



COWICHAN VALLEY REGIONAL DISTRICT

NOTICE OF REGULAR BOARD MEETING

DATE: Wednesday, January 11, 2017

**TIME: CLOSED SESSION
5:00 PM**

**REGULAR SESSION
6:30 PM**

PLACE: BOARD ROOM

175 INGRAM STREET

A handwritten signature in black ink, appearing to read "JEB", is written above a horizontal line.

**Joe Barry
Corporate Secretary**



**REGULAR BOARD MEETING AGENDA
WEDNESDAY, JANUARY 11, 2017
6:30 PM - CVRD BOARD ROOM**

PAGE

1. CLOSED SESSION

Motion that the Closed Session Agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Closed Session Minutes of December 14, 2016

CS IN1 - Correspondence from Emergency Management BC Re: Information that is Prohibited from Disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act* {Sub (1)(j)}

CS SR1 - Staff Report from the Manager, Human Resources Re: Employee Relations {Sub (1)(c)}

CS SR2 - Verbal Report from the Manager, Human Resources Re: Labour Relations {Sub (1)(c)}

CS SR3 - Verbal Report from the Chief Administrative Officer Re: Litigation Update {Sub (1)(g)}

CS RES1 - Electoral Area G - Saltair/Gulf Islands Advisory Planning Commission Re: Appointments {Sub (1)(a)}

CS RES2 - Electoral Area H - North Oyster/Diamond Advisory Planning Commission Re: Appointments {Sub (1)(a)}

CS RES3 - Community Safety Advisory Commission Re: Appointment {Sub (1)(a)}

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

M1 Regular Board meeting of December 14, 2016

Recommendation That the minutes of the December 14, 2016 Regular Board meeting be adopted.

4. **BUSINESS ARISING FROM THE MINUTES**

5. **DELEGATIONS**

6. **REPORT OF THE CHAIRPERSON**

RC1 2017 Standing Committee Appointments 3

RC2 Commission Appointments 7

Recommendation

That Director M. Dorey be appointed to the Community Safety Advisory Commission.

That Director S. Furstenau be appointed to the Community Safety Advisory Commission.

RC3 Other Appointments 9

Recommendation

That Director S. Jackson be appointed to the Cowichan Communities Health Network, replacing Director L. Iannidinardo.

RC4 *DRAFT* - 2017 CVRD Committee Calendar 11

Recommendation

1. That the 2017 Calendar for Board and Standing Committee meetings be approved.

2. That an amendment to Regional Board Procedures Bylaw No. 2889 be prepared to incorporate two regular Board meetings per month.

7. **CORRESPONDENCE**

C1 Correspondence from Barbara Desjardins, Chair, Capital Regional District Re: 2003 Regional Growth Strategy Bylaw No. 4124 - Referral for Municipal Assistance 15

Recommendation

That the Capital Regional District (CRD) be advised that as per section 436(4) of the *Local Government Act* the CVRD accepts CRD Bylaw No. 4124, cited as "Capital Regional District Regional Growth Strategy Bylaw No.1, 2002, Amendment Bylaw No. 2, 2016".

8. INFORMATION

- IN1 Correspondence from Jacqueline Dawes, Deputy Minister, Community, Sport and Cultural Development Re: Ministry of Education Review of Rural Education Practices and Funding 19

Recommendation For Information.

9. COMMITTEE/COMMISSION REPORTS**10. DIRECTOR REPORTS****11. STAFF REPORTS**

- SR1 Staff Report and PowerPoint from Strategic Services, Office of the CAO and Liddie Sorensen-Lawrence, Senior Vice-President, NRG Research Group Re: Community Satisfaction Survey Results 23

Recommendation For Information.

- SR2 Verbal Report from the Manager, Strategic Services Re: PlaceSpeak Launch

12. PUBLIC HEARINGS**13. BYLAWS****14. BYLAWS - ELECTORAL AREA DIRECTORS**

- BEA1 "CVRD Bylaw No. 4007 - South Cowichan Official Community Plan Amendment Bylaw (Stonebridge North), 2016", be adopted. 81
- BEA2 "CVRD Bylaw No. 4008 - South Cowichan Zoning Amendment Bylaw (Stonebridge CD Zone Amendments), 2016", be adopted. 89
- BEA3 "CVRD Bylaw No. 4040 - South Cowichan Zoning Amendment Bylaw (Bylaw Maintenance), 2016", be adopted. 95

15. RESOLUTIONS**16. UNFINISHED BUSINESS****17. NOTICE OF MOTION****18. NEW BUSINESS****19. QUESTION PERIOD**

20. ADJOURNMENT

The next Regular Board meeting will be held Wednesday, February 8, 2017 at 6:30 PM, in the Board Room, 175 Ingram Street, Duncan, BC.

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, December 14, 2016 at 6:32 PM.

PRESENT Chair J. Lefebure
Director B. Day
Director M. Clement <after 8:33 PM>
Director K. Davis
Director M. Dorey
Director S. Furstenuau
Director L. Iannidinardo
Director S. Jackson
Director K. Marsh
Director K. Kuhn
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker

ALSO PRESENT B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Planning and Development
C. Lockrey, Manager, Strategic Services
A. Tokarek, Asset Coordinator
J. Wakeham, Manager, Facilities & Transit Division
R. Dias, Parks Superintendent
A. Melmock, Manager, Economic Development
T. Askham, Manager, Island Savings Centre
K. Miller, Manager, Environmental Services
L. Smith, Assistant Finance Manager
R. Dias, Parks Superintendent
B. Coleman, North/Central Cowichan Facility Coordinator
S. Carlow, Legislative Assistant

CALL TO ORDER

The Corporate Secretary called the meeting to order at 6:32 pm.

ELECTION

E1 Election Procedure for Chair and Vice-Chair

ELECTION PROCEDURE

The Corporate Secretary commented on the election procedures, including clarification that this term will be for 11 months. Starting in 2017 the election of Chair and Vice-Chair will be held annually in November, this will fulfill the direction by the Province of British Columbia to bring regional district boards election dates in line with new provincial election dates for 2018.

NOMINATIONS FOR CHAIR

The Corporate Secretary called for nominations for Chair and noted that, by previous resolution of the Board, the Regional District Board Chair and Hospital Board Chair are held by one Director, elected by majority vote from among the members of the Board.

Director Jon Lefebure was duly nominated and accepted the nomination.

Director Ian Morrison was duly nominated and accepted the nomination.

NOMINEES ADDRESS TO BOARD

There being no further nominations for Chair, nominations were declared closed and Directors Lefebure and Morrison addressed the Board in support of their candidacy for Chair.

NOMINEES QUESTION PERIOD

The Directors asked questions of each of the nominees for the position of Chair.

VOTING FOR CHAIR

The Directors voted for the two Chair candidates using the electronic voting tabulator and the Corporate Secretary announced that Director Lefebure received ten votes and Director Morrison received four votes.

DECLARATION OF CHAIR FOR 2017

Director Lefebure was declared elected as Chair of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the year 2017.

NOMINATIONS FOR VICE-CHAIR

The Corporate Secretary called for nominations for Vice-Chair.

Director Ian Morrison was duly nominated and declined the nomination.

Director Bob Day was duly nominated and accepted the nomination.

There being no further nominations for Vice-Chair, nominations were declared closed.

DECLARATION OF VICE-CHAIR FOR 2017

Director Day was declared Vice Chair, by acclamation, of the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Boards for the year 2017.

ASSUMPTION OF CHAIR Chair Lefebure assumed the Chair and thanked the Board for their support.

APPROVAL OF AGENDA

16-542 It was moved and seconded that the agenda be amended with the addition of two Closed Session New Business items:

CSNB1 Cowichan Lake Recreation Commission Re: Appointments {Sub (1)(a)}

CSNB2 Electoral Area E - Cowichan Station/Sahtlam/Glenora Advisory Planning Commission Re: Appointments {Sub (1)(a)}; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board meeting of November 9, 2016

16-543 It was moved and seconded that the minutes of the Regular Board meeting of November 9, 2016 be adopted.

MOTION CARRIED

M2 Special Board meeting of November 23, 2016

16-544 It was moved and seconded that the minutes of the Special Board meeting of November 23, 2016 be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1 Administrative Correction Re: Rescind Resolution Numbers 16-528 & 16-529 - "CVRD Bylaw No. 4046 - Solid Waste Management Charges and Regulations Amendment Bylaw, 2016"

The Corporate Secretary advised that the numbers for Bylaw No. 4064 became transposed and the Board inadvertently granted first three readings and adoption to Bylaw No. 4046. The Board needs to rescind the two resolutions from the November 9, 2016 Regular Board meeting that were passed in error.

16-545 It was moved and seconded that Resolution No. 16-528 be rescinded.

Director Stone was absent at the vote.

MOTION CARRIED

16-546 **It was moved and seconded that Resolution No. 16-529 be rescinded.**

Directors Morrison and Stone absent at the vote.

MOTION CARRIED

DELEGATIONS

D1 Jack Taylor, Re: Allocation of Funds to Repair Old School/Saltair Community Society

Jack Taylor, representing Saltair taxpayers, gave a verbal presentation on the recent funding allocations to repair the old school in Saltair and the Saltair Community Society, for information.

D2 Brandy Gallagher, OUR ECOVILLAGE Re: "One Man's Waste - Another Person's Resource" - Wastewater Modelling & Tracking Project

Brandy Gallagher, OUR ECOVILLAGE, provided a PowerPoint presentation entitled "One Man's Waste - Another Person's Resource – Wastewater Modelling & Tracking Project", highlighting a closed loop model of waste to resource wastewater systems tracking project, for information.

REPORT OF THE CHAIRPERSON

RC1 Dale Littlejohn, Executive Director, Community Energy Association
Re: Presentation of the 2016 Climate & Energy Action Award, Corporate Operations

Dale Littlejohn, Executive Director, Community Energy Association, presented staff and directors with the 2016 Climate & Energy Action Award, Corporate Operations, which includes a one year membership valued at \$2500, acknowledgement in Municipal World magazine, and incentives intended to promote future energy saving.

RC2 2016 Year in Review PowerPoint Presentation

The Chief Administrative Officer presented the 2016 Year in Review slideshow, highlighting the past years accomplishments at the CVRD.

CORRESPONDENCE

C1 Correspondence from the Vancouver Island Regional Library Board (VIRL)
Re: CVRD 2017 Representative Appointments to VIRL Board of Trustees

16-547 **It was moved and seconded that Director Marcotte be appointed as the 2017 CVRD Representative to the Vancouver Island Regional Library Board, and that Director Stone be appointed as the 2017 CVRD Alternate Representative to the Vancouver Island Regional Library Board.**

MOTION CARRIED

C2 Correspondence from the Association of Vancouver Island Coastal Communities (AVICC) Re: Special Committee on Solid Waste - Proposed Cost-Sharing Formula

16-548 It was moved and seconded that the CVRD supports the cost sharing formula for funding of the Association of Vancouver Island Coastal Communities (AVICC) Special Committee on Solid Waste, as detailed in the correspondence dated October 18, 2016 from the AVICC Special Committee on Solid Waste.

MOTION CARRIED

C3 Correspondence from the Nanaimo Airport Commission Board Re: Nominee to the Nanaimo Airport Commission

16-549 It was moved and seconded that applications be sought from the public for consideration of nomination as the CVRD representative on the Nanaimo Airport Commission.

MOTION CARRIED

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of November 16, 2016

16-550 It was moved and seconded:

1. 1. That the Certificate of Sufficiency, confirming that sufficient petitions requesting inclusion into the Malahat Fire Protection Service Area, be received.
 2. That CVRD Bylaw No. 2414 Malahat Fire Protection Service Establishment Bylaw, 2003 be amended to include the three properties described as PID 002-323-770, Lot B, Plan: 28099, District Lot: 50 & PID 002-323-737, Lot A, Plan: 28099, District Lot: 50 & PID 028-638-263, Lot A, Plan: EPP 13409, District Lot: 50.
 2. That a grant in aid, Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$500.00 be provided to Sh-hwuykselu Busy Place Streamkeepers Alexander School, for bus transportation to Busy Place for Alexander School Student Streamkeepers.
 3. That a grant in aid, Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$1,500.00 be provided to Cowichan Valley Community Policing to support neighbourhood watch groups in Electoral Area E.
- (Amended from original committee recommendation)*
4. That short term borrowing of \$25,000 be approved to pay for a Cobble Hill Sewer Capital Project (Wastewater Treatment

Upgrades) and that the loan be paid back over five years pursuant to the Liabilities under Agreement Section 175 of the *Community Charter*.

MOTION CARRIED

16-551 It was moved and seconded:

5. 1. That authorization be given to execute a covenant to secure developer commitments for Phase 3 of Cowichan Bay Estates.
2. That up to 48 sewer capacity units be assigned to Phase 3 of Cowichan Bay Estates from the Cowichan Bay Community Sewer System in advance of the project receiving preliminary subdivision approval.

MOTION CARRIED

CR2 Report and Recommendations of the Electoral Area Services Committee meeting of December 7, 2016

16-552 It was moved and seconded:

1. 1. That the Certificate of Sufficiency, confirming that sufficient petitions requesting inclusion into the Lake Cowichan Fire Protection Service Area be received.
2. That CVRD Bylaw No. 1657 (Lake Cowichan Fire Protection Service Establishment Bylaw No. 1994) be amended to include properties described as PID 009-781-803, Block: 401, District: Cowichan Lake & PID 009-781-811, Block: 450, District: Cowichan Lake.
2. *(Amended from original committee recommendation)*
That the previously approved 10 year renewal term for Provincial Lease Disposition #903375 with the Ministry of Forests, Lands and Natural Resource Operations for the Cowichan Bay Marine Gateway site in Electoral Area D – Cowichan Bay be extended to 30 years.
3. *(Amended from original committee recommendation)*
That an application be submitted under Section 57 of the *Forest and Ranges Practices Act* for the Silvermine Trail across Provincial crown lands legally described as Section 4 & 5, Range 2, Shawnigan Land District (PID; 012-440-167).
4. That a grant in aid, Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$7,600 be provided to Cowichan Station Area Association in support of the Koksilah Watershed Ecosystem based analysis.
5. That a grant in aid, Area A – Mill Bay/Malahat, in the amount of

\$10,000 be provided to Bamberton Historical Society to help offset start-up costs for a new museum.

8. That the Cobble Hill Village Conceptual Design Charrette RFP be awarded to Dialog based on overall value.

MOTION CARRIED

16-553

It was moved and seconded:

6. 1. That the Zoning Amendment Bylaw for Application No. 02-D-16RS be forwarded to the Board for consideration of 1st and 2nd reading;
2. That the referrals to Island Health, Ministry of Transportation and Infrastructure, RCMP (Duncan Detachment), Duncan Volunteer Fire Department, Agricultural Land Commission, and Cowichan Tribes be accepted; and,
3. That a public hearing be waived in accordance with Section 464(2) of the *Local Government Act* as the proposed Zoning Amendment is consistent with Area D Official Community Plan No. 3605.
7. 1. That Development Permit with Variance Application No. 17-D-16DP/VAR be approved;
2. That Section 5.7(4)(b) of Zoning Bylaw No. 3705 be varied from 3 metres to 0.5 metre (deck location) and 2.2 metres (dwelling corner) between the existing dwelling and the proposed side parcel line; and
3. That the General Manager of Planning & Development be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3605.
9. 1. That the Subdivision Servicing Amendment Bylaw be considered for 1st and 2nd reading;
2. That a referral process and Public Meeting be conducted, and that the proceedings of the Public Meeting be recorded; and
3. That the referral comments and recorded proceedings of the Public Meeting be brought back to the Electoral Area Services Committee for consideration.

MOTION CARRIED

CR3

Report and Recommendations of the Regional Services Committee meeting of November 23, 2016

16-554

It was moved and seconded:

1. That the Cowichan Valley Regional District request the Province of British Columbia to levy a two percent Municipal and Regional District Tax within the entire boundary of the Cowichan Valley Regional District effective October 1, 2017 for the purpose of supporting tourism marketing and development.

- 2. That a maximum of \$20,000 in short term borrowing be approved for the purchase of a portable office building for Parks Operations use, and that the loan be paid back over five years pursuant to Liabilities under Agreements Section 175 of the *Community Charter*.
- 3. That a four (4) year non-exclusive trail license agreement be approved for a section of the Cowichan Valley Trail - Malahat Connection across a portion of Lot 4, Plan VIP85007, District Lot 50, Malahat Land District for a license term fee of \$10.00; and that staff meet with the Ministry of Transportation and Infrastructure to review the positioning of the crossing.

MOTION CARRIED

CR4 Report and Recommendation of the Regional Engineering Services Committee meeting of November 23, 2016

16-555 It was moved and seconded that the Cowichan Valley Regional District requests the Regional District of Nanaimo Board to authorize municipal solid waste disposal at their Cedar Road Landfill in the event that a temporary back-up disposal location is required.

MOTION CARRIED

CR5 Report and Recommendation of the Special Corporate Services Committee meeting of November 25, 2016

16-556 It was moved and seconded that short term borrowing to a maximum of \$35,000 be approved to pay for a new vehicle for Community Planning to be paid back over five years as per the Liabilities Under Agreement Section 175 of the *Community Charter*.

MOTION CARRIED

CR6 Report and Recommendations of the Special Corporate Services Committee meeting of November 28, 2016

16-557 It was moved and seconded:

- 1. That the CVRD contribute \$25,000 in regional grant funding to the National Aboriginal Hockey Championships 2017; and
- 2. That \$25,000 of the Regional Grant-in-Aid budget for 2017 be dedicated to the National Aboriginal Hockey Championships 2017.

MOTION CARRIED

CR7 Report and Recommendation of the Island Savings Centre Commission meeting of November 10, 2016

(Amended from original commission recommendation)

16-558 It was moved and seconded that the submission of the BC Hydro Project application for the Island Savings Centre Automated Recommissioning Pilot Project and funding agreement in the amount of \$12,000, be approved.

MOTION CARRIED

CR8 Report and Recommendations of the Transit Committee meeting of December 14, 2016

16-559 It was moved and seconded that the renewal of Contract for Services Agreement with the Cowichan Seniors Community Foundation to provide supported transportation services for seniors for an additional year commencing April 1, 2017 for the annual fee of \$17,500 be approved.

MOTION CARRIED

8:33 PM Director Clement entered the meeting at 8:33 PM.

STAFF REPORTS

SR1 Staff Report from the Parks and Trails Division Re: Saltair Community Society Recreation Services Agreement

16-560 It was moved and seconded that a two year Service Agreement and a building Lease Agreement with the Saltair Community Society for the coordination of recreation, arts and culture programs and activities through the Saltair Community Centre, be approved.

MOTION CARRIED

SR2 Staff Report from the Parks and Trails Division Re: BikeBC Grant Application Ladysmith to Chemainus Rail with Trail

16-561 It was moved and seconded that an application to the BikeBC program for grant funds to complete the Ladysmith to Chemainus Rail with Trail section of the Cowichan Valley Trail be approved.

MOTION CARRIED

SR3 Staff Report from the Development Services Division Re: Zoning Amendment Bylaw 3995 (Island Farmhouse Poultry) was received for information.

SR4 Staff Report from the Development Services Division Re: CVRD Bylaw 3702 - Area H - North Oyster/Diamond Zoning Amendment Bylaw (North Oyster Fire Hall), 2013, was received for information.

SR5 Staff Report from the Manager, South Cowichan Recreation Division Re: Kerry Park Recreation Centre Capital Improvements

16-562 It was moved and seconded that the capital items listed under Phase One of the Kerry Park Recreation Centre Capital Improvements Report dated December 11, 2013, be updated to include front entrance improvements, flooring and ceiling upgrades.

MOTION CARRIED

PUBLIC HEARINGS

PH1 Public Hearing Report and Minutes Re: Bylaw No. 3941 - South Cowichan Official Community Plan Amendment Bylaw (Community Heritage Conservation), 2015"

16-563 It was moved and seconded that Public Hearing Report and Minutes Re: Bylaw No. 3941 - South Cowichan Official Community Plan Amendment Bylaw (Community Heritage Conservation), 2015", be received.

MOTION CARRIED

PH2 Public Hearing Report and Minutes Re: Bylaw No. 4007 - South Cowichan Official Community Plan Amendment Bylaw (Stonebridge North), 2016" and "CVRD Bylaw No. 4008 - South Cowichan Zoning Amendment Bylaw (Stonebridge CD Zone Amendments), 2016"

16-564 It was moved and seconded that Public Hearing Report and Minutes Re: Bylaw No. 4007 - South Cowichan Official Community Plan Amendment Bylaw (Stonebridge North), 2016" and "CVRD Bylaw No. 4008 - South Cowichan Zoning Amendment Bylaw (Stonebridge CD Zone Amendments), 2016", be received.

MOTION CARRIED

PH3 Public Hearing Report and Minutes Re: Bylaw No. 4038 - South Cowichan Official Community Plan Amendment Bylaw (Chickens), 2016" and "CVRD Bylaw No. 4039 - South Cowichan Zoning Amendment Bylaw (Cobble Hill Chickens), 2016"

16-565 It was moved and seconded that Public Hearing Report and Minutes Re: Bylaw No. 4038 - South Cowichan Official Community Plan Amendment Bylaw (Chickens), 2016" and "CVRD Bylaw No. 4039 - South Cowichan Zoning Amendment Bylaw (Cobble Hill Chickens), 2016", be received.

MOTION CARRIED

BYLAWS

B1
16-566 It was moved and seconded that "CVRD Bylaw No. 4035 - Transit Service Amendment Bylaw, 2016", be adopted.

MOTION CARRIED

**B2
16-567** It was moved and seconded that "CVRD Bylaw No. 4064 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2016", be granted 1st, 2nd and 3rd reading

MOTION CARRIED

**B2
16-568** It was moved and seconded that "CVRD Bylaw No. 4064 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2016", be adopted.

MOTION CARRIED

**B3
16-569** It was moved and seconded that "CVRD Bylaw No. 4067 - Arts & Culture Initiatives Service Amendment Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B4
16-570** It was moved and seconded that "CVRD Bylaw No. 4068 - Solid Waste Works Remediation Reserve Fund Expenditure (Koksilah Road Landfill Environmental Works - \$120,000) Bylaw, 2016", be granted 1st, 2nd and 3rd reading.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B4
16-571** It was moved and seconded that "CVRD Bylaw No. 4068 - Solid Waste Works Remediation Reserve Fund Expenditure (Koksilah Road Landfill Environmental Works - \$120,000) Bylaw, 2016", be adopted.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B5
16-572** It was moved and seconded that "CVRD Bylaw No. 4069 - Solid Waste Management Charges and Regulations Amendment Bylaw, 2016", be granted 1st, 2nd and 3rd reading.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B5
16-573** It was moved and seconded that "CVRD Bylaw No. 4069 - Solid Waste Management Charges and Regulations Amendment Bylaw, 2016", be adopted.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B6
16-574** It was moved and seconded that "CVRD Bylaw No. 4073 - Five Year Financial Plan Bylaw, 2016", be granted 1st, 2nd and 3rd reading.

Director Nicholson was absent at the vote.

MOTION CARRIED

**B6
16-575** It was moved and seconded that "CVRD Bylaw No. 4073 - Five Year Financial Plan Bylaw, 2016", be adopted.

Director Nicholson was absent at the vote.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

**BEA1
16-576** It was moved and seconded that "CVRD Bylaw No. 3702 – Area H – North Oyster/Diamond Zoning Amendment Bylaw (North Oyster Fire Hall), 2013", be amended in accordance with the Planner II's December 1, 2016 staff report.

Director Nicholson was absent at the vote.

MOTION CARRIED

**BEA1
16-577** It was moved and seconded that "CVRD Bylaw No. 3702 – Area H – North Oyster/Diamond Zoning Amendment Bylaw (North Oyster Fire Hall), 2016", be granted 3rd reading, as amended.

MOTION CARRIED

**BEA1
16-578** It was moved and seconded that "CVRD Bylaw No. 3702 – Area H – North Oyster/Diamond Zoning Amendment Bylaw (North Oyster Fire Hall), 2016", be adopted.

MOTION CARRIED

**BEA2
16-579** It was moved and seconded that "CVRD Bylaw No. 3941 - South Cowichan Official Community Plan Amendment Bylaw (Community Heritage Conservation), 2015", be granted 3rd reading.

MOTION CARRIED

**BEA2
16-580** It was moved and seconded that "CVRD Bylaw No. 3941 - South Cowichan Official Community Plan Amendment Bylaw (Community Heritage Conservation), 2015", be adopted.

MOTION CARRIED

**BEA3
16-581** It was moved and seconded that "CVRD Bylaw No. 3995 - Electoral Area D - Cowichan Bay Zoning Amendment Bylaw (Island Farmhouse Poultry), 2016", be adopted.

MOTION CARRIED

**BEA4
16-582** It was moved and seconded that "CVRD Bylaw No. 4007 - South Cowichan Official Community Plan Amendment Bylaw (Stonebridge North), 2016", be granted 3rd reading.

MOTION CARRIED

**BEA5
16-583** It was moved and seconded that "CVRD Bylaw No. 4008 - South Cowichan Zoning Amendment Bylaw (Stonebridge CD Zone Amendments), 2016", be granted 3rd reading.

