

**Cowichan Valley Regional District
2023 Annual Budget
Effect of Requisition Change by Jurisdiction
2023 Completed Roll after Special Board Meeting - February 23, 2023**

	2023 Annual	2022 Annual	\$ Change From 2022 Annual	% Change From 2022 Annual
<u>MUNICIPALITIES:</u>				
CITY OF DUNCAN	1,719,449	1,613,950	105,499	6.54%
DISTRICT OF NORTH COWICHAN	11,668,882	10,045,712	1,623,170	16.16%
TOWN OF LADYSMITH	2,528,280	1,780,080	748,200	42.03%
TOWN OF LAKE COWICHAN	1,613,388	1,347,597	265,791	19.72%
<u>ELECTORAL AREAS:</u>				
ELECTORAL AREA A	3,775,482	3,498,106	277,376	7.93%
ELECTORAL AREA B	7,791,651	7,272,707	518,944	7.14%
ELECTORAL AREA C	3,826,337	3,494,960	331,377	9.48%
ELECTORAL AREA D	2,850,104	2,643,895	206,209	7.80%
ELECTORAL AREA E	3,151,606	2,854,869	296,737	10.39%
ELECTORAL AREA F	2,614,370	2,466,130	148,240	6.01%
ELECTORAL AREA G	1,631,338	1,386,738	244,600	17.64%
ELECTORAL AREA H	1,510,609	1,284,167	226,442	17.63%
ELECTORAL AREA I	3,284,838	3,127,169	157,668	5.04%
General Property Taxes	47,966,334	42,816,080	5,150,254	12.03%
Local Service Area	2,945,290	2,849,274	96,016	3.37%
Total Annual Property Tax	50,911,624	45,665,354	5,246,270	11.49%

Notes: The meetings listed below have taken place and the resulting changes to each budget have been incorporated into the schedule presented above.

Shawnigan Lake Community Centre Commission Meeting - November 21, 2022

1. Function 464 – Elsie Miles Roof Replacement - Increase capital expenditures by \$325,000, increase transfer from capital reserve by \$32,220, increase transfer from operating reserve by \$218,351 and increase debt proceeds by \$74,429. Also increase requisition by \$8,500 for debt repayment
2. Function 464 – Elsie Miles Main Electrical Switch - Increase capital expenditures and transfer from operating reserve by \$28,000.

Kerry Park Recreation Commission Meeting - November 22, 2022

1. Function 411 – Admin Office Heat Pump Replacement - Increase operating expenditures and transfer from operating reserve by \$20,000.
2. Function 411 – Main Transformer Replacement - Increase capital expenditures and transfer from capital reserve by \$75,000.
3. Function 411 – Sportsfield Well and Irrigation Study - Increase operating expenditures and transfer from operating reserve by \$25,000.
4. Function 411 – Tractor Attachments - Increase capital expenditures and transfer from operating reserve by \$10,000.

Cowichan Lake Recreation Commission Meeting - November 24, 2022

1. Function 405 – Youbou Hall Emergency Generator - Increase capital expenditures and transfer from operating reserve by \$15,000. Also, increase operating expenditures and requisition by \$1,000.
2. Function 405 – CLSA Exterior Cladding Replacement (Additional Funds) - Increase capital expenditures by \$200,000, increase transfer from capital reserve by \$188,521 and increase transfer from operating reserve by \$11,479.

Cowichan Community Centre Commission Meeting - December 1, 2022

1. Function 420 – CCC Roof Replacement - Phase 1 - Increase capital expenditures by \$1,750,000, increase transfer from capital reserve by \$920,000, increase transfer from operating reserve by \$250,000, decrease transfer to capital reserve by \$330,000 and increase requisition by \$250,000.
2. Function 420 – Cowichan Place Gateway Signage - Increase operating expenditures by \$20,000 and increase transfer from operating reserve by \$20,000.
3. Function 423 – Arena Sound Acoustic Improvement - Increase capital expenditures by \$30,000 and increase requisition by \$30,000.
4. Function 423 – Arena Skate Sharpener - Increase capital expenditures by \$20,000 and increase requisition by \$20,000.
5. Function 426 – Cowichan Performing Arts Centre Renovations - Additional Funds - Increase capital expenditures by \$200,000 and increase debt proceeds by \$200,000. Also increase requisition by \$42,750 for debt repayment costs.
6. Function 426 – Cowichan Place Gateway Signage - Increase operating expenditures by \$20,000 and increase transfer from operating reserve by \$20,000.
7. Function 426 – Lighting Console - Increase capital expenditures by \$70,500 and increase Capital Improvement Fee revenue by \$70,500.
8. Function 426 – Sound Console - Increase capital expenditures by \$113,000, increase grant revenue by \$45,200 and increase Capital Improvement Fee revenue by \$67,800.

