

Minutes of the Electoral Area Services Committee Meeting held on Wednesday, January 17, 2018 in the Board Room, 175 Ingram Street, Duncan BC at 1:32 PM.

PRESENT: Director I. Morrison, Chair
Director S. Acton
Director M. Clement <until 3:20 PM>
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director K. Kuhn
Director M. Marcotte <after 1:43 PM>
Director A. Nicholson

ALSO PRESENT: M. Kueber, A/Chief Administrative Officer
R. Blackwell, General Manager, Land Use Services
K. Harrison, Deputy Corporate Secretary
R. Conway, Manager, Development Services
B. Farquhar, Manager, Parks & Trails
B. Dennison, Manager, Water Management
K. Miller, Manager, Environmental Services Division
I. MacDonald, A/Manager, Inspections & Enforcement
L. Knodel-Joy, Senior Engineering Technologist
S. Herrera, Planner II
R. Harris, Bylaw Enforcement Officer
J. Hughes, Recording Secretary

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of Item 4. Public Input Period and one New Business Item:

NB1 Verbal Report from Chair Morrison, Re: Catalyst Paper Corporation's 10 Year Water License Application under the *Water Sustainability Act*; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Electoral Area Services Committee meeting of December 20, 2017

It was moved and seconded that the minutes of the Regular Electoral Area Services Committee meeting of December 20, 2017 be adopted.

MOTION CARRIED

DELEGATIONS

- D1** Dorothea Siegler and Dr. Stephen Faulkner, Cowichan Valley Citizens for Safe Technology, Re: Microtransmitters are they Safe

Dr. Stephen Faulkner addressed the Committee providing his concerns regarding cell phone towers, the effects from microwave non-ionizing radiation and the number of cell phone towers that were popping up throughout the City of Duncan.

Dorothea Siegler provided her concerns to the Committee regarding radio frequency microwave radiation, as well as, the microtransmitters that have been placed around the Greater Victoria area, advising that she did not want to see that happen in the Cowichan Valley Regional District.

- 1:43 PM** Director Marcotte entered the meeting at 1:43 PM.

CORRESPONDENCE

- C1** Grant-in-Aid Request - Electoral Area B - Shawnigan Lake Re: Shawnigan Residents Association

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$5,000 be provided to Shawnigan Residents Association to support watershed protection work.

MOTION CARRIED

- C2** Grant-in-Aid Request, Electoral Area C - Cobble Hill Re: 1st Cobble Hill Scouts

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$200 be provided to 1st Cobble Hill Scouts to aid in the removal of broom at Princess Avenue and Fairfield Road.

MOTION CARRIED

- C3** Grant-in-Aid Request, Electoral Area C - Cobble Hill Re: Cobble Hill Farmers Market

Amended from original recommendation:

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$2,500 be provided to Cobble Hill Farmers Market to support the creation of a new Farm Market in South Cowichan.

MOTION CARRIED

- C4** Grant-in-Aid Request, Electoral Area D - Cowichan Bay Re: Frances Kelsey Secondary School

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$1,000 be provided to Frances Kelsey Secondary School for a 2018 Bursary to a graduating student residing in Electoral Area D.

MOTION CARRIED

INFORMATION

- IN1** The following Items 1 through 3 were received for information:
1. Electoral Area A - Mill Bay/Malahat Advisory Planning Commission Minutes- January 4, 2018;
 2. Electoral Area E - Cowichan Station/Sahtlam/Glenora Advisory Planning Commission Minutes - December 12, 2017; and
 3. Electoral Area G - Saltair/Gulf Islands Advisory Planning Commission - December 19, 2017.