MOTION CARRIED

- BEA6
16-584** It was moved and seconded that "CVRD Bylaw No. 4027 - South Cowichan Zoning Amendment Bylaw (750 Handy Road), 2016", be adopted.
MOTION CARRIED
- BEA7
16-585** It was moved and seconded that "CVRD Bylaw No. 4038 - South Cowichan Official Community Plan Amendment Bylaw (Chickens), 2016", be granted 3rd reading.
MOTION CARRIED
- BEA7
16-586** It was moved and seconded that "CVRD Bylaw No. 4038 - South Cowichan Official Community Plan Amendment Bylaw (Chickens), 2016", be adopted.
MOTION CARRIED
- BEA8
16-587** It was moved and seconded that "CVRD Bylaw No. 4039 - South Cowichan Zoning Amendment Bylaw (Cobble Hill Chickens), 2016", be granted 3rd reading.
MOTION CARRIED
- BEA8
16-588** It was moved and seconded that "CVRD Bylaw No. 4039 - South Cowichan Zoning Amendment Bylaw (Cobble Hill Chickens), 2016", be adopted.
MOTION CARRIED
- BEA9
16-589** It was moved and seconded that "CVRD Bylaw No. 4040 - South Cowichan Zoning Amendment Bylaw (Bylaw Maintenance), 2016", be granted 3rd reading.
MOTION CARRIED
- 8:48 PM** Director Iannidinardo declared a conflict of interest as she owns one of the properties and left the Boardroom at 8:48 PM.
- BEA10
16-590** It was moved and seconded that "CVRD Bylaw No. 4070 - Area I - Youbou/Meade Creek Official Community Plan Amendment Bylaw (Nantree/Peri Road), 2016", be granted 1st and 2nd reading.
MOTION CARRIED
- BEA11
16-591** It was moved and seconded that "CVRD Bylaw No. 4071 - Electoral Area I - Youbou/Meade Creek Zoning Amendment Bylaw (Nantree/Peri Road), 2016", be granted 1st and 2nd reading.
MOTION CARRIED
- 8:49 PM** Director Iannidinardo returned to the Boardroom at 8:49 PM.
- BEA12
16-592** It was moved and seconded that "CVRD Bylaw No. 4074 - Area G - Saltair - Official Community Plan Amendment Bylaw (11198 Chemainus Road), 2016", be granted 1st and 2nd reading.
MOTION CARRIED

2. That the appointments of Jason Layman as Fire Chief of the North Oyster Volunteer Fire Department and Tony Marcotte as Deputy Fire Chief of the North Oyster Volunteer Fire Department, for a term expiring December 31, 2017, be rescinded.
3. That Jason Layman be appointed Fire Chief of the North Oyster Volunteer Fire Department for a term expiring December 31, 2018 and Tony Marcotte be appointed Deputy Fire Chief of the North Oyster Volunteer Fire Department for a term expiring December 31, 2018.

MOTION CARRIED**CSRES2** Mesachie Lake Volunteer Fire Department Re: Appointments**16-601** It was moved and seconded:

1. That the following individuals be appointed to the Mesachie Lake Volunteer Fire Department:

Appointed for a Term to Expire December 31, 2017

1. Tyson Allnutt;
 2. Brenda Bernhardt;
 3. Bill Bergen;
 4. Gary Eve;
 5. Ryan Eve;
 6. Kevin Fraser;
 7. Jordan Gibson;
 8. Hayden Holman;
 9. Randy Lindsay;
 10. Sam Oliver;
 11. Owen Robertson;
 12. Bradley Smith;
 13. Nick Sohye;
 14. Casey Van Dalen;
 15. Colton Walters; and
 16. Paul Zalinko.
2. That Gary Eve be appointed Fire Chief of Mesachie Lake Volunteer Fire Department for the term expiring December 31, 2018 and Owen Robertson be appointed Deputy Fire Chief of the Mesachie Lake Volunteer Fire Department for the term expiring December 31, 2018.

MOTION CARRIED**CSRES3** Sahtlam Volunteer Fire Department Re: Appointments**16-602** It was moved and seconded:

1. That the following individuals be appointed to the Sahtlam Volunteer Fire Department:

Appointed for a Term to Expire December 31, 2017

1. Murray Androsoff;
2. Fred Bomford;
3. Randy Busch;
4. Richard Callander;
5. Erik Clifton;
6. Erin Eccleston;
7. Walter Garnett;
8. James Hart;
9. Belinda Jackson;
10. Tony Jackson;
11. Gulshan Kaila;
12. Kyle Kononowicz;
13. Linda Lees;
14. Mike Lees;
15. Jennifer Lindquist;
16. Lona Maas;
17. Colton Mann;
18. Harvey Radons;
19. Rose Rogan;
20. Jade Scott;
21. Billie Scott-Polson;
22. Daniel Slade;
23. Paul Slade;
24. Chris Stringer;
25. Ron Taylor;
26. Bronwen Trombley;
27. Doug Wells;
28. Julie Wells; and
29. Regan Wright.

2. That Randy Busch be appointed Fire Chief of Sahtlam Volunteer Fire Department for the term expiring December 31, 2018 and Doug Wells be appointed Deputy Fire Chief of the Sahtlam Volunteer Fire Department for the term expiring December 31, 2018.

MOTION CARRIED**CSRES4** Malahat Volunteer Fire Department Re: Appointments**16-603** It was moved and seconded:

1. That the following individuals be appointed to the Malahat Volunteer Fire Department:

Appointed for a Term to Expire December 31, 2017

1. Bob Bell;
2. Steven Cadoo;
3. Kim Covington;
4. Louise Fraser;
5. Robert Fraser;

6. Neil Gibbs;
7. Scott Graver
8. John Halliwell;
9. Michael Hladky;
10. Branden Howell;
11. Elizabeth Johnstone;
12. Gerald Lacquement,
13. Jacob McFarland;
14. Elizabeth Nightingale;
15. Cameron Patterson;
16. Nicholas Patterson;
17. Rob Patterson;
18. Tanya Patterson;
19. Brenda Philips;
20. Justin Philips; and
21. Gregory Sadler.

2. That Rob Patterson be appointed Fire Chief of Malahat Volunteer Fire Department for the term expiring December 31, 2018 and Tanya Patterson be appointed Deputy Fire Chief of the Malahat Volunteer Fire Department for the term expiring December 31, 2018.

MOTION CARRIED

CSRES5 Honeymoon Bay Volunteer Fire Department Re: Appointments

16-604 It was moved and seconded:

1. That the following individuals be appointed to the Honeymoon Bay Volunteer Fire Department:

Appointed for a Term to Expire December 31, 2017

1. Keith Bird;
2. Jim Caldwell;
3. Michael Cantin;
4. Erikson Deseron,
5. Claire Devin,
6. Phillip Fleming;
7. Shane Gaiger;
8. Wyatt Gaiger;
9. David Hind;
10. John Hind;
11. Terry Hind;
12. David Lynch
13. Hailey Nickell;
14. Alex Teo;
15. Raymond Wear; and
16. Anthony Woodsworth.

2. That Raymond Wear be appointed Fire Chief of Honeymoon Bay Volunteer Fire Department for the term expiring December 31, 2018

and Keith Bird be appointed Deputy Fire Chief of the Honeymoon Bay Volunteer Fire Department for the term expiring December 31, 2018.

MOTION CARRIED

CSRES6 Youbou Volunteer Fire Department Re: Appointments

16-605 It was moved and seconded:

1. That the following individuals be appointed to the Youbou Volunteer Fire Department:

Appointed for a Term to Expire December 31, 2017

1. Regan Carey;
2. Derrick Carlson;
3. Bill Cheal;
4. Grant Daly;
5. Aspen Gainer;
6. Cam Hamilton;
7. Faron Harvey;
8. Lori Lafave;
9. Jackson MacDonald;
10. Richard Madill
11. Stuart McKee;
12. Stanley Nelson;
13. Kim Smycniuk;
14. Orest Smycniuk;
15. David Sutfin;
16. Ed Vanherwaarden;
17. Justin Vaughan; and
18. Todd Vaughan.

2. That Orest Smycniuk be appointed Fire Chief of Youbou Volunteer Fire Department for the term expiring December 31, 2018 and Cam Hamilton be appointed Deputy Fire Chief of the Youbou Volunteer Fire Department for the term expiring December 31, 2018.

MOTION CARRIED

CSRES7 Electoral Area A - Mill Bay/Malahat Advisory Planning Commission Re: Appointments

16-606 It was moved and seconded that the following individuals be appointed to the Electoral Area A – Mill Bay/Malahat Advisory Planning Commission for a term expiring on November 30, 2017:

1. Brian Clark;
2. Margo Johnston;
3. David Knott;
4. Frank Lockerbie
5. Archie Staats;

- 6. Glenn Terrell;
- 7. Laurie Vasey; and
- 8. Jenny Young.

MOTION CARRIED

CSRES8 Electoral Area B - Shawnigan Lake Parks & Recreation Commission
Re: Appointment

16-607 It was moved and seconded that Lisa Large be appointed to the Electoral Area B – Shawnigan Lake Parks & Recreation Commission for a term expiring on April 30, 2017.

MOTION CARRIED

NEW BUSINESS

CSNB1 Cowichan Lake Recreation Commission Re: Appointments

16-608 It was moved and seconded that the following individuals be appointed to the Cowichan Lake Recreation Commission:

Appointed for a Term to Expire December 31, 2017

- 1. Terry Akiyama;
- 2. Corey Bath
- 3. Eva Fearon;
- 4. Ted Gamble;
- 5. Laurie Johnson; and
- 6. Thor Repstock.

MOTION CARRIED

CSNB2 Electoral Area E - Cowichan Station/Sahtlam/Glenora Advisory Planning Commission Re: Appointments

16-609 It was moved and seconded that the following individuals be appointed to the Electoral Area E – Cowichan Station/Sahtlam/Glenora Advisory Planning Commission for a term expiring on November 30, 2017:

- 1. David Coulson;
- 2. Sarah Davies-Long;
- 3. Bruce Fraser;
- 4. Michelle Geneau;
- 5. Celina Gold;
- 6. Patrick Jackson;
- 7. Parker Jefferson;
- 8. Susan Kaufmann;
- 9. Antonio Mendenhall;
- 10. Stafford Reid;
- 11. Julia Rylands;
- 12. John Salmen;
- 13. Justin Straker; and
- 14. David Tattam.

MOTION CARRIED

ADJOURNMENT

16-611 **It was moved and seconded that the meeting be adjourned.**
9:14 PM

MOTION CARRIED

The meeting adjourned at 9:14 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____

STANDING COMMITTEES

(Appointed by the Board Chair)

1. CORPORATE SERVICES COMMITTEE

Director B. Day, Chairperson	Director J. Lefebure
Director L. Iannidinardo, Vice-Chairperson	Director M. Marcotte
Director M. Clement	Director K. Marsh
Director K. Davis	Director I. Morrison
Director M. Dorey	Director A. Nicholson
Director S. Furstenau	Director A. Stone
Director S. Jackson	Director T. Walker
Director K. Kuhn	

Terms of Reference:

Specific matters that the Committee shall, from time to time consider include: General Government, finance, policy, staffing, legislative services.

2. ELECTORAL AREA SERVICES COMMITTEE

Director I. Morrison, Chairperson	Director S. Furstenau
Director M. Marcotte, Vice-Chairperson	Director L. Iannidinardo
Director M. Clement	Director K. Kuhn
Director K. Davis	Director A. Nicholson
Director M. Dorey	

Terms of Reference:

All matters and services concerning electoral areas exclusively.

Specific matters that the Committee shall from time to time consider include:

- Electoral Area Services
 - Community Planning
 - Inspection / Enforcement
 - Animal Control
 - Curbside Garbage / Recycling
 - Fire Protection
 - Community Parks
 - Vancouver Island Regional Library
 - Grants-in-Aid
 - Electoral Feasibility Studies
 - Utilities (water, sewerage, drainage)
-

3. REGIONAL SERVICES COMMITTEE

Director A. Stone, Chairperson
Director K. Marsh, Vice-Chairperson
Director M. Clement
Director K. Davis
Director B. Day
Director M. Dorey
Director S. Furstenau
Director L. Iannidinardo

Director S. Jackson
Director K. Kuhn
Director J. Lefebure
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Director T. Walker

Terms of Reference:

General matters and topics/issues related to services of a regional nature, including solid waste management, liquid waste, and asset management.

Specific matters that the Committee shall, from time to time consider include:

- 911
- First Nations Relations/Treaties
- Regional Parks
- Hospital District
- Economic Development
- Regional Recreation

4. TRANSIT COMMITTEE

Director K. Davis, Chairperson
Director M. Clement, Vice-Chairperson
Director B. Day
Director S. Furstenau
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn

Director J. Lefebure
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker

Terms of Reference:

Specific matters that the Committee shall, from time to time consider include: All things transit.

SELECT COMMITTEES

(Previously appointed by the Board, no action required)

1. REGIONAL RECREATION SELECT COMMITTEE*CVRD Representatives:*

Director M. Dorey, Chairperson
Director M. Clement
Director K. Kuhn

Director M. Marcotte
Director A. Nicholson

Cowichan Lake Recreation Commission Representative:

C. Bath, Cowichan Lake Recreation Commission (Alternate - Director I. Morrison)

Island Savings Centre Commission Representative:

Councillor A. Siebring, Vice-Chairperson, (Alternate - Councillor T. Duncan)

Kerry Park Recreation Commission Representative:

B. Harrison (Alternate – S. Evans)

Ladysmith Council Representative:

Mayor A. Stone

North Cowichan Parks and Recreation Committee Representative:

D. Melnyk (Alternate – D. Savory-Wright)

Purpose:

To review, analyze and make recommendations regarding regional recreation.

2. GRANT-IN-AID SELECT COMMITTEE

Director A. Nicholson, Chairperson
Director K. Davis, Vice-Chairperson
Director S. Furstenau
Director L. Iannidinaro

Director K. Kuhn
Director K. Marsh
Director A. Stone

Purpose:

To consider Grants-in-Aid including;

- Creating a separate function for Regional Grants-in-Aid;
 - Creating sub-regional Grant-in-Aid functions;
 - Doing away with Regional Grants-in-Aid altogether;
 - Timing for when applications need to be submitted;
 - Timing and process for approval;
 - Separate categories for grants (i.e. Social, Environmental, Recreation);
 - Participatory budgeting; and,
 - Social procurement.
-
-



CVRD COMMISSION APPOINTMENTS

(Appointed by Resolution of the Board)

1. **COMMUNITY SAFETY ADVISORY COMMISSION**

Director M. Dorey

Director S. Furstenau



REPORT OF THE CHAIR

DATE OF REPORT: January 5, 2017

To: Regular Board Meeting
of January 11, 2017

FROM: Jon Lefebure, Chair

SUBJECT: 2017 Board and Committee Meeting Schedules

Recommendations:

1. That the 2017 Calendar for Board and Standing Committee meetings be approved.
2. That an amendment to Regional Board Procedures Bylaw No. 2889 be prepared to incorporate two regular Board meetings per month.

Background:

The CVRD used to hold regular Board meetings twice a month for many decades. Beginning in February 2003, the number of regular Board meetings dropped to one per month. However, since the four to five week gap between monthly meetings was sometimes too long for items requiring immediate attention, the monthly meeting schedule has been supplemented in the ensuing years with special Board meetings as required.

During the term of this Board, there have been five special Board meetings in both 2015 and 2016. This means that the Board has effectively been meeting 17 times annually during our term. In order to become more responsive to recommendations from our Commissions, Committees and staff, I am proposing that the number of meetings be increased by six per year so that the Board would be regularly meeting twice per month (except in the month of December).

It is important to note that Directors are already meeting regularly for Committee meetings on the 2nd and 4th Wednesdays of each month. This doesn't mean an extra trip into the CVRD office. By incorporating an extra Board meeting on the 4th Wednesday, we'll be able to deal with operational issues, citizen requests, development matters, and government responsibilities in a much timelier manner.

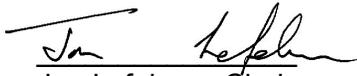
This will also result in a corresponding decrease in the size of our Board agendas. Although we'll still have the same overall volume of material, it will be split over two agendas instead of one. This will enable us to have greater discussion on some issues and not feel rushed to get through an extremely lengthy agenda.

I am recommending that the second meeting of the month be held at 1:30 p.m. This will provide people with a choice of meetings to attend and will benefit citizens who don't like to drive in the dark during the winter months; delegations from out of town who have to travel to attend our meetings; hourly paid workers who would prefer to attend meetings during their workday; and

residents who wish to attend but not give up an evening with their young families. People will have the option of attending either the evening or afternoon Board meeting.

As we have observed, the number of issues the CVRD is involved with has increased steadily over the years yet the number of monthly meetings has not changed (in fact, the meetings actually decreased from our first few decades). In order to make better use of our time and enable Directors, staff and the public to plan more effectively, a regular twice a month meeting schedule is required. This will enable the CVRD to provide a more responsive, accessible, and efficient meeting structure.

It is recommended that the Board's procedure bylaw be amended to incorporate two Board meetings per month.


Jon Lefebure, Chair

**2017 CALENDAR FOR BOARD
AND STANDING COMMITTEE MEETINGS**

DRAFT

Electoral Area Services Committee	1 st and 3 rd Wednesdays of each month	Start time: 1:30 pm
Transit Committee	2nd Wednesday (Mar, May, July, Sept, Nov)	Start time: 1:30 pm
Corporate Services Committee	2 nd Wednesday	Start time: 3 pm
Board #1	2 nd Wednesday	Closed Session Start time: 5 pm Open Session: 6:30 pm
Regional Services Committee	4 th Wednesday	Start time: 9:30 am
Board #2	4th Wednesday	Open Session: 1:30 pm Closed Session: Immediately following the Open Session

Note: All Committee meetings subject to a possible earlier start time depending on Agenda items

MONTHLY EXAMPLE						
Sun	Mon	Tues	Wednesday	Thurs	Fri	Sat
	1	2	3 1:30 pm – Electoral Area Services	4	5	6
7	8	9	10 1:30 pm – Transit (every 2 months) 3 pm - Corporate Services 5 pm – Closed Board 6:30 pm – Board	11	12	13
14	15	16	17 1:30 pm – Electoral Area Services	18	19	20
21	22	23	24 9:30 am – Regional Services 1:30 pm – Board	25	26	27
28	29	30	31			

**DRAFT****2017 Board & Standing Committee Meeting Dates**

Month	Board	Corporate Services Committee	Regional Services Committee	Electoral Area Services Committee	Transit Committee
Jan	Wed Jan 11 Wed Jan 25	-	Wed Jan 25	Wed Jan 18	-
Feb	Wed Feb 8 Wed Feb 22	Wed Feb 8	Wed Feb 22	Thurs Feb 2 <i>(Special date due to Electoral Area Directors' Forum Jan 31 - Feb 1)</i> Wed Feb 15	-
Mar	Wed Mar 8 Wed Mar 22	Wed Mar 8	Wed Mar 22	Wed Mar 1 Wed Mar 15	Wed Mar 8
Apr	Wed Apr 12 Wed Apr 26	Wed Apr 12	Wed Apr 26	Wed Apr 5 Wed Apr 19	-
May	Wed May 10 Wed May 24	Wed May 10	Wed May 24	Wed May 3 Wed May 17	Wed May 10
June	Wed June 14 Wed June 28	Wed June 14	Wed June 28	Wed June 7 Wed June 21	-
July	Wed July 12 Wed July 26	Wed July 12	Wed July 26	Wed July 5 Wed July 19	Wed July 12
Aug	Wed Aug 9 Wed Aug 23	Wed Aug 9	Wed Aug 23	Wed Aug 2 Wed Aug 16	-
Sept	Wed Sept 13 Thurs Sept 21 <i>(Special date due to UBCM Convention Sept 25-29)</i>	Wed Sept 13	Thurs Sept 21 <i>(Special date due to UBCM convention Sept 25-39)</i>	Wed Sept 6 Wed Sept 20	Wed Sept 13
Oct	Wed Oct 11 Wed Oct 25	Wed Oct 11	Wed Oct 25	Wed Oct 4 Wed Oct 18	-
Nov	Wed Nov 8* <i>*Election of Chair/Vice-Chair</i> Wed Nov 22	Wed Nov 8 <i>Tentative Budget Meetings at 9 am</i> Thurs Nov 23 Fri Nov 24 Mon Nov 27 Tues Nov 28	 <i>Tentative</i> Wed Nov 22	Wed Nov 1 <i>Tentative</i> Wed Nov 15	Wed Nov 8
Dec	Wed Dec 13	<i>Tentative</i> Wed Dec 13	-	<i>Tentative</i> Wed Dec 6 Wed Dec 20	-

Note: All Standing Committees expire at 6:30 pm on Wednesday November 8 with the election of a Board Chair for the 2017/18 year. The newly elected Chair will establish their own Standing Committees to exist from November 15, 2017 to October 31, 2018. Tentative dates need to be approved so that specific 2017 calendar dates can be blocked off in advance.

November 10, 2016

File: 0400-50

Chair Jon Lefebure and Board
Cowichan Valley Regional District
175 Ingram Street
Duncan, BC, V9L 1N8

Dear Chair Lefebure and Board:

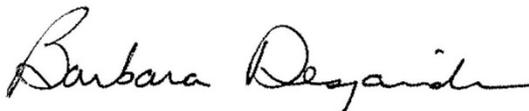
RE: 2003 RGS Amendment Bylaw 4124 – Referral for Municipal Acceptance

At its November 9, 2016 meeting, the Capital Regional District (CRD) Board gave first and second reading to Bylaw 4124 “Capital Regional District Regional Growth Strategy Bylaw No.1, 2002, Amendment Bylaw No. 2, 2016”. The Board directed that the Regional Growth Strategy (RGS) amending bylaw (Bylaw 4124) be referred as required by section 436(3) of the *Local Government Act*. This letter is to refer the RGS amending bylaw to the Cowichan Valley Regional District (CVRD).

Bylaw 4124 amends the 2003 RGS by extending the Regional Urban Containment and Servicing Policy Area (RUCSPA) by 154 ha. The amendment allows for the provision of water and sewer services. The District of Metchosin, the City of Langford and the Beecher Bay First Nation (Sc'ianew) requested the amendment. The amendment is part of a broader proposal to the Province to adjust municipal boundaries to facilitate an economic development opportunity negotiated as part of the Treaty process.

On behalf of the CRD Board, thank you for your consideration of this matter. Should you have any questions, please contact Signe Bagh, Senior Manager, Regional and Strategic Planning at sbagh@crd.bc.ca or by phone at 250.360.3244.

Yours truly,



Barbara Desjardins
Chair, Capital Regional District Board

Attachment: Bylaw 4124 “Capital Regional District Regional Growth Strategy Bylaw No.1, 2002, Amendment Bylaw No. 2, 2016”

cc: Robert Lapham, MCIP, RPP, Chief Administrative Officer, Capital Regional District
Brian Carruthers, Chief Administrative Officer, Cowichan Valley Regional District

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4124

A BYLAW TO AMEND A REGIONAL GROWTH STRATEGY
FOR THE CAPITAL REGIONAL DISTRICT

WHEREAS Part 13 of the Local Government Act provides for a regional district to undertake the development, adoption, implementation, monitoring and review of a regional growth strategy;

AND WHEREAS the District of Metchosin and the City of Langford wish to redefine adjoining municipal boundaries, pursuant to Section 15 of the Local Government Act;

AND WHEREAS the Board of the Capital Regional District, upon request by the District of Metchosin and the City of Langford, seeks to extend the Regional Urban Containment and Servicing Policy Area within the City of Langford once the adjoining municipal boundaries have been redefined;

AND WHEREAS the Board of the Capital Regional District by resolution dated September 14, 2016 initiated an amendment to "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2002", pursuant to Section 433 of the Local Government Act;

AND WHEREAS the Board of the Capital Regional District has given notice to each affected local government; and has obtained the acceptance of each affected local government to the proposed amendment, pursuant to Section 436(3) and Section 437(3) of the Local Government Act;

NOW THEREFORE the Board of the Capital Regional District, in open meeting enacts as follows:

- 1. Bylaw No. 2952 "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2002" is amended by deleting Map 3: Growth Management Concept Plan in Schedule "A" and replacing the deleted Map 3 with the attached Map 3 forming part of Bylaw 4124.
2. This Bylaw comes into force on the day that the Lieutenant Governor in Council amends by Letters Patent the boundaries of the District of Metchosin and the City of Langford so that the boundary between the two municipalities aligns with the boundary of the Regional Urban Containment and Servicing Policy Area shown on the attached Map 3 forming part of Bylaw 4124.
3. This Bylaw may be cited as the "Capital Regional District Regional Growth Strategy Bylaw No.1, 2002, Amendment Bylaw No. 2, 2016".

READ THE FIRST TIME this 9th day of November 2016

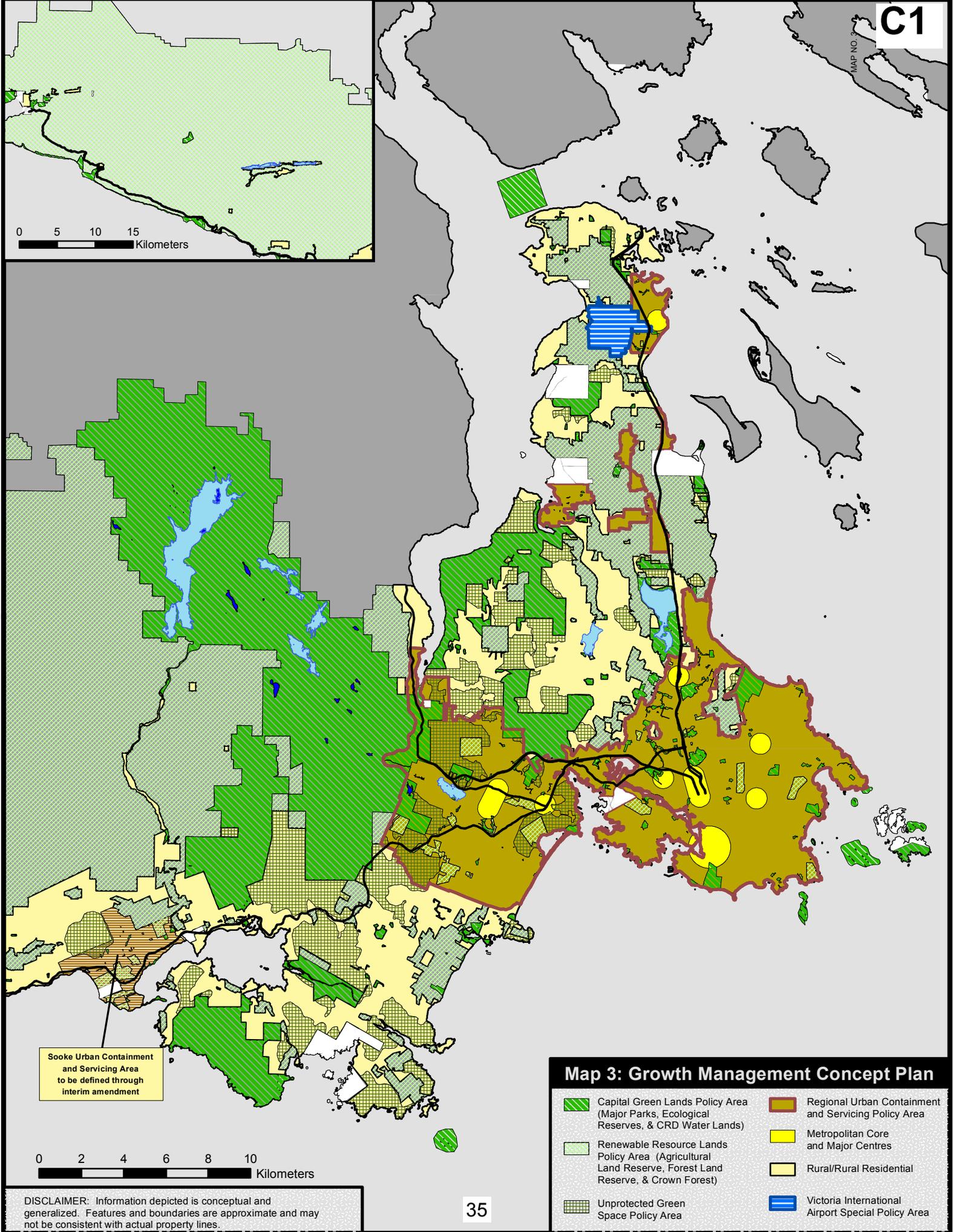
READ THE SECOND TME this 9th day of November 2016

READ THE THIRD TIME this day of

ADOPTED this day of

Chair

Corporate Officer



0 5 10 15 Kilometers

Sooke Urban Containment and Servicing Area to be defined through interim amendment

0 2 4 6 8 10 Kilometers

DISCLAIMER: Information depicted is conceptual and generalized. Features and boundaries are approximate and may not be consistent with actual property lines.