Special Electoral Area Services Committee Meeting - January 11, 2023

1. Function 130 – Decrease requisition by \$10,000 and decrease operating expenditures by \$10,000.
2. Function 250 – Decrease requisition by \$54,000, decrease F.C.M expenditures by \$27,000 and decrease Community Information expenditures by \$27,000.
3. Function 250 – Increase requisition and Director remuneration by \$100,000.

4. Function 232 – Decrease requisition and short term debt repayments by \$235,775.
5. Function 235 – Increase requisition and transfer to capital reserves by \$18,246.
6. Function 238 – Increase transfer from operating reserves and minor capital expense by \$10,000.
7. Function 478 – Increase requisition and grant to organization by \$4,000.

Special Electoral Area Services Committee Meeting - January 12, 2023

1. Function 250 – Decrease requisition and increase transfer from operating reserves by \$50,000.
2. Function 234 – Washroom Building Remediation - Decrease capital expenditures by \$82,306, decrease transfer from capital reserve by \$52,306 and increase transfer to capital reserve by \$30,000.
3. Function 237 – Centennial Park Basketball Court Upgrades - Increase requisition by \$30,000 and increase short term debt repayments by \$30,000. Also, increase proceeds from debt and capital expenditures by \$130,000.
4. Function 328 – Bylaw Enforcement Supervisor - Increase requisition and increase wage/benefits expense by \$60,000.
5. Function 576 – SCADA software - Increase transfer from operating reserve and capital expenditures by \$150,000.
6. Function 604 – Lambourn Reservoir - Increase transfer from operating reserve by \$25,000, decrease operating expenditures by \$10,000 and increase capital expenditures by \$35,000.
7. Function 640 – Saltair Treatment Plant - Increase debt proceeds capital expenditures by \$700,000. Also, increase parcel tax revenue by \$30,000, increase debt repayment by \$65,000 and decrease other operating expenditures by \$35,000.
8. Function 640 – Saltair Water Distribution Pipe Replacement - Increase transfer from operating reserve by \$400,000, increase transfer from gas tax reserve \$150,000 and increase capital expenditures by \$550,000.
9. Function 812 – Cobble Hill Village Sewer Collection expansion - Increase transfer from gas tax reserve and capital expenditures by \$360,000.
10. Function 813 – Mill Bay/Mill Springs Sewer Collection System - Increase connection fees and capital expenditures by \$500,000.
11. Function 232 – Old Baldy Mnt Management/Trail Plan - Increase requisition by \$45,000 and increase consultant expense by \$45,000.
12. Function 238 – Yellow Point Park Trail Upgrade - Phase II - Increase transfer from capital reserve and capital expenditures by \$25,000.
13. Function 320 – Replacement Vehicle - Increase transfer from capital reserve and capital expenditures by \$65,000. Also increase fee and permit revenue and operating expenditures by \$2,100.
14. Function 325 – Environmental Planner - Increase requisition and wages/benefits by \$26,280.
15. Function 325 – OCP Local Area Plans - Increase transfer from operating reserve by \$150,000, increase consultants expense by \$120,000, increase legal expense by \$10,000 and increase public engagement expense by \$20,000.
16. Function 325 – Planning Coordinator - Increase requisition and wage/benefits expense by \$141,570.
17. Function 350 – Firefighting equipment - Increase capital expenditures by \$39,160, increase grant revenue by \$30,000 and decrease operating expenses by \$9,160.
18. Function 355 – Firefighting equipment - Increase capital expenditures by \$32,120, increase grant revenue by \$30,000 and decrease operating expenses by \$2,120.
19. Function 358 – Firefighting equipment - Increase grant revenue and capital expenditures by \$12,449.
20. Function 576 – Utility Vehicle - Increase transfer from operating reserve and increase capital expenditures by \$50,000.
21. Function 576 – Utility Vehicle - Increase transfer from operating reserve and increase capital expenditures by \$50,000.
22. Function 613 – DRW connection - Increase transfer from gas tax reserve and capital expenditures by \$15,000.
23. Function 660 – HBW-Sutton Cr Distr. Pipe Replacement - Increase transfer from operating reserve by \$70,000, increase transfer from gas tax reserve by \$50,000 and increase capital expenditures by \$120,000.
24. Function 820 – Increase user fee revenue and increase minor capital expense by \$18,000.

Committee of the Whole Meeting - January 25, 2023

1. Function 411 and 390 – In Function 411, increase grant funding by \$41,250, increase transfer from operating reserve by \$43,750 and increase capital expenditures by \$85,000. Also, decrease requisition and increase contribution from Regional Recreation by \$14,583. In Function 390, increase requisition and increase contribution to KPR by \$14,583.

