

Minutes of the Transit Committee Meeting held on Wednesday, March 8, 2017 in the Regional District Board Room, 175 Ingram Street, Duncan BC at 3:00 PM.

PRESENT: Chair, K. Davis
Director M. Clement
Director B. Day
Director M. Dorey
Director S. Jackson
Director K. Kuhn
Director J. Lefebure
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker
Alternate Director S. Acton
Alternate Director A. Bomford

ALSO PRESENT: John Elzinga, General Manager, Community Services
Jim Wakeham, Manager, Facilities and Transit Management
Erin Annis, Transit Analyst, Facilities and Transit Management
Myrna Moore, Regional Transit Manager, BC Transit
Colin Oakes, Manager, First Canada
Bruce Pesowsky, Interim General Manager, Oak Transit
Gerri Knot, Cowichan Lake Community Services
Shannon Carlow, Legislative Assistant
Michelle Lewers, Recording Secretary

ABSENT: Director L. Iannidinardo
Director S. Furstenau

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of two New Business Items:

NB1 Verbal Report from the Manager, Facilities and Transit Management Division Re: October 2016 Service Changes;

NB2 Verbal Report from the Manager, Facilities and Transit Management Division Re: Proposed Transit Committee Meeting Date Change; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Transit Committee meeting of December 14, 2016](#)

It was moved and seconded that the minutes of the Regular Transit Committee Meeting of December 14, 2016 be adopted.

MOTION CARRIED

DELEGATIONS

D1 [Ken Cossey, Board President, Oak Transit Inc. Re: Cowichan Valley handyDART](#)

Ken Cossey, Board President, Oak Transit Inc., provided a PowerPoint presentation on the handyDART service in the region.

CORRESPONDENCE

C1 [January 30, 2017 Letter Re: Complimentary Transit for National Aboriginal Hockey Championship Athletes & Support Staff, was received for information.](#)

REPORTS

R1 [Report from the Manager, Facilities and Transit Management Division Re: Complimentary Transit for National Aboriginal Hockey Championships \(NAHC\) Athletes and Staff](#)

It was moved and seconded that it be recommended to the Board that a provision for complimentary transit from April 29 – May 7, 2017, on local Cowichan Valley transit routes for accredited athletes and support personnel attending the National Aboriginal Hockey Championships (NAHC) upon presentation of event credentials when boarding, be approved.

MOTION CARRIED

R2 [Report from the Manager, Facilities and Transit Management Division Re: Complimentary Transit Passes for Refugees](#)

It was moved and seconded that it be recommended to the Board that the complimentary bus pass program continue for refugees, providing up to 30 adult monthly passes and up to 20 student/senior monthly passes, (50 passes in total), regardless of country of origin, beginning April 1, 2017 to December 31, 2017, be approved on the following basis:

1. That the priority for these 50 complimentary monthly transit passes be given to new-entry refugees settling in the Cowichan Valley between April and December 2017; and
2. That existing refugee families accessing the bus pass program in 2016, and still requiring transportation assistance, be able to obtain passes until December 31, 2017, as long as this can be accommodated within the total allotment of up to 50 monthly passes.

MOTION CARRIED

R3 [Report from the Manager, Facilities and Transit Management Division Re: Spring and Summer Transit Promotions and Events](#)

It was moved and seconded that it be recommended to the Board:

1. That the Free Swim or Skate with redemption of the previous month's Cowichan Valley transit pass be continued as a Free Swim or Gym promotion between April 1 and December 31, 2017, be approved.
2. That BC Transit's GradPASS program which offers Grade 12 students in the CVRD region passes to ride the local bus service for two free days in June 2017, be approved.
3. That the School's Out Transit Special offering free transit to all youth in the K-12 system in the Cowichan Valley between June 30 – July 7, 2017, be approved.
4. That a special transit event be held in recognition of the launch of the first of six new Vicinity buses coming to the Cowichan Valley in summer 2017 to replace some of the aging local fleet be approved.

MOTION CARRIED

R4

[Verbal Report from the Manager, Facilities and Transit Management Division](#)
[Re: Appointment of Cowichan Valley Transit Operations and Maintenance Facility Subcommittee](#)

It was moved and seconded:

1. That a Transit Maintenance and Operations Facility Subcommittee be created for 2017 to review and provide input to the Technical Working Committee on options and recommendations related to the facility as required; and
2. That Directors Davis, Jackson, Lefebure, and Morrison be appointed to the Transit Maintenance and Operations Facility Subcommittee.

MOTION CARRIED

NEW BUSINESS

NB1

Verbal Report from the Manager, Facilities and Transit Division Re: October 2016 Service Changes

Staff provided the Transit Committee with updated information on the recent service changes and Route 7X proposed alternate routing on Drinkwater Road due to the upcoming installation of speed tables.

NB2

Verbal Report from the Manager, Facilities and Transit Management Division
Re: Proposed Transit Committee Meeting Date Change

Staff proposed that the Regular May 10, 2017, meeting be cancelled and that a Special Transit Committee meeting be held on May 24, 2017, with the start time to be determined, due to the blackout period in relation to the Provincial Election.

CLOSED SESSION

3:43 PM It was moved and seconded that the meeting be closed to the public, in accordance with the *Community Charter Part 4, Division 3, Section 90, (1)(e)* Land Acquisition.

MOTION CARRIED

RISE FROM CLOSED SESSION

4:14 PM It was moved and seconded that the Transit Committee rise without report on CSR1 and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

4:15 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:15 PM.

Chair

Recording Secretary

Dated: _____