Map 3: Growth Management Concept Plan

- Capital Green Lands Policy Area (Major Parks, Ecological Reserves, & CRD Water Lands)
- Renewable Resource Lands Policy Area (Agricultural Land Reserve, Forest Land Reserve, & Crown Forest)
- Unprotected Green Space Policy Area
- Regional Urban Containment and Servicing Policy Area
- Metropolitan Core and Major Centres
- Rural/Rural Residential
- Victoria International Airport Special Policy Area



December 21, 2016

Ref: 170113

Dear Mayors/Chief/Chairs:

It is my pleasure to inform you that the Ministry of Education is undertaking a review of rural education practices and rural education funding, led by Parliamentary Secretary Linda Larson. The Ministry of Education has made a request to gather input from a range of stakeholder groups, including local government and other community organizations, to inform the development of a new Rural Education Strategy by the end of the 2016/17 school year.

All feedback received will help shape the final report and the development of recommendations for the future. The main goal is to find long-term solutions for the unique challenges facing rural school districts, while considering the important social, cultural, and economic roles that schools play for small communities.

As you know, the relationships between school districts, community organizations, and local governments are critical in helping to ensure the success of students across rural British Columbia. With respect to this goal in mind, I hope that you will spread the word amongst your communities, and encourage participation in an online discussion forum at: <http://engage.gov.bc.ca/ruraleducation/>— open until January 31, 2017, at 4:00 pm.

As well, submissions from local governments and other community organizations are welcome to help outline their specific feedback on rural education and rural schools by sending them to the Ministry of Education at: rural.education@gov.bc.ca, or Attention: Jonathan Foweraker, Resource Management and Corporate Services Division, PO Box 9151, Stn Prov Govt, Victoria BC V8W 9H1.

Should you choose to provide a submission, please note:

- There is no standard format or template to follow; it is up to your organization to determine the format and approach that works best for you;
- Be sure to outline your organization's views on the greatest challenges and barriers in rural education, such as funding, facilities, educational programming, and human resources including any thoughts or feedback on future improvements;

.../2

All Local Governments

Page 2

- Highlighting best practices, innovative research, specific examples of successes and challenges are encouraged;
- A list of organizations invited to participate and their final submissions will be posted on the rural engagement website; and
- Deadline is January 31, 2017, at 4:00 pm.

On behalf of the Ministry of Education and Linda Larson, Parliamentary Secretary for Rural Education, thank you for taking the time to ensure that communities have an opportunity to share their input as part of this important project. If you require further information, you can reach George Farkas, Assistant Deputy Minister, Resource Management and Corporate Services Division, by telephone at: 250 356-1883, or by email at: George.Farkas@gov.bc.ca, and he will be pleased to assist you.

Sincerely,



Jacqueline Dawes
Deputy Minister

Enclosure

pc: Dave Byng
Deputy Minister
Ministry of Education

George Farkas
Assistant Deputy Minister
Resource Management and Corporate Services Division
Ministry of Education

NEWS RELEASE

For Immediate Release
2016EDUC0256-002463
Nov. 21, 2016

Ministry of Education

Public input sought on rural education

VICTORIA – The Province is seeking public input on rural education as part of a strategy being created by Parliamentary Secretary for Rural Education Linda Larson to better understand the needs of students, parents, schools and communities in rural B.C.

Until Jan. 9, 2017, British Columbians can join in the online discussion to share stories on rural education and thoughts around community development at:
<http://engage.gov.bc.ca/ruraleducation>

A draft discussion paper will then be developed and posted online for further public comment, followed by several regional meetings that will be hosted by Larson. Stakeholder groups may also submit formal submissions to government, which will be posted online.

All feedback received will help government shape a final report on an integrated rural education strategy, including recommendations for the future. The strategy will aim to find long-term solutions for the unique challenges facing rural school districts and communities, including looking at the important social, cultural and economic roles that schools play in small communities.

Quotes:

Mike Bernier, Minister of Education –

“We are looking at the role education and schools play in rural communities to create an education strategy that will better serve families and schools. We want to hear from all British Columbians on how to improve rural education services and create a full and integrated strategy that will help move our province forward.”

Linda Larson, Parliamentary Secretary for Rural Education –

“Families living in rural communities have different needs than those living in high-density areas. Over the next several months, I will be traveling to each region within the province, listening to families and educators and working on a new strategy for rural education that will help find long-term solutions for the unique challenges rural communities and schools face every day.”

Donna Barnett, Minister of State for Rural Economic Development –

“Schools are a lifeline in B.C. communities. This is especially evident in smaller towns where one elementary school may be used before and after class for childcare, on the weekends by a local theatre company and in the evenings for a local sports team. I encourage all citizens to

engage in this important conversation.”

Quick Facts:

- In British Columbia, approximately 32% of the students in the K-12 education system attend schools located outside of the greater Victoria, Lower Mainland and Kelowna areas – many in very small communities that use school facilities as a hub for community activities.

Learn More:

In June 2016, Premier Christy Clark announced the new Rural Education Enhancement Fund: <https://news.gov.bc.ca/releases/2016PREM0067-001044>

The Ministry of Education has also launched a new parent engagement process to better understand how parents want to be informed of their student’s success from kindergarten to Grade 9. Participate in this process by visiting: <http://engage.gov.bc.ca/yourkidsprogress>

Media Contact:

Government Communications and Public
Engagement
Ministry of Education
250 356-5963

Connect with the Province of B.C. at: www.gov.bc.ca/connect



STAFF REPORT TO THE BOARD

DATE OF REPORT January 5, 2017
MEETING TYPE & DATE Board Meeting of January 11, 2017
FROM: Strategic Services
 Office of the CAO
SUBJECT: 2016 Community Satisfaction Survey
FILE:

PURPOSE/INTRODUCTION

The purpose of this report is present the results of the 2016 Community Satisfaction Survey.

RECOMMENDED RESOLUTION

For information.

BACKGROUND

In the spring of 2016, the CVRD issued an RFP for a Community Satisfaction Survey with NRG Research Group being the successful vendor.

The last Community Satisfaction Survey was conducted in 2011. The Board identified in its Strategic Plan having a new survey conducted in 2016 with a follow up in 2018.

For two weeks in September 2016 over 600 residents throughout the Cowichan Valley were called to take part in the 12 minute phone survey. This group included both landlines and cell phones. Residents who do not get a call were invited to complete an online version of the survey on the CVRD's website. This was promoted extensively through newspaper ads, social media and a news release.

The input received from the community will help the CVRD in delivering programs and information in a way that best meets the needs of the community as well as be aware of any pressing community concerns.

ANALYSIS

The attached report provides a summary of the survey results.

FINANCIAL CONSIDERATIONS

This survey was conducted in the 2016 Budget year.

COMMUNICATION CONSIDERATIONS

The attached report will be placed on the CVRD's website. A news release will also be issued highlighting some key findings.

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

Strategic Plan

Regional Strategic Focus Area Engaging our Communities – 5.5 Conduct Regular Household Surveys in 2016 and 2018.

Referred to (upon completion):

- Community Services (*Island Savings Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology*)
- Engineering Services (*Environmental Services, Capital Projects, Water Management, Recycling & Waste Management*)
- Planning & Development Services (*Community & Regional Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails*)
- Strategic Services

Prepared by:

Reviewed by:

Cynthia Lockrey, BA
Manager

Not Applicable
Not Applicable

Not Applicable
Not Applicable

Reviewed for Form and Content and Approved for Submission to the Board:

Chief Administrative Officer's Comments / Concurrence



Brian Carruthers
Chief Administrative Officer

ATTACHMENTS:

Attachment A – Community Satisfaction Survey Report



Community Satisfaction Survey Report

November 4, 2016

Prepared by:
NRG Research Group

Liddie Sorensen-Lawrence, Senior Vice President
P: 604-676-5649
E: ls@nrgresearchgroup.com

Kim Scott, Research Consultant
P: 604-676-5641
E: kscott@nrgresearchgroup.com



Suite 1380-1100 Melville Street
Vancouver, BC V6E 4A6

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Executive Summary

Cowichan Valley Regional District (CVRD) retained NRG Research Group to conduct the 2016 Community Satisfaction Survey. The survey instrument was developed by NRG in coordination with the CVRD's working committee and was fielded between September 19, 2016 and October 11, 2016. In total, 600 CVRD residents completed the survey over the phone with an additional 12 opting to complete the survey online after being contacted via telephone. Participants in the telephone survey were required to live in the CVRD and be 18 years of age or older to participate. Quotas were set on the telephone survey to ensure NRG spoke to a representative sample of residents by area within the CVRD as well as age and gender. To correct for any differences between the survey respondents and the population, the data is weighted to reflect the population distribution according to the most recent census data. Based on the total population and sample size, the maximum margin of error for the total sample is $\pm 3.9\%$, 19 times out of 20. The key findings of the study are highlighted below:

Results: Top-of-Mind Key Issues

- ***CVRD residents feel their overall quality of life in their local area is high.*** In fact, 95% of residents rate the overall quality of life as either 'good' or 'very good.' This includes more than one-half (53%) of residents who rate their quality of life as 'very good.'
- ***Although residents feel they have a high quality of life, there are still issues facing the regional district.*** The number one issue mentioned by residents is drinking water, with one-in-ten (11%) naming drinking water as the most important issue currently facing the CVRD. Rounding out the top five issues are traffic and roads, taxation and municipal government spending, education and schools, and affordability.

Results: Evaluation of Services

- ***Residents are satisfied with their curb-side collection services.*** Of those residents who receive curb-side recycling collection, nine-in-ten (91%) say they are satisfied with the service. Eight-in-ten (78%) of the residents who receive curb-side garbage collection similarly say they are satisfied.
- ***CVRD residents are generally satisfied with most individual services offered.*** Eight-in-ten residents (79%) are satisfied with parks and trails, and 65% are satisfied with recycling and garbage drop-off depots. Arts and culture (58% satisfied) and emergency planning and response (53%) are other strong points for the CVRD. Four-in-ten residents are satisfied with environmental initiatives in the CVRD.

Results: Evaluation of Services (continued)

- **There are areas for improvement regarding CVRD services provision in particular around Public Transit.** In fact, 26% were not satisfied with Public Transit in the region (rating it as a 1 or 2 on a scale of 1 to 5 where 1 is 'not satisfied at all' and 5 is 'very satisfied'). One-in-five are also not satisfied with, land use planning and development (22%), bylaw enforcement (21%), and economic development (20%). There also is a lower awareness or exposure to these services which may be partly responsible for lower satisfaction in these service areas.
- **The Island Savings Centre is well-used, while patronage of other facilities is lower.** Overall, more than six-in-ten (63%) have used at least one of the CVRD recreation facilities within the past six months, including 52% of all residents who have used the Island Savings Centre. Residents are less likely to use the Kerry Park Recreation Centre (18%), Cowichan Lake Recreation (18%), or Shawnigan Lake Community Centre (10%) are lower overall. That said, usage tends to be higher among residents who live nearer to each of these facilities.
- **Among recreation facility users, usage is reasonably frequent and satisfaction is quite strong.** More than three-in-ten (32%) use the facility weekly or more often, and another two-in-ten (20%) visit at least monthly but not weekly. Among users, eight-in-ten (83%) are satisfied with their experience.

Results: Looking Ahead

- **Residents are very supportive of the CVRD developing strategies regarding water security planning.** In fact, more than nine-in-ten (93%) support developing strategies for water security planning, including eight-in-ten (82%) who say they 'strongly support' such a strategy. This makes sense in light of drinking water being the number one issue named by residents as facing the CVRD today.
- **Support is also very strong for the CVRD developing strategies for other key future initiatives.** Nine-in-ten residents (90%) would support the development of strategies on affordable housing, while at least eight-in-ten residents would support strategy development regarding climate adaption strategies (85%), alternative energy (85%), and pedestrian and cycling infrastructure (82%).
- **Self-funding is the most preferred financing option for large capital projects in the future.** In fact, 70% of residents prefer that the CVRD set aside funds each year, while another 9% would like to see a combination of saving and borrowing.

Results: Communications and Community Engagement

- ***There is ample opportunity for improving residents' current perceptions of communication from the CVRD.*** Residents are generally unlikely to give positive ratings of '4' or '5-Excellent' to current communications, on a scale from 1 to 5 where 1 is 'Very poor' and 5 is 'Excellent.' The highest positive rating is garnered by 'informing residents of important information and decisions' (27%), followed by 'consulting the public about topics and decisions' (18%) and 'responding to feedback' (16%).
- ***Communications about specific services or topics also show strong opportunity for improvement.*** Communications regarding household services, the highest-rated topic, are rated well by 37%. This includes communication regarding water and sewer services as well as recycling and garbage services. Slightly fewer rate the CVRD's communication regarding regional services such as transit or arts and culture positively (35%). Positive ratings are lower for environmental and climate-related issues (27%) as well as administration and finance (including budget, taxation, and public processes) at 17%.
- ***Despite low ratings regarding communications, residents still tend to be quite engaged with the CVRD.*** Two-thirds (67%) of residents have engaged with the CVRD through any method within the past year, including 41% who have participated in surveys and 30% who have spoken with someone at the CVRD by phone. Rounding out the top five current engagement methods are attending community or town hall meetings (25%), contacting an elected representative (22%), and communicating with the CVRD by email (21%).
- ***When it comes to seeking further information or updates from the CVRD, residents generally prefer communication to be direct and online.*** If they were to seek out information, the majority of residents would go directly to the CVRD website (67%) and 34% would turn to a Google search. Meanwhile, residents would broadly prefer that the CVRD send important updates directly to them, whether by email (35%) or letter mail (21%). That said, older residents generally expect to find information on the CVRD in the local newspaper.
- ***The CVRD's website is seen as fairly easy to navigate by the majority of recent users.*** In all, four-in-ten residents (41%) have recently visited the CVRD website; among these, 53% give a rating of '4' or '5-Very easy' on a scale from 1 to 5 where 1 is 'Very difficult' and 5 is 'Very easy.' Only 4% of website users say they were unable to find the information they were looking for.

Background and Objectives



Background

The CVRD is one of 27 regional district in British Columbia. It is comprised of nine electoral areas and four municipalities in the southern part of Vancouver Island. The CVRD has a population of over 80,000 residents.

The Regional District provides services to both the electoral areas and the municipalities in the region. These services include garbage/recycling management, emergency planning, economic development, regional parks, recreation, land use planning, bylaw enforcement, fire protection, and water and sewer systems. Some of these services are available to all residents of the region, while others are offered only to non-municipal residents. It was identified that gathering feedback on the delivery of services was important.

As such, NRG Research Group was commissioned by the Cowichan Valley Regional District (CVRD) to conduct a Community Satisfaction Survey among local residents in September and October, 2016.

Objectives

The intent of this survey is to provide the CVRD with information regarding the awareness, use, and satisfaction with current service levels, as well as information regarding perceptions of potential future directions.

The specific objectives of the Community Satisfaction Survey were to:

- ✓ Identify the most important local issues to residents of the Cowichan Valley Regional District;
- ✓ Gauge satisfaction with overall quality of life, overall level and quality of services provided by the CVRD, and specific services offered by the CVRD;
- ✓ Understand use of, and satisfaction with, recreation facilities;
- ✓ Identify satisfaction and preferences of residents regarding communication with the CVRD;
- ✓ Measure levels of support or opposition to potential future directions for the Regional District; and,
- ✓ Gauge responses to potential approaches to funding future large projects, as well as strategies for balancing funding and service levels.

Methodology



Approach

NRG Research Group conducted the Community Satisfaction Survey via telephone using random digit dialing. Respondents were also given the opportunity to participate through an online survey if they were unable or unwilling to participate by telephone; interviewers collected the respondents' email address and a unique link to the survey was sent by email.

NRG and the CVRD also offered an open link to the survey in parallel with the telephone survey. If any resident missed the opportunity to speak with NRG but still wanted a chance to weigh in, they were able to access the survey through this link. This link was posted on the CVRD website, advertised in local media, and shared on social media. Results to the open link survey will be presented under separate cover.

The telephone and online questionnaires, shown in the Appendices, were developed by NRG Research Group in consultation with the Cowichan Valley Regional District.

Data Collection

To obtain a random sample of the population, NRG Research Group conducted a telephone survey within the CVRD using random digit dialing of landline and cellular telephone numbers. A total of 600 households from the Cowichan Valley Regional District were surveyed by telephone between September 19 and October 11, 2016. An additional 12 households responded to the survey online via an email invitation after first being contacted by telephone during this same time period.

Potential participants were deemed ineligible for the study if they did not reside in the CVRD. As well, any household with a household member working for the CVRD was not eligible to participate. Quotas were set by distribution across the region, including quotas for the four municipalities within the regional district. In addition, quotas were set by age and gender according to proportions from the most recent census results available.

The telephone results were combined with the results for those who were contacted by telephone but opted to completed the online survey via email invitation, for a total of 612 surveys. Based on the total population and sample size, the maximum margin of error for the total sample is $\pm 3.9\%$, 19 times out of 20.

Analysis and Interpretation

This report contains results for the randomly contacted surveys; that is, telephone and online-invite surveys. Results for the open link online survey will be presented under separate cover.

The results in this report were weighted by age, gender, and region to represent the population of the CVRD.

The responses to certain open-ended questions in the survey were categorized and coded, with the responses provided in data tables. These are included in this report where appropriate.

Most questions are reported as overall scores. To evaluate differences or similarities in responses between subgroups of the public, the results for each question of the survey have been cross-tabulated by key demographic questions, including age, gender, education, region, work location, home ownership, number of years lived in the CVRD, and income. Statistically significant differences in responses between these subgroups are discussed as appropriate in the body of this report.

Results

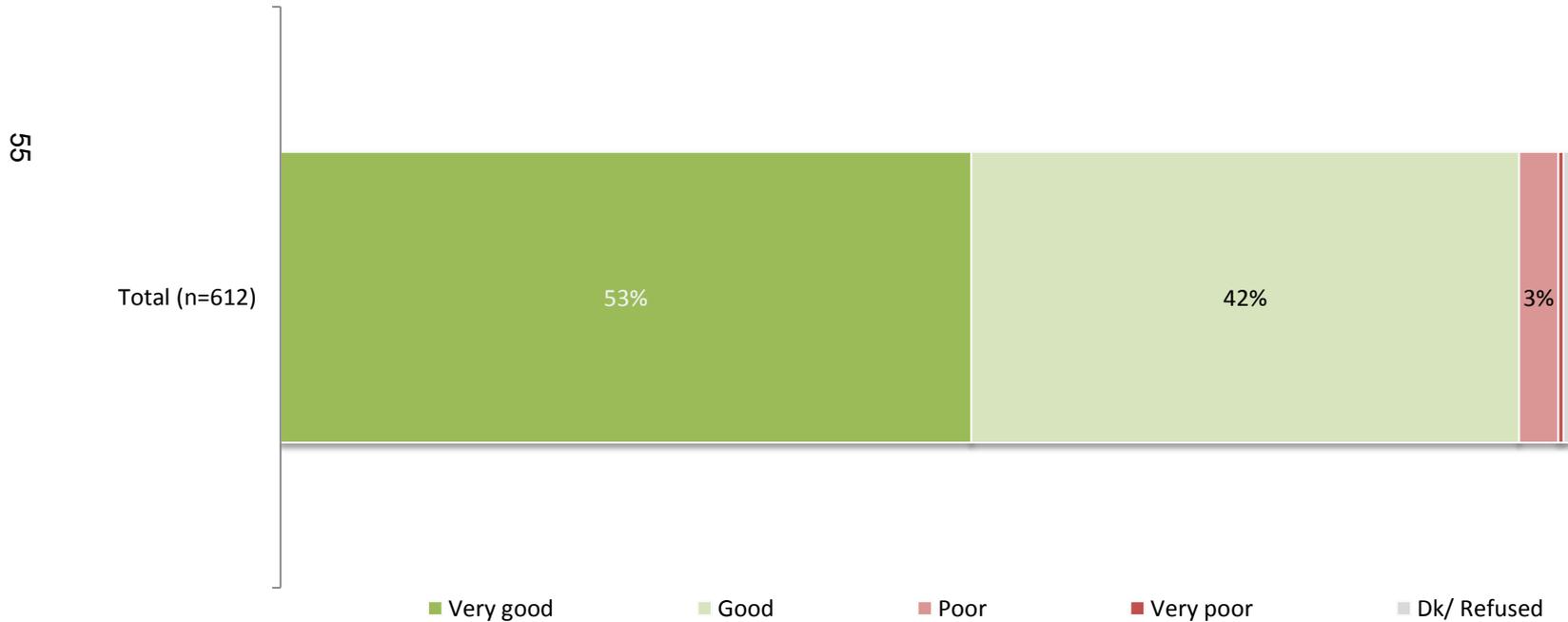
Top of Mind Key Issues



Top of Mind Key Issues – Quality of Life

- Residents of the Cowichan Valley Regional District nearly universally (95%) rate the overall quality of life in their local area as good or very good. More than one-half (53%) rate the overall quality of life as very good while just over four-in-ten (42%) rate the overall quality of life as good.
- There are few differences in perception of overall quality of life by most demographic categories (including region, age group, gender, or education).
- That said, those living in single detached houses (97%) are particularly likely to rate the overall quality of life as good or very good compared with those living in other housing types (89%).

Q1. How would you rate the overall quality of life in your local area today?



Base: All respondents, n

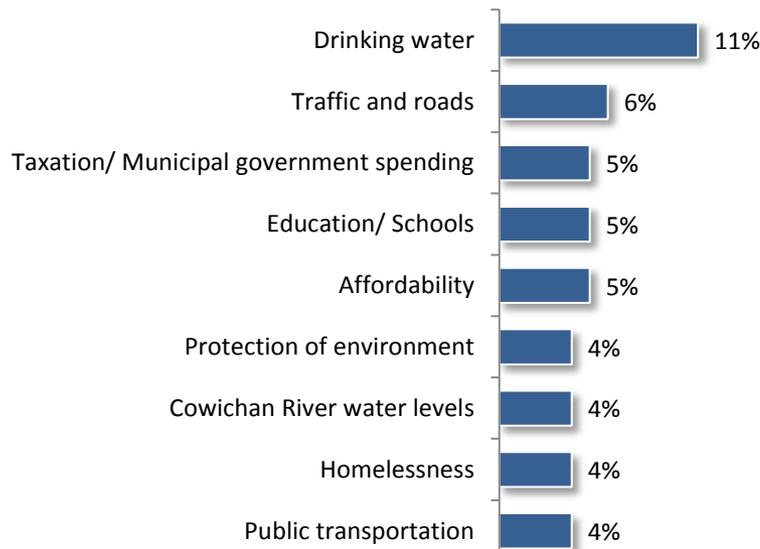


Top of Mind Key Issues – Single Issue Facing CVRD

- When asked to name the single most important issue facing the CVRD, the largest proportion of residents (11%) mention drinking water as a cause for concern.
- Other important issues named as the single most important include more traffic and roads, taxation and municipal government spending, education and schools, and affordability.
- Of note, older residents aged 55 and older (15%) or 35-54 (13%) are more likely than those under the age of 35 (2%) to name drinking water as the most important issue facing the CVRD.
- Men (8%) are more likely than women (3%) to mention concerns with taxation or municipal spending.
- Residents who have lived in the CVRD for 6-10 years are notably more likely to mention education and schools (11%) than those who have lived in the CVRD for shorter or longer periods of time.
- Homeowners are more likely than renters to mention taxation and spending (6% versus 1%) while renters are more likely to mention affordability than homeowners (10% versus 3%).
- Residents of the West part of the CVRD (19%) are much more likely than those in other parts of the regional district to mention Cowichan River water levels as a major issue.

Q2. In your opinion, what is the single most important issue facing the Cowichan Valley; that is, the one issue you feel should receive the greatest attention from your local leaders?

