

Minutes of the Special meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, February 22, 2017 at 1:35 PM.

**PRESENT** Chair J. Lefebure  
Director B. Day  
Director M. Dorey  
Director K. Kuhn  
Director L. Iannidinardo  
Director K. Marsh  
Director M. Marcotte  
Director I. Morrison  
Director A. Stone  
Director A. Nicholson  
Director S. Jackson  
Alternate Director S. Acton  
Alternate Director C. Morris  
Alternate Director B. Salmon  
Alternate Director A. Siebring

**ALSO PRESENT** B. Carruthers, Chief Administrative Officer  
J. Barry, Corporate Secretary  
M. Kueber, General Manager, Corporate Services  
J. Elzinga, General Manager, Community Services  
R. Blackwell, General Manager, Planning and Development  
C. Lockrey, Manager, Strategic Services  
P. Turney, Recording Secretary

**ABSENT** Director M. Clement  
Director K. Davis  
Director S. Furstenau  
Director T. Walker

#### **APPROVAL OF AGENDA**

**17-46** It was moved and seconded that the agenda be amended with the addition of one Closed Session New Business item:

**CSNB1** Staff Report from the Manager, Human Resources Re: Labour Relations {Sub (1)(c)} ; and that the agenda, as amended, be approved.

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** Special Board Meeting of January 25, 2017

**17-47** It was moved and seconded that the minutes of the Special Board meeting of January 25, 2017 be adopted.

**MOTION CARRIED**

**DELEGATIONS**

**D1** Judy Stafford, Executive Director, Cowichan Green Community Re: Year in Review Video

Judy Stafford, Executive Director, Cowichan Green Community, played the Cowichan Green Community's Year in Review video for the Board.

**D2** Brian Siff, Development Coordinator, Cowichan Intercultural Society Re: Cowichan Intercultural Society Update on Initiatives and Youth Action Day

Brian Siff, Development Coordinator, and Ray Anthony, Compassionate Leaders Project Coordinator of the Youth Outreach Team, provided a presentation on the use of their 2016 CVRD Grant-in-Aid award, and updated the Board on current youth outreach initiatives, including Youth Action Day, taking place on April 28, 2017 at the Island Savings Centre.

**REPORT OF THE CHAIRPERSON**

**RC1** Regional Recreation Select Committee

The Chair advised that Director Clement has resigned from the Regional Recreation Select Committee.

**17-48** It was moved and seconded that the previous appointment of Director Clement to the Regional Recreation Select Committee be rescinded.

**MOTION CARRIED**

**CORRESPONDENCE**

**C1** Regional District of Nanaimo Re: Regional Growth Strategy (RGS) Amendment, Regional Growth Strategy Minor Amendment Criteria Update

**17-49** It was moved and seconded that the Regional District of Nanaimo (RDN) be advised that as per section 436(4) of the *Local Government Act* the CVRD accepts "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

**MOTION CARRIED**

**COMMITTEE REPORTS**

**CR1** Report and Recommendations of the Island Savings Centre Commission meeting of February 9, 2017

**17-50** It was moved and seconded:

1. That the 2017 Budget for Function 420 Island Savings Center – Events and Services be amended by:
  1. A reduction of \$50,000 for federal conditional grants revenue;
  2. An increase of \$75,000 for sponsorship revenue;
  3. An increase of \$10,000 for recovery of costs;
  4. A reduction of \$20,000 for consultants expense;
  5. An increase of \$35,000 for security expense; and
  6. An increase of \$20,000 for capital building improvements.
  
2. That the 2017 Budget for Function 423 Island Savings Center – Arena be amended by:
  1. A decrease of \$91,875 for federal conditional grants revenue;
  2. A decrease of \$75,434 for sponsorship revenue;
  3. A decrease of \$202,095 for capital building improvements; and
  4. An increase of \$34,786 for security expense.

