

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, March 8, 2017 at 5:15 PM.

PRESENT Chair J. Lefebure
Director B. Day
Director M. Clement
Director K. Davis
Director M. Dorey
Director S. Furstenau
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn
Director M. Marcotte
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker

ALSO PRESENT M. Kueber, General Manager, Corporate Services
J. Barry, Corporate Secretary
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Planning and Development
C. Lockrey, Manager, Strategic Services
A. Melmock, Manager, Economic Development
S. Carlow, Legislative Assistant

CLOSED SESSION

17-106 It was moved and seconded that the Closed Session agenda be amended with the addition of one Closed Session New Business item:

**CSNB1 - Verbal Report from the General Manager, Community Services
Re: Request for Compassionate Fare Reduction on Commuter Transit Service; and,**

that the Closed Session agenda, as amended, be approved.

MOTION CARRIED

**17-107
5:17 PM** It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(a) Cowichan 2018 BC Summer Games Board of Directors appointments; (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and the February 22, 2017 Closed Session Special Board minutes.

MOTION CARRIED

RISE FROM CLOSED SESSION

17-112 **It was moved and seconded that the Board rise with report on Item**
5:26 PM **CSCR1, and return to the open portion of the meeting.**

MOTION CARRIED

17-109 **It was moved and seconded that the following individuals be appointed**
to the Cowichan 2018 BC Summer Games Board of Directors:

- 1. Mark Margerison (Accommodations);**
- 2. Tara Benham (Administration);**
- 3. Kirsten Schrader (Ceremonies & Special Events);**
- 4. Damir Wallener (Communications Systems);**
- 5. Chad Conrad (Food Services);**
- 6. Dan Varga (Friends of the Games);**
- 7. Jim Dias (Logistics);**
- 8. Cam Drew (Marketing);**
- 9. Cal Kaiser (Marketing);**
- 10. Nick Withers (Medical Services);**
- 11. Deb Savory Wright (Participant & Volunteer Services);**
- 12. Anne Muir (Protocol);**
- 13. Garry Burns (Security);**
- 14. Garrett Elliott (Sport); and**
- 15. Wendy Mitchell (Transportation).**

MOTION CARRIED

17-113 **It was moved and seconded that the Board recess until 6:30 pm.**
5:26 PM

MOTION CARRIED

6:30 PM **The meeting resumed at 6:30 PM.**

APPROVAL OF AGENDA

17-114 **It was moved and seconded that the agenda be approved.**

MOTION CARRIED

ADOPTION OF MINUTES

M1 **Special Board Meeting of February 22, 2017**

17-115 **It was moved and seconded that the minutes of the Special Board**
Meeting of February 22, 2017 be adopted.

MOTION CARRIED

DELEGATIONS

D1 Rupert Downing, Chief Executive Officer, Vancouver Island Community Investment Cooperative Re: New Community Investment Cooperative

Rupert Downing, Chief Executive Officer, Vancouver Island Community Investment Cooperative, provided a PowerPoint presentation on the new community investment cooperative, its goals, and overarching principles, was received for information.

D2 Janet Docherty, Chair, Tourism Cowichan Re: Governance and Recent Initiatives Update

Janet Docherty, Chair; Peter Watts, Vice-Chair; and Jim Humphrey, Secretary/Treasurer, of Tourism Cowichan, provided a PowerPoint presentation and update on their destination marketing, branding, governance structure, and current initiatives, was received for information.

REPORT OF THE CHAIRPERSON

RC1 Chair Lefebure recognized resident Cliff Evans for his diligent attendance at Board meetings; ongoing commitment to the community at large; and belated 80th birthday wishes.

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of March 1, 2017

17-116 **It was moved and seconded:**

- 1. That a Grant-in-Aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$500 be provided to Frances Kelsey Secondary School Dry Grad 2017 to support the Dry Grad Event.**
- 2. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$500 be provided to Frances Kelsey Secondary School Dry Grad 2017 to support the Dry Grad Event.**
- 3. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$20,000 be provided to Cobble Hill Event Society to support the 2017 Cobble Hill Events.**
- 4. That the Saltair Community Society be provided \$10,000 from the 2017 budget for Function 456 Saltair Recreation under the terms of the Recreation Services Agreement; and**

That the 2017 budget for Function 456 Saltair Recreation be amended to:

- 1. Increase Program Supplies expense by \$7,000;**
- 2. Increase Surplus by \$7,000.**

5. That the Cowichan Valley Regional District “Opt Out” of providing comment and leave complete reliance on the Liquor Control and Licensing Branch to manage and take full responsibility of this structural change in liquor licence for March Meadows Golf Club (Honeymoon Bay Enterprises Ltd) located at 10298 South Shore Road, Honeymoon Bay (Licence # 177851).