(Multiple Response)



14

Base: All respondents, n
Note: Only those mentioned by >3% si

Results

Evaluation of Services

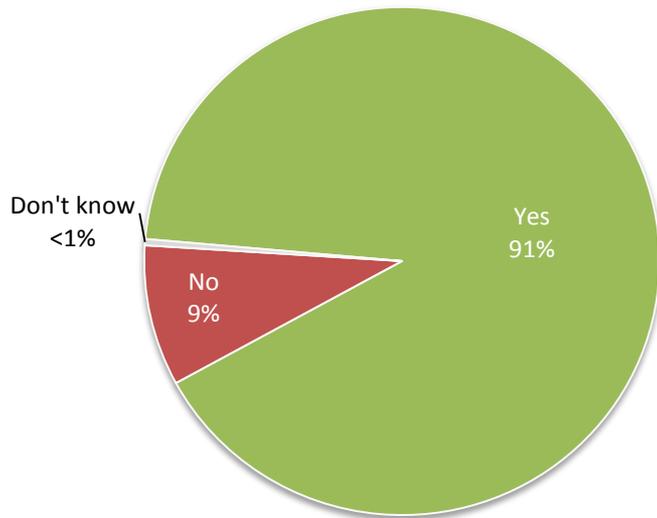


Evaluation of Services – Curb-Side Recycling

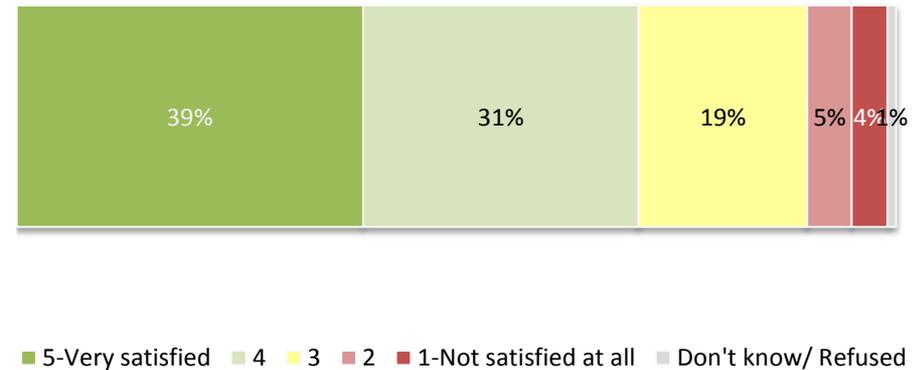
- Nine-in-ten non-municipal residents (91%) receive curb-side recycling collection services from the CVRD.
- Those living in the South (97%) or West (96%) are more likely than those in the North (74%) to receive curb-side recycling collection services.
- Seven-in-ten (69%) of those who receive curb-side recycling collection from the CVRD say that they are satisfied with the service, while only one-in-ten (9%) are dissatisfied.

Q3a. Does your household receive curb-side recycling collection services from the Cowichan Valley Regional District?

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Q4a. How satisfied are you with the curb-side recycling collection?



Base: Non-municipal respondents (n=254)

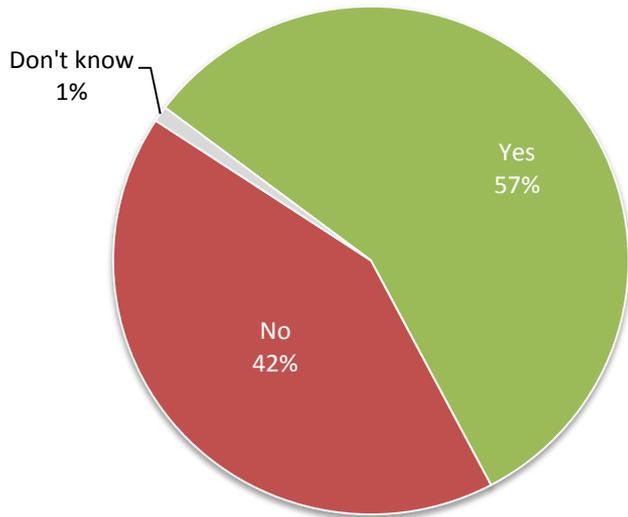
Base: Non-municipal respondents who receive curb-side recycling, n=232.

Evaluation of Services – Curb-Side Garbage

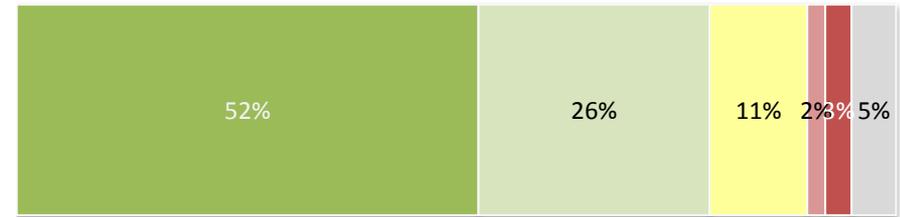
- Just under six-in-ten non-municipal residents (57%) receive curb-side garbage collection services from the CVRD.
- Those living in the South of the regional district (35%) are notably less likely than those in other parts of the district to receive curb-side garbage collection services from the CVRD, while those in the West area of the CVRD (92%) are the most likely to receive these services.
- Renters (80%) are more likely than homeowners (51%) to indicate that their household receives curb-side garbage collection services from the CVRD; those in housing other than single detached houses (75%) are also more likely than those in single detached houses (54%) to receive these services.
- Eight-in-ten (78%) of those who receive curb-side garbage collection from the CVRD are satisfied with the service, while only 5% are dissatisfied.
- Albeit on a small sample size, those who have lived in the CVRD for 21-30 years (100%) tend to be the most satisfied with their curb-side garbage collection, while longer-term residents of 31 or more years (63%) tend to be the least satisfied.

Q3b. Does your household receive curb-side garbage collection services from the Cowichan Valley Regional District?

59



Q4b. How satisfied are you with the curb-side garbage collection?



■ 5-Very satisfied ■ 4 ■ 3 ■ 2 ■ 1-Not satisfied at all ■ DK/ Refused

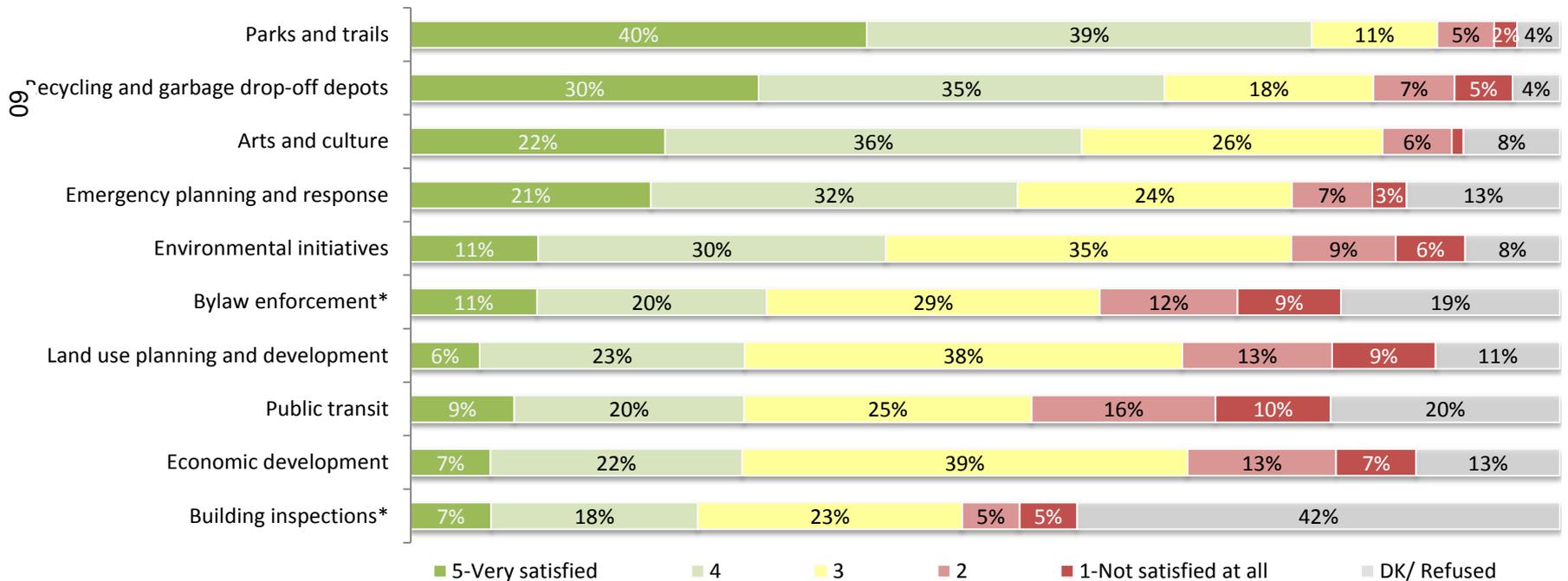
Base: Non-municipal respondents, n=254.

Base: Non-municipal respondents who receive curb-side recycling, n=143.

Evaluation of Services – General Services

- Generally speaking, residents are satisfied with many of the individual services offered by the CVRD (that is, providing a rating of ‘4’ or ‘5-Very satisfied’ on a scale from 1 to 5 where 1 is ‘Not satisfied at all’ and 5 is ‘Very satisfied’).
- The service with the highest satisfaction is parks and trails (79% satisfaction), followed by recycling and garbage drop-off depots (65%).
- More than one-half each are satisfied with arts and culture within the CVRD (58%) and emergency planning and response (53%). Four-in-ten (41%) are satisfied with environmental initiatives in the regional district.
- Three-in-ten each are satisfied with bylaw enforcement (31%), land use planning and development (29%), public transit (29%), and economic development (29%).
- One-quarter (25%) are satisfied with building inspections in the CVRD. Notably, though, four-in-ten (42%) are unable to rate their satisfaction with building inspections.

Q5. How satisfied are you with each of the following services within the Cowichan Valley Regional District?



Base: All respondents, n

*Base: Non-municipal respondents, n

CVRD Community Satisfaction Survey

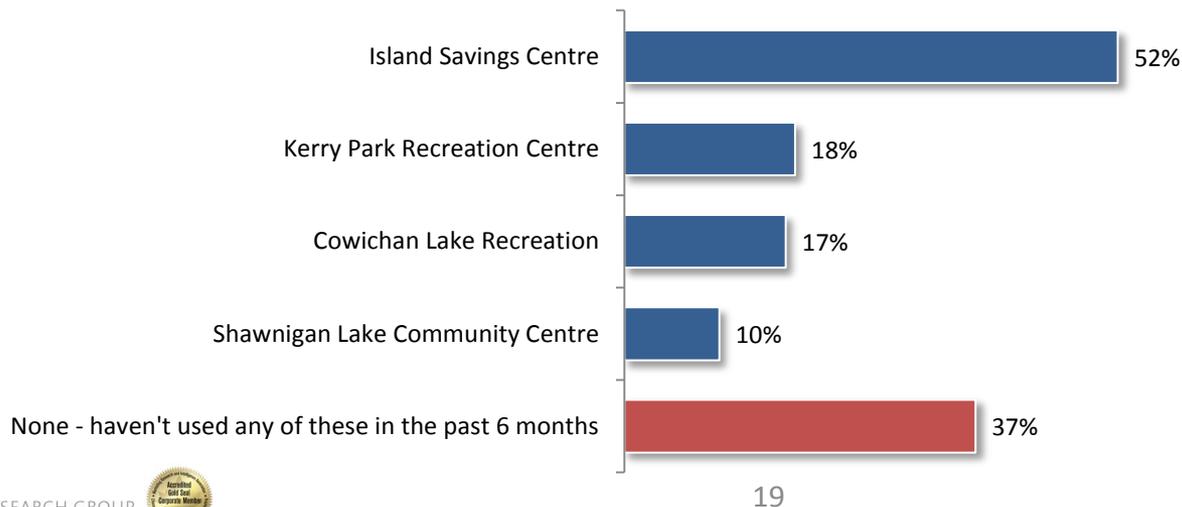
SR1

Evaluation of Services – Usage of Recreation Facilities

- One-half (52%) of residents have used the Island Savings Centre at least once in the past six months.
- Nearly two-in-ten each have used the Kerry Park Recreation Centre (18%) and Cowichan Lake Recreation (17%), while one-in-ten (10%) have used the Shawnigan Lake Community Centre.
- That said, 37% of residents have not used any of these recreation facilities in the past six months.
- Not surprisingly, use of these facilities tends to be tied to region of residence. Those living in the Central or East are more likely than those in other areas to use the Island Savings Centre (61%); those in the South are more likely than others to use the Kerry Park Recreation Centre (45%) and Shawnigan Lake Community Centre (34%); those in the West are more likely than others to use Cowichan Lake Recreation (46%).
- Women (60%) are more likely than men (44%) to use the Island Savings Centre, while men (43%) are more likely than women (33%) to say they do not use these facilities.
- Those aged 18-34 (64%) are more likely than their older counterparts to use the Island Savings Centre. Meanwhile, those aged 55 and older are more likely than younger residents to say they do not use any CVRD facilities (43%).
- Residents who work within the CVRD are more likely than their counterparts to use the Island Savings Centre (66%) as well as Cowichan Lake Recreation (22%).
- Long-term residents who have lived in the CVRD for 31 or more years (45%) as well as those who moved to the CVRD within the past five years (45%) are more likely than other residents to say 'None'.

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Q6. Which of the following, if any, recreation facilities offered by the Cowichan Valley Regional District have you used in the past six months? (Multiple Response)



Base: All respondents, n

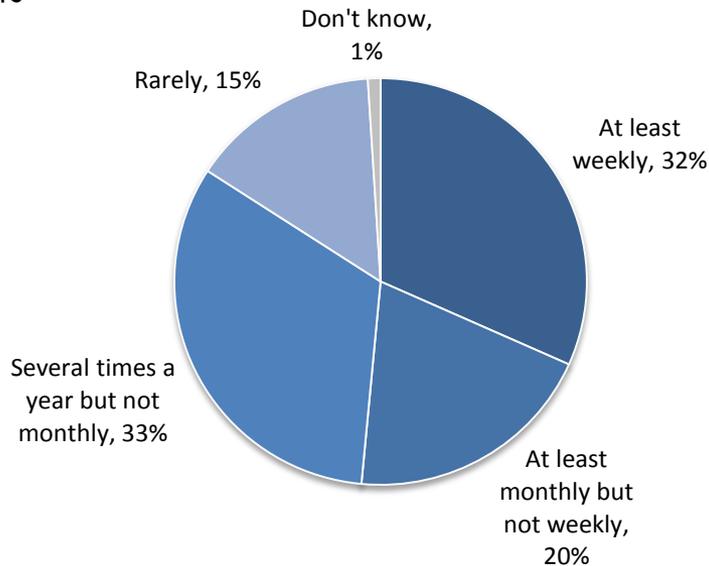


Evaluation of Services – Satisfaction with Recreation Facilities

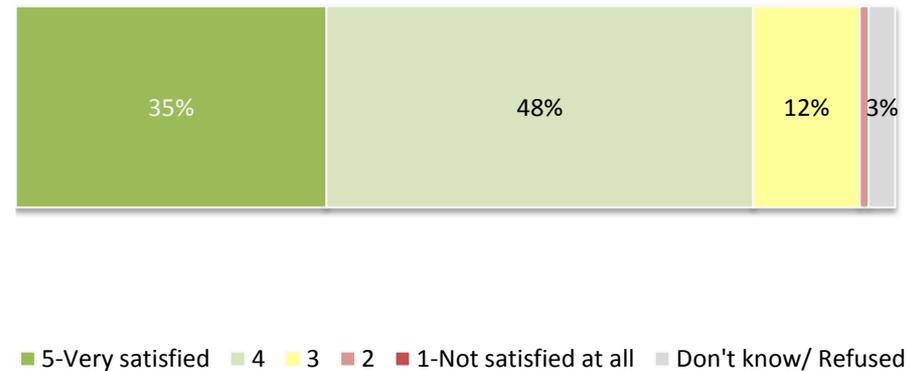
- Among those who have used any CVRD recreation facility in the past six months, one-third (32%) use these recreation facilities at least weekly. The same proportion of facility users say they visit these facilities several times a year but not monthly.
- Two-in-ten (20%) use the facilities at least monthly but not weekly, and 15% say they rarely use the CVRD recreation facilities.
- Of note, older residents aged 55 and older (22%) are more likely than their younger counterparts to describe their usage as rare, while those under 35 are more likely than older users to say they visit several times a year but not monthly (50%).
- More than eight-in-ten (83%) of those who have used any of the CVRD recreation facilities in the past six months are satisfied with the facilities, while only 2% are dissatisfied.
- Those living in the North (91%) or Central/ East (86%) are notably more likely than those in the West (61%) to give a rating of 4 or 5 out of 5.
- Residents of municipalities are also more likely to be satisfied than those outside of municipalities (88% versus 76%).

Q7. How often do you use CVRD recreation facilities?

62



Q8. How would you rate your overall satisfaction with the CVRD recreation facilities you have used in the past six months?



Base: Those who have used a recreation facility in the past 6 months, n

Results

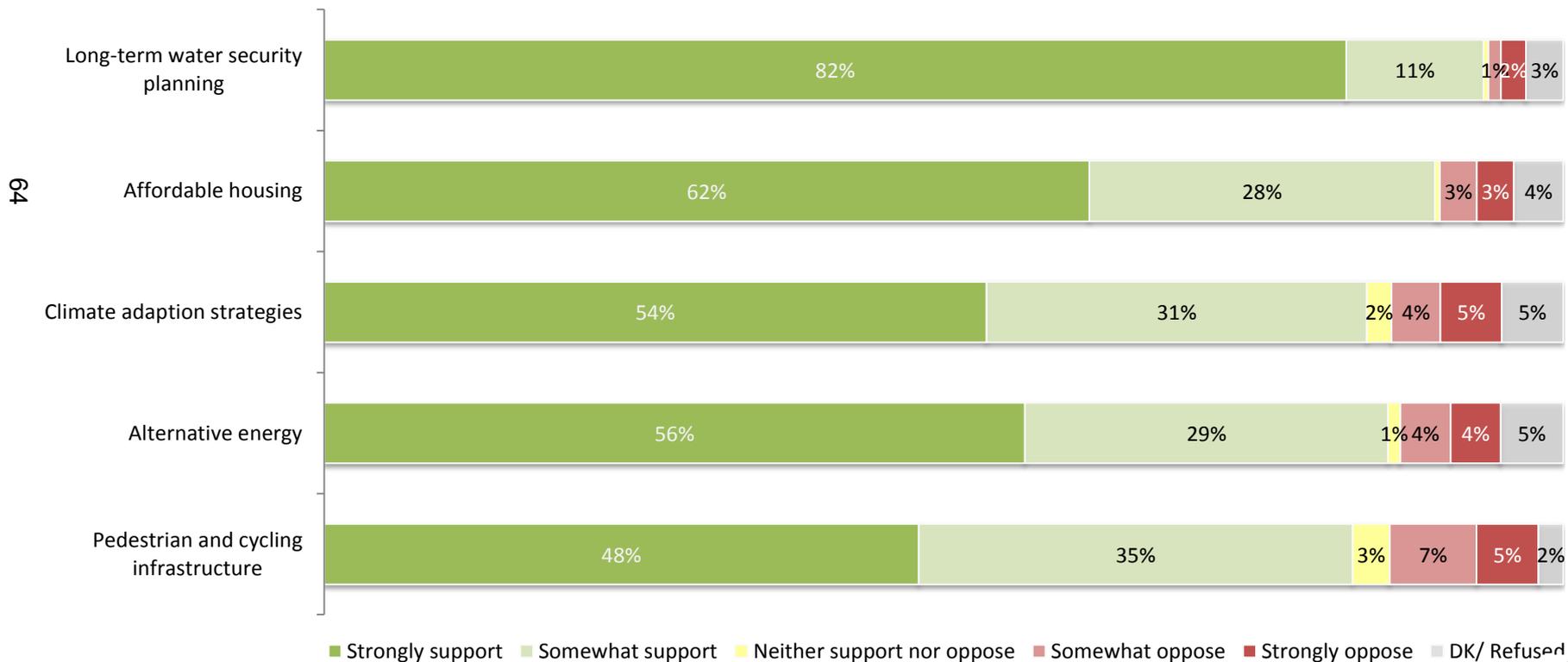
Looking Ahead



Looking Ahead – Potential Strategies

- Generally speaking, residents are supportive of the CVRD developing strategies for key future initiatives.
- More than nine-in-ten residents (93%) support the CVRD developing strategies for long-term water security planning, including more than eight-in-ten (82%) who strongly support the development of such strategies.
- Nine-in-ten (90%) support the development of strategies for affordable housing. This includes six-in-ten (62%) who strongly support such strategies being developed.
- Eighty-five percent each support the development of strategies for climate adaption strategies and alternative energy, and 82% support developing strategies for pedestrian and cycling infrastructure.

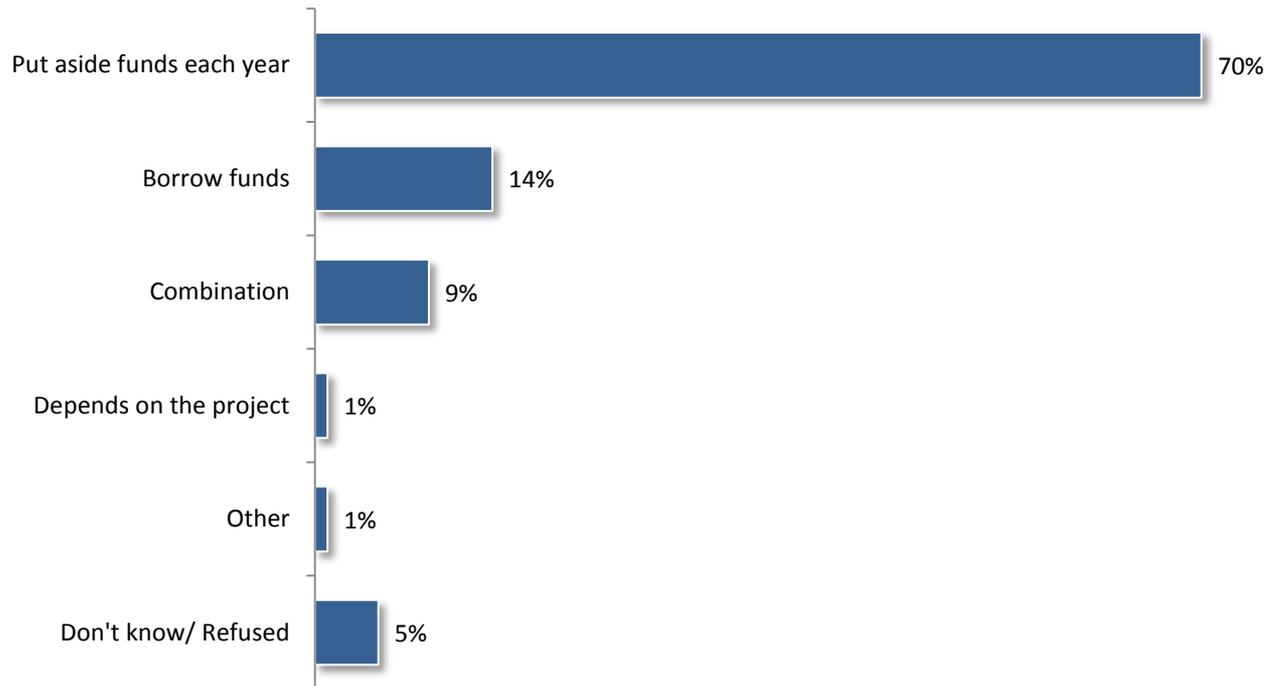
Q9. Do you support or oppose the CVRD developing strategies for each of the following?



Looking Ahead - Funding Approaches

- Seven-in-ten residents (70%) would prefer that the CVRD put aside funds each year in order to fund future large projects.
- Fourteen percent would generally prefer that the CVRD borrow funds to finance future large projects, while one-in-ten (9%) would prefer a combination of saving and borrowing.
- Residents with a post-secondary education (20%) are more likely to advocate for borrowing than those with some post-secondary education (9%) or a high-school education or less (10%).
- Similarly, those with incomes under \$40,000 per year (5%) are less likely to prefer borrowing than those with incomes between \$60,000 and \$100,000 (17%) or \$100,000+ (20%).

Q10. In general, which of the following funding approaches would you prefer the CVRD use to fund future large projects?