**MOTION CARRIED**

**CR2** Report and Recommendations of the Electoral Area Services Committee meeting of February 15, 2017

**17-51** It was moved and seconded:

1. 1. That the Community Works Fund allocations for Area B include \$15,000 and for Electoral Area E – Cowichan Station/Sahtlam/Glenora \$10,000 for the Koksilah Watershed Ecosystem-based Analysis Project as a contribution to the Cowichan Station Area Association; and
  2. That the Cowichan Station Area Association be granted approval to pursue a sole source award to the Silva Forest Foundation with these funds for the project.
  
2. That a Grant-in-Aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$2,000 be provided to Frances Kelsey Secondary School for four \$500 bursaries to be awarded to students residing in Electoral Area A – Mill Bay/Malahat.
  
3. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$3,500 be provided to Shawnigan Cobble Hill Farmers Institute to support the Cobble Hill Fair.
  
4. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$2,000 be provided to Shawnigan Cobble Hill Farmers Institute to support the seniors lunch.
  
5. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$1,000 be provided to One Cowichan to support the Roundtable Forum hosting the event on March 16, 2017.
  
6. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$3,000 be provided to Cowichan Station Area Association to

support the Koksilah Ecosystem Based Analysis Project.

7. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$2,500 be provided to Cowichan Land Trust to support the pre-school education programs.
8. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$1,000 be provided to Frances Kelsey Secondary School for two \$500 bursaries to be awarded to students residing in Electoral Area D – Cowichan Bay.
9. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$1,000 be provided to Cowichan Secondary School for two \$500 bursaries to be awarded to students residing in Electoral Area D – Cowichan Bay.
10. That a Grant-in-Aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be provided to Cowichan Spirit of Women to support the International Woman’s Day Event on March 3, 2017.
11. That a Grant-in-Aid, Electoral Area G – Saltair/Gulf Islands, in the amount of \$500 be provided to Nanaimo-Ladysmith Schools Foundation for a Saltair Community Bursary to a Saltair student graduating from Ladysmith Secondary School.
12. That a Permit to Construct with the Province of British Columbia be approved for the Cowichan Valley Trail – Ida Road Public Trail Access within the West Shawnigan Lake Road right of way.
13.
  1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Twin Cedars System service area be received;
  2. That CVRD Bylaw No. 2871 – Twin Cedars Sewer System Service Establishment Bylaw, 2006 be amended to include the property described as PID 026-889-749, Lot 3, Section 14 & 15, Rage 5 & 6, Plan VIP 81819, Shawnigan District; and
  3. That the amendment bylaw be forwarded to the Board for consideration of three readings and upon payment of the connection fees, adoption.
14. That the 2017 budget for Function 680 Shawnigan Lake North Water be amended to:
  1. Increase Capital - Engineering Structures expense by \$120,000;
  2. Increase Transfer from Operating Reserves revenue by \$66,000; and
  3. Increase Transfer from Gas Tax Reserves revenue by \$54,000.
15. That the Volunteer Fire Rescue Internal Mutual Aid Policy attached to the February 6, 2017, Public Safety Division report, be adopted.
16. That the 2017 Community Works Funds be allocated to the electoral

area projects identified in the February 3, 2017, Engineering Services Department report.

17. That existing appointments to the nine Electoral Area community Parks Commissions and the South Cowichan Parks Commission be extended to December 31, 2017.

**MOTION CARRIED**

**17-52**

It was moved and seconded:

18.
  1. That the Development Permit with Variance Application No. 10-A-16DP-VAR (2961 Church Way) be approved subject to requiring paving of the parking lot as per the staff recommendation;
  2. That Section 7.12(c)(ii) of Zoning Bylaw No. 3520 not be varied to allow the use of pavers for the required disability parking stall; and
  3. That the General Manager of Planning & Development be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3510.

