

Minutes of the Island Savings Centre Commission Meeting held on Thursday, September 14, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: Councillor A. Siebring, Chair
Director Sharon Jackson
Director Alison Nicholson
Director T. Duncan
Director L. Iannidinardo
Mayor J. Lefebure

ALSO PRESENT: J. Elzinga, General Manager, Community Services
Kirsten Schrader, Manager, Arts and Culture
T. Askham, Manager, Island Savings Centre
B. Coleman, North/Central Cowichan Facilities Coordinator, Facilities & Transit
A. MacFarlane, Recording Secretary

ABSENT: Councillor T. Walker

APPROVAL OF AGENDA

It was moved and seconded that the September 14, 2017 agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Island Savings Centre Commission meeting of July 13, 2017](#)

It was moved and seconded that the minutes of the Regular Island Savings Centre Commission meeting of July 13, 2017, be adopted.

MOTION CARRIED

DELEGATIONS

D1 [Ms. S. Down, President, and Mr. R. Riordan, Treasurer, Cowichan Valley Arts Council Re: Cowichan Valley Arts Council - Present and Future](#)

It was moved and seconded that staff report on the implications of Cowichan Valley Arts Council's growth within the building, with the understanding of the Commission's interest in supporting their initiatives.

MOTION CARRIED

INFORMATION**IN1** [Ms. S. Jackson, Commission Vice Chair Re: Island Savings Centre Parking Lot Landscaping](#)

Following up on community concerns expressed to Councillor Jackson regarding the size of the newly planted trees in the Island Savings Centre parking lot landscape, it was reaffirmed that the trees that were purchased and installed were very appropriate for the site design and budget. Purchasing larger trees would have had great financial impact as well as sourcing larger specimens is often impossible. Without irrigation, more mature trees would have been at a very high risk of failure. In time the trees in this landscape will mature to significance.

REPORTS**R1** [Report from the Manager, Island Savings Centre Division Re: Licence of Occupation Renewal - Parking Lots](#)

It was moved and seconded that it be recommended to the Board that the proposed Licence of Occupation for the lands comprising the Island Savings Centre parking lots from the City of Duncan and the Municipality of North Cowichan as joint owners, effective October 1, 2017 to September 30, 2022, be approved.

MOTION APPROVED**R2** Report from the Coordinator, North / Central Cowichan, Facility and Transit Division Re: Facility Update

B. Coleman, Coordinator, Facilities and Transit Division, provided a verbal report and update on operations at the Island Savings Centre.

R3 Report from the Manager, Arts and Culture Division Re: Division Update

K. Schrader, Manager of Arts and Culture Division, provided a verbal report with updates on events and programs at the Arts and Culture Division.

R4 Report from the Manager, Island Savings Centre Division Re: Division Update

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre.

ADJOURNMENT

3:20 PM.

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 3:20 PM.

Chair

Recording Secretary

Dated: _____