Base: All respondents, n

Results

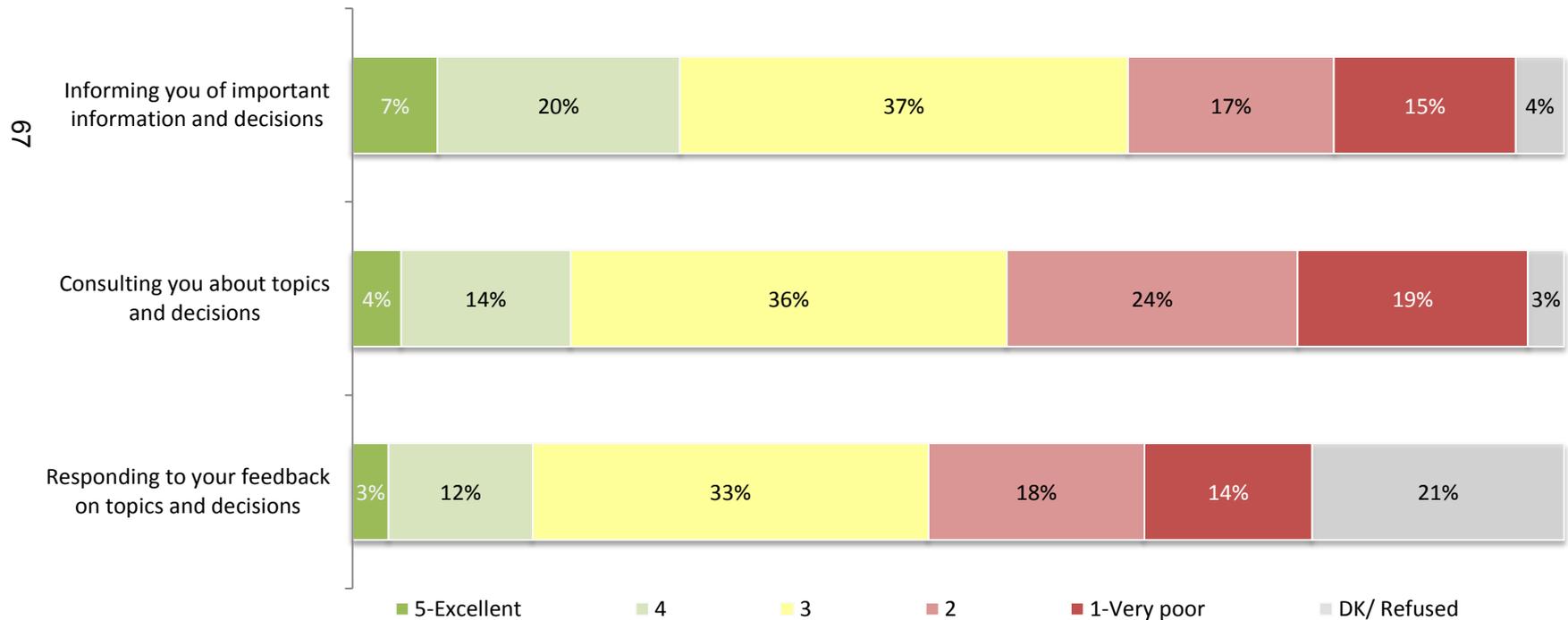
Communications and Community Engagement



Communications and Community Engagement - General

- In general, residents are more likely to be dissatisfied than satisfied with the current level of communication from the CVRD.
- When it comes to informing residents of important information and decisions, just over one-quarter (27%) give positive ratings of '4' or '5-Excellent' on a scale from 1 to 5 where 1 is 'Very poor' and 5 is 'Excellent', while one-third (32%) give negative ratings of '1-Very poor' or '2'.
- Two-in-ten (18%) give positive ratings of consulting the public about topics and decisions, while 43% give negative ratings.
- Sixteen percent of residents give positive ratings regarding the CVRD responding to feedback, while 31% give negative ratings. That said, two-in-ten (21%) are unable to provide a rating of the CVRD responding to feedback.

Q11. Please rate the CVRD on each of the following relating to the District...



Base: All respondents, n

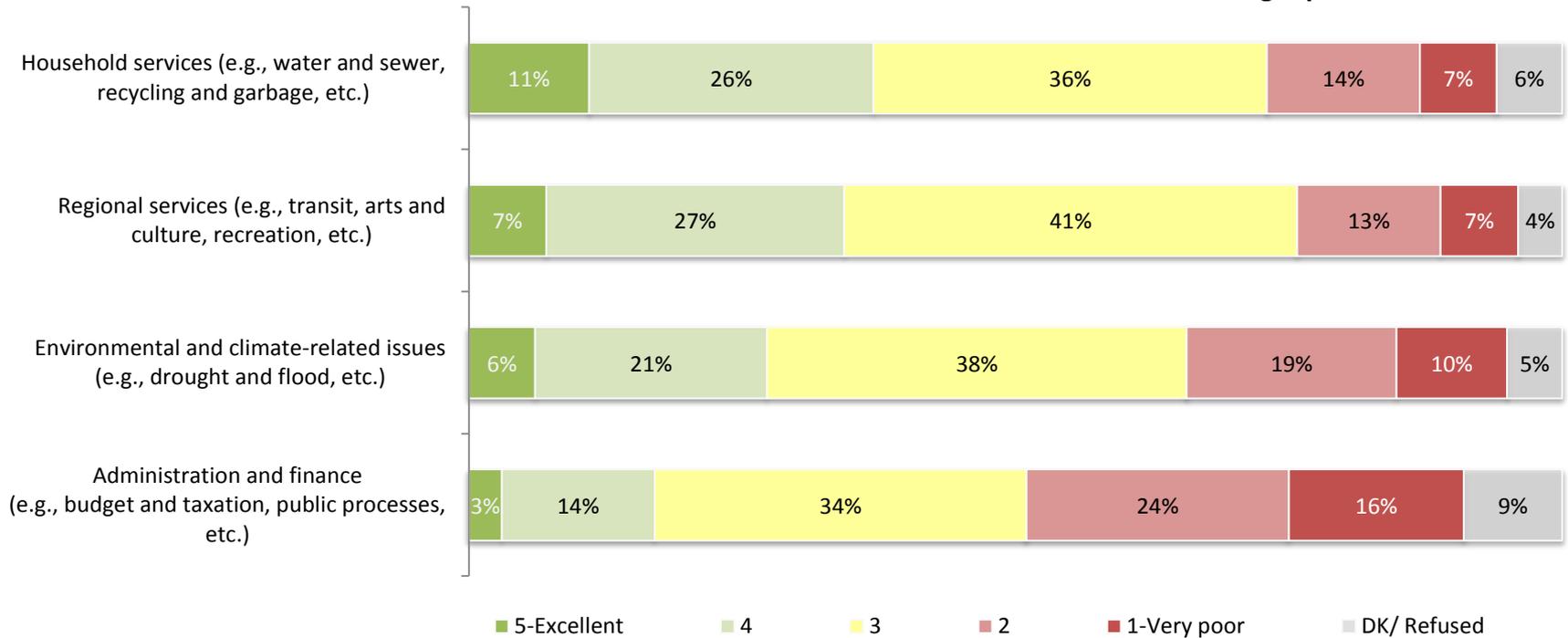
CVRD Community Satisfaction Sur



Communications and Community Engagement – By Topic

- Residents tend to give varied ratings on the CVRD’s communication about four broad topics.
- Regarding household services, 37% of residents give positive ratings of the CVRD’s communication, while two-in-ten (21%) give negative ratings.
- More than one-third (35%) of residents rate the CVRD’s communication regarding regional services positively, while two-in-ten (20%) give negative ratings of the CVRD’s communication on this topic.
- When it comes to environmental and climate-related issues, nearly the same proportion give positive ratings (27%) as negative ratings (29%) of the CVRD’s communication.
- Residents tend to be least satisfied with the CVRD’s communication about administration and finance, with 17% giving positive ratings and four-in-ten (40%) giving negative ratings.

Q12. Please rate the CVRD’s communication about the following topics.



88

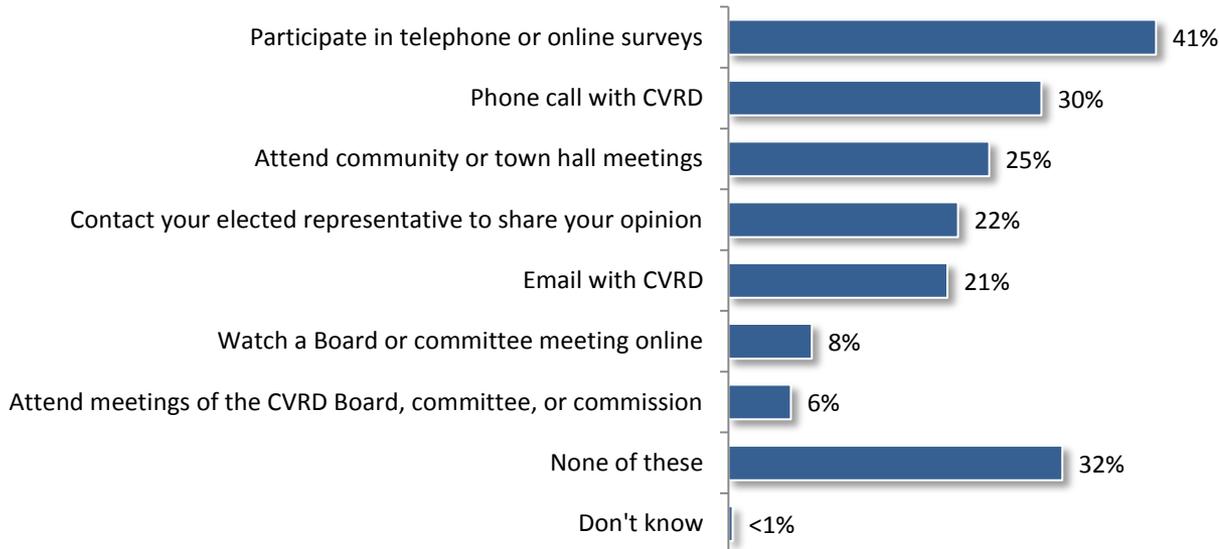


- Residents are fairly engaged with the CVRD, with two-thirds of residents (67%) using at least one of the channels noted to engage with the CVRD within the past year.
- Four-in-ten residents (41%) have participated in previous telephone or online surveys, while three-in-ten (30%) have had a phone call with the CVRD within the past year.
- One-quarter of residents (25%) say they have attended community or town hall meetings; two-in-ten each have contacted their elected representative (22%) or communicated with the CVRD via email (21%).
- Fewer residents have watched a Board or committee meeting online (8%) or attended meetings of the Board, committee or commission in person (6%).
- Those living in municipalities are less likely than those outside of municipalities to say they have not engaged with the CVRD through any of these channels in the past year (40% versus 22%).
- Those aged 18-34 are less likely than their older counterparts to have participated in surveys (28%), contacted their elected representative (9%), or emailing with the CVRD (9%).
- Homeowners are generally more likely to engage with the CVRD than are renters; 47% of renters have engaged through any of these means, compared with 72% of homeowners.

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Q13. Have you participated in any of the following ways to engage with the CVRD in the past year?

(Multiple Response)

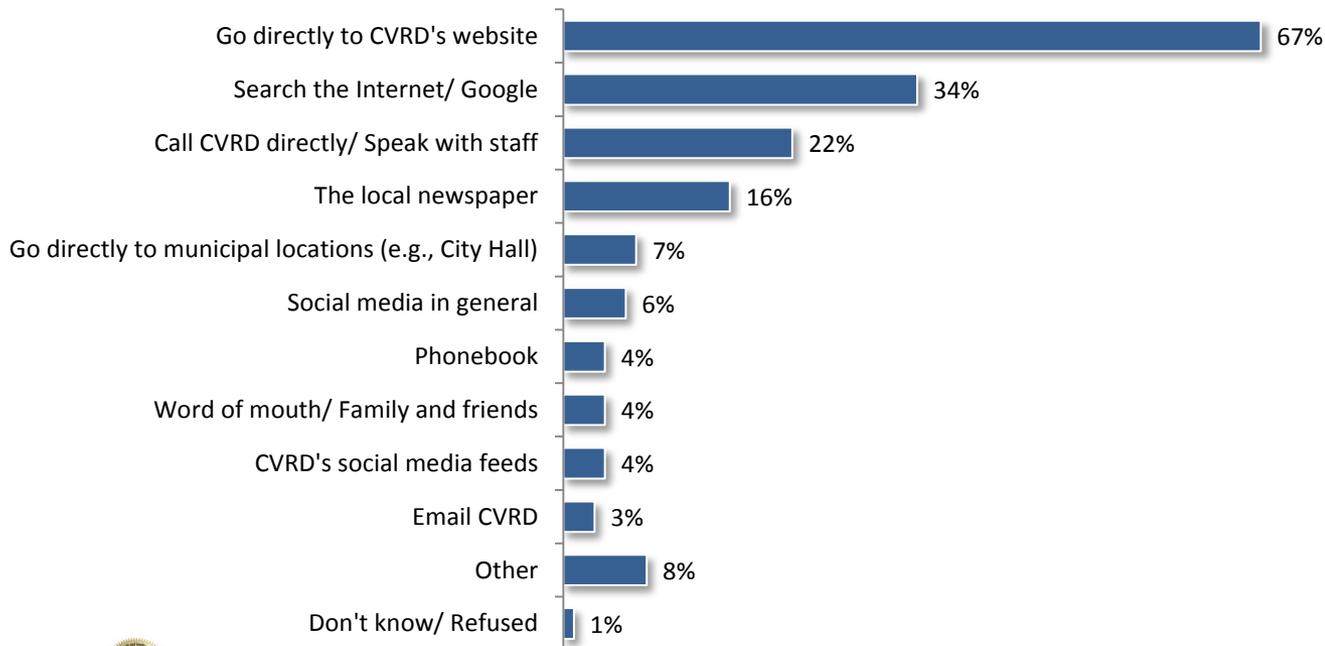


Base: All respondents, n



- Residents are more likely to search online for information on the CVRD than through any other source. Two-thirds (67%) of residents would go directly to the CVRD’s website for information, and one-third (34%) would undertake a general internet search.
- Just over two-in-ten (22%) would call the CVRD directly to speak with staff. The local newspaper would be a preferred source of information for 16% of residents.
- Other sources of information, such as visiting municipal locations, social media, the phonebook, and word of mouth, are mentioned by notably fewer residents.
- Not surprisingly, those aged 18-34 are generally more likely than those aged 55 and older to use online sources of information, including the CVRD website (78% versus 55%) and general internet searches (47% versus 27%). On the other hand, residents 55 and older are more likely to call the CVRD directly (28%) or refer to the local newspaper (21%) than their younger counterparts.
- Retired residents are also more likely to use the newspaper as a source of information (23%) than their counterparts.

Q14. If you were looking for information on the Cowichan Valley Regional District, what sources would you use to find this information? (Multiple Response)

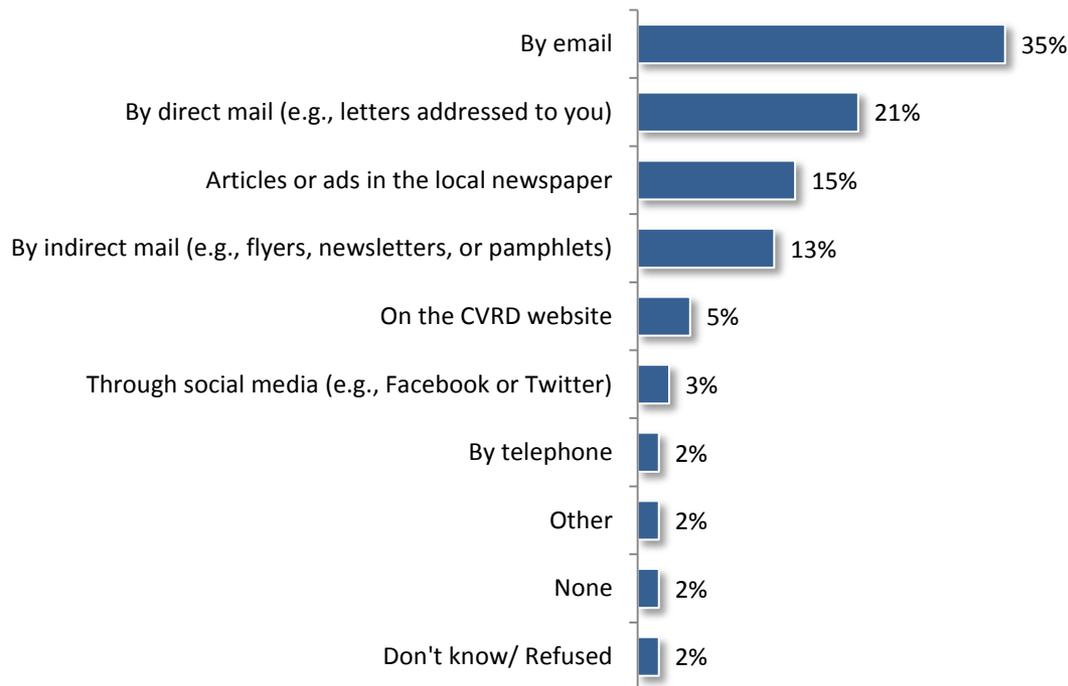


Base: All respondents, n

70

- More than one-third (35%) of residents would prefer to receive information about ongoing issues or opportunities to participate by email.
- Direct mail is the preference of two-in-ten residents (21%). Fifteen percent would prefer to receive this information through articles or ads in the local newspaper, while 13% would opt for indirect mail such as flyers or newsletters.
- Other sources of information, such as the CVRD website, social media, and telephone are less frequently chosen.
- Not surprisingly, those 55 and older are less likely than their younger counterparts to say they'd prefer to receive information by email (27% compared with 44% of those under 35 and 41% of those aged 35-54).
- Retired residents are more likely than their counterparts to select articles or ads in the local newspaper (23%) as a means of receiving information from the CVRD. Homeowners (18%) are also more likely than renters (6%) to say they want to receive information via the local newspaper.

Q15. How would you best like to receive information from the Regional District about ongoing issues in the area or about opportunities to participate?

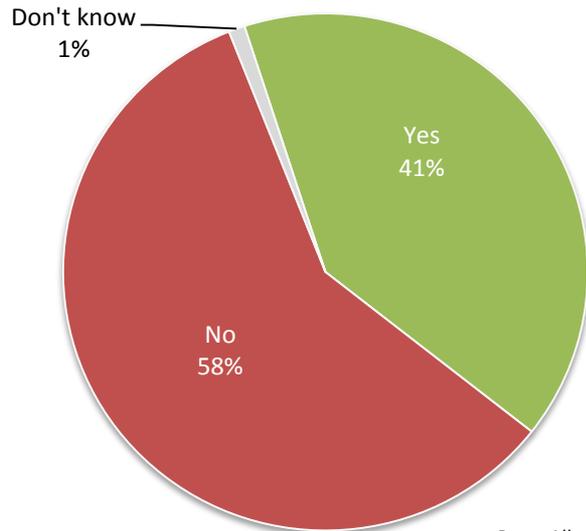


Base: All respondents, n

- Four-in-ten residents (41%) have recently visited the CVRD’s website, while 58% have not done so.
- Residents living outside of the municipalities are more likely than municipal residents to have visited the CVRD website (48% versus 35%).
- Those aged 35-54 (53%) are more likely than their younger counterparts (31%) as well as their older counterparts (36%) to say they have recently visited the CVRD website.
- Residents who are employed, either within the CVRD (47%) or outside of the CVRD’s boundaries (48%) are notably more likely than those who are not working (22%) or retired (33%) to have recently visited the CVRD website.
- Homeowners (45%) are also more likely than renters (24%) to have visited the website, as are those living in single detached houses (44%) compared with those in other housing types (31%).
- More than one-half (53%) of recent website users thought it was easy to find the information they were looking for on the website (giving ratings of ‘4’ or ‘5-Very easy’ on a scale from 1 to 5 where 1 means ‘Very difficult’ and 5 means ‘Very easy’); meanwhile, one-in-ten (10%) indicated that they found it difficult to locate the information they were looking for.
- Only 4% of website users say that they were not able to find the information they were seeking on the CVRD website.

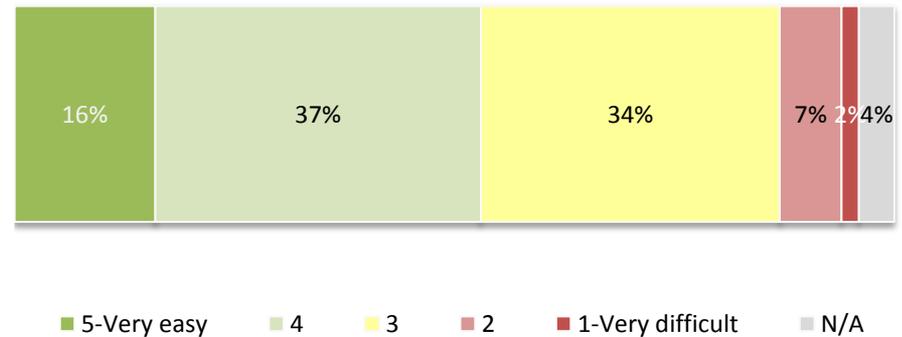
72

Q16. Have you visited the Cowichan Valley Regional District’s website (www.cvrld.bc.ca) recently?



Base: All respondents, n=612.

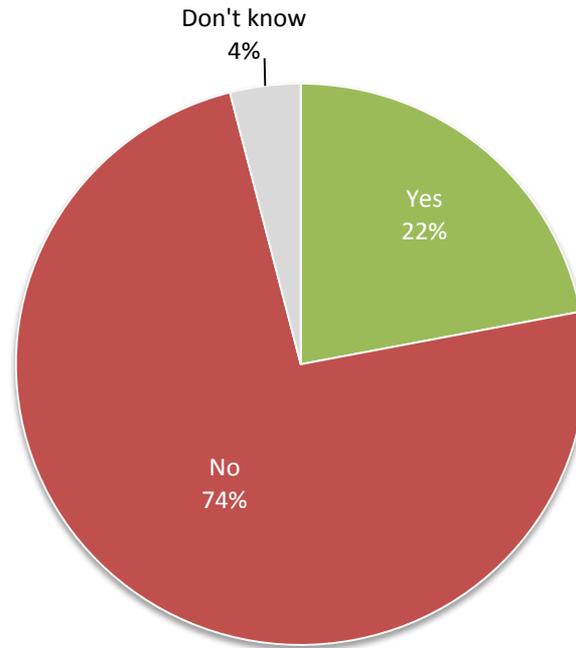
Q17. How difficult or easy was it to find the information you were looking for on the CVRD website?



Base: All respondents who visited website recently, n=294

- More than two-in-ten residents (22%) have read the “Living in the CVRD” ad in the Cowichan Valley Citizen; however, three-quarters (74%) have not.
- Residents living in the North of the CVRD (90%) are particularly likely to say that they have not read this ad, compared with those who live in other parts of the CVRD.
- Not surprisingly, given their higher affinity for the newspaper as a source of information, retired residents (34%) are more likely than those who are employed or not currently working to report that they have read this ad.
- Those aged 55 and older (31%) are similarly more likely than their younger counterparts to have read this ad.

Q18. Have you read the “Living in the CVRD” ad in the Cowichan Valley Citizen?



73

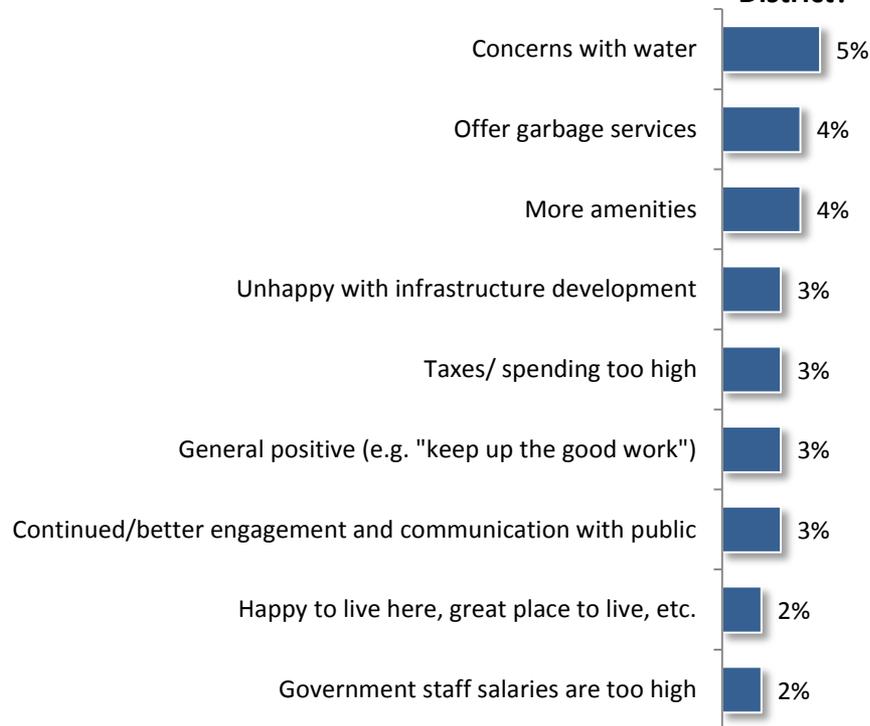
Results

Final Comments



- Finally, residents were asked whether they wished to make any further comments about the Cowichan Valley Regional District. Two-thirds (66%) declined to provide any further comments.
- Five percent mention concerns with water, while four percent each request garbage services or more amenities from the CVRD.
- Other concerns, mentioned by 3% of all residents, include issues with infrastructure development, comments that taxes or spending are too high, or requests for continued or better engagement and communication between the CVRD and the public.
- Another 3% make a general positive comment (such as “keep up the good work”) and 2% say unaided that they are happy to live in the CVRD.

Q19. Do you have any further comments you'd like to make about the Cowichan Valley Regional District?



Base: All respondents, n
 Note: Multiple mentions permitted; only those mentioned by >1% s

75

Demographics

(unweighted)



	Total (n=612) %
Region	
North	16%
West	8%
Central/ East	56%
South	21%
Municipality	
City of Duncan	8%
Town of Ladysmith	10%
Town of Lake Cowichan	4%
Municipality of North Cowichan	36%
Non-municipal area	40%

77

	Total (n=612) %
Age	
18-34	7%
35-54	32%
55+	60%
Refused	<1%
Gender	
Male	46%
Female	54%

	Total (n=612) %
Home Ownership	
Own	83%
Rent	14%
Other	2%
Refused	1%
Type of Dwelling	
Single detached house	81%
Duplex, triplex, or semi-detached house	4%
Apartment	5%
Townhouse or rowhouse	4%
Secondary suite	2%
Mobile home	3%
Rooming house	--
Refused	1%

79

	Total (n=612) %
Years Lived in CVRD	
Less than 10 years	24%
10 to less than 20 years	29%
20 to less than 30 years	19%
30 years and over	26%
Don't know/ Refused	2%
Where Moved to CVRD From	(n=79)
Metro Vancouver	20%
Victoria and area	20%
Other Vancouver Island	18%
Alberta	11%
Other province	25%
International location	4%
Don't know/ Refused	1%

80



	Total (n=612) %
Employment	
Work inside the District	35%
Work outside the District	16%
Not currently working	6%
Retired	41%
Don't know/ Refused	2%
Education	
Some high school	5%
Graduated high school	18%
Some college or university	24%
Graduated college or university	39%
Post-graduate	12%
Don't know/ Refused	2%

81

	Total (n=612) %
Income	
Under \$40,000	15%
\$40,000 to under \$60,000	19%
\$60,000 to under \$80,000	13%
\$80,000 to under \$100,000	14%
\$100,000 to under \$120,000	10%
\$120,000 to under \$160,000	5%
\$160,000 or more	5%
Don't know/ Refused	20%

Appendix 1

Telephone Survey



Cowichan Valley Regional District
Community Survey 2016
Final Questionnaire
September 16, 2016

INTRO

Hello, my name is _____ and I'm calling from NRG Research Group, on behalf of the Cowichan [phonetic: COW-itch-ann] Valley Regional District. Tonight/today we are conducting a survey of residents about their use and satisfaction with the services within the Regional District.

