND TIME this 28th day of June , 2017.

READ A THIRD TIME this 28th day of June , 2017.

ADOPTED this _____ day of _____ , 2017.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4131

A Bylaw to Amend Development Application Procedures & Fees Bylaw No. 3275

WHEREAS the Board of Directors of the Cowichan Valley Regional District established procedures and set fees for development applications under “CVRD Development Application Procedures & Fees Bylaw No. 3275”;

AND WHEREAS the Board wishes to amend Bylaw No. 3275 to improve development application processes;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 4131 - Development Application Procedures & Fees Amendment Bylaw, 2017**".

2. AMENDMENTS

a) That the text in Section 2 – Schedules, be deleted and replaced with the following text:

The following Schedule is attached to, and forms part, of this bylaw:
Schedule “A” – Fees.

b) That the existing Schedule “B” – Fee Schedules, be renamed as Schedule “A” – Fees

c) That the wording of “Temporary Commercial/Industrial Use Permit” in subsection (b)(iii) of Section 3 – Scope, be deleted and replaced with the following wording: ‘Temporary Use Permit’.

d) That the text in Section 5 – Fees, be deleted and replaced with the following text: “Upon submission of an application, the applicant shall pay an application fee in the amount as set out in Schedule "A" to this bylaw.

e) That the text in Section 8.3 - Sign Requirements, be deleted and replaced with the following text:

a) The applicant, on those parcels subject to an amendment to:

- i) an official community plan or zoning bylaw.
- ii) land use contract amendment.
- iii) temporary use permit or special event temporary use permit.

shall erect or cause to be erected a development application sign on the subject property.

- b) The development application sign shall be located in conformity with the following:
 - i) the bottom edge of the sign(s) shall be a minimum of 1 metre above the ground, and not more than 1.5 metres above the ground;
 - ii) one sign shall be located within 3 metres of the edge of pavement of any fronting road, or on the parcel boundary line, whichever makes the sign(s) more legible for passers-by;
 - iii) the sign(s) shall be located approximately at the mid-point along each fronting road or parcel boundary line, except where this requirement would have the effect of obscuring the sign.

- c) The development application sign will be erected as soon as practical after application has been made, and shall be kept in place continuously, until the Board of Directors has rendered a final decision on the application. The General Manager of Land Use Services may require proof in a form acceptable to him or her that the sign has been posted as required by Section 8 of this bylaw.

- f) That the existing Fee Schedule – Miscellaneous, be deleted and replaced with the following:

FEE SCHEDULE - MISCELLANEOUS

<u>TYPE OF APPLICATION</u>	<u>FEE</u>
<u>BOARD OF VARIANCE:</u>	\$400
<u>LAND USE CONTRACT AMENDMENT:</u>	Same as for rezoning amendment, development permit, development variance permit (whichever is applicable) plus advertising costs.
<u>TEMPORARY USE PERMIT:</u>	\$1,000 plus advertising costs
<u>SPECIAL EVENT TEMPORARY USE PERMIT</u>	\$300 plus advertising costs \$100 for renewal
<u>LIQUOR LICENCE APPLICATION:</u>	\$1,500 plus advertising costs
<u>LEGAL DOCUMENT COST:</u>	Any legal costs incurred by the Cowichan Valley Regional District in preparing legal documents such as covenants and development agreements associated with an application referred to in Schedule B will be borne by the applicant and paid prior to consideration of development approval.
<u>SIGN PERMIT (no applicable sign guidelines):</u>	\$20 for signs smaller than 1 m ² \$40 for signs between 1 m ² & 3 m ² \$1000 for signs larger than 3 m ²
<u>OTHER:</u>	
CVRD Development Application Sign Deposit	\$30
CVRD File Review Fee	\$150
Restrictive Covenant Processing/ Amendment Discharge Fee	\$250

NOTE:

1. In the event that the application is approved by the Board, a further charge of \$25. per parcel shall be payable at the time of, but prior to, issuance of the permit so as to cover the cost of filing notice at the Land Titles office.
2. If more than one parcel is the subject of the application, a separate permit application fee shall be required for each parcel unit/or for each building or dwelling if separate variances are required for each.
3. The applicant will be sent a first invoice for the anticipated cost of the advertising for the public hearing/notice. The public hearing/notice will not be scheduled until payment of the first invoice has been received, and payment of the final invoice must be received prior to the recommendation being forwarded to the Regional Board.
4. In a case where an application is withdrawn or turned down by the Board prior to the public notification process having commenced, a refund of \$100. shall be returned to the applicant.

3. **FORCE AND EFFECT**

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this _____ day of _____, 2017.

READ A SECOND TIME this _____ day of _____, 2017.

READ A THIRD TIME this _____ day of _____, 2017.

ADOPTED this _____ day of _____, 2017.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4132

A Bylaw to Amend Sign Bylaw No. 1095

WHEREAS the Board of Directors of the Cowichan Valley Regional District established sign regulations within the boundaries of the electoral areas under "CVRD Sign Bylaw No. 1095, 1987";

AND WHEREAS the Board wishes to amend Bylaw No. 1095 to provide consistency with Development Application Procedures & Fee Bylaw No. 3275;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 4132 - Sign Amendment Bylaw, 2017**".

2. AMENDMENTS

- a) That the text in Section 9.1 – Permits Required, be deleted and replaced with the following text:

A sign permit must be applied for, and issued by the CVRD, prior to the construction, erection, alteration, repair, other than normal maintenance or re-location of any sign, except those exempted under this bylaw.

