



## KERRY PARK RECREATION COMMISSION MEETING AGENDA

TUESDAY, JANUARY 16, 2018  
KERRY PARK RECREATION CENTRE LOUNGE  
1035 SHAWNIGAN-MILL BAY ROAD, MILL BAY BC

5:30 PM

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1. **CALL TO ORDER**

2. **ELECTION**

- 1 Nominations for Chair
- 2 Nominees - Brief Address to Commission
- 3 Election
- 4 Proclaim Chair for 2018
- 5 Nominations for Vice Chair
- 6 Nominees - Brief Address to Commission
- 7 Election
- 8 Proclaim Vice Chair for 2018

3. **APPROVAL OF AGENDA**

4. **ADOPTION OF MINUTES**

- M1 Regular Kerry Park Recreation Commission meeting of October 24, 2017

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**Recommendation** That the minutes of the regular Kerry Park Recreation Centre Commission meeting of October 24, 2017 be adopted.

5. **BUSINESS ARISING FROM THE MINUTES**

6. **PUBLIC INPUT PERIOD**

7. **DELEGATIONS**

D1 Tom Shadlock, Head of Hockey, Brentwood College. Re: Ice Allocation

8. **CORRESPONDENCE**

9. **INFORMATION**

10. **REPORTS**

R1	2018 Budget Adjustments	To be distributed
R2	Managers Report	Verbal
R3	Facility Coordinators Report	Verbal

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **CLOSED SESSION**

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

14. **ADJOURNMENT**

The next Kerry Park Recreation Commission Meeting will be held Tuesday, February 27, 2018 at 5:30 PM, in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay, BC.

**Commission Members**

B. Harrison, Chairperson  
S. Evans, Vice-Chairperson  
Director S. Acton

Director M. Clement  
C. Collister  
S. Cox

Director K. Davis  
Director L. Iannidinardo

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, October 24, 2017 in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay BC at 5:30 PM.

**PRESENT:** Chair B. Harrison  
 Director K. Davis  
 Director S. Acton  
 Director M. Clement  
 Director L. Iannidinardo  
 Appointee S. Evans  
 Appointee S. Cox  
 Appointee C. Collister

**ALSO PRESENT:** Kim Liddle, Manager, South Cowichan Recreation  
 Lyle. Smith, Assistant Manager, Finance Division  
 Jim. Wakeham, Manager, Facilities and Transit Management Division  
 Tony Liddle, Facility Coordinator, South Cowichan Recreation  
 Sheena Boyles, Administration Coordinator/Recording Secretary

**ABSENT:** None

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended by adding one New Business Item**

**NB 1 Commission meeting dinner**

**and that the agenda, as amended, be approved.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**M1** Regular Kerry Park Recreation Commission meeting of October 3, 2017

**It was moved and seconded that the minutes of the October 3, 2017 Kerry Park Commission meeting be adopted.**

**CORRESPONDENCE**

K. Liddle, Manager, South Cowichan Recreation shared an email received from the Total Anarchy Flyball Team thanking staff for the use of the facility, and reporting that the group had just returned from the North American Flyball Championship in Indianapolis, Indiana where they won the three day event and were crowned grand champions over 300 other teams competing from all over North America.

Action – Staff to forward this information to the Cowichan Valley Regional Districts Manager of Strategic Services to publish as a good news story.

**INFORMATION****IN1** 2018 Budget Review

K. Liddle, Manager, South Cowichan Recreation reviewed the 2018 Draft Budget Report for Functions 411 & 417 with the Commission.

**It was moved and seconded that the 2018 Budget for Function 411 – KPRC be approved.**

**MOTION CARRIED**

**It was moved and seconded that the 2018 Budget for Function 417 – KPRC Aquatic Service be approved.**

**MOTION CARRIED**

**It was moved and seconded that the Supplementary request for Exterior Door replacement at KPRC be amended to use Capital Reserves to fund the full project for \$75,000, and as amended, be approved.**

**MOTION CARRIED**

**It was moved and seconded that the Supplementary request for the Skateboard Park at KPRC be approved.**

**MOTION CARRIED**

**REPORTS****R1** Managers Report

Kim Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

Staff attended the Age Friendly meeting for Mill Bay. The group is in the process of putting together an advisory committee and starting to work on next steps and opportunities for the future.

**R2** Facility Coordinators Report

Tony Liddle, Facility Coordinator, South Cowichan Recreation, produced a verbal report and monthly update for information.

The well is producing less water than in previous years which is reportedly consistent across the region as water tables fall due to the trend in drought. The well pump was replaced with a lower GPM pump to reduce the water draw on the well.

The Facility Coordinator informed the Commission members on the ammonia release in Fernie, with the little information that is known to date. Our practice and safety regulations were also outlined. The Facility Coordinator did a facility walk through with the Mill Bay Fire department Chief to reacquaint the Department with the facility layout. Future training sessions will be planned for members and may

include other Fire Departments as well in case of mutual aid responses.

Action - Staff to forward condolences to the Fernie Recreation Centre and Cimco Refrigeration.

**NEW BUSINESS**

**NB1** Commission meeting dinner.

To be tabled to the next meeting.

**ADJOURNMENT**

6:44 pm **It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 6:44 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_

