



SHAWNIGAN LAKE COMMUNITY CENTRE COMMISSION MEETING AGENDA

MONDAY, SEPTEMBER 18, 2017
MULTI-PURPOSE ROOM
2804 SHAWNIGAN LAKE ROAD, SHAWNIGAN LAKE, BC

7:00 PM

	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. ELECTION	
1. Nomination for Chair	
2. Election	
3. Proclaim Chair for 2017	
4. Nominations for Vice Chair	
5. Election	
6. Proclaim Vice Chair for 2017	
3. <u>ADOPTION OF MINUTES</u>	
M1 Regular Shawnigan Lake Community Centre Commission meeting of November 14, 2016	1
Recommendation That the minutes of the regular Shawnigan Lake Community Centre Commission meeting of November 14, 2016 be adopted.	
4. <u>BUSINESS ARISING FROM THE MINUTES</u>	
5. <u>DELEGATIONS</u>	
6. <u>CORRESPONDENCE</u>	
C1 Letter from Longevity John Falkner of Duncan Show Room RE: Two Decommissioned prone fueled school buses	5
7. <u>INFORMATION</u>	
IN1 Shawnigan Lake Community Centre Commission Orientation Manual	
IN2 2018 Preliminary Budget and Five Year Plan	7

IN3 Future Planning

8. REPORTS

R1 Managers Report

R2 Facility Coordinators Report

R3 Directors Report

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT

The next Shawnigan Lake Community Centre Commission Meeting will be held October 2017, in the Multi-Purpose Room, 2804 Shawnigan Lake Road, Shawnigan Lake, BC.

Committee Members

VACANT, Chair
VACANT, Vice-Chair
Director S. Acton

M. Davies
S. Davies
N. Douglas

H. Goodard
J. Stevens
L. Treloar

Minutes of the Shawnigan Lake Community Centre Commission Meeting held on Monday, November 14, 2016 in the Multi-Purpose Room, 2804 Shawnigan Lake Road, Shawnigan Lake BC at 7:00 PM.

PRESENT: A. Philp
L. Treloar
S. Davies
F. Carr

ALSO PRESENT: K. Liddle, Manager, South Cowichan Recreation
T. Liddle, Facilities Coordinator, South Cowichan Recreation

ABSENT: Director S. Furstenau
J. Stevens
M. Davies

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended to move the Closed Session portion of the meeting up in front of the Open Session Reports section; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Shawnigan Lake Community Centre Commission meeting of July 21, 2016

It was moved and seconded that the minutes from the July 21, 2016 meeting be adopted.

MOTION CARRIED

CLOSED SESSION

7:20 PM It was moved and seconded that the Closed Session agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(c) Labour Relations; and the Regular Closed Session minutes of June 22, 2015.

MOTION CARRIED

RISE FROM CLOSED SESSION

7:44 PM It was moved and seconded that the Commission rise with report on item CSR1, and return to the Open portion of the meeting.

MOTION CARRIED

CSR1 Report from the Manager, South End Recreation Re: Labour Relations

It was moved and seconded that the 2017 Draft budget for Function 464 be amended as follows:

Increase Contingency by \$32,350

Increase Requisition by \$32,350

and that the Function 464 budget be approved as amended.

MOTION CARRIED

REPORTS

R1 Shawnigan Lake Community Centre 2017 Budget Review

K. Liddle, Manager, South Cowichan Recreation reviewed the 2017 Draft Budget Report with Commission. Staff prepared the budget based on maintaining existing service levels and continuing capital projects as outlined in the 5 year plan.

It was moved and seconded that the 2017 Draft Budget for Function 464 be amended as follows:

Increase Software Upgrades by \$11,500

Increase Surplus by \$11,500

and that the Function 464 budget be approved as amended.

MOTION CARRIED

R2 Managers Report

Kim Liddle, Manager, South Cowichan Recreation, provided a verbal report and monthly update for information.

Administration and program staff are working on the set up of the new Legend Recreation Software. The implementation day has been pushed to March 1, 2017 in order to give staff further time to build the back end. CLASS has extended its existing contract for an additional 3 months (March 31, 2017) which ensures online registration will not be interrupted.