[IF NEEDED] You may have heard about this survey advertised in the local paper, radio, or social media. It is important that we hear from as many residents as possible on this survey, as the CVRD values your feedback and input.

[IF NEEDED] As a thank-you for your time and input, we are offering a draw prize of one of two \$100 gift certificates to the Cowichan Performing Arts Centre. You can enter your name into the draw at the end of the survey.

It is important to gather feedback from a cross section of residents. As such, may I please speak to the person in your household [PRESCREEN: under the age of 35] whose birthday is next?

[IF NECESSARY: Please be assured your personal information will be completely confidential.]

84 [IF NECESSARY: This survey will take about 10-12 minutes to complete.]

[INTERVIEWER NOTE: If inconvenient timing, schedule a call back.]

[IF ASKED: This survey has been registered with the Marketing Research and Intelligence Association (MRIA) to allow the public to verify the legitimacy of the research. To verify this survey with the MRIA, please call toll free 1-888-602-6742, extension 8728. The service is provided Monday to Friday from 8:30am to 5:00pm Eastern time. Or you can visit their website at www.surveverification.ca and reference the following survey ID: 20160817-348Z.]

[REINTRODUCE IF NEEDED] May I begin the interview now? Thank you.

[ASK S1A IF SOFT REFUSAL ONLY; IF AGREE TO PARTICIPATE SKIP TO S2]

S1a. You can complete the survey online if that works better for you. This involves us sending you an email with a survey link in it. This would allow you to complete the survey at your convenience. Would you like us to email you the survey?

- 0. Respondent is not hesitant => Continue to phone survey (S2)
- 1. Yes => GO TO **S1b**
- 2. No -refusal => / Thank and terminate.
- 99. Don't know => / Thank and terminate.

[ASK S1B THROUGH S1D IF AGREE TO ONLINE OPTION]

S1b. Great, thanks. I just have a couple of quick questions to make sure that you're eligible for the study before we collect your email address. Do you or anyone in your household work for the Cowichan Valley Regional District? [DO NOT READ LIST]

- 1. Yes => / Thank and terminate.
- 2. No => CONTINUE TO **S1c**
- 99. Don't know/Refused => / Thank and terminate.

S1c. Could you please confirm whether you reside in the Cowichan Valley Regional District?

IF NEEDED: This area stretches from the Malahat in the south, to the south end of the Nanaimo airport in the north, and includes Electoral Areas A through I as well as the Town of Ladysmith, the Town of Lake Cowichan, the Municipality of North Cowichan, and the City of Duncan? [DO NOT READ LIST; INTERVIEWER: PROBE IF R MENTIONS THE NAME OF ANOTHER MUNICIPALITY]

- 1. Yes => CONTINUE TO **S1d**
- 2. No => / Thank and terminate.
- 99. Don't know/Refused => CONTINUE TO S1d

S1d. In order for you to complete the survey online, I will need your email address to send you a link to the survey. Can you please give me your email address? Can I also get your first name?

- Record email address and first name _____;
- Great, thank you. We will send you an email with the survey link within the next few business days.
- Changed mind, want to do telephone => CONTINUE TO S4
- Don't know/Refused => THANK AND TERMINATE "Thank you, those are all our questions for today."

S2. Do you or anyone in your household work for the Cowichan Valley Regional District? [DO NOT READ LIST]

- 1. Yes => / Thank and terminate.
- 2. No => CONTINUE TO S3
- 99. Don't know/Refused => / Thank and terminate.

S3. Could you please confirm whether you reside in the Cowichan Valley Regional District?

IF NEEDED: This area stretches from the Malahat in the south, to the south end of the Nanaimo airport in the north, and includes Electoral Areas A through I as well as the Town of Ladysmith, the Town of Lake Cowichan, the Municipality of North Cowichan, and the City of Duncan. [DO NOT READ LIST; INTERVIEWER: IF R MENTIONS THE NAME OF ANOTHER MUNICIPALITY, THIS WILL BE CAPTURED IN THE NEXT QUESTION]

- 1. Yes => CONTINUE TO S4
- 2. No => / Thank and terminate.
- 99. Don't know/Refused => CONTINUE TO S4

LOCATION DETERMINATION

S4a. Can you please tell me your postal code?

[RECORD SIX-DIGIT POSTAL CODE WITHOUT SPACES OR DASHES]

- 98. Don't know
- 99. Refused

S4. And in which specific municipality or community do you live? [IF NEEDED: What is the municipality or community closest to your home?] [READ LIST ONLY IF NEEDED] [PROGRAMMER: CODES 1-4 ARE MUNICIPALITIES FOR FUTURE SKIP LOGIC]

- 1. City of Duncan
- 2. Town of Ladysmith
- 3. Town of Lake Cowichan
- 4. Municipality of North Cowichan (which includes Crofton, Chemanius, and Maple Bay)
- 5. Mill Bay or the Malahat
- 6. Shawnigan Lake
- 7. Cobble Hill
- 8. Cowichan Bay
- 9. Cowichan Station, Sahtlam, or Glenora
- 10. Cowichan Lake South, Skutz Falls (includes Honeymoon Bay, Mesachie Lake, or anywhere else in Electoral Area F)
- 11. Saltair or included Gulf Islands (Thetis Island, Valdes Island, Penelakut Island, Willy Island, Reid Island, Ruxton Island, Shoal Islands, Pylades Island)
- 12. North Oyster or Diamond (which includes Yellow Point)
- 13. Youbou or Meade Creek
- 14. Ditidaht First Nation
- 15. Lake Cowichan First Nation
- 16. Lyackson First Nation
- 17. Stz'uminus First Nation
- 18. Penelakut First Nation
- 19. Halahat First Nation
- 20. Cowichan Tribes
- 21. Malahat Nation
- 95. Elsewhere in the Cowichan Valley (specify: _____)
- 98. Don't know
- 99. Refused

[ASK IF S4=95,98 or 99]

S4b. What area of the Cowichan Valley best describes where you live? [READ LIST]

- 1. North
- 2. West
- 3. Central or East
- 4. South
- 5. REFUSED – THANK AND TERMINATE

QUOTA CALC:

- NORTH (Ladysmith, Saltair/Gulf Islands, North Oyster/Diamond) if S4=2,11,12,16, 17, 18 OR S4b=1
- WEST (Lake Cowichan, Cowichan Lake South/Skutz Falls, Youbou/Meade Creek) if S4=3,10,13,14,15 OR S4b=2
- EAST/CENTRAL (Duncan, North Cowichan, Cowichan Bay, Cowichan Station/Sahtlam/Glenora) if S4=1, 4, 8, 9, 19, 20 OR S4b=3
- SOUTH (Mill Bay/Malahat, Shawnigan Lake, Cobble Hill) if S4=5, 6, 7, 21 OR S4b=4

QUOTAS:

- OVERALL = 600
- NORTH = 102
- WEST = 44
- EAST/CENTRAL = 323
- SOUTH = 131

SUBQUOTAS:

- DUNCAN (S4=1) = 30
- LADYSMITH (S4=2) = 55
- LAKE COWICHAN (S4=3) = 30
- NORTH COWICHAN (S4=4) = 185

S5. RECORD GENDER [DO NOT ASK]

- 1. Male
- 2. Female

S6. The Cowichan Valley Regional District is interested in hearing from a broad cross-section of the public, including representation from all age groups. Please tell me which of the following age categories you fall into. [READ LIST]

- 1. 18-24
- 2. 25-34
- 3. 35-44
- 4. 45-54
- 5. 55-64
- 6. 65 and over
- 99. Refused

85

Top-of-Mind Key Issues

Q1. How would you rate the overall quality of life in your local area today? [RANDOMIZE ORDER OF EITHER: VERY GOOD TO VERY POOR, or VERY POOR TO VERY GOOD] [READ LIST]

- 4. Very good
- 3. Good
- 2. Poor
- 1. Very poor
- 98. Don't know
- 99. Refused

Q2. In your opinion, what is the single most important issue facing the Cowichan Valley; that is, the one issue you feel should receive the greatest attention from your local leaders? [DO NOT READ, SELECT MOST APPROPRIATE RESPONSE]

- 1. Drinking Water
- 2. Cowichan River water levels
- 3. Drought
- 4. Flood and flood mitigation
- 5. Climate change
- 6. New hospital
- 7. Bylaw enforcement
- 8. Addiction services
- 9. Other Health Care (long-term care, emergency, paramedics, etc)
- 10. Homelessness
- 11. Affordability/Cost of living
- 12. Economy/Economic Growth
- 13. Land Development and land use planning
- 14. Education, Schools
- 15. Safety and security (including crime/crime prevention/crime reduction)
- 16. Parks, Recreation, Cultural facilities
- 17. Programs and/or Infrastructure for Children and Seniors
- 18. Aboriginal relations
- 19. Taxation/Municipal Government Spending
- 20. Public Transportation
- 21. Traffic and Roads
- 22. Protection of environment
- 23. Protection of shorelines, waterways, riparian areas
- 24. Other, specify: _____
- 98. Don't know
- 99. Refused

5

Evaluation of Services

The Cowichan Valley Regional District provides and delivers a number of services. These services include, but are not limited to: parks and recreation, development services, permitting [phonetics: PER-mitt-ing], water systems, sewer systems, and garbage services. The CVRD is responsible for the management and operation of 16 sewer systems and 19 water systems in the Cowichan Valley. These CVRD services may or may not be available in your specific area as they may be offered through a different supplier such as your municipality or private supplier.

[SKIP Q3 and Q4 IF MUNICIPAL RESIDENTS (GO STRAIGHT TO Q5)]

Q3. Does your household receive any of the following services from the Cowichan Valley Regional District?

These services are only provided to residents in electoral areas. IF NEEDED: You may receive a service bill for these services from the CVRD.

[ROWS]

- a. Curb-side Recycling collection
- b. Curb-side Garbage collection

[COLUMNS]

- 1. Yes
- 2. No
- 98. Don't know
- 99. Refused

[ASK FOR EACH SERVICE WITH 'YES' IN Q3]

Q4. And on a scale of 1 to 5 where 1 is 'Not Satisfied at All' and 5 is 'Very Satisfied', how satisfied are you with the...?

[ROWS]

- a. Curb-side Recycling collection
- b. Curb-side Garbage collection

[COLUMNS]

- 1. Not Satisfied at All
- 2.
- 3.
- 4.
- 5. Very Satisfied
- 98. Don't know
- 99. Refused

Q5. Now, I'm going to read you a list of general services and infrastructure. Using a scale of 1 to 5 where 1 is 'Not Satisfied at All' and 5 is 'Very Satisfied', how satisfied are you with each of the following services within the Cowichan Valley?

6

[ROWS; RANDOMIZE]

- a. Recycling and Garbage Drop-off Depots
- b. Arts and Culture
- c. Parks and Trails
- d. Public transit
- e. Emergency planning and response
- f. Land use planning and development
- g. Environmental initiatives
- h. Economic development
- i. [ASK ONLY IF NOT MUNICIPAL RESIDENTS] Bylaw enforcement
- j. [ASK ONLY IF NOT MUNICIPAL RESIDENTS] Building inspections

[COLUMNS]

1. Not Satisfied at All
- 2.
- 3.
- 4.
5. Very Satisfied
98. Don't know
99. Refused

Q6. Which of the following, if any, recreation facilities offered by the Cowichan Valley Regional District have you used in the past six months? [READ LIST, CHECK ALL THAT APPLY]

1. Cowichan Lake Recreation [IF NEEDED: includes Cowichan Lake Sports Arena]
2. Island Savings Centre
3. Kerry Park Recreation Centre
4. Shawnigan Lake Community Centre
96. NONE – HAVEN'T USED ANY OF THESE IN PAST 6 MONTHS [DO NOT READ] → GO TO Q9
98. Don't know → GO TO Q9
99. Refused → GO TO Q9

[ASK IF ANY SELECTED IN Q6]

Q7. How often do you use CVRD recreation facilities? Would you say... [READ LIST]

1. At least weekly
2. At least monthly but not weekly
3. Several times a year but not monthly
4. Rarely
98. Don't know
99. Refused

7

[ASK IF ANY SELECTED IN Q6]

Q8. How would you rate your overall satisfaction with the CVRD recreation facilities you have used in the past 6 months, using a scale of 1 to 5 where 1 is "Very dissatisfied" and 5 is "Very satisfied"?

1. Very dissatisfied
- 2.
- 3.
- 4.
5. Very satisfied
98. Don't know
99. Refused

Q9. As a regional local government, the CVRD is often approached to expand their existing services or address emerging issues in the community. I am going to read out a list of several topics. Please let me know if you support or oppose the CVRD developing strategies for each of the following: [PROBE: Would that be somewhat or strongly?]

[ROWS]

- a. Affordable housing
- b. Long-term water security planning
- c. Climate adaption strategies (IF NEEDED: this includes strategies for drought management, flooding, fire management, etc.)
- d. Alternative energy
- e. Pedestrian and cycling infrastructure

[COLUMNS]

1. Strongly Oppose
2. Somewhat Oppose
3. Neither Support Nor Oppose [DO NOT READ]
4. Somewhat Support
5. Strongly Support
98. Don't know
99. Refused

8

87

SR1



Future Funding for Programs, Services, and Infrastructure

Now, let's turn to potential approaches for the CVRD to balance funding and service levels as well as costs.

Q10. In general, which of the following funding approaches would you prefer the CVRD use to fund future large projects? Would you rather they borrow funds, or put aside funds each year in a savings account until sufficient funds are available to undertake the project?

1. Borrow funds
2. Put aside funds each year
3. [DO NOT READ] Combination
4. [DO NOT READ] Other (specify: _____)
98. Don't know
99. Refused

Communications and Community Engagement

Now, let's turn to ways in which you would like the CVRD to communicate with you.

Q11. Using a scale of 1 to 5 where 1 is 'Very Poor' and 5 is 'Excellent', please rate the CVRD on each of the following relating to the District:

[ROWS]

- a. Informing you of important information and decisions
- b. Consulting you about topics and decisions
- c. Responding to your feedback on topics and decisions

[COLUMNS]

1. Very Poor
- 2.
- 3.
- 4.
5. Excellent
98. Don't know
99. Refused

Q12. The CVRD recognizes that residents may have differing experiences on various topics. As such, please rate the CVRD's communication about the following topics. Please use the same scale of 1 to 5 where 1 is 'Very Poor' and 5 is 'Excellent'.

[ROWS; RANDOMIZE]

- a. Administration & finance (e.g., budget and taxation, public processes, etc.)
- b. Regional services (e.g., transit, arts and culture, recreation, etc.)
- c. Household services (e.g., water and sewer, recycling and garbage, etc.)
- d. Environmental and climate-related issues (e.g., drought and flood)

9

[COLUMNS]

1. Very Poor
- 2.
- 3.
- 4.
5. Excellent
98. Don't know
99. Refused

Q13. Have you participated in any of the following ways to engage with the CVRD in the past year? [SELECT ALL THAT APPLY]

1. Attend community or town hall meetings
2. Attend meetings of the CVRD Board, committee or commission
3. Watch a Board or committee meeting online
4. Participate in telephone or online surveys
5. Phone call with CVRD
6. Email with CVRD
7. Contact your elected representative to share your opinion
96. None of these [DO NOT READ]
98. Don't know
99. Refused

Q14. If you were looking for information on the Cowichan Valley Regional District, what sources would you use to find this information? **DO NOT READ. PROBE. ACCEPT UP TO 3 RESPONSES.** (IF NEEDED: Would you search the internet in general, look at social media such as Facebook or Twitter or would you go specifically to Cowichan Valley Regional District's website?)

1. Call CVRD directly/speak with staff
2. Email CVRD
3. Mail letter to CVRD
4. Go directly to CVRD's website
5. Search the Internet/Google
6. CVRD's social media feeds
7. Social media in general
8. The local newspaper
9. Local radio stations
10. Word of mouth/ family and friends
11. CVRD Board meeting minutes
12. Attend community or town hall meetings
95. Other (Specify) _____
98. Don't know
99. Refused

10

Q15. From time to time, the Regional District shares important information with residents about ongoing issues in the area or about opportunities to participate. How would you best like to receive this type of information? [DO NOT READ LIST, SELECT FIRST MENTION]

1. By direct mail (such as letters addressed to you)
2. By indirect mail (such as flyers, newsletters, or pamphlets)
3. By email
4. On the CVRD website
5. Through social media (such as Facebook or Twitter)
6. Articles or ads in the local newspaper
7. Announcements or ads on local radio
8. Community meetings/ town hall meetings
9. By telephone
95. Other (Specify) _____
96. None/ Would not like to receive this information at all
98. Don't know
99. Refused

Q16. Have you visited the Cowichan Valley Regional District's website (www.cvrld.bc.ca) recently?

1. Yes
2. No – GO TO Q18
98. Don't know – GO TO Q18
99. Refused – GO TO Q18

68

[ASK IF Q16=YES]

Q17. On a scale of 1 to 5 where 1 is "Very Difficult" and 5 is "Very Easy," how difficult or easy was it to find the information you were looking for on the CVRD website? If you didn't find what you were looking for, please let me know.

1. Very Difficult
- 2.
- 3.
- 4.
5. Very Easy
96. N/A, I didn't find what I was looking for.
98. Don't know
99. Refused

[READ TO ALL]

In case you weren't already aware, the CVRD launched an updated website in May of 2016.

11

Q18. Have you read the "Living in the CVRD" ad in the Cowichan Valley Citizen?

1. Yes
2. No
98. Don't know
99. Refused

DEMOGRAPHICS

We have just a few more questions to go, for statistical purposes only. Thank you so much for your responses so far.

D1. Do you own or rent your current place of residence?

1. Own
2. Rent
3. [DO NOT READ] Other
99. Refused

D2. What type of dwelling do you currently [IMPORT: own/rent/live in]?

1. Single detached house
2. Duplex, triplex, or semi-detached house
3. Apartment
4. Townhouse or rowhouse
5. Secondary suite (such as a basement suite)
6. Mobile home
7. Rooming house
99. Refused

D3. How many years have you lived within the CVRD? [IF AWAY AND MOVED BACK: How many years have you been back in the CVRD?]

- [RECORD NUMBER OF YEARS] [RANGE 0-99]
98. Don't know
 99. Refused

[ASK IF D3<6]

D4. Where did you move to the CVRD from? [DO NOT READ, RECORD. IF AWAY AND MOVED BACK: Where did you most recently move from?]

1. Metro Vancouver (For example, Richmond, Burnaby, Surrey, Coquitlam, and so forth)
2. Victoria and area
3. Other Vancouver Island
4. Alberta
5. Other province (specify)
6. International location (specify)
98. Don't know
99. Refused

12

D5. Do you work inside the boundaries of the CVRD or do you work outside the area? (IF NEEDED: this does include self-employment such as farming or ranching) [DO NOT READ LIST; PROBE FOR LOCATION IF OUTSIDE THE DISTRICT]

1. Inside the District
2. Outside the District (specify location)
3. Not currently working
4. Retired
98. Don't know
99. Refused

D6. What is the highest level of education that you have achieved? [INTERVIEWER NOTE: College/University also includes trades or vocational post-secondary training]

1. Some high school
2. Graduated high school
3. Some college or university
4. Graduated college or university
5. Post-graduate
98. Don't know
99. Refused

06 D7. Which of the following categories best describes your household's annual income? That is, the total income before taxes of all persons in your household combined. Please stop me when I've reached your category. [READ LIST]

1. Under \$40,000
2. \$40,000 to under \$60,000
3. \$60,000 to under \$80,000
4. \$80,000 to under \$100,000
5. \$100,000 to under \$120,000
6. \$120,000 to under \$160,000
7. \$160,000 or more
98. Don't know
99. Refused

13

General/Other Questions

Q19. Just one more question: Do you have any further comments you'd like to make about the Cowichan Valley Regional District?

[RECORD VERBATIM]

96. No other comments
98. Don't know
99. Refused

Contest Entry

As I mentioned earlier, we would like to offer you a draw entry for a family recreation pass that you can use at any of the CVRD's recreation facilities. Would you like to enter into the draw?

[IF YES:] May I please confirm your name (first name or initial is fine), as well as the best phone number and email address to contact you on if you're chosen as a draw winner? [OK TO LEAVE ANY FIELD BLANK IF REQUESTED]

[IF NO:] No problem, entering the draw is entirely optional.

Thanks again for taking the time to participate in this survey and have a great day/evening.

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Appendix 2

Online Survey



Cowichan Valley Regional District Community Survey 2016
CAWI Questionnaire
September 16, 2016

INVITE EMAIL:

To: <NAME COLLECTED BY PHONE>
From: NRG Research Group on behalf of the Cowichan Valley Regional District [can shorten to CVRD if needed]
Subject: Cowichan Valley Regional District Community Survey

Dear <INSERT NAME>:

We recently contacted you regarding a study that we are conducting regarding the Cowichan Valley Regional District (CVRD), and you indicated that you would prefer to complete the study online. You may also have heard about this survey advertised in the local paper, radio, or social media, or on the CVRD website. It is important that we hear from as many residents as possible on this survey, as the CVRD really values your feedback and input.

NRG Research Group is conducting this study on behalf of the CVRD. This is strictly a research study, and no sales call will follow. All comments are held in the strictest of confidence and results are only reported in aggregate, so no individual participant can be identified.

As a thank-you for your time and input, we are offering a draw prize of one of two \$100 gift certificates for the Cowichan Performing Arts Centre. You can enter your name into the draw at the end of the survey.

26 Completing this survey online will take about 10-12 minutes in total, but it does not need to be completed all at once. Please keep the survey link in your email so that you may go back and complete the survey if you do not have time to finish it right now. <INSERT SURVEY LINK>

If you have questions about the study, please feel free to contact the project manager for this study at NRG Research Group. Her name is Kim Scott, Research Consultant, and she can be reached at 604-676-5641 (toll free 1-877-530-6184 ext. 5641) or kscott@nrgresearchgroup.com.

Alternately, to verify the legitimacy of this project, you may contact the MRIA (Marketing Research and Intelligence Association) at 1-888-602-6742, ext. 8728 or visit their survey verification website at www.surveverification.ca or www.verificationsondage.ca (French) using the MRIA Project Registration Number: 20160817-348Z.

Thanks from NRG Research Group and the Cowichan Valley Regional District!

INTRODUCTION

[PINID VERSION]

Thank you for accepting our invitation to complete this survey about your satisfaction with the services provided by the Cowichan Valley Regional District, as well as thoughts about some issues that may be under consideration by the Regional District.

Completing this survey online will take about 10-12 minutes in total, but it does not need to be completed all at once. Please keep the survey link in your email so that you may go back and complete the survey if you do not have time to finish it right now.

<INSERT BOILERPLATE COMPLETION INSTRUCTIONS>

Thanks again from NRG Research Group and the Cowichan Valley Regional District!

[OPEN LINK VERSION]

Thank you for your interest in completing this survey about your satisfaction with the services provided by the Cowichan Valley Regional District, as well as thoughts about some issues that may be under consideration by the Regional District.

Completing this survey online will take about 10-12 minutes in total. If you wish to stop and return to the survey at a later time, please keep the survey open in your web browser.

<INSERT BOILERPLATE COMPLETION INSTRUCTIONS>

Thanks again from NRG Research Group and the Cowichan Valley Regional District!

LOCATION DETERMINATION

[ASK S2 IF OPEN LINK; HARD CODE S1B RESPONSE IF INVITE]

S2. Do you or anyone in your household work for the Cowichan Valley Regional District?

Please select one response.

1. Yes => [THANK AND TERMINATE: "Thanks for your interest in this survey. Unfortunately, employees of the CVRD and members of their households are not eligible to participate."]
2. No => CONTINUE TO S3
99. Don't know/Prefer not to answer => [THANK AND TERMINATE].

[ASK S3 IF OPEN LINK; HARD CODE S1C RESPONSE IF INVITE]

S3. Do you reside in the Cowichan Valley Regional District?

Note: This area stretches from the Malahat in the south, to the south end of the Nanaimo airport in the north, and includes Electoral Areas A through I as well as the Town of Ladysmith, the Town of Lake Cowichan, the Municipality of North Cowichan, and the City of Duncan.

Please select one response.

1. Yes => CONTINUE TO S4
2. No => [THANK AND TERMINATE: "Thanks for your interest in this survey. Unfortunately, this survey is for CVRD residents only."]
99. Don't know/ Prefer not to answer => CONTINUE TO S4

34a. Please indicate your postal code in the box below, without any spaces or dashes.

[POSTAL CODE BOX]

98. Don't know
99. Prefer not to answer

S4. In which specific municipality or community do you live?

Please select one response.

1. City of Duncan
2. Town of Ladysmith
3. Town of Lake Cowichan
4. Municipality of North Cowichan (includes Crofton, Chemanius, and Maple Bay)
5. Mill Bay or the Malahat
6. Shawnigan Lake
7. Cobble Hill
8. Cowichan Bay
9. Cowichan Station, Sahtlam, or Glenora
10. Cowichan Lake South, Skutz Falls (includes Honeymoon Bay, Mesachie Lake, or anywhere else in Electoral Area F)
11. Saltair or included Gulf Islands (includes Thetis Island, Valdes Island, Penelakut Island, Willy Island, Reid Island, Ruxton Island, Shoal Islands, and Pylades Island)

3

12. North Oyster or Diamond (includes Yellow Point)

13. Youbou or Meade Creek

14. Ditidaht First Nation

15. Lake Cowichan First Nation

16. Lyackson First Nation

17. Stz'uminus First Nation

18. Penelakut First Nation

19. Halahat First Nation

20. Cowichan Tribes

21. Malahat Nation

95. Elsewhere in the Cowichan Valley (Please specify: _____)

98. Don't know

99. Prefer not to answer

[ASK IF S4=95,98 or 99]

S4b. What area of the Cowichan Valley best describes where you live?