**MOTION CARRIED**

**17-53**

It was moved and seconded:

19.
  1. That the Official Community Plan and Zoning Amendment Bylaw for Application No. 04-I-15RS (PIDs 027-501-647, 027-501-663, 027-501-671, and 027-501-680) be forwarded to the Board for consideration of 1<sup>st</sup> and 2<sup>nd</sup> readings;
  2. That the referrals to Ministry of Transportation and Infrastructure, Lake Cowichan First Nation, Cowichan Tribes, Ditidaht First Nation, Youbou Volunteer Fire Department, RCMP (Lake Cowichan Detachment), Island Health, Ministry of Forests, Lands, and Natural Resource Operations (Nanaimo), School District 79, and Town of Lake Cowichan be accepted;
  3. That a covenant be registered specifying no disturbance to the lands within 20 metres of the high water mark of Cowichan Lake, with the exception of one trail per parcel, and no building or placement of structures, recreational vehicles or park model units within 30 metres of the high water mark of Cowichan Lake;
  4. That a public hearing be scheduled with all Electoral Area Directors as delegates.
  5. That the draft Zoning Amendment Bylaw be amended to specify a maximum building volume of 300 m<sup>2</sup> for seasonal cabins.

Opposed: Directors Morrison and Nicholson, and  
Alternate Directors Acton and Salmon

**MOTION CARRIED**

**CR3**

Report and Recommendations of the Regional Services Committee meeting of February 22, 2017

17-54 It was moved and seconded:

1. That the CVRD explore opportunities for exchange and cooperation with government officials from Shunyi District of Beijing, China.
2. That a 15 month lease from March 1, 2017 to May 31, 2018 with 1051147 B.C. Ltd., with an option for month-to-month extension, be approved for \$3,800 per month, for the purpose of securing a temporary public drop-off site for the duration of the Meade Creek Upgrades & Landfill Closure Project.
3. That the 2016 Audit Planning Communication Report, as submitted by the audit firm BDO Canada LLP be received.
4. That short-term borrowing of up to \$100,000 be approved for the purchase of a replacement Roll Off Hauling Truck, to be paid back over five years as per the Liabilities under Agreement Section 175 of the *Community Charter*; and  
That short-term borrowing of up to \$100,000 be approved for the purchase of Roll Off Bins, to be paid back over five years as per the Liabilities under Agreement Section 175 of the *Community Charter*.
5. That the City of Nanaimo Council be contacted to request the use of the Nanaimo Aquatic Centre, July 18 to 22, 2018, as a venue for synchronized swimming for the 2018 BC Summer Games.
6. That the Cowichan Valley Regional District (CVRD) supports amending the scope of work for the UBCM Gas Tax grant (Regionally Significant Project Fund) agreement by changing the location of the Town of Ladysmith bio-solids composting facility to 4142 Thicke Road, Ladysmith, BC.

MOTION CARRIED

## STAFF REPORTS

- SR1** Staff Report from the Legislative Services Division Re: Board Procedures Bylaw Amendment No. 4095, was considered for information.
- SR2** Staff Report from the General Manager, Corporate Services Department Re: Overview of BC Assessment Authority and the 2017 Assessment Roll, was considered for information.
- Mark Kueber, General Manager, Corporate Services, introduced Bill Dawson, Deputy Assessor with BC Assessment, who provided a presentation on the background of BC Assessment and the 2017 Assessment Roll.
- SR3** Staff Report from the Legislative Services Division Re: Confirmation of Date for Parcel Tax Roll Review Panel

**17-55** It was moved and seconded that the sitting of the Parcel Tax Roll Review Panel on Tuesday, February 28, 2017 at 11:00 AM in the CVRD Boardroom be confirmed.

**MOTION CARRIED**

**BYLAWS**

**B1  
17-56** It was moved and seconded that "CVRD Bylaw No. 4067 - Arts & Culture Initiatives Service Amendment Bylaw, 2016", be adopted.