R3 Facility Coordinators Report

Tony Liddle, Facility Coordinator, South Cowichan Recreation, provided a verbal report and monthly update for information.

The facility energy efficiencies upgrade project is nearing completion; the project is on budget and is expected to be finished by the end of 2016. The heating upgrades have been completed and the interior and exterior LED lighting upgrades are almost complete. Required information has been submitted to BC Hydro for an anticipated

\$16,000 grant payment.

The recent vandalism in the form of spray paint on the Elsie Miles driveway has been removed.

ADJOURNMENT

8:00 PM

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:00 pm.

Chair

Recording Secretary

Dated: _____



131 Station Street – (ground level)
serving up as much ‘original’ music as often as possible in an all-ages venue
www.showroomproductions.ca
phone ahead to reserve advance ticket pricing 250-748-7246

June 28th 2017

To Whom It May Concern:

re: two decommissioned propane fueled school buses

I understand that there are two small school buses in your possession and stored at Kerry Park Arena that you might be interested in disposing of.

My name is Longevity John Falkner, I own the Duncan Showroom performance space in downtown Duncan. I also am the creator of the 39 Days of July, a summer music festival which is leased to the Duncan Cowichan Festival Society for 6 years now. As the Artistic Director I do sit on the board of DCFS and have been past president for 3 years now.

As for the Duncan Showroom, although it is a private business, 31 years of continued sobriety has me giving to my community so as to maintain that sobriety. The Showroom mandate runs similar to a non-profit....make sure it stays open at all costs! ...provide a valuable commodity to the public at affordable pricing....do our best to further the sense of community needed to be a safe neighbourhood.

I have been able to gather other professionals to give of their time for small honorariums so that the venue, which does not serve alcohol, is able to serve the youth of the valley with a splendid venue for their performances and attendance. Our ability to live stream our concerts and archive has given many a south island resident the advantage of seeing their child recorded, to share their performance with family, friends and relatives far away.....as well as an educative tool for the young performers.

This is all done on a shoe string budget, no one in their right mind could justify to investors that we are a good financial template, but it is the residents of the Cowichan Valley that are keeping our doors open by attending, making financial donations, giving items of value that can be used or sold to keep us afloat..

We are not like any other business and a visit to our venue would explain somewhat what we do. We encourage youth, young and old to hone their skills and we given them one of the finest experiences they will ever have.

We own 3-20'x20' tents that we lease out at extremely good rates to non-profits as well as 20'x12' portable stage (To this, one bus for our use to store / travel with our mobile venue to outlaying audiences would be greatly enhanced....)

If it was seen to donate both buses to us, then one might be able to be set up for other projects to tour the islandour aim is spread the word of our local talent as much as possible.

And yes, the Shawnigan Players have utilized our performance spaces over the years on a regular basis as well as at the 39 Days of July.

I do know that what is being done at the Duncan Showroom greatly enhances the value of our community not only to our community but to communities worldwide. Any support goes back to our programming and paying our bills.

Longevity John Falkner
250-748-7246 office
250-597-1554 cel

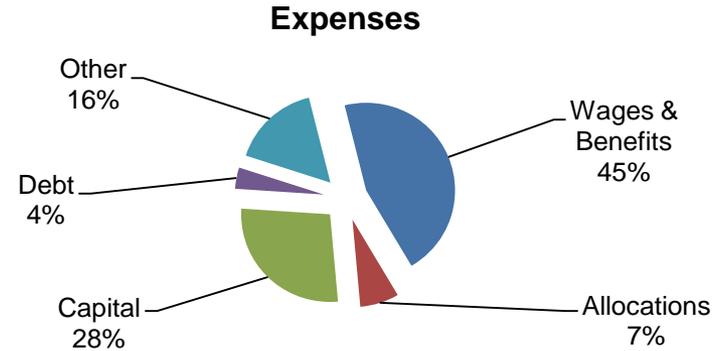
464 – Shawnigan Lake Community Centre

Participating Areas Electoral Area B.