Please select one response.

1. North
2. West
3. Central or East
4. South
5. Prefer not to answer [THANK AND TERMINATE: "Thanks for your interest in this survey. Unfortunately, this survey is for CVRD residents only."]

4

Top-of-Mind Key Issues

Q1. How would you rate the overall quality of life in your local area today? [RANDOMIZE ORDER OF SCALE]
Please select one response.

4. Very good
3. Good
2. Poor
1. Very poor
98. Don't know
99. Prefer not to answer

Q2. In your opinion, what is the single most important issue facing the Cowichan Valley; that is, the one issue you feel should receive the greatest attention from your local leaders?
Please select one response.

1. Drinking water
2. Cowichan River water levels
3. Drought
4. Flood and flood mitigation
5. Climate change
6. New hospital
7. Bylaw enforcement
8. Addiction services
9. Other health care (e.g., long-term care, emergency, paramedics, etc)
10. Homelessness
11. Affordability/Cost of living
12. Economy/Economic growth
13. Land development and land use planning
14. Education, schools
15. Safety and security (e.g., including crime, crime prevention, crime reduction, etc.)
16. Parks, recreation, cultural facilities
17. Programs and/or infrastructure for children and seniors
18. Aboriginal relations
19. Taxation/Municipal government spending
20. Public transportation
21. Traffic and roads
22. Protection of environment
23. Protection of shorelines, waterways, riparian areas
24. Other (Please specify: _____)
98. Don't know
99. Prefer not to answer

5

Evaluation of Services

The Cowichan Valley Regional District provides and delivers a number of services. These services include, but are not limited to: parks and recreation, development services, permitting, water systems, sewer systems, and garbage services. The CVRD is responsible for the management and operation of 16 sewer systems and 19 water systems in the Cowichan Valley. These CVRD services may or may not be available in your specific area as they may be offered through a different supplier such as your municipality or private supplier.

[SKIP Q3 and Q4 IF MUNICIPAL RESIDENTS (GO STRAIGHT TO Q5)]

Q3. Does your household receive any of the following services from the Cowichan Valley Regional District? These services are only provided to residents in electoral areas. (Note: You may receive a service bill for these services from the CVRD.)

Please select one response for each row.

[ROWS]

- a. Curb-side Recycling collection
- b. Curb-side Garbage collection

[COLUMNS]

1. Yes
2. No
98. Don't know
99. Prefer not to answer

[ASK FOR EACH SERVICE WITH 'YES' IN Q3]

Q4. And on a scale of 1 to 5 where 1 is 'Not Satisfied at All' and 5 is 'Very Satisfied', how satisfied are you with these services?

Please select one response for each row.

[ROWS]

- a. Curb-side Recycling collection
- b. Curb-side Garbage collection

[COLUMNS]

1. Not Satisfied at All
- 2.
- 3.
- 4.
5. Very Satisfied
98. Don't know
99. Prefer not to answer

Q5. Next is a list of general services and infrastructure. Using a scale of 1 to 5 where 1 is 'Not Satisfied at All' and 5 is 'Very Satisfied', how satisfied are you with each of the following services within the Cowichan Valley?

Please select one response for each row.

6

94

[ROWS; RANDOMIZE]

- a. Recycling and garbage drop-off depots
- b. Arts and culture
- c. Parks and trails
- d. Public transit
- e. Emergency planning and response
- f. Land use planning and development
- g. Environmental initiatives
- h. Economic development
- i. [ASK ONLY IF NOT MUNICIPAL RESIDENTS] Bylaw enforcement
- j. [ASK ONLY IF NOT MUNICIPAL RESIDENTS] Building inspections

[COLUMNS]

- 1. Not Satisfied at All
- 2.
- 3.
- 4.
- 5. Very Satisfied
- 98. Don't know
- 99. Prefer not to answer

Q6. Which of the following, if any, recreation facilities offered by the Cowichan Valley Regional District have you used in the past six months?

Please select all that apply.

95

- 1. Cowichan Lake Recreation (Note: this includes the Cowichan Lake Sports Arena)
- 2. Island Savings Centre
- 3. Kerry Park Recreation Centre
- 4. Shawnigan Lake Community Centre
- 96. None, I haven't used any of these in the past six months → GO TO Q9
- 98. Don't know → GO TO Q9
- 99. Prefer not to answer → GO TO Q9

[ASK IF ANY SELECTED IN Q6]

Q7. How often do you use CVRD recreation facilities?

Please select one response.

- 1. At least weekly
- 2. At least monthly but not weekly
- 3. Several times a year but not monthly
- 4. Rarely
- 98. Don't know
- 99. Prefer not to answer

7

[ASK IF ANY SELECTED IN Q6]

Q8. How would you rate your overall satisfaction with the CVRD recreation facilities you have used in the past 6 months, using a scale of 1 to 5 where 1 is "Very dissatisfied" and 5 is "Very satisfied"?

Please select one response.

- 1. Very dissatisfied
- 2.
- 3.
- 4.
- 5. Very satisfied
- 98. Don't know
- 99. Prefer not to answer

Q9. As a regional local government, the CVRD is often approached to expand their existing services or address emerging issues in the community. Do you support or oppose the CVRD developing strategies for each of the following issues?

Please select one response for each row.

[ROWS]

- a. Affordable housing
- b. Long-term water security planning
- c. Climate adaption strategies (this includes strategies for drought management, flooding, fire management, etc.)
- d. Alternative energy
- e. Pedestrian and cycling infrastructure

[COLUMNS]

- 1. Strongly Oppose
- 2. Somewhat Oppose
- 3. Neither Support Nor Oppose
- 4. Somewhat Support
- 5. Strongly Support
- 98. Don't know
- 99. Prefer not to answer

8

Future Funding for Programs, Services, and Infrastructure

Now, we'll turn to potential approaches for the CVRD to balance funding and service levels as well as costs.

Q10. In general, which of the following funding approaches would you prefer the CVRD use to fund future large projects? Would you rather they borrow funds, or put aside funds each year in a savings account until sufficient funds are available to undertake the project?

Please select one response.

1. Borrow funds
2. Put aside funds each year
3. Combination
4. Other (Please specify: _____)
98. Don't know
99. Prefer not to answer

Communications and Community Engagement

Now, we'll turn to ways in which you would like the CVRD to communicate with you.

Q11. Using a scale of 1 to 5 where 1 is 'Very Poor' and 5 is 'Excellent', please rate the CVRD on each of the following topics relating to the District.

Please select one response for each row.

96

[ROWS]

- a. Informing you of important information and decisions
- b. Consulting you about topics and decisions
- c. Responding to your feedback on topics and decisions

[COLUMNS]

1. Very Poor
- 2.
- 3.
- 4.
5. Excellent
98. Don't know
99. Prefer not to answer

Q12. The CVRD recognizes that residents may have differing experiences on various topics. As such, please rate the CVRD's communication about the following topics.

Please select one response for each row.

[ROWS; RANDOMIZE]

- a. Administration & finance (e.g., budget and taxation, public processes, etc.)
- b. Regional services (e.g., transit, arts and culture, recreation, etc.)

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- c. Household services (e.g., water and sewer, recycling and garbage, etc.)
- d. Environmental and climate-related issues (e.g., drought and flood)

[COLUMNS]

1. Very Poor
- 2.
- 3.
- 4.
5. Excellent
98. Don't know
99. Prefer not to answer

Q13. Have you participated in any of the following ways to engage with the CVRD in the past year?

Please select all that apply.

1. Attend community or town hall meetings
2. Attend meetings of the CVRD Board, committee or commission
3. Watch a Board or committee meeting online
4. Participate in telephone or online surveys
5. Phone call with CVRD
6. Email with CVRD
7. Contact your elected representative to share your opinion
96. None of these
98. Don't know
99. Prefer not to answer

Q14. If you were looking for information on the Cowichan Valley Regional District, what sources would you use to find this information?

Please select up to three responses.

1. Call CVRD directly/ Speak with staff
2. Email CVRD
3. Mail letter to CVRD
4. Go directly to CVRD's website
5. Search the Internet/Google
6. CVRD's social media feeds
7. Social media in general
8. The local newspaper
9. Local radio stations
10. Word of mouth/ Family and friends
11. CVRD Board meeting minutes
12. Attend community or town hall meetings
95. Other (Please specify: _____)
98. Don't know
99. Prefer not to answer

10

Q15. From time to time, the Regional District shares important information with residents about ongoing issues in the area or about opportunities to participate. How would you best like to receive this type of information?

Please select one response.

1. By direct mail (e.g., letters addressed to you)
2. By indirect mail (e.g., flyers, newsletters, or pamphlets)
3. By email
4. On the CVRD website
5. Through social media (e.g., Facebook or Twitter)
6. Articles or ads in the local newspaper
7. Announcements or ads on local radio
8. Community meetings/ town hall meetings
9. By telephone
95. Other (Please specify: _____)
96. None/ Would not like to receive this information at all
98. Don't know
99. Prefer not to answer

Q16. Have you visited the Cowichan Valley Regional District's website (www.cvrld.bc.ca) recently?

Please select one response.

1. Yes
2. No – GO TO Q18
98. Don't know – GO TO Q18
99. Prefer not to answer – GO TO Q18

[ASK IF Q16=YES]

Q17. On a scale of 1 to 5 where 1 is "Very Difficult" and 5 is "Very Easy," how difficult or easy was it to find the information you were looking for on the CVRD website?

Please select one response.

1. Very Difficult
- 2.
- 3.
- 4.
5. Very Easy
96. N/A, I didn't find what I was looking for.
98. Don't know
99. Prefer not to answer

[SHOW ON SEPARATE SCREEN BEFORE Q18]

In case you weren't already aware, the CVRD launched an updated website in May of 2016.

Q18. Have you read the "Living in the CVRD" ad in the Cowichan Valley Citizen?

Please select one response.

11

1. Yes
2. No
98. Don't know
99. Prefer not to answer

DEMOGRAPHICS

We have just a few more questions to go, for statistical purposes only. Thank you so much for your responses so far.

S5. Please indicate your gender.

Please select one response.

1. Male
2. Female
99. Prefer not to answer

S6. The Cowichan Valley Regional District is interested in hearing from a broad cross-section of the public, including representation from all age groups. Which of the following age categories do you fall into?

Please select one response.

1. 18-24
2. 25-34
3. 35-44
4. 45-54
5. 55-64
6. 65 and over
99. Prefer not to answer

D1. Do you own or rent your current place of residence?

Please select one response.

1. Own
2. Rent
3. Other
99. Prefer not to answer

D2. What type of dwelling do you currently [IMPORT: own/rent/live in]?

Please select one response.

1. Single detached house
2. Duplex, triplex, or semi-detached house
3. Apartment
4. Townhouse or rowhouse
5. Secondary suite (such as a basement suite)
6. Mobile home

12

97

SR1

- 7. Rooming house
- 99. Prefer not to answer

D3. How many years have you lived within the CVRD? [Note, if you have previously lived in the CVRD but moved away for a time, please answer for how many years you have been back in the CVRD.]
Please enter a number in the box below, rounded to the nearest number of years.

- [RECORD NUMBER OF YEARS] [RANGE 0-99]
- 98. Don't know
 - 99. Prefer not to answer

[ASK IF D3<6]
D4. Where did you move to the CVRD from? [DO NOT READ, RECORD. IF AWAY AND MOVED BACK: Where did you most recently move from?]
Please select one response.

- 1. Metro Vancouver (e.g., Richmond, Burnaby, Surrey, Coquitlam, etc.)
- 2. Victoria and area
- 3. Other Vancouver Island
- 4. Alberta
- 5. Other province (please specify)
- 6. International location (please specify)
- 98. Don't know
- 99. Prefer not to answer

D5. Do you work inside the boundaries of the CVRD or do you work outside the area? (IF NEEDED: this does include self-employment such as farming or ranching.)
Please select one response.

- 1. Inside the District
- 2. Outside the District (please specify)
- 3. Not currently working
- 4. Retired
- 98. Don't know
- 99. Prefer not to answer

D6. What is the highest level of education that you have achieved? (Note: College/University also includes trades or vocational post-secondary training.)
Please select one response.

- 1. Some high school
- 2. Graduated high school
- 3. Some college or university
- 4. Graduated college or university
- 5. Post-graduate
- 98. Don't know
- 99. Prefer not to answer

13

D7. Which of the following categories best describes your household's annual income? That is, the total income before taxes of all persons in your household combined.
Please select one response.

- 1. Under \$40,000
- 2. \$40,000 to under \$60,000
- 3. \$60,000 to under \$80,000
- 4. \$80,000 to under \$100,000
- 5. \$100,000 to under \$120,000
- 6. \$120,000 to under \$160,000
- 7. \$160,000 or more
- 98. Don't know
- 99. Prefer not to answer

General/Other Questions

Q19. Just one more question: Do you have any further comments you'd like to make about the Cowichan Valley Regional District?
Please provide as much detail as possible.

- [RECORD VERBATIM]
- 96. No other comments
 - 98. Don't know
 - 99. Prefer not to answer

Contest Entry

We would like to offer you a draw entry for one of two \$100 gift certificates for the Cowichan Performing Arts Centre. If you would like to enter the draw, please provide your contact information below. All fields are optional, and will only be used to contact you if you are chosen as the winner.

If you do not wish to enter the draw, simply click "No thanks" to move forward.

- First name:
- Last name:
- Daytime phone number:
- Email address:

[INCLUDE CHECKBOX FOR "No thanks" TO ALLOW RESPONDENT TO SKIP DRAW ENTRY]

Thanks again for taking the time to participate in this survey and have a great day/evening.

14



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4007

A Bylaw for the Purpose of Amending South Cowichan Official Community Plan Bylaw No. 3510, Applicable to Electoral Areas A, B and C

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", empowers the Regional Board to adopt and amend official community plan bylaws;

AND WHEREAS the Regional District has adopted the South Cowichan Official Community Plan Bylaw No. 3510 for Electoral Areas A, B and C;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Community Plan Bylaw No. 3510;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 4007 – South Cowichan Official Community Plan Amendment Bylaw (Stonebridge North), 2016**".

2. **AMENDMENTS**

Cowichan Valley Regional District Official Community Plan Bylaw No. 3510 is hereby amended as outlined on the attached Schedule A.

3. **CAPITAL EXPENDITURE PROGRAM**

This bylaw has been examined in light of the most recent Capital Expenditure Program and Solid Waste Management Plan of the Cowichan Valley Regional District and is consistent therewith.

READ A FIRST TIME this 8th day of June, 2016.

READ A SECOND TIME this 8th day of June, 2016.

READ A THIRD TIME this 14th day of December, 2016.

ADOPTED this _____ day of _____, 2017.

Chairperson

Corporate Secretary



SCHEDULE "A"

To CVRD Bylaw No. 4007

Schedule A, Appendix A (Mill Bay Village Plan) to Official Community Plan Bylaw No. 3510, is hereby amended as follows:

1. Section 7 is deleted in its entirety and is replaced by the following:

SECTION 7: STONEBRIDGE NEIGHBOURHOOD PLAN

This section applies to the Stonebridge Comprehensive Development Designation (SCD), located at the crossroads of Shawnigan-Mill Bay Road and the Trans-Canada Highway. This is the central location in Mill Bay. It will, over time, become a welcoming community core area that includes a wide variety of residence types including smaller, more affordable homes, informal social mixing opportunities, nature appreciation, and commercial services mixed with other land uses, including public institutional uses.

Stonebridge therefore represents a key master-planned community at the heart of Mill Bay. The owners of the site hired a consulting firm to master plan the area and this neighbourhood plan borrows heavily from that document. This Neighbourhood Plan section is intended to give more specific direction to the way in which these key lands will be developed, and to some extent, complements the implementing zoning bylaw.

The total area of the Stonebridge site is over 60 hectares and it is centrally located in the "Mill Bay village" area, which has a population of fewer than 3000 people in 2016. The site is traversed by two watercourses: Shawnigan and Hollings Creeks. The natural beauty of these lands is one of its primary attributes.

This brief section constitutes the neighbourhood plan for the Stonebridge Comprehensive Development Designation and sets out in broad terms the objectives for this area as development progresses, as well as addressing specific measures to be applied at the development permit stage, in order to achieve the objectives of this plan.

STONEBRIDGE NEIGHBOURHOOD PLAN: GOALS → OBJECTIVES

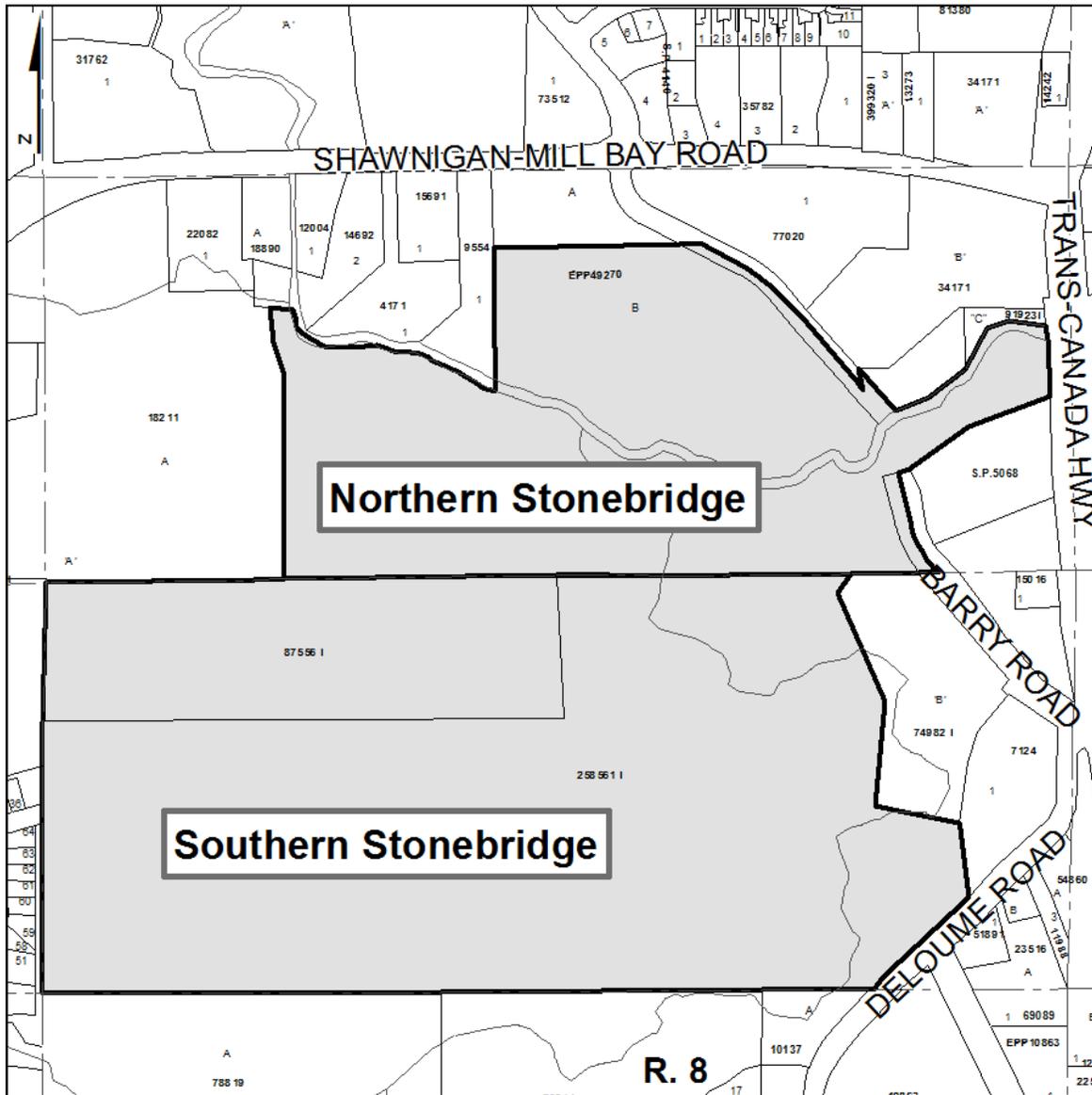
- A To preserve and enhance the village character of Mill Bay → Design a high-quality neighbourhood, reflective of Mill Bay's small town character.
- B To ensure a compact, complete village area, where residents can live, work and recreate without being required to travel elsewhere → plan a walkable neighbourhood with strong connections to area amenities – including a large central park area – and other community destinations.
- C To recognize Mill Bay village as a unique seaside community, and to enhance opportunities for public ocean views and access → Support enhanced community connectivity through the development of public walking trails through the neighbourhood.

- D To provide a variety of housing types to meet the needs of a diverse population → provide a mix of housing types suited to both young families and senior citizens.
- E To encourage alternative transportation modes such as walking, cycling and public transit, including buses and ferries → support walking, cycling and access to public transit through provision of an integrated network of circulation routes for these alternative modes of travel.
- F To revitalize the existing commercial areas and create new ones, providing services, shopping and employment opportunities → Support commercial revitalization by locating mixed-use development with street-level commercial along the new Barry Road high street.
- G To ensure the provision of community amenities and preserve, enhance, improve and increase greenspace, parks, trails and recreation → Recognize the land dedication to the RCMP, protect riparian areas for dedication to the CVRD and create new parkland areas.
- H To ensure that community sewer servicing is provided in a timely and environmentally sustainable manner → provide efficient servicing integrated with the needs of Mill Bay to ensure that new development is self-sustaining and complementary to community needs.
- I To encourage safety for all residents, inclusive of abilities, ages, incomes, races and gender → design an inclusive neighbourhood with access to safe and convenient walking trails, streets and public spaces.
- J To conserve and celebrate the heritage and history of Mill Bay → preserve the historic stone bridge over Shawnigan Creek as a public amenity, allowing community access to and through the neighbourhood.
- K To protect the quality of the Mill Bay Aquifer and ensure water conservation → Design an efficient rainwater management program to protect local water quality and demonstrate best practices in sustainable development.
- L To protect the natural environment in Mill Bay village → preserve riparian areas along Shawnigan and Hollings Creeks as dedicated parkland and support community awareness of these important natural resources through the use of interpretative signs and public ownership.

STONEBRIDGE NEIGHBOURHOOD PLAN - POLICIES

Policy 7.1: The Stonebridge Comprehensive Designation (SCD), shown on Inset A to Schedule B – the Plan Map, identifies lands for a comprehensive community development. This will include a mix of multiple family residential, single family residential, commercial, mixed use and institutional land uses that are well integrated with surrounding lands, and designed in accordance with community needs and expectations. The entire development must be serviced with Mill Bay Waterworks District (MBWD) community water system, and a CVRD owned and operated Class 'A' community sewer system. The “Northern Stonebridge” and “Southern Stonebridge” portions of the Stonebridge site referred to elsewhere in Section 7 are to be interpreted in accordance with the information on Figure 7-A - Stonebridge.

Figure 7-A – Stonebridge



Policy 7.2: Within Southern Stonebridge, a gross density up to 10 units per hectare will be permitted. Dedication of a substantial neighbourhood park of 8 or more hectares in area, to be largely located towards the east of the subject lands, is required through the amenity provisions outlined in Section 8 – *Social Sustainability*. Details around park location and related works will be specified at the development permit stage, prior to subdivision.

Policy 7.3: Within Northern Stonebridge, the implementing zones will permit a combination of land uses, including seniors housing, congregate care, commercial, multiple family residential, duplex and single family residential uses. Subject to Policy 7.8, the zones that apply to the northern Stonebridge lands should have a gross residential density of approximately 16 units per hectare. The CVRD gratefully acknowledges the donation, by the landowner to the Government

of Canada, of a 1 hectare community facility lot for a Royal Canadian Mounted Police Station, located at the northern part of Barry Road.

Policy 7.4: The Mill Bay village plan originally anticipated that the northern Stonebridge site should have a 10% “affordable housing” component as an amenity. However, the regional district does not have the ability to provide or manage affordable housing at this time. In lieu of amenity zoning for that purpose, the new zones for this area have been developed with the intent of obtaining a community amenity contribution under Section 482 of the *Local Government Act* for the provision and construction of linear walkways for public use along Shawnigan-Mill Bay Road, in addition to the basic requirement through a Covenant that four dwelling units be provided for a not-for-profit housing society.

Policy 7.5: The specific layout of the Stonebridge subdivisions and the road connections within the subdivision will be approved by the Provincial Approving Officer of the Ministry of Transportation and Infrastructure as each subdivision phase is approved. Any drawings showing how the subject lands may eventually be subdivided are to be considered strictly conceptual in nature and not binding upon either the CVRD or the Approving Officer. With respect to internal road connections, the Regional District, while not being the authority in charge of road dedications, is strongly supportive of a north-south internal road connection, whether this requires a crossing of Shawnigan Creek or the establishment of a road that would connect to Shawnigan-Mill Bay Road in the vicinity of Kerry Park Recreation Centre as described in Policy 7.9.

Policy 7.6: In order to ensure that curbs, sidewalks, roadside pathways and landscaped boulevards with some buried service lines underneath can be integrated into the design of the Stonebridge neighbourhood, the CVRD will work with the Ministry of Transportation and Infrastructure to support these important features, preferably with these works being located within the public road right-of-way. In some cases, this may require the dedication of linear strips approximately 3 metres in width along main roadways, with the Ministry of Transportation and Infrastructure right-of-way width requirement being reduced accordingly. If necessary, these features could be located on private land, if a statutory right-of-way is registered to ensure that public access is available indefinitely.

Policy 7.7: The commercial use area in northern Stonebridge will be limited to the ground floor of buildings in an area of land to the east of the northern part of Barry Road, as delineated in the implementing zoning bylaw. The rest of the Stonebridge lands will remain free of commercial development.

Policy 7.8: For the portion of northern Stonebridge that does not permit commercial use, the Regional Board may consider an application to increase density to up to 40% beyond the limit established in the zoning bylaw under the following circumstances:

- a. At least 30% of the total site within the corresponding zone is developed in the form of multiple family dwellings, row housing or townhouses at build-out;
- b. A public hearing is held to engage the community and receive their comments;
- c. A detailed conceptual plan is prepared by the applicant, and such information as is required by the Regional Board to make an informed decision is provided by the applicants.