- b) That the text in Section 9.2 – Permits Required, be deleted and replaced with the following text:

Prior to the issuance of a sign permit, all applicable fees must be paid.

- c) That Appendix A – Application For Sign Permit be deleted.

- d) That Appendix B – Application Fee Schedule be deleted.

3. **FORCE AND EFFECT**

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this _____ day of _____, 2017.

READ A SECOND TIME this _____ day of _____, 2017.

READ A THIRD TIME this _____ day of _____, 2017.

ADOPTED this _____ day of _____, 2017.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4110

A Bylaw to Amend Solid Waste Management Charges and Regulations Bylaw No. 2108

WHEREAS the Board of Directors of the Cowichan Valley Regional District established a scale of charges for its solid waste disposal facilities under the provisions of Bylaw No. 2108, cited as "CVRD Bylaw No. 2108 – Solid Waste Management Charges and Regulations Bylaw, 2000";

AND WHEREAS the Board of Directors wishes to amend Schedule B of Bylaw No. 2108 to provide for the exemption of tipping fees under specific conditions;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as "**CVRD Bylaw No. 4110 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2017**".

2. AMENDMENT

That the following new section be added to Schedule B of Bylaw No. 2108:

6. Tipping Fee Exemption

Upon application, tipping fees will be waived subject to the following conditions:

- a) The applicant must be a non-profit or non-government organization that undertakes clean-up, rehabilitation, or enhancement of public lands and waterways within the CVRD's jurisdiction.
- b) The materials that will be disposed of must directly derive from the clean-up, rehabilitation, or enhancement of the public lands and waterways within the CVRD's jurisdiction.
- c) Garbage and recyclable items must be pre-sorted before disposed at Disposal Facilities, and the disposal of all materials must comply with the conditions set by Bylaw No. 2108.
- d) The maximum tipping fee waiver amount is \$500 per clean-up project.
- e) If the total tipping fee charges exceed the maximum waiver amount of \$500 per clean-up project, the applicant must pay the excess amount.

- f) The total value of all approved Tipping Fee Exemption applications must not exceed \$5,000 per calendar year.
- g) Clean-up cannot involve projects that displace work carried out by local government staff or contractors or private sector companies.
- h) Clean-up projects must be completed within a short period of time (maximum 2 months).
- i) The applicant will be required to present an approved Tipping Fee Exemption application form issued by the Engineering Services Department upon arrival at a Disposal Facility. Failure to provide this will lead to the applicant being denied the waiving of tipping fees.

READ A FIRST TIME this _____ day of _____ , 2017.

READ A SECOND TIME this _____ day of _____ , 2017.

READ A THIRD TIME this _____ day of _____ , 2017.

ADOPTED this _____ day of _____ , 2017.

Chairperson

Corporate Secretary



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4110

A Bylaw to Amend Solid Waste Management Charges and Regulations Bylaw No. 2108

WHEREAS the Board of Directors of the Cowichan Valley Regional District established a scale of charges for its solid waste disposal facilities under the provisions of Bylaw No. 2108, cited as "CVRD Bylaw No. 2108 – Solid Waste Management Charges and Regulations Bylaw, 2000";

AND WHEREAS the Board of Directors wishes to amend Schedule B of Bylaw No. 2108 to provide for the rebate of tipping fees under specific conditions;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as "**CVRD Bylaw No. 4110 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2017**".

2. AMENDMENT

That the following new sections be added to Schedule B of Bylaw No. 2108:

6. Tipping Fee Rebate – Public Land and Waterway Clean-up Projects

Applicants will receive a 100% rebate of the tipping fees subject to the following conditions:

- a) The applicant must be a school district, registered non-profit society or charity that undertakes clean-up, rehabilitation, or enhancement of public lands and waterways within the CVRD's jurisdiction.
- b) The materials that will be disposed of must directly derive from the clean-up, rehabilitation, or enhancement of the public lands and waterways within the CVRD's jurisdiction.
- c) Garbage and recyclable items must be pre-sorted before disposed at Disposal Facilities, and the disposal of all materials must comply with the conditions set by Bylaw No. 2108.
- d) The maximum tipping fee rebate amount is \$1,000 per clean-up project.
- e) The total value of all approved tipping fee rebate applications under this section must not exceed \$15,000 per calendar year.

- f) Clean-up cannot involve projects that displace work carried out by local government staff or contractors or private sector companies.
- g) Clean-up projects must be completed within a short period of time (maximum 2 months).

7. Tipping Fee Rebate – Organizations Subject to Unwanted Donation and Waste Dumping

Applicants will receive a 50% rebate of the tipping fees subject to the following conditions:

- a) The applicant must be a registered non-profit society or charity that:
 - i. engages directly in waste diversion efforts by repurposing materials; or,
 - ii. is subject to illegal dumping of unwanted materials at their facility.
- b) Materials eligible for rebate are:
 - i. materials received by the organization that cannot be reused or recycled and do not include other wastes generated by the organization (such as office waste and construction waste); and,
 - ii. materials that cannot be managed using the organizations own waste disposal services.
- c) Garbage and recyclable items must be pre-sorted before disposed at Disposal Facilities, and the disposal of all materials must comply with the conditions set by Bylaw No. 2108.
- d) The maximum tipping rebate amount is \$1,000 per calendar year and organization.
- e) The total value of all approved tipping fee rebate applications under this section must not exceed \$15,000 per calendar year.

READ A FIRST TIME this _____ day of _____, 2017.

READ A SECOND TIME this _____ day of _____, 2017.

READ A THIRD TIME this _____ day of _____, 2017.

ADOPTED this _____ day of _____, 2017.

Chairperson

Corporate Secretary