



ISLAND SAVINGS CENTRE COMMISSION MEETING AGENDA

THURSDAY, MAY 11, 2017
ISLAND SAVINGS CENTRE BOARD ROOM
2687 JAMES STREET, DUNCAN, BC

2:30 PM

	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. <u>ADOPTION OF MINUTES</u>	
M1 Regular Island Savings Centre Commission of April 13, 2017	1
Recommendation That the Regular Island Savings Centre Commission meeting minutes of April 13, 2017 be adopted.	
3. <u>BUSINESS ARISING FROM THE MINUTES</u>	
4. <u>DELEGATIONS</u>	
5. <u>CORRESPONDENCE</u>	
6. <u>INFORMATION</u>	
7. <u>REPORTS</u>	
R1 Report from J. Cullington, Consultant Re: Aquannis Centre Consultation Contractor	Verbal Report
R2 Report from A. MacFarlane, Administrative Assistant Re: Arts and Sports Scholarship Application Results	Verbal Report
R3 Report from the Coordinator, North / Central Cowichan Facility Re: Operations Update	Verbal Report
R4 Report from the Manager, Arts and Culture Division Re: Division Update	Verbal Report
R5 Report from the Manager, Island Savings Centre Division Re: Division Update	Verbal Report

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**

10. **QUESTION PERIOD**

11. **CLOSED SESSION**

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Closed Session Island Savings Centre Commission Meeting of April 13, 2017

CS R1 - Report from the Manager, Island Savings Centre Re: *Freedom of Information and Protection of Privacy Act* {Sub (1) (j)}

12. **ADJOURNMENT**

The next Island Savings Centre Commission Meeting will be held Thursday, June 8, 2017 at 2:30 PM, in the Island Savings Centre Board Room, 2687 James Street, Duncan, BC.

Commission Members

Councillor A. Siebring, Chairperson
Councillor, S. Jackson, Vice-Chairperson
Councillor T. Duncan
Mayor J. Lefebure

Director L. Iannidinaro
Director A. Nicholson
Councillor T. Walker

Minutes of the Island Savings Centre Commission Meeting held on Thursday, April 13, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: Councillor A. Siebring, Chair
Councillor T. Walker
Director T. Duncan
Director A. Nicholson
Alternate Director A. Bomford
Mayor J. Lefebure

ALSO PRESENT: T. Askham, Manager, Island Savings Centre Division
K. Schrader, Manager, Arts and Culture Division
A. MacFarlane, Recording Secretary

ABSENT: Director S. Jackson
Director L. Iannidinardo

APPROVAL OF AGENDA

It was moved and seconded to move U1 Citizen Proposal to BA1, and that the agenda as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Island Savings Centre Commission meeting of March 9, 2017

It was moved and seconded that the minutes of the March 9, 2017 Regular Island Savings Centre Commission meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1 Citizen Proposal for a Commemorative Plaque

Mr. Neil Dirom spoke of the Evans brothers and their families who helped to pioneer the Cowichan Valley since 1864. Mr. Dirom requested that a plaque be placed near a tree on the grounds of the Island Savings Centre, to honour the Evans family for their contribution.

Information on the status of the land acquisition will be brought to the May 8, 2017 Commission meeting.

Mr. Dirom left the meeting at 3:14 PM.

REPORTS

- R1 Report from the Manager, Island Savings Centre Re: Skate Harness Policy 2017 Revision

It was moved and seconded that the skate harness policy be revised as presented in the Skate Harness Policy Revision report, March 31, 2017.

MOTION CARRIED

- R2 Report from the Manager, Island Savings Centre Re: Cowichan Suite Revenue and Usage Information

It was moved and seconded that a decision regarding the request from Cowichan Valley Arts Council for larger space be postponed until such time as the future use of the former Aquannis Centre is considered and with awareness of viable potential interest in the building from additional other parties, and that staff be directed to write a letter indicating interest in working with the Arts Council towards finding additional space.

MOTION CARRIED

It was moved and seconded that staff provide a report on revenue potential for creating a public art gallery at the Island Savings Centre.

MOTION CARRIED

- R3 Report from the Manager, Arts and Culture Division Re: Division Update

K. Schrader, Manager of the Arts and Culture Division, provided a verbal report and update on events and programs at the Arts and Culture Division.

- R5 Report from the Manager, Island Savings Centre Re: Division Update

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre. Staff will be working with a project manager on designs for the main lobby washroom project. The new software program, Legend, is slated to go live on May 25, 2017.

Director A. Nicholson agreed to participate in guiding the consultant selected to conduct public consultation on future uses of the former Aquannis Centre.

CLOSED SESSION

- 3:24 PM **It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(d) Security of Property; and the Closed Session Island Savings Centre Commission minutes of January 12, 2017, and January 31, 2017.**

MOTION CARRIED

RISE FROM CLOSED SESSION

3:33 PM It was moved and seconded that the Commission rise without report and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

3:33 PM It was moved and seconded that the meeting be adjourned

MOTION CARRIED

The meeting was adjourned at 3:33 PM.

Chair

Recording Secretary

Dated: _____