Policy 7.9: The northwestern portion of the Stonebridge Comprehensive Development Designation (SCD) – to the immediate west of “northern Stonebridge on Figure 7-A – shall remain in the R-2 Zone until such time as an application is made by the owners to rezone. Maximum residential density permissible for this area will be in the 12-16 units per hectare

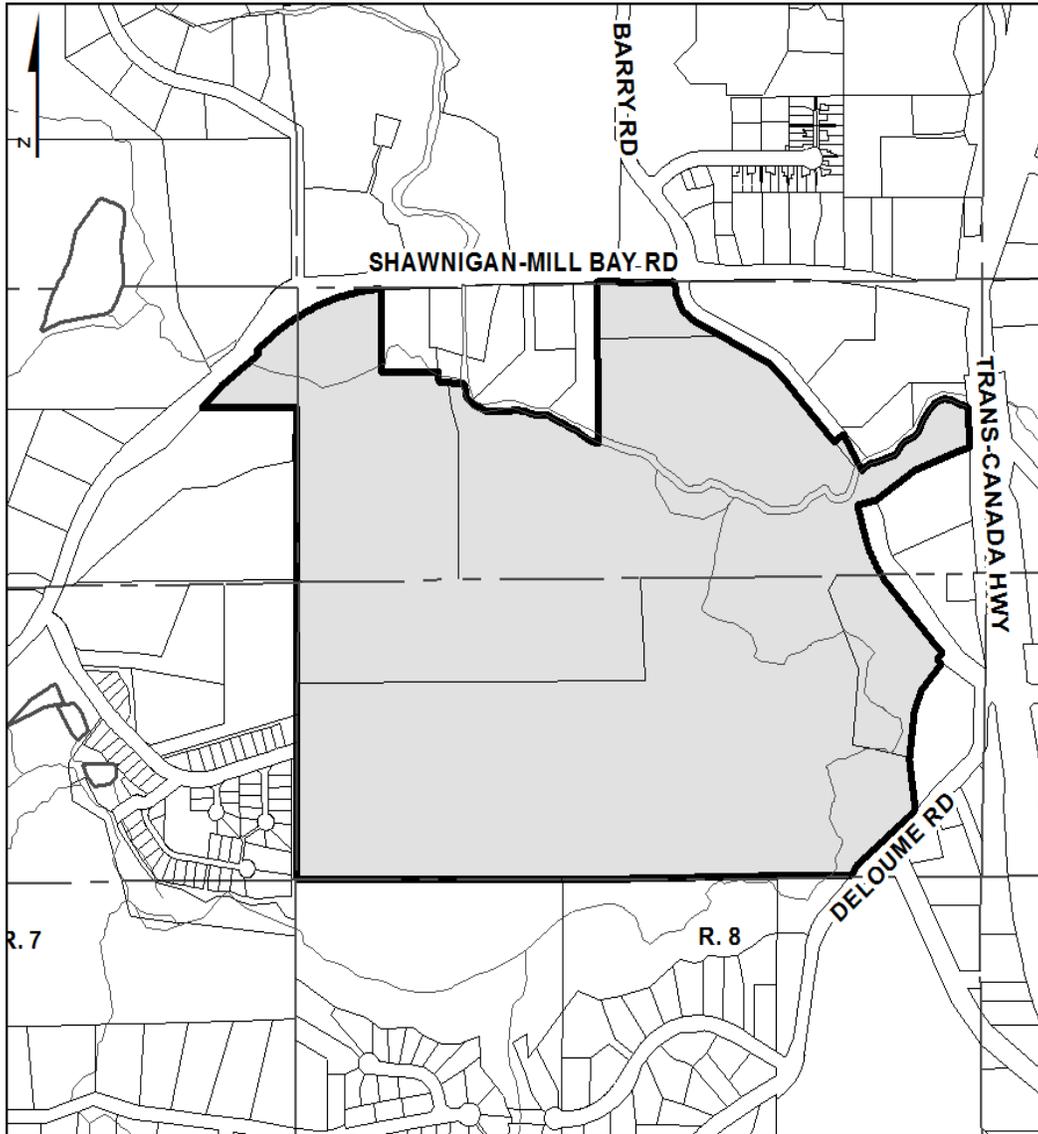
range. Subject to Policy 7.5, approval of the zoning shall be conditional upon the dedication and construction of a public road that connects to the balance of the Stonebridge Comprehensive Development Designation, and which has an outlet on Shawnigan-Mill Bay Road in the immediate vicinity of Kerry Park Recreation Centre.

2. Section 11.4.3 A – Building Design Guidelines – is amended by adding the following after Guideline 22:
 23. The northern part of Barry Road will be designed as a multi-modal street corridor, supporting pedestrians and cyclists, and will include pockets of on-street parking and street trees to contribute to a pedestrian-oriented development.
 24. Building design along Barry Road will include stepping the façades of tall buildings back from the street with each storey, contributing to a pedestrian-oriented village like character, with ground-floor commercial storefronts and building entries oriented towards Barry Road.
 25. Under-building/underground parking for commercial and mixed use buildings along Barry Road is encouraged.
 26. For the Stonebridge lands, the location of parkland proposed in each phase of subdivision will be determined by Parks and Trails Division staff in consultation with the Electoral Area A Parks Commission.
3. Section 11.4.13 A – Subdivision Guidelines – is amended by adding the following after Guideline 3:
 4. The regional district will endeavour in the Stonebridge Comprehensive Development area to ensure that sidewalks and, where appropriate, landscaped boulevards are provided for within road rights-of-way. If that is not permitted by the Province, it may have to be achieved through the dedication to the CVRD of three metre wide parcels immediately adjacent to public road rights-of-way in more dense areas, which will be used for the purpose of providing curbs, sidewalks and other features befitting a community core area.
 5. In accordance with Policy 7.8 of this Plan, the CVRD will encourage the creation of a north-south road linkage connecting in the vicinity of Kerry Park Recreation Centre at such time as that land becomes available for development.
4. Schedule B (Plan Map) to the Mill Bay Village Plan is amended as follows:
 1. The lands as shown on the attached Schedule Z-4007 are redesignated from Future Development (FD) to Stonebridge Comprehensive Development (SCD).
 2. Stonebridge Comprehensive Development (SCD) is added to the legend.
 3. Future Development Area (FD) is deleted from the legend.

PLAN NO. Z-4007

**SCHEDULE "B" TO PLAN AMENDMENT BYLAW NO.
OF THE COWICHAN VALLEY REGIONAL DISTRICT**

 4007



THE AREA OUTLINED IN A SOLID BLACK LINE IS REDESIGNATED FROM

 Future Development (FD) **TO**

 Stonebridge Comprehensive Development (SCD) **APPLICABLE**

TO ELECTORAL AREA A



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4008

A Bylaw for the Purpose of Amending South Cowichan Zoning Bylaw No. 3520 Applicable to Electoral Areas A and C

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Areas A and C, that being South Cowichan Zoning Bylaw No. 3520;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Zoning Bylaw No. 3520;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 4008 – South Cowichan Zoning Amendment Bylaw (Stonebridge CD Zone Amendments), 2016**".

2. AMENDMENTS

South Cowichan Zoning Bylaw No. 3520 is hereby amended in the following manner:

- a) Section 11.8.1.b. and c. are deleted and replaced by the following:
 - b. Duplex, provided the parcel is at least 700 m² in area and the parcel has at least 16 metres of frontage on a road;
 - c. Multiple family dwelling, provided the parcel is at least 1000 m² in area and the parcel has at least 6 metres of frontage on a road;

- b) The text under the heading of Section 11.8.4 is deleted and replaced by the following:

Only one secondary suite is permitted in a single family dwelling in the CD-8 Zone, and only on parcels that are 600 m² or more in area.

Only one secondary suite is permitted in a duplex in the CD-8 Zone, and only on parcels that are 700 m² or more in area.

.../2

- c) Section 11.8.5.a., b., c. and d. are deleted and replaced by the following:
 - a. The number of dwelling units, excluding secondary suites, that may be created in the CD-8 Zone must not exceed 225, including any remainder parcel;
 - b. Despite Section 11.8.5.a, the number of dwelling units - excluding secondary suites - that may be created in the CD-8 Zone may be increased to 325, only if the conditions in Sections 11.8.5.c. through 11.8.5.h. are met.
 - c. The minimum parcel size is 450 m².
 - d. Minimum site areas required for certain permitted uses are listed in Section 11.8.1.
- d) Section 11.8.7 is amended by deleting the table and replacing it with the following:

Type of Parcel Line	Single Family Residential Dwellings and Duplex	Multiple Family Residential Dwellings	Accessory Buildings and Structures
Front parcel line - from garage door	5 metres	4.5 metres	5 metres
Front parcel line	4.5 metres	4.5 metres	5 metres
Interior side parcel line	1.5 metres	3 metres	1 metre
Exterior side parcel line	3.5 metres	4.5 metres	3 metres
Rear parcel line	4 metres	4 metres	1 metre

- e) Section 11.9 is deleted and replaced by the following:

11.9A CD-9A VILLAGE COMPREHENSIVE MIXED USE 9A

1. Permitted Uses

The following permitted uses and no others are permitted within the CD-9A Zone:

- a. Multiple family dwelling, provided the parcel is at least 1000 m² in area and the parcel has at least 23 metres of frontage on a road;
- b. Seniors residence;
- c. Congregate care;
- d. Uses permitted in the Village Commercial (C-5) Zone;

The following accessory uses are permitted in the CD-9A Zone:

- e. Home-based business.

2. Parcel Coverage Limit

Parcel coverage in the CD-9A Zone shall not exceed 55% for multiple family dwelling and mixed use parcels.

3. Servicing

All occupied buildings in the CD-9A Zone shall be serviced by a community water system and a community sewer system as a condition of use.

.../3

4. Minimum Parcel Size and Density

The maximum number of dwelling units permitted in the CD-9A Zone is 140.

5. Building Height

The height of buildings and structures in the CD-9A zone shall not exceed:

- a. 18 metres for multiple family dwellings with commercial use on the ground floor;
- b. 15 metres for multiple family dwellings without commercial use on the ground floor;
- c. 10 metres for a building with only commercial uses.

6. Setbacks

The following setbacks for buildings and structures apply in the CD-9A Zone:

Type of Parcel Line	Multiple Family Residential Dwellings	Commercial and Mixed-Commercial/Residential Buildings	Accessory Buildings and Structures
Front parcel line - from garage door	4.5 metres	0 metres	5 metres
Front parcel line	4.5 metres	0 metres	5 metres
Interior side parcel line	3 metres	0 metres	1 metre
Exterior side parcel line	4.5 metres	4.5 metres	3 metres
Rear parcel line	4.5 metres	4 metres	1 metre

11.9B CD-9B VILLAGE COMPREHENSIVE RESIDENTIAL 9B

1. Permitted Uses

The following permitted uses and no others are permitted within the CD-9B Zone:

- a. Single family dwelling;
- b. Duplex, provided the parcel has at least 16 metres of frontage on a road.
- c. Multiple family dwelling, provided the parcel has at least 6 metres of frontage on a road;

The following accessory uses are permitted in the CD-9B Zone:

- d. Bed and breakfast;
- e. Home-based business;
- f. Secondary suite in a single family dwelling provided the parcel is at least 600 m² in area;
- g. Secondary suite in a duplex provided the parcel is at least 700 m² in area.

.../4

2. Parcel Coverage Limit

Parcel coverage in the CD-9B Zone shall not exceed:

- a. 45% for single family residential parcels;
- b. 50% for duplex and multiple family dwelling parcels.

3. Servicing

All occupied buildings in the CD-9B Zone shall be serviced by a community water system and a community sewer system as a condition of use.

4. Secondary Suites

Only one secondary suite is permitted in a single family dwelling in the CD-9B Zone, and only on parcels that are 600 m² or more in area.

Only one secondary suite is permitted in a duplex in the CD-9B Zone, and only on parcels that are 700 m² or more in area.

5. Amenity and Density Regulations

The following density and amenity regulations apply in the CD-9B Zone:

- a. The minimum parcel size for a single family dwelling is 450 m².
- b. The minimum parcel size for a duplex is 700 m².
- c. The minimum parcel size for a multiple family dwelling is 1000 m².
- d. The maximum number of dwelling units permitted in the CD-9B Zone is 50, not including secondary suites.
- e. Despite Section 11.9B.5.d, the number of dwelling units that may be created in the CD-9B Zone may be increased to 140, not including secondary suites, only if the following amenities are provided:
 - a. two serviced parcels, each suitable for the construction of a duplex, must be donated, free of any financial encumbrances, to a not-for-profit affordable housing provider that is acceptable to the Cowichan Valley Regional District;
 - b. \$300,000 must be donated to the Electoral Area A Community Parks Capital Reserve Fund; and
 - c. prior to the subdivision of any parcel, the owner must transfer to the CVRD all riparian assessment areas, free and clear of any financial encumbrances, for park and conservation purposes.

6. Building Height

The height of buildings and structures in the CD-9B zone shall not exceed:

- a. 7.5 metres for single family dwelling, duplex and accessory building;
- b. 15 metres for multiple family dwellings.

7. Setbacks

The following setbacks for buildings and structures apply in the CD-9B Zone:

.../5

Type of Parcel Line	Single Family Residential Dwellings and Duplex	Multiple Family Residential Dwellings	Accessory Buildings and Structures
Front parcel line - from garage door	5 metres	4.5 metres	5 metres
Front parcel line	4.5 metres	4.5 metres	5 metres
Interior side parcel line	1.5 metres	3 metres	1 metre
Exterior side parcel line	3.5 metres	4.5 metres	3 metres
Rear parcel line	4 metres	4.5 metres	1 metre

- f) Schedule A – Zoning Map – is amended by deleting CD-9 from the legend and adding CD-9A Village Comprehensive Mixed Use and CD-9B Village Comprehensive Residential to the legend.
- g) Section 8.1 – Creation of Zones – is amended by deleting CD-9 Village Comprehensive Development 9 Stonebridge North from the table and adding CD-9A Village Comprehensive Mixed Use and CD-9B Village Comprehensive Residential to the table.
- h) Schedule A – Zoning Map – is amended by rezoning Lot B, Section 3, Range 8, EPP 49270, Shawnigan District and Rem. Section 3, Range 8, Shawnigan District from Comprehensive Development 9 (CD-9) and Medium Density Multiple Family Residential 3 (RM-3) to Village Comprehensive Mixed Use 9A (CD-9A), Village Comprehensive Residential 9B (CD-9B) and Parks 1 (P-1), as shown outlined in a thick black line on the Schedule Z-4008 attached hereto and forming part of this Bylaw.

3. FORCE AND EFFECT

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this 8th day of June, 2016.
 READ A SECOND TIME this 8th day of June, 2016.
 READ A THIRD TIME this 14th day of December, 2016.
 ADOPTED this _____ day of _____, 2016.

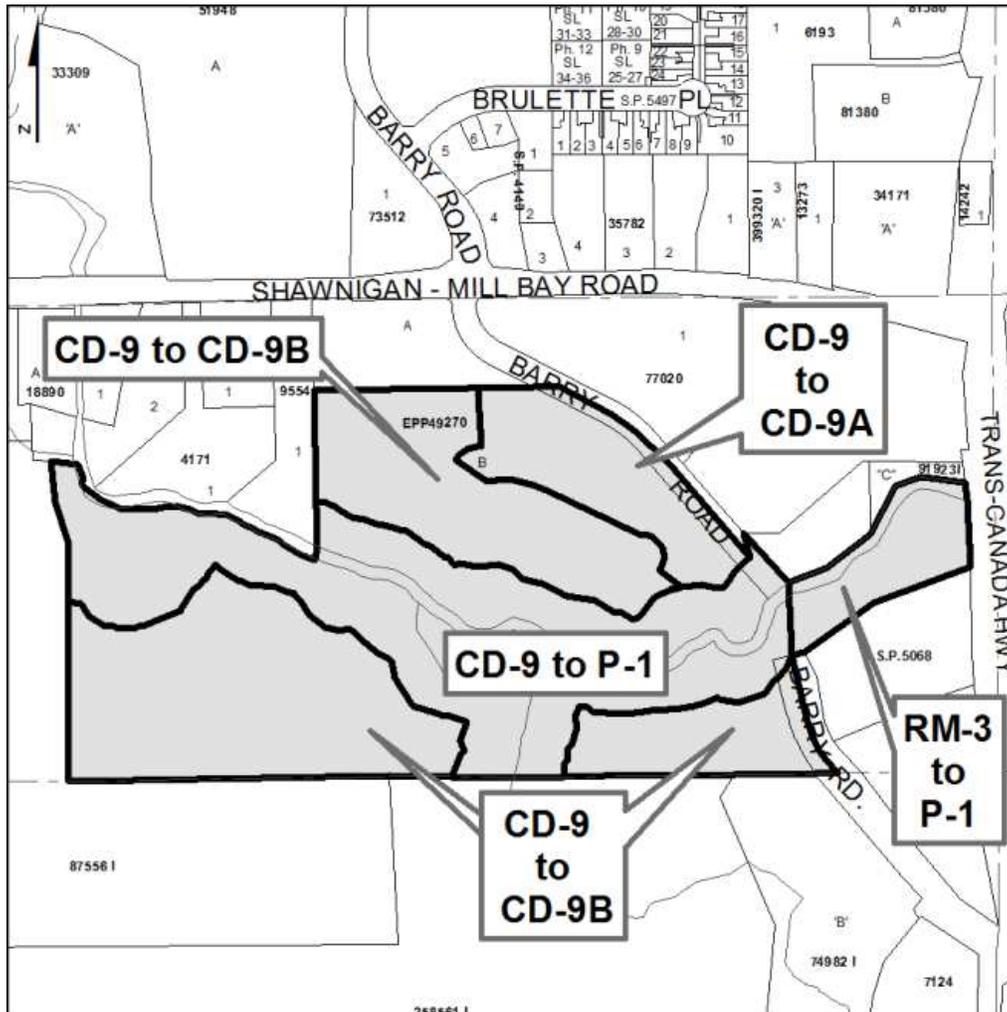
 Chairperson

 Corporate Secretary

PLAN NO. Z-4008

SCHEDULE "A" TO ZONING AMENDMENT BYLAW NO. OF THE COWICHAN VALLEY REGIONAL DISTRICT

4008



THE AREA OUTLINED IN A SOLID BLACK LINE IS REZONED FROM

Comprehensive Development 9 (CD-9) and Medium Density Multiple Family Residential 3 (RM-3) TO

Village Comprehensive Mixed Use 9A (CD-9A), Village Comprehensive Residential 9B (CD-9B) and Parks 1 (P-1)

APPLICABLE TO ELECTORAL AREA A



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 4040

**A Bylaw for the Purpose of Amending South Cowichan Zoning Bylaw No. 3520
Applicable to Electoral Area A – Mill Bay/Malahat and Electoral Area C – Cobble Hill**

WHEREAS the *Local Government Act*, hereafter referred to as the "Act", empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Areas A and C, that being South Cowichan Zoning Bylaw No. 3520;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the public hearing and with due regard to the reports received, the Regional Board considers it advisable to amend Zoning Bylaw No. 3520;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw shall be cited for all purposes as "**CVRD Bylaw No. 4040 – South Cowichan Zoning Amendment Bylaw (Bylaw Maintenance), 2016**".

2. AMENDMENTS

Cowichan Valley Regional District Zoning Bylaw No. 3520 is hereby amended in the following manner:

a) Section 5.2.2 is deleted and replaced with the following:

2. For residential zones and comprehensive development zones that permit residential use – with the exception of the CD-1 Zone (Arbutus Ridge) – a fence, where permitted within a front yard, shall not exceed a height of 1.2 metres, and fences on all other parts of a parcel shall not exceed a height of 2.0 metres.

b) Section 5.2.4 is amended by changing the reference to Section 5.2.2 to Section 5.2.3;

c) Section 4.15.9 is amended by adding the following after b.:

or

c. If the parcel of land is at least 1.0 hectare in area and neither the principal dwelling nor the accessory dwelling unit are connected to a community water service.

.../2

d) Section 4.15.10 is amended by adding the following after b.:

or

c. If the parcel of land is at least 1.0 hectare in area and neither the principal dwelling nor the accessory dwelling unit are connected to a community water service.

e) Section 4.16.11 is amended by adding the following after b.:

or

c. If the parcel of land is at least 1.0 hectare in area and neither the principal dwelling nor the accessory dwelling unit are connected to a community water service.

f) Section 4.16.12 is amended by adding the following after b.:

or

c. If the parcel of land is at least 1.0 hectare in area and neither the principal dwelling nor the accessory dwelling unit are connected to a community water service.

g) Section 11.1.4 is deleted and replaced by the following:

4. In the CD-1 Zone, the following height regulations apply:

a) The height of all residential buildings and structures shall not exceed 7.5 metres, and the height of all community service buildings shall not exceed 10 metres.

b) Where the elevation of the centreline of a road is above the average elevation of the natural grade of the parcel, the building height as specified in Section 11.1.4(a) may be increased by the vertical distance between the natural grade and the street curb level, to a maximum additional height of 3 metres.

h) Schedule A (Zoning Map) to Cowichan Valley Regional District Zoning Bylaw No. 3520 is amended by redesignating Lot 4, Plan 1809, Block 34, Section 12, Range 5, Shawnigan District, as shown outlined on Schedule A attached hereto and forming part of this Bylaw numbered Z-4040, from Village Residential 3 (R-3) to Village Commercial 5 (C-5).

i) Schedule A (Zoning Map) to Cowichan Valley Regional District Zoning Bylaw No. 3520 is amended by redesignating District Lot 2067, Shawnigan District, and District Lot 2068, Shawnigan District, both as shown outlined on Schedule B attached hereto and forming part of this Bylaw numbered Z-4040, from Marine Conservation 1 (W-1) and Water Institutional 3 (W-3) as the case may be, to Private School Institutional 2A (P-2A).

3. **FORCE AND EFFECT**

This bylaw shall take effect upon its adoption by the Regional Board.

.../3

READ A FIRST TIME this 14th day of September, 2016.
READ A SECOND TIME this 14th day of September, 2016.
SECOND READING RESCINDED this 12th day of October, 2016.
READ A SECOND TIME AS AMENDED this 12th day of October, 2016.
SECOND READING RESCINDED this 9th day of November, 2016.
READ A SECOND TIME AS AMENDED this 9th day of November, 2016.
READ A THIRD TIME this 14th day of December, 2016.
ADOPTED this _____ day of _____, 2016.

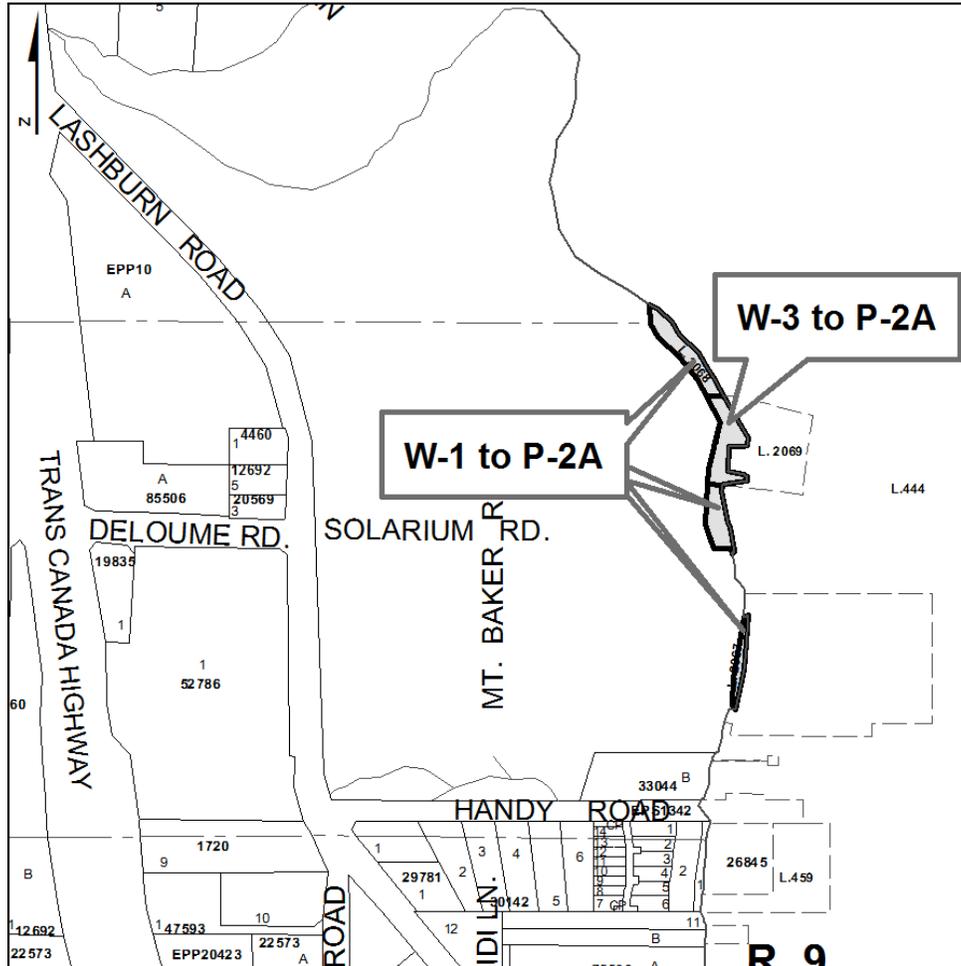
Chairperson

Corporate Secretary

PLAN NO. Z-4040

SCHEDULE "B" TO ZONING AMENDMENT BYLAW NO. OF THE COWICHAN VALLEY REGIONAL DISTRICT

 4040



THE AREA OUTLINED IN A SOLID BLACK LINE IS REZONED FROM

 Marine Conservation 1 (W-1) and Water Institutional 3 (W-3) TO

 Private School Institutional 2A (P-2A) APPLICABLE

TO ELECTORAL AREA C