Purpose The role of the Shawnigan Lake Community Centre is to provide quality recreation, leisure and cultural opportunities, services and facilities that help fulfill the needs of the community. Expenditure categories include transit, programming, childcare, debt and miscellaneous expenditures. The function is funded primarily through user fees and requisition. Capital expenditures are primarily funded through gas tax funding, reserve funds and requisition.

Expense Breakdown

Expense	Amount
Wages & Benefits	\$ 751,713
Capital	\$ 455,000
Other	\$ 276,067
Allocations	\$ 117,624
Debt	\$ 65,202
Total	\$ 1,665,606



Significant Changes

Operating Revenue

- Requisition - \$677,370 for 2017; \$7,870 (1.13%) increase
- User Fees - \$511,986 for 2017; \$9,344 (1.79%) decrease

- Other - \$20,250 for 2017; \$5,350 (35.91%) increase
- Grants - \$1,000 for 2017; no prior year

Operating Expenses

- Wages & Benefits - \$751,713 for 2017; \$15,677 (2.04%) decrease
- Other - \$276,067 for 2017; \$9,840 (3.70%) increase
- Allocations - \$117,624 for 2017; \$858 (0.73%) increase

- Debt - \$65,202 for 2017; \$15,146 (18.85%) decrease

Capital Funding

- Transfer from Capital Reserve - \$80,000
- Gas Tax Funding - \$350,000

- Requisition - \$ 25,000

Capital Expenses

- Building Improvements - \$405,000
- Furniture, Fixtures, Equipment - \$50,000

464 - SHAWNIGAN LAKE COMMUNITY CENTRE

TOTAL REQUISITION

734,720

STATUTORY LIMITATION:

GREATER OF \$719,000 OR
0.46213 /1000 OF NET TAXABLE VALUE
Bylaw 3493 - June 8, 2011

739,583

BASIS OF APPORTIONMENT:

ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	NET TAXABLE VALUE	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA B	1,600,379,162	173,147,115	734,720		734,720
TOTAL	1,600,379,162	173,147,115	734,720		734,720

RESIDENTIAL TAX RATE:
(PER \$1000 OF NET TAXABLE VALUE)

0.4243

COST PER \$100,000 HOUSEHOLD
42.43

∞

COWICHAN VALLEY REGIONAL DISTRICT

2017-2021 FINANCIAL EXPENDITURE PROGRAM

Service: Shawnigan Lake Community Centre

Function: 464

TOTAL EXPENDITURE	2016	2017	2018	2019	2020	2021
Operational Costs	\$1,150,382	\$1,189,254	\$1,155,250	\$1,165,500	\$1,175,750	\$1,188,000
Long Term Debt						
Short Term Debt	80,348	65,202	65,125		45,900	45,900
Capital	50,000	455,000	135,000	270,000	50,000	100,000
Transfer to Capital Reserve				50,000	20,000	
TOTAL APPLICATION OF FUNDS	\$1,280,730	\$1,709,456	\$1,355,375	\$1,485,500	\$1,291,650	\$1,333,900
SOURCES OF FUNDS						
Requisition/Parcel Tax	694,500	734,720	707,200	710,500	715,000	718,900
User Fee	522,330	511,986	518,175	525,000	526,650	530,000
Transfer from Capital Reserve	25,000	80,000	25,000			35,000
Transfer from Gas Tax Reserve	25,000	350,000				
Other	13,900	21,250	105,000	25,000	50,000	50,000
Debt Proceeds				225,000		
Surplus/(Deficit)		11,500				
TOTAL SOURCE OF FUNDS	\$1,280,730	\$1,709,456	\$1,355,375	\$1,485,500	\$1,291,650	\$1,333,900

2017 Debt Short Term with Principle & Interest

Borrowed	Outstanding	Maturity	P & I
Elsie Miles	\$126,750	2018	\$65,202
Total			<u>\$65,202</u>



