

Minutes of the Island Savings Centre Commission Meeting held on Thursday, March 9, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

**PRESENT:** Councillor A. Siebring, Chair  
Councillor T. Walker  
Mayor J. Lefebure  
Director T. Duncan  
Director A. Nicholson

**ALSO PRESENT:** T. Askham, Manager, Island Savings Centre  
B. Coleman, Coordinator, North/Central Cowichan Facility  
A. MacFarlane, Recording Secretary

**ABSENT:** Director L. Iannidinardo  
Director S. Jackson

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** [Regular Island Savings Centre Commission meeting of February 9, 2017](#)

**It was moved and seconded that the minutes of the February 9, 2017 Regular Island Savings Centre Commission meeting be adopted.**

**MOTION CARRIED**

#### **DELEGATIONS**

**D1** [J. Braydon, President, and R. Riordan, Treasurer, Cowichan Valley Arts Council \(CVAC\) Re: The Status of the CVAC at the Island Savings Centre](#)

Judy Braydon and Richard Riordan provided an update on the Cowichan Valley Arts Council's (CVAC) strategic plans for the future. Additional space is required to provide the arts and culture, music and dance programs and services that are being requested by the community. The CVAC members would be interested in collaborating with Island Savings Centre staff, to integrate their arts and culture events with the Island Savings Centre sports and recreation programs and events that are planned for the future.

A. Nicholson arrived at 2:45 PM.

**It was moved and seconded that a report be prepared on the current uses and revenues with respect to the Cowichan Suite.**

**MOTION CARRIED**

**REPORTS**

- R1 [Report from the Manager, Island Savings Centre Division Re: Licence of Use Agreement](#)

That a Licence of Use Agreement with Duncan Dynamics Gymnastics Club at the Island Savings Centre from September 1, 2017 to August 31, 2019, be approved.

**MOTION CARRIED**

- R2 [Report from the Manager, Island Savings Centre Division Re: Citizen Proposal to Install Commemorative Plaque](#)

It was moved and seconded that the citizen proposal for a commemorative plaque be tabled until after the Call to Artists' Request for Proposal deadline of March 17, 2017.

**MOTION CARRIED**

It was moved and seconded that Mr. Neil Dirom be invited to appear before the Island Savings Centre Commission at a future meeting.

**MOTION CARRIED**

- R3 North / Central Cowichan Facility Coordinator Report

B. Coleman, Coordinator of the North / Central Cowichan Facility provided a verbal report and update on operations at the Island Savings Centre.

- R4 Island Savings Centre Manager Report

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre. Directors Lefebure and Nicholson will review the Arts and Sports Scholarship applications and bring to the May meeting the names of the four winning recipients of the two arts and two sports scholarships, valued at \$500 each.

**NEW BUSINESS**

- NB1 [Report from the Manager, Island Savings Centre Re: 2017 Budget Amendment](#)

It was moved and seconded that it be recommended to the Board:

1. That the 2017 budget for Function 420 Island Savings Centre Events and Services be amended to:
  1. Reduce surplus by \$7,837; and
  2. Reduce expenses for Furniture, Fixtures & Equipment by \$7,837.
2. That the 2017 budget for Function 426 Cowichan Performing Arts Centre be amended to:

1. Increase deficit by \$2,507; and
2. Increase revenue for Admissions–Co-Productions - Taxable by \$2,507.

**MOTION CARRIED**

**ADJOURNMENT**

**3:28 PM**

**It was moved and seconded that the meeting be adjourned.**

The meeting was adjourned at 3:28 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_