

Minutes of the Corporate Services Committee Meeting held on Wednesday, June 14, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 3:00 PM.

Chair B. Day
Director A. Stone
Director S. Acton
Director M. Clement
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson <until 4:48 PM>
Director K. Kuhn <after 3:02 PM>
Director J. Lefebure
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Director T. Walker
Alternate Director B. Salmon

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
S. Heppner, Manager, Information & Technology
M. Tippett, Manager, Regional & Community Planning
C. Lockrey, Manager, Strategic Services
T. Daly, Recording Secretary

ABSENT: Director K. Davis
Director K. Marsh

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Corporate Services Committee meeting of May 10, 2017

It was moved and seconded that the minutes of the Regular Corporate Services Committee meeting of May 10, 2017 be adopted.

MOTION CARRIED

3:02 PM Director Kuhn joined the meeting at 3:02 PM.

REPORTS

R1 Report from the General Manager, Corporate Services Re: 2016 Statement of Financial Information

It was moved and seconded that the 2016 Statement of Financial Information be received.

Director Jackson was absent at the vote.

MOTION CARRIED

R2 Report from the Manager, Parks & Trails Re: Parks and Trails Services Priority Based Budgeting Review

The Manager, Parks & Trails Division provided a PowerPoint presentation for information outlining the process for a priority based budgeting review and the steps for completing the process.

R3 Report from the Corporate Secretary, Legislative Services Re: Election and Assent Voting Procedures

It was moved and seconded that Election and Assent Voting Procedures Bylaw No. 4126 be forwarded to the Board for consideration of first three readings and adoption.

MOTION CARRIED

It was moved and seconded that possible changes to the candidate nomination process for elections be discussed and considered in the fall at a future Corporate Services Committee meeting.

Director Clement was absent at the vote.

MOTION CARRIED

CLOSED SESSION

3:44 PM **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90 (1)(d) Security of Property and the Closed Session minutes of May 10, 2017.**

MOTION CARRIED

4:58 PM **It was moved and seconded that the Committee rise without report, and return to the Open portion of the meeting.**

ADJOURNMENT

4:58 PM **It was moved and seconded that the meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 4:58 PM.

Chair

Recording Secretary

Dated: _____