For Period Ending 31-Dec-2015

GENERAL REVENUE FUND	YEAR 2015	YEAR 2015	YEAR 2016	YEAR 2016	YEAR 2017	VARIANCE 2016/2017
	ACTUAL ACTIVITY	ANNUAL BUDGET	ACTUAL ACTIVITY	ANNUAL BUDGET	ANNUAL BUDGET	BUDGET TO BUDGET
REVENUES						
GRANTS						
01-1-2000-2100 FEDERAL GRANTS IN LIEU	-717	0	-614	0	0	0
01-1-2000-2109 FEDERAL GAS TAX FUNDING	-40,425	0	0	0	0	0
01-1-2000-2110 FEDERAL GRANT	-800	0	-800	0	0	0
01-1-2000-2121 PROVINCIAL CONDITIONAL	-1,000	0	-1,000	0	-1,000	-1,000
01-1-2000-2126 BC HYDRO	-2,304	0	-13,913	0	0	0
Total GRANTS	-45,246	0	-16,327	0	-1,000	-1,000
RECOVERY OF COSTS						
01-1-4433-0000 GENERAL	-25,484	-13,900	-24,058	-13,900	-20,000	-6,100
Total RECOVERY OF COSTS	-25,484	-13,900	-24,058	-13,900	-20,000	-6,100
PROGRAM FEES						
01-1-4740-2714 LICENCED CARE	-365,011	-358,247	-364,208	-358,247	-359,000	-753
01-1-4740-2715 TAXABLE	-25,519	-22,300	-24,882	-22,300	-24,900	-2,600
01-1-4740-2716 NON - TAXABLE	-62,345	-72,203	-57,073	-72,203	-65,616	6,587
Total PROGRAM FEES	-452,875	-452,750	-446,163	-452,750	-449,516	3,234
OTHER REVENUE						
01-1-4748-4001 TICKETS & DAY PASSES	-324	-950	-531	-950	-500	450
01-1-4748-4002 MONTHLY PASSES	-1,692	-3,200	-840	-3,200	-1,500	1,700
01-1-4748-4003 COMMISSIONS	-1,791	-1,870	-1,696	-1,870	-1,760	110
01-1-4748-4007 MALAHAT PASSES	-25,968	-26,280	-25,520	-26,280	-26,280	0
01-1-4748-4008 MALAHAT TICKETS	-6,408	-7,000	-7,632	-7,000	-7,000	0
Total OTHER REVENUE	-36,183	-39,300	-36,219	-39,300	-37,040	2,260
RENTAL INCOME						
01-1-5331-3205 EQUIPMENT	-18	-100	-19	-100	-50	50
01-1-5331-3266 HALL - ROOM GENERAL	-25,115	-27,950	-20,239	-28,580	-24,780	3,800
Total RENTAL INCOME	-25,132	-28,050	-20,258	-28,680	-24,830	3,850
MISCELLANEOUS						
01-1-5900-2700 GENERAL	-385	-600	-662	-600	-600	0
01-1-5900-5015 WCB RECOVERIES	-21,612	0	0	0	0	0
Total MISCELLANEOUS	-21,997	-600	-662	-600	-600	0