**MOTION CARRIED**

**B2  
17-57** It was moved and seconded that "CVRD Bylaw No. 4076 - Lambourn Estates Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B2  
17-58** It was moved and seconded that "CVRD Bylaw No. 4076 - Lambourn Estates Water System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B3  
17-59** It was moved and seconded that "CVRD Bylaw No. 4077 - Arbutus Ridge Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B3  
17-60** It was moved and seconded that "CVRD Bylaw No. 4077 - Arbutus Ridge Water System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B4  
17-61** It was moved and seconded that "CVRD Bylaw No. 4078 - Shellwood Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B4  
17-62** It was moved and seconded that "CVRD Bylaw No. 4078 - Shellwood Water System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B5  
17-63** It was moved and seconded that "CVRD Bylaw No. 4079 - Saltair Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B5  
17-64** It was moved and seconded that "CVRD Bylaw No. 4079 - Saltair Water System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B6  
17-65** It was moved and seconded that "CVRD Bylaw No. 4080 - Sentinel Ridge Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B6  
17-66** It was moved and seconded that "CVRD Bylaw No. 4080 - Sentinel Ridge Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B7  
17-67** It was moved and seconded that "CVRD Bylaw No. 4081 - Arbutus Mountain Estates Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B7  
17-68** It was moved and seconded that "CVRD Bylaw No. 4081 - Arbutus Mountain Estates Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B8  
17-69** It was moved and seconded that "CVRD Bylaw No. 4082 - Cobble Hill Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B8  
17-70** It was moved and seconded that "CVRD Bylaw No. 4082 - Cobble Hill Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B9  
17-71** It was moved and seconded that "CVRD Bylaw No. 4083 - Mill Springs Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B9  
17-72** It was moved and seconded that "CVRD Bylaw No. 4083 - Mill Springs Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B10  
17-73** It was moved and seconded that "CVRD Bylaw No. 4084 - Arbutus Ridge Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B10  
17-74** It was moved and seconded that "CVRD Bylaw No. 4084 - Arbutus Ridge Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B11  
17-75** It was moved and seconded that "CVRD Bylaw No. 4085 - Eagle Heights Sewer System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B11  
17-76** It was moved and seconded that "CVRD Bylaw No. 4085 - Eagle Heights Sewer System Management Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B12  
17-77** It was moved and seconded that "CVRD Bylaw No. 4091 - Mesachie Lake Water Special Service Area Capital Reserve Fund (Water Distribution Infrastructure Upgrades [Pump] - \$35,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B12  
17-78** It was moved and seconded that "CVRD Bylaw No. 4091 - Mesachie Lake Water Special Service Area Capital Reserve Fund (Water Distribution Infrastructure Upgrades [Pump] - \$35,000) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B13  
17-79** It was moved and seconded that "CVRD Bylaw No. 4092 - Machinery and Equipment Reserve Fund Expenditure (Building Inspection & Bylaw Enforcement Division Vehicle - \$30,000), 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B13  
17-80** It was moved and seconded that "CVRD Bylaw No. 4092 - Machinery and Equipment Reserve Fund Expenditure (Building Inspection & Bylaw Enforcement Division Vehicle - \$30,000), 2017", be adopted.

**MOTION CARRIED**

**B14  
17-81** It was moved and seconded that "CVRD Bylaw No. 4093 – Kerry Park Recreation Centre Capital Project Reserve Fund Expenditure (Capital Improvement Projects - \$529,750) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B14  
17-82** It was moved and seconded that "CVRD Bylaw No. 4093 – Kerry Park Recreation Centre Capital Project Reserve Fund Expenditure (Capital Improvement Projects - \$529,750) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B15  
17-83** It was moved and seconded that "CVRD Bylaw No. 4094 - Shawnigan Lake Community Centre Capital Reserve Fund Expenditure (Capital Improvement Projects - \$80,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B15  
17-84** It was moved and seconded that "CVRD Bylaw No. 4094 - Shawnigan Lake Community Centre Capital Reserve Fund Expenditure (Capital Improvement Projects - \$80,000) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B16  
17-85** It was moved and seconded that "CVRD Bylaw No. 4095 - Regional Board Procedures Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B16  
17-86** It was moved and seconded that "CVRD Bylaw No. 4095 - Regional Board Procedures Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B17  
17-87** It was moved and seconded that "CVRD Bylaw No. 4097 – Youbou Fire Protection Local Service Area Reserve Fund Expenditure (Youbou Fire Apparatus - \$280,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B17  
17-88** It was moved and seconded that "CVRD Bylaw No. 4097 – Youbou Fire Protection Local Service Area Reserve Fund Expenditure (Youbou Fire Apparatus - \$280,000) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B18  
17-89** It was moved and seconded that "CVRD Bylaw No. 4098 – Twin Cedars Sewer System Capital Reserve Fund Expenditure (Wastewater Treatment Plant Upgrade - \$30,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B18  
17-90** It was moved and seconded that "CVRD Bylaw No. 4098 – Twin Cedars Sewer System Capital Reserve Fund Expenditure (Wastewater Treatment Plant Upgrade - \$30,000) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B19  
17-91** It was moved and seconded that "CVRD Bylaw No. 4101 - Malahat Fire Protection Service Amendment Bylaw, 2017" be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B20  
17-92** It was moved and seconded that "CVRD Bylaw No. 4102 - Lake Cowichan Fire Protection Service Amendment Bylaw, 2017" be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B21  
17-93** It was moved and seconded that "CVRD Bylaw No. 4104 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Roll-Off Hauling Truck - \$200,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B21  
17-94** It was moved and seconded that "CVRD Bylaw No. 4104 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Roll-Off Hauling Truck - \$200,000) Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B22  
17-95** It was moved and seconded that "CVRD Bylaw No. 4105 - Meade Creek Recycling Centre Upgrades and Landfill Closure Project Loan Authorization (\$1,968,000) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**CLOSED SESSION**

