



## KERRY PARK RECREATION COMMISSION MEETING AGENDA

TUESDAY, JULY 25, 2017  
KERRY PARK RECREATION CENTRE LOUNGE  
1035 SHAWNIGAN-MILL BAY ROAD, MILL BAY BC

5:30 PM

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1. <b><u>APPROVAL OF AGENDA</u></b>	
2. <b><u>ADOPTION OF MINUTES</u></b>	
M1 Regular Kerry Park Recreation Commission meeting of June 27, 2017	1
<b>Recommendation</b> That the minutes of the regular Kerry Park Recreation Centre Commission meeting of June 27, 2017 be adopted.	
3. <b><u>BUSINESS ARISING FROM THE MINUTES</u></b>	
4. <b><u>DELEGATIONS</u></b>	
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R1 Managers Report	
R2 Facility Coordinators Report	
8. <b><u>UNFINISHED BUSINESS</u></b>	
9. <b><u>NEW BUSINESS</u></b>	
10. <b><u>CLOSED SESSION</u></b>	

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4,

Division 3, Section 90, subsections as noted in accordance with each agenda item.

**11. ADJOURNMENT**

The next Kerry Park Recreation Commission Meeting will be held Tuesday, August 22, 2017 at 5:30 PM, in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay, BC.

**Commission Members**

B. Harrison, Chairperson  
S. Evans, Vice-Chairperson  
Director S. Acton

Director M. Clement  
C. Collister  
S. Cox

Director K. Davis  
Director L. Iannidinaro

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, June 27, 2017 in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay BC at 5:30 PM.

**PRESENT:** Chair B. Harrison  
Director K. Davis  
Director S. Acton  
Director M. Clement  
Director L. Iannidinardo  
Appointee S. Evan  
Appointee S. Cox  
Appointee C. Collister

**ALSO PRESENT:** John Elzinga, General Manager, Community Services Division  
Kim Liddle, Manager, South Cowichan Recreation  
Tony Liddle, Facility Coordinator, South Cowichan Recreation  
Sheena Boyles, Administration Coordinator/Recording Secretary  
Janine Layseca, Recreation Program Coordinator, South Cowichan Recreation  
Britney Slade, Recreation Programmer, South Cowichan Recreation  
Kylee Lindner, Program Assistant, South Cowichan Recreation  
Harvey Fairfield, Operations Supervisor, South Cowichan Recreation

**ABSENT:**

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended by adding one New Business Item**

**NB 1 Installation of ATM**

**and that the agenda, as amended, be approved.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**M1** Regular Kerry Park Recreation Commission meeting of March 28, 2017

**It was moved and seconded that the minutes of the March 28, 2017 Kerry Park Commission meeting be adopted.**

**MOTION CARRIED**

**INFORMATION**

**IN1** Introduction of Program Staff

Program and Operations staff were introduced prior to the meeting and Commission members had a chance to hear about and ask questions regarding current

programming, community events and facility projects.

**IN2** Outdoor Fitness Equipment

T. Liddle, Operations Coordinator, South Cowichan Recreation reported that 3 quotes for outdoor fitness equipment have been obtained and 2 suitable locations have been chosen. Staff will work with 2 commission representatives to choose equipment. The project will be completed this fall.

**REPORTS**

**R1** Facility Rental Rates

K. Liddle, Manager, South Cowichan Recreation recommended to the Commission that there be no increase to rental rates for the coming season.

**It was moved and seconded that there be no increase to the facility rates for Kerry Park Recreation Centre for the period of July 1, 2017 to March 31, 2018.**

**MOTION CARRIED**

**R2** Kerry Park Skate Club Harness Policy

K. Liddle, Manager, South Cowichan Recreation reported that Cowichan Lake Recreation Manager, Linda Blatchford along with Lyle Smith, Assistant Manager, Finance Division reviewed the current policy and worked with the Municipal Insurance Association (MIA) to ensure that by updating the policy and requiring the Skating Clubs to sign an additional clause to their contracts they would no longer be required to have an engineer sign off on the use of the skate harness in our facility.

**It was moved and seconded that the revised skate harness policy be approved.**

**MOTION CARRIED**

**R3** Managers Report

K. Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

On May 25, we went live with Legend Software. Online registration has been down for about a month due to some coding issues but is expected to be available again shortly. Staff are working with Legend support staff to work through several modules where issues have been found. This is a joint venture with North Cowichan and the Town of Ladysmith and overall the public is excited for the convenience of registering for any programs at any of our local Centre's.

On July 1, Kerry Park in partnership with the Mill Bay Community League hosted a Canada Day Dance in the curling rink. A couple hundred people attended and had a great time listening to the Smiley Band.