IN2



For Period Ending 31-Dec-2015

GENERAL REVENUE FUND	YEAR 2015	YEAR 2015	YEAR 2016	YEAR 2016	YEAR 2017	VARIANCE
	ACTUAL ACTIVITY	ANNUAL BUDGET	ACTUAL ACTIVITY	ANNUAL BUDGET	ANNUAL BUDGET	2016/2017 BUDGET TO BUDGET
DONATIONS						
01-1-5921-2700 GENERAL	0	-1,000	-75	-1,000	-250	750
Total DONATIONS	0	-1,000	-75	-1,000	-250	750
REQUISITION						
01-1-7571-0000 REQUISITION	-679,702	-679,702	-694,500	-694,500	-734,720	-40,220
Total REQUISITION	-679,702	-679,702	-694,500	-694,500	-734,720	-40,220
TRANSFER FROM GAS TAX RESERVE						
01-1-9009-0000 TSF FROM GAS TAX RESERVE	-100,000	-140,425	-19,804	-25,000	-350,000	-325,000
Total TRANSFER FROM GAS TAX RESERVE	-100,000	-140,425	-19,804	-25,000	-350,000	-325,000
TRANSFER FROM RESERVE						
01-1-9010-0000 TSF FROM CAPITAL RESERVE	-39,426	-53,475	-19,804	-25,000	-80,000	-55,000
Total TRANSFER FROM RESERVE	-39,426	-53,475	-19,804	-25,000	-80,000	-55,000
SURPLUS						
01-1-9110-0000 SURPLUS/DEFICIT	-116,829	-116,829	0	0	-11,500	-11,500
Total SURPLUS	-116,829	-116,829	0	0	-11,500	-11,500
Total REVENUES	-1,542,875	-1,526,031	-1,277,869	-1,280,730	-1,709,456	-428,726
EXPENSES						
TRANSIT EXPENDITURES						
01-2-7100-4001 TICKETS & DAY PASSES	328	950	528	950	500	-450
01-2-7100-4002 MONTHLY PASSES	1,692	3,200	756	3,200	1,500	-1,700
01-2-7100-4007 MALAHAT PASSES	26,352	26,280	25,136	26,280	26,280	0
01-2-7100-4008 MALAHAT TICKETS	6,984	7,000	7,632	7,000	7,000	0
Total TRANSIT EXPENDITURES	35,356	37,430	34,052	37,430	35,280	-2,150
PROGRAM EXPENSES						
01-2-7105-1101 SALARIES/FULL TIME REGULAR	51,722	51,215	50,960	51,983	52,657	674
01-2-7105-1204 WAGES - HOURLY	3,669	13,950	5,274	13,618	13,684	
01-2-7105-1400 BENEFITS	20,296	20,653	21,477	21,107	21,807	
01-2-7105-1900 TERM EMPLOYEES	34,837	33,960	30,854	33,960	33,960	
01-2-7105-1905 CONTRACT LABOUR	21,614	21,580	17,346	21,580	21,580	
01-2-7105-2210 ADVERTISING	5,758	11,000	6,459	6,350	6,350	

IN2



For Period Ending 31-Dec-2015

GENERAL REVENUE FUND	YEAR 2015	YEAR 2015	YEAR 2016	YEAR 2016	YEAR 2017	VARIANCE 2016/2017
	ACTUAL ACTIVITY	ANNUAL BUDGET	ACTUAL ACTIVITY	ANNUAL BUDGET	ANNUAL BUDGET	BUDGET TO BUDGET
01-2-7105-5940 SUPPLIES - EQUIPMENT	420	5,000	3,235	4,565	5,000	435
01-2-7105-5951 SUPPLIES - RECREATION PROGRAMS	3,609	8,000	3,905	8,000	7,500	-500
Total PROGRAM EXPENSES	141,926	165,358	139,510	161,163	162,538	1,376
CHILDCARE EXPENSES						
01-2-7106-1101 SALARIES/FULL TIME REGULAR	200,347	260,009	192,658	265,671	223,343	-42,328
01-2-7106-1204 WAGES - HOURLY	166,398	81,864	153,286	58,702	91,044	32,342
01-2-7106-1400 BENEFITS	90,319	82,722	93,889	82,915	72,756	-10,159
01-2-7106-5902 AFTER SCHOOL CARE	10,383	12,120	10,718	12,120	12,120	0
Total CHILDCARE EXPENSES	467,447	436,715	450,552	419,407	399,263	-20,145
GENERAL EXPENDITURES						
01-2-7121-1101 SALARIES/FULL TIME REGULAR	142,275	135,778	134,912	137,413	139,064	1,651
01-2-7121-1204 WAGES - HOURLY	79,686	54,875	58,875	55,691	56,180	489
01-2-7121-1400 BENEFITS	48,118	42,824	50,871	44,045	44,672	627
01-2-7121-2110 CONFERENCES & SEMINARS	2,235	1,800	745	1,800	3,250	1,450
01-2-7121-2111 TRAVEL	2,084	1,700	1,686	1,700	1,850	150
01-2-7121-2121 POSTAGE	127	300	103	300	300	0
01-2-7121-2131 TELEPHONE	7,004	6,000	6,710	6,000	6,000	0
01-2-7121-2134 ALARM SYSTEM	876	1,200	759	1,200	1,200	0
01-2-7121-2210 ADVERTISING	1,867	800	714	800	1,300	500
01-2-7121-2265 ASSET MANAGEMENT	0	0	0	0	3,500	3,500
01-2-7121-2320 LEGAL SERVICES	0	0	104	0	0	0
01-2-7121-2330 CONSULTANTS	2,826	1,000	1,936	500	500	0
01-2-7121-2338 CONTRACT FOR SERVICES	0	0	0	12,000	0	-12,000
01-2-7121-2340 TRAINING & DEVELOPMENT	2,576	2,525	518	2,525	3,750	1,225
01-2-7121-2370 INSURANCE - PROPERTY	10,694	10,700	9,571	10,700	10,700	0
01-2-7121-2372 INSURANCE DEDUCTIBLES	0	0	700	700	0	-700
01-2-7121-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	3,854	4,000	4,390	4,000	4,400	400
01-2-7121-2395 MEMBERSHIPS	275	280	176	280	280	0
01-2-7121-2410 R & M - BUILDINGS - GENERAL	37,271	40,000	27,293	52,752	52,800	48
01-2-7121-2414 R & M - BUILDINGS - GROUNDS	5,703	5,000	3,544	5,000	5,000	0
01-2-7121-2450 R & M - MACHINERY & EQUIPMENT	1,006	500	353	1,500	1,500	0
01-2-7121-2451 R & M - VEHICLES	3,704	5,000	1,683	5,000	5,000	0
01-2-7121-2475 MISCELLANEOUS EQUIPMENT	8,229	14,000	6,372	4,000	5,000	0
01-2-7121-2480 MINOR CAPITAL	24,056	50,000	0	0	0	0
01-2-7121-2532 COMPUTER SOFTWARE UPGRADE	1,676	1,500	2,141	1,700	13,800	0
01-2-7121-2591 PURCHASED MTCE./COMPUTER SOFT.	2,986	3,300	3,135	3,300	5,100	1,800