REPORTS

- R1** Application No. 02-I-17DP/VAR (9172 Meades Creek Road) - Report from Development Services Division

It was moved and seconded that it be recommended to the Board:

1. **That Development Permit with Variance Application No. 02-I-17DP/VAR (9172 Meades Creek Road) be approved;**
2. **That Zoning Bylaw No. 2465 Section 5.12.4 (Setbacks) be varied from 3.0 metres to 1.0 metre for proposed new carport; to 0.83 metres for proposed new stairs; to 0.3 metres for the existing southeast corner of the dwelling; to 1.0 metre for the existing accessory building; and to 1.67 metres for existing roof structural supports; and**
3. **That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of Development Permit guidelines of Official Community Plan Bylaw No. 2650.**

MOTION CARRIED

- R2** 2017 Inspection & Enforcement Division Year End Building Report – Report from Inspection & Enforcement Division, was received for information.

- R3** 2017 Year End Bylaw Enforcement Report – Report from Inspection & Enforcement Division, was received for information.

R4 First Floor Renovation - Report from General Manager, Land Use Services Department

It was moved and seconded that it be recommended to the Board:

- 1. That a maximum of \$300,000 in short term borrowing for the purpose of Ingram Street first floor building renovations be approved and that the loan be paid back over five years pursuant to Liabilities under Agreements Section 175 of the *Community Charter*; and**
- 2. That the 2018 Capital Building Improvements budget be amended to \$300,000 and increase the Capital Short Term Borrowing costs to \$300,000.**

MOTION CARRIED

R5 Honeymoon Bay Water System Service Area Exclusion - South Shore Road – Report from Water Management Division

It was moved and seconded that it be recommended to the Board:

- 1. That the Certificates of Sufficiency confirming that a sufficient petition requesting exclusion from the Honeymoon Bay Water System Service Area, the Honeymoon Bay Water System Debt Repayment Service Area (Sutton Creek); and the Honeymoon Bay Well No. 2 Debt Repayment Service Area be received;**
- 2. That CVRD Bylaw No. 1588 cited as "CVRD – Honeymoon Bay Local Service (Community Water Supply and Distribution) Establishment Bylaw No. 10, 1993" be amended to exclude PID 005-186-501, Lot 1, Plan 10260, Section 13, Renfrew District, (Situated in Cowichan Lake District);**
- 3. That "CVRD Bylaw No. 2967 – Honeymoon Bay Water System Debt Repayment Service Establishment Bylaw, 2007" be amended to exclude PID 005-186-501, Lot 1, Plan 10260, Section 13, Renfrew District, (Situated in Cowichan Lake District);**
- 4. That "CVRD Bylaw No. 3980 – Honeymoon Bay Well No. 2 Debt Repayment Service Establishment Bylaw, 2016" be amended to exclude PID 005-186-501, Lot 1, Plan 10260, Section 13, Renfrew District, (Situated in Cowichan Lake District);**
- 5. That amendment bylaws be forwarded to the Board for consideration of three readings and upon registration of a “no-build” covenant on PID 005-186-501, be considered for adoption; and**
- 6. That the request from the owners of PID 005-186-501, Lot 1, Plan 10260, Section 13, Renfrew District, (Situated in Cowichan Lake District), to refund their 2017 parcel taxes (\$576.43 including 5.25% Surveyor of Taxes fee) for the above noted service areas be denied.**

MOTION CARRIED

NEW BUSINESS

NB1 Verbal Report from Chair Morrison, Re: Catalyst Paper Corporation's 10 Year Water License Application under the *Water Sustainability Act*

It was moved and seconded that it be recommended to the Board that a letter be sent to the Regional Water Manager, Ministry of Forests, Lands and Natural Resource Operations and Rural Development, to advise of the Board's concerns regarding Catalyst Paper Corporation's application for a ten year water license under the *Water Sustainability Act*, to divert water out of Cowichan Lake during times of drought and impacts to CVRD Parks infrastructure during a further draw down.

MOTION CARRIED

QUESTION PERIOD

3:20 PM Director Clement left the meeting at 3:20 PM

It was moved and seconded that time allotted for Question Period be extended by five minutes.

MOTION DEFEATED

ADJOURNMENT

4:59 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 3:25 PM.

Chair

Recording Secretary

Dated: _____