**17-96  
3:24 PM** It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(a) Commission Appointments (5 items); 1(c) Labour Relations; and the January 11, 2017 Closed Session minutes.

**MOTION CARRIED**

**RISE FROM CLOSED SESSION**

**17-104  
3:42 PM** It was moved and seconded that the Board rise with report on Items CSRES1, CSRES2, CSRES3, CSRES4, and CSNB1, and return to the Open portion of the meeting.

**MOTION CARRIED**

**CSRES1** Electoral Area B - Shawnigan Lake Advisory Planning Commission  
Re: Appointments

**17-99** It was moved and seconded that the following individuals be appointed to the Electoral Area B – Shawnigan Lake Advisory Planning Commission for a term expiring on November 30, 2018:

1. Pieter Devries;
2. Mike Hennessy;
3. Dave Hutchinson;
4. Sarah Malerby;
5. Steve McLeod;
6. Kelly Musselwhite;
7. Bruce Stevens; and
8. Grant Treloar.

**MOTION CARRIED**

**CSRES2** Electoral Area D - Cowichan Bay Advisory Planning Commission  
Re: Appointments

**17-100** It was moved and seconded that the following individuals be appointed to the Electoral Area D – Cowichan Bay Advisory Planning Commission for a term expiring on November 30, 2018:

1. Hilary Abbott;
2. Albie Charlie;
3. Larry Gray;
4. Peter Holmes;
5. Joe Kinrade;
6. Ken Olive;
7. Kevin Maher;
8. Kerrie Talbot;
9. David Slang; and
10. Robert M. Stitt.

**MOTION CARRIED**

**CSRES3** Electoral Area F - Cowichan Lake South/Skutz Falls, Advisory Planning Commission  
Re: Appointments

**17-101** It was moved and seconded that the following individuals be appointed to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission for a term expiring on November 30, 2018:

1. Joe Allan;
2. Bill Bakken;
3. Peter Devana;
4. Sharon Devana;
5. Jim Fielding;
6. Mary Lowther; and
7. Thor Repstock.

**MOTION CARRIED**

**CSRES4** Kerry Park Recreation Centre Commission Re: Appointments

**17-102** It was moved and seconded that the following individuals be appointed to the Kerry Park Recreation Centre Commission for a term expiring on December 31, 2017:

1. Colin Collister; and
2. Simon Cox.

**MOTION CARRIED**

**CSNB1** Staff Report from the Manager, Human Resources Division Re: USW Local 1937  
- Collective Agreement Ratification

**17-103** It was moved and seconded that the Board ratify the agreement reached with USW Local 1937 for the 2017-2019 Collective Agreement.

**MOTION CARRIED**

**ADJOURNMENT**

**17-105**      **It was moved and seconded that the meeting be adjourned.**  
**3:42 PM**

**MOTION CARRIED**

The meeting was adjourned at 3:42 PM.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_