IN2



For Period Ending 31-Dec-2015

GENERAL REVENUE FUND	YEAR 2015	YEAR 2015	YEAR 2016	YEAR 2016	YEAR 2017	VARIANCE 2016/2017
	ACTUAL ACTIVITY	ANNUAL BUDGET	ACTUAL ACTIVITY	ANNUAL BUDGET	ANNUAL BUDGET	BUDGET TO BUDGET
01-2-7121-2620 RENTALS/MACHINERY & EQUIPMENT	0	1,000	0	1,000	1,000	0
01-2-7121-4100 ALLOC - GENERAL GOVERNMENT	45,133	45,133	45,133	45,133	50,550	5,417
01-2-7121-4520 ALLOC -GM COM SERVICES	12,911	12,911	12,606	12,606	14,074	1,468
01-2-7121-4530 ALLOC - FACILITIES	1,881	1,881	1,777	1,777	1,793	16
01-2-7121-4540 ALLOC - INFO TECHNOLOGY	11,704	11,704	13,529	13,529	15,150	1,621
01-2-7121-4550 ALLOC - HUMAN RESOURCES	38,945	38,945	38,009	38,009	30,499	-7,510
01-2-7121-4560 ALLOC - LIABILITY INSURANCE	5,170	5,170	5,712	5,712	5,558	-154
01-2-7121-5110 SUNDRY EXPENSES	58	500	5	500	500	0
01-2-7121-5120 PROMOTION	0	0	130	0	0	0
01-2-7121-5310 FUEL & LUBRICANTS	3,928	4,500	4,303	4,500	4,500	0
01-2-7121-5510 WATER	1,071	1,500	1,038	1,300	1,300	0
01-2-7121-5512 FUEL	4,402	8,100	535	750	750	0
01-2-7121-5530 ELECTRICITY	17,589	22,500	17,096	25,875	27,250	1,375
01-2-7121-5550 GARBAGE DISPOSAL	4,570	4,200	4,860	4,500	4,500	0
01-2-7121-5920 SUPPLIES - OFFICE	6,902	6,000	5,487	4,500	4,800	300
01-2-7121-5924 SUPPLIES - JANITORIAL	6,953	6,000	6,987	6,000	7,500	1,500
01-2-7121-8150 BANK CHARGES	11	0	5	0	0	0
01-2-7121-8151 ONLINE REGISTRATION SURCHARGES	851	0	1,827	1,000	1,500	500
01-2-7121-8930 VISA DISCOUNT	5,963	6,800	6,621	5,500	5,500	0
01-2-7121-9190 CASH SHORT & OVER	-100	0	193	0	0	0
01-2-7121-9910 CONTINGENCY	0	9,075	0	5,000	47,757	42,757
Total GENERAL EXPENDITURES	557,070	569,001	483,144	530,097	589,627	59,530
SUMMER STUDENT PROGRAM						
01-2-7164-1204 WAGES - HOURLY	1,872	2,048	1,445	2,075	2,315	241
01-2-7164-1400 BENEFITS	156	205	127	210	231	21
Total SUMMER STUDENT PROGRAM	2,028	2,253	1,573	2,285	2,546	262
SHORT TERM DEBT						
01-2-8115-8215 INTEREST	3,791	6,264	2,539	4,557	2,852	-1,705
01-2-8115-8216 PRINCIPAL	75,855	75,855	75,791	75,791	62,350	-13,441
Total SHORT TERM DEBT	79,646	82,119	78,330	80,348	65,202	-15,146
TRANSFER/GENERAL CAPITAL FUND						
01-2-8221-6112 BUILDINGS	179,851	193,900	0	0	0	
01-2-8221-6113 FURNITURE, FIXTURES, EQUIPMENT	7,115	0	0	0	50,000	
01-2-8221-6122 BUILDING IMPROVEMENTS	0	0	39,607	50,000	55,000	
01-2-8221-6124 LAND IMPROVEMENTS	0	0	0	0	350,000	350,000