MOTION CARRIED

17-117

It was moved and seconded:

6. 1. That Development Permit with Variance Application No. 02-D-17DP/VAR be approved;
2. That Section 5.5 (4)(b) of Zoning Bylaw No. 3705 be varied from 3 metres to 1.5 metres; and
3. That the General Manager of Planning & Development be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3605.
7. 1. That the Zoning Amendment Bylaw for Application No. 01-D-16RS be forwarded to the Board for consideration of 1st and 2nd reading;
2. That the referrals to Ministry of Transportation and Infrastructure, Island Health, Agricultural Land Commission, Cowichan Bay Volunteer Fire Department, RCMP (Duncan Detachment), and Cowichan Tribes be accepted; and
3. That a public hearing be scheduled with Directors from Electoral Areas D, E and C as delegates.

MOTION CARRIED

CR2

Report and Recommendations of the Transit Committee meeting of March 8, 2017

17-118

It was moved and seconded:

1. That complimentary transit be provided from April 29 to May 7, 2017 on local Cowichan Valley transit routes for accredited athletes and support personnel attending the National Aboriginal Hockey Championships (NAHC) upon presentation of event credentials when boarding.
2. That the complimentary bus pass program for refugees be continued, providing up to 30 adult monthly passes and up to 20 student/senior monthly passes, (50 passes in total), regardless of country of origin, beginning April 1, 2017 to December 31, 2017; on the following basis:
1. That priority for these 50 complimentary monthly transit passes be given to new-entry refugees settling in the Cowichan Valley between April and December 2017.
2. That existing refugee families accessing the bus pass program

in 2016, who still require transportation assistance, be able to obtain passes until December 31, 2017, as long as this can be accommodated within the total allotment of up to 50 monthly passes.

3. 1. That the Free Swim or Skate with redemption of the previous month's Cowichan Valley transit pass be continued as a Free Swim or Gym promotion between April 1 and December 31, 2017.
2. That BC Transit's GradPASS program, which offers Grade 12 students in the CVRD region passes to ride the local bus service for two free days in June 2017, be approved.
3. That the School's Out Transit Special offering free transit to all youth in the K-12 system in Cowichan Valley between June 30 to July 7, 2017, be approved.
4. That a special transit event be held in recognition of the launch of the first of six new Vicinity buses coming to Cowichan Valley in summer 2017 to replace aging local fleet.

MOTION CARRIED

CR3 Report and Recommendations of the Corporate Services Committee meeting of March 8, 2017

17-119 It was moved and seconded that a letter be sent to the Minister of Community, Sport and Cultural Development requesting that the Provincial Government make the necessary legislative amendments to enable local governments to implement a Conservation Tax Incentive Program.

MOTION CARRIED

BYLAWS

B1 It was moved and seconded that "CVRD Bylaw No. 4087 - Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B2 It was moved and seconded that "CVRD Bylaw No. 4101 - Malahat Fire Protection Service Amendment Bylaw, 2017" be adopted.

MOTION CARRIED

B3 It was moved and seconded that "CVRD Bylaw No. 4102 - Lake Cowichan Fire Protection Service Amendment Bylaw, 2017" be adopted.

MOTION CARRIED

**B4
17-123** It was moved and seconded that "CVRD Bylaw No. 4106 - Woodley Range Water System Capital Reserve Fund Expenditure (Water Treatment Plant Upgrades - \$40,000) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B4
17-124** It was moved and seconded that "CVRD Bylaw No. 4106 - Woodley Range Water System Capital Reserve Fund Expenditure (Water Treatment Plant Upgrades - \$40,000) Bylaw, 2017", be adopted.

MOTION CARRIED

**B5
17-125** It was moved and seconded that "CVRD Bylaw No. 4107 - Cowichan Bay Sewer Specified Area Capital Project Reserve Fund Expenditure (\$120,000 - Collection system Upgrades) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B5
17-126** It was moved and seconded that "CVRD Bylaw No. 4107 - Cowichan Bay Sewer Specified Area Capital Project Reserve Fund Expenditure (\$120,000 - Collection system Upgrades) Bylaw, 2017", be adopted.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

**BEA1
17-127** It was moved and seconded that "CVRD Bylaw No. 4072 - Subdivision Servicing Amendment Bylaw (Proof of Water), 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**BEA1
17-128** It was moved and seconded that "CVRD Bylaw No. 4072 - Subdivision Servicing Amendment Bylaw (Proof of Water), 2017", be adopted.

MOTION CARRIED

ADJOURNMENT

**17-130
7:42 PM** It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 7:42 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____