

Minutes of the Corporate Services Committee Meeting held on Wednesday, October 11, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 3:00 PM.

PRESENT: Chair B. Day
Director A. Stone <until 4:34 PM>
Director S. Acton
Director M. Clement
Director K. Davis
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn
Director J. Lefebure
Director K. Marsh
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Director T. Walker
Alternate Director S. Jonas

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Land Use Services
A. Jeffery, Procurement Officer
S. Moss, Manager, Finance
L. Smith, Assistant Finance Manager
B. Mohan, Manager, Human Resources
C. Lockrey, Manager, Strategic Services
C. Cowan, Manager, Public Safety
J. deJong, Fire Rescue Services Coordinator
S. Sanderson, Emergency Planning Coordinator, Public Safety
T. Daly, Recording Secretary

ABSENT: Director M. Dorey

The Corporate Secretary administered the Oath of Office to Director-Elect Sierra Acton, who was elected in the September 30, 2017 Electoral Area B - Shawnigan Lake By-Election.

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Corporate Services Committee meeting of September 13, 2017

It was moved and seconded that the minutes of the Regular Corporate Services Committee meeting of September 13, 2017 be adopted.

MOTION CARRIED

REPORTS

R1 Report from the Chief Administrative Officer Re: 2018 Supplemental Budget Requests was received for information.

R2 Report from the General Manager, Corporate Services Re: Draft 2018 Budget was received for information.

R3 Report from the Manager, Strategic Services Re: Community Engagement Policy

4:34 PM Director Stone left the meeting at 4:34 PM.

It was moved and seconded that it be recommended to the Board that the Community Engagement Policy attached to the October 2, 2017 Strategic Services Staff Report be approved.

MOTION CARRIED

R4 Verbal Report and PowerPoint Presentation from the Chief Administrative Officer Re: 2017 BC Wildfires - CVRD Experiences

Through a PowerPoint presentation, the Chief Administrative Officer, Fire Rescue Services Coordinator, and Emergency Planning Coordinator provided an overview of their experiences in the Cariboo with the 2017 BC Wildfires for information.

CLOSED SESSION

5:24 PM **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90 (1)(e) Land Acquisition; (1)(l) Solicitor - Client Privilege; and Closed Session Minutes of June 14, 2017.**

MOTION CARRIED

RISE FROM CLOSED SESSION

6:10 PM **It was moved and seconded that the Committee rise without report, and return to the Open portion of the meeting.**

MOTION CARRIED

ADJOURNMENT

6:10 PM

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 6:10 PM.

Chair

Recording Secretary

Dated: _____