IN2



For Period Ending 31-Dec-2015

GENERAL REVENUE FUND	YEAR 2015	YEAR 2015	YEAR 2016	YEAR 2016	YEAR 2017	VARIANCE
	ACTUAL ACTIVITY	ANNUAL BUDGET	ACTUAL ACTIVITY	ANNUAL BUDGET	ANNUAL BUDGET	2016/2017 BUDGET TO BUDGET
Total TRANSFER/GENERAL CAPITAL FUND	186,966	193,900	39,607	50,000	455,000	405,000
TRANSFER/RESERVE FUND						
01-2-8241-0000 TSF TO CAPITAL RESERVE	39,255	39,255	0	0	0	0
Total TRANSFER/RESERVE FUND	39,255	39,255	0	0	0	0
Total EXPENSES	1,509,694	1,526,031	1,226,768	1,280,730	1,709,456	428,727
Total GENERAL REVENUE FUND	-33,180	0	-51,101	-0	0	1

COWICHAN VALLEY REGIONAL DISTRICT

2018-2022 FINANCIAL EXPENDITURE PROGRAM

Service: Shawnigan Lake Community Centre

Function: 464

TOTAL EXPENDITURE	2017	2018	2019	2020	2021	2022
Operational Costs	\$1,189,254	\$1,207,172	\$1,220,760	\$1,232,970	\$1,245,300	\$1,257,760
Long Term Debt						
Short Term Debt	65,202	66,625	45,175	45,175	45,175	45,175
Capital	455,000	325,000	25,000	25,000	25,000	25,000
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$1,709,456	\$1,598,797	\$1,290,935	\$1,303,145	\$1,315,475	\$1,327,935
SOURCES OF FUNDS						
Requisition/Parcel Tax	734,720	734,827	744,435	752,445	760,475	767,935
User Fee	511,986	517,970	522,500	525,700	530,000	535,000
Transfer from Capital Reserve	80,000					
Transfer from Gas Tax Reserve	350,000	150,000				
Other	21,250	21,000	24,000	25,000	25,000	25,000
Debt Proceeds		175,000				
Surplus/(Deficit)	11,500					
TOTAL SOURCE OF FUNDS	\$1,709,456	\$1,598,797	\$1,290,935	\$1,303,145	\$1,315,475	\$1,327,935

2017 Debt Short Term with Principle & Interest

Borrowed	Outstanding	Maturity	P & I
Elsie Miles	\$126,750	2018	\$65,202
Total			<u>\$65,202</u>