Temporary signage was put up warning of a possible wildlife issue on the Mill Bay Community League Trail after a patron reported that his dog had been hurt by an unknown means on the trail. No further incidents have been reported.

**R4** Facility Coordinators Report

T. Liddle, Facility Coordinator, South Cowichan Recreation, produced a verbal report and monthly update for information.

The exterior cladding project has been completed and we are mid-stream on the chiller project with anticipated completion being mid to late July. The domestic hot water storage RFP has closed and will select a bid shortly. Work on this project is scheduled for July. Additional smaller projects still being worked on are the Skate Park plan for expansion and outdoor fitness park equipment. Annual facility maintenance is also taking place.

**NEW BUSINESS**

**NB1 Installation of ATM**

K. Liddle, Manager, South Cowichan Recreation recommended to the Commission that staff investigate logistics for installation of an ATM in the facility. There is to be no additional costs to the facility for having the machine and any damage that occurs to the machine would be the sole responsibility of company.

**It was moved and seconded that staff enter into an agreement for ATM services following staff investigating logistics and if deemed appropriate, enter into a contract for services.**

**MOTION CARRIED**

B. Harrison gave a brief update from the Regional Recreation Select Committee.

**ADJOURNMENT**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 6:10 pm

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_



Kerry Park Commission

Request 1:

The Kerry Park Curling Club has the opportunity to have a world class coach come in and provide instruction to our every day curling members. This is something that never happens as this type of coaching is usually only reserved for competitive players and teams. Bill Tschirhart will come one day a month starting in late September, October, November, December, January, and February.

There is a need for instruction in using the stick since many of the senior curlers are having to switch use the stick to deliver the curling stone because they can no longer deliver the stone in a traditional manner. This means that seniors and to others with impairments can continue to participate and enjoy the game. However, Bill feels that he can improve everyone's game and assist each individual in finding their own best curling delivery.

Bill's plan is to spend time from the first curling draw of the day to the last curling draw in the evening. He hopes to have on ice instruction during and in between games as well as off ice instruction (depending on the need and member demand). Bill would come 6 times arriving on a different curling day each month in order to be available to each curling league (Monday, Tuesday, Wednesday, Thursday, Friday and Sunday).

The Kerry Park Curling Centre executive is requesting that in order to make this happen, that there would be no charge for the additional ice time or off ice space (lounge or other location) for the six days (one per month) that Bill Tschirhart is providing instruction. We understand that there may be a need to work around other scheduled activities in the lounge.

Request 2:

Boston Pizza has approached the Kerry Park Curling Centre offering to provide us up to six pizza's once per month for six months. Boston Pizza is flexible as to when we utilize their offer within our curling season. We propose to work out the timing with the Food and Beverage manager so that we do not negatively impact their services. A very good time to make use of this donation is when we host Bill Tschirhart's coaching sessions.

If you have any concerns or questions please do not hesitate to contact me.

Lorraine Gagnon

President of Kerry Park Curling Centre

250-743-4154



First and foremost, Total Anarchy Flyball Club would like to thank Kerry Park Arena for giving us the chance to host our flyball tournament in the curling rink. We are excited to try this new venue.

We have held a tournament annually for the past 12 years at the Saanich Fairgrounds, without incident. Not only does this tournament provide entertainment for locals who are welcome to come watch, but it also is a fundraiser for Vancouver Island Compassion Dogs, which trains service dogs for veterans.

A great number of competitors travel from the mainland, some as far as Washington and Oregon, to compete in our tournament. As you can imagine, it can be a challenge to draw people to the island with the cost and inconvenience of the ferries. Moving our tournament to the Kerry Park Arena has added to the commute, and thus we are looking to be more accommodating in order maintain or even improve our numbers. As you are aware, there is limited accommodation nearby; therefore, we would like to appeal to you to allow trailers and tenting as our other venue has done previously. Many of our competitors carpool, and have multiple dogs, so tenting allows for more participants to come to the tournament (as there often isn't enough room for all the dogs and people in the RVs). Additionally, if the weather is nice people would then have the option for shade tents to keep their dogs out of hot trailers during breaks in racing.

What we can assure you is that we are a close and respectful community. We have operated tournaments in this fashion without complaint for a number of years, and our goal is for everyone to have a positive experience so we can continue hosting our tournament at your facility in the future. We are a mature group, who enjoys competing with our dogs. Our tournaments start early, and are very tiring, so evenings have never been an issue in terms of unruly behaviour.

We appreciate your consideration in this matter. Our tournament will be more successful if you allow tenting, and more likely to carry on in the future, which is our hope.

Thank you for your time.

Sincerely

Joanne Fryia, Total Anarchy Flyball Club