Special Committee of the Whole Meeting - January 26, 2023

1. Function 540 – Decrease requisition and decrease operating expenditures by \$100,000.
2. Function 100 – Decrease requisition and increase interest revenue by \$400,000.
3. Function 100 – IT Project Manager - Increase requisition and increase wage/benefits expense by \$149,855.
4. Function 100 – IT Security Analyst - Increase requisition and increase wage/benefits expense by \$131,181.
5. Function 515 – Curbside Truck Replacement - Increase capital expenditures by \$500,000 and increase debt proceeds by \$500,000. Also increase utility fee revenue by \$108,750 for debt repayment costs.
6. Function 515 – Curbster Collection Truck - Increase capital expenditures by \$217,000 and increase debt proceeds by \$217,000. Also increase utility fee revenue by \$56,200 for debt repayment costs and ongoing vehicle operational costs.
7. Function 520 – Bings Cr. Organics Transfer Building - Increase transfer from operating reserve and increase capital expenditures by \$50,000.
8. Function 520 – BC Storm Water Review - Increase transfer from operating reserve and increase consultant expense by \$50,000.
9. Function 520 – Transfer Building Roof Replacement - Increase transfer from operating reserve and increase capital expenditures by \$150,000.
10. Function 100 – Corporate Organizational Review - Increase transfer from operating reserve and increase consultant expense by \$50,000.
11. Function 100 – Budget Software - Increase grant revenue and increase capital expenditures by \$105,000. Also increase grant revenue and operating expenditures by \$45,000 for subscription fees.
12. Function 121 – Economic Development Strategic Plan - Increase grant revenue by \$30,000, increase transfer from operating reserve by \$55,000 and increase operating expenditures by \$85,000.
13. Function 280 – Stoney Hill Regional Park Management Plan - Increase transfer from operating reserve and increase consultant expense by \$45,000.
14. Function 530 – Upper River Stabilization - Increase transfer from operating reserve and increase consultant expense by \$40,000.
15. Function 100 – Corporate Records Management Assistant - Increase requisition and increase wage/benefits expense by \$43,489.
16. Function 131 – Vehicle replacement - Increase transfer from operating reserve and increase capital expenditures by \$60,000.
17. Function 280 – Park Operations Vehicle Replacement - Increase transfer from capital reserve by \$45,000, increase transfer from operating reserve by \$26,000 and increase capital expenditures by \$71,000.
18. Function 285 – Regional Parkland Acquisition Strategy - Increase transfer from operating reserve and increase consultant expense by \$100,000.
19. Function 400 – Consultant for Strategic Cultural Plan - Increase transfer from operating reserve and increase consultant expense by \$70,000.
20. Function 520 – Fuel Pump Upgrade - Increase transfer from operating reserve and increase capital expenditures by \$50,000.
21. Function 530 – Diking Authority/ Governance - Increase transfer from operating reserve and increase consultant expense by \$20,000.
22. Function 530 – Integrated Flood Plan update - Increase transfer from operating reserve and increase consultant expense by \$10,000.
23. Function 530 – Dike Maintenance and Inspection - Increase transfer from operating reserve and increase consultant expense by \$30,000.
24. Function 131 – Poison Hemlock management program - Increase transfer from operating reserve and increase consultant expense by \$10,000.
25. Function 520 – Meade Creek Landscape Remediation - Increase transfer from operating reserve and increase operating expenditures by \$55,000.
26. Function 520 – Trailer Chassis - Increase capital expenditures and increase debt proceeds by \$400,000.

27. Function 575 – Office Improvements - Increase transfer from capital reserve by \$25,000, increase transfer from operating reserve by \$50,000 and increase capital expenditures by \$75,000.
28. Function 131 – Decrease requisition and increase transfer from operating reserve by \$23,248.
29. Function 530 – Decrease requisition and increase transfer from operating reserve by \$45,107.
30. Function 532 – Decrease requisition and increase transfer from operating reserve by \$205,815.
31. Function 100 – Regular Executive Assistant GMs - Increase requisition and increase wage/benefits expense by \$51,426.
32. Function 250 – Regular Executive Assistant GMs - Increase requisition and increase wage/benefits expense by \$51,426.

Special Board Meeting - February 23, 2023

1. Function 467 – Increase requisition and grant to society by \$3,499
2. Function 236 – Increase requisition and minor capital by \$5,000
3. Function 116 – Increase requisition and grants to organizations by \$5,000
4. Function 112 – Decrease requisition and grants to organizations by \$10,000
5. Function 130 – Increase requisition and decrease transfer from operating reserve by \$10,000
6. Function 100 – Decrease requisition and transfer to operating reserve by \$100,000
7. Function 411 – Decrease capital expenditures by \$83,500, decrease grant income by \$39,750 and decrease transfer from operating reserve by \$43,750. Also, increase requisition and decrease contribution from Regional Recreation by \$14,583. In Function 390, decrease requisition and decrease contribution to KPR by \$14,583.
8. Function 464 – Decrease capital expenditures by \$218,493, decrease debt proceeds by \$74,429 and decrease transfer from operating reserve by \$144,064. Also decrease requisition and debt repayment by \$8,500. Also, increase requisition and decrease contribution from Regional Recreation by \$50,855. In Function 390, decrease requisition and decrease contribution to SLC by \$50,855.
9. Function 400 – Increase transfer from operating reserve and consultant expense by \$8,388