



COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT

NOTICE OF HOSPITAL BOARD MEETING

DATE: Wednesday, March 28, 2018

**TIME: REGULAR SESSION
1:30 PM**

**PLACE: BOARD ROOM
175 INGRAM STREET**

A handwritten signature in black ink, appearing to be "KH", with a long horizontal stroke extending to the right.

**Kathleen Harrison
DEPUTY CORPORATE SECRETARY**



REGULAR HOSPITAL BOARD MEETING AGENDA

Wednesday, March 28, 2018

1:30 PM - Boardroom

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

HM1. Regular Hospital Board Meeting of November 29, 2017

Recommendation That the minutes of the Regular Hospital Board meeting of November 29, 2017 be adopted.

3. BUSINESS ARISING FROM THE MINUTES

4. PUBLIC INPUT PERIOD

The purpose of the Public Input Period is to provide the public with an opportunity to comment on an agenda item before the Board / Committee / Commission considers the item. The Public Input Period Procedure Policy provides for the public input period to proceed in a timely fashion. Public Input Period items cannot include matters which are, or have been, the subject of a Public Hearing.

5. DELEGATIONS

6. REPORT OF THE CHAIRPERSON

7. CORRESPONDENCE

HC1. Correspondence from the Honourable Adrian Dix, Minister of Health Re: Replacement of Cowichan District Hospital

Recommendation For information.

8. INFORMATION

9. COMMITTEE REPORTS

HCR1. Report and Recommendations of the Regional Services Committee Meeting of February 28, 2018

Recommendation 1. 1. That up to \$5,220,000 in expenditures be approved as the CVRHD's contribution to the capital cost of building a new hospice facility, with funds to come from the capital reserve fund.

2. That \$2,960,000 of unallocated contingency funds be used to cover the CVRHD's 40% share of the 2018 Major Capital Projects.

10. DIRECTORS REPORT

11. STAFF REPORTS

12. PUBLIC HEARINGS

13. BYLAWS

HB1. "CVRHD Bylaw No. 142 – Cowichan Valley Regional Hospital District Annual Budget Bylaw, 2018", be granted 1st, 2nd and 3rd reading.

"CVRHD Bylaw No. 142 – Cowichan Valley Regional Hospital District Annual Budget Bylaw, 2018", be adopted.

Recommendation As noted.

14. RESOLUTIONS

15. UNFINISHED BUSINESS

16. NOTICE OF MOTION

17. NEW BUSINESS

18. QUESTION PERIOD

Questions shall be addressed to the Chair and must be truly questions and not statements of opinions. Questioners are not permitted to make a speech.

19. CLOSED SESSION

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

20. ADJOURNMENT

Minutes of the Regular meeting of the Hospital Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, November 29, 2017 at 1:27 PM.

PRESENT Chair J. Lefebure
Director S. Acton
Director B. Day
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson <until 1:46 PM>
Director K. Kuhn
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker
Alternate Director C. Morris

ALSO PRESENT B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
K. Liddle, Manager, South Cowichan Recreation
C. Lockrey, Manager, Strategic Services
S. Carlow, Legislative Assistant

ABSENT Director M. Clement
Director K. Marsh

APPROVAL OF AGENDA

17-H20 It was moved and seconded that the agenda be approved.
MOTION CARRIED

ADOPTION OF MINUTES

HM1 Regular Hospital Board meeting of July 12, 2017

17-H21 It was moved and seconded that the minutes of the Regular Hospital Board meeting of July 12, 2017 be adopted.
MOTION CARRIED

STAFF REPORTS

HSR1 Verbal Report from the General Manager, Corporate Services Re: Options for CVRD Participation in Capital Funding for a Regional Hospice Facility

17-H22 It was moved and seconded that the Board refer Hospice Palliative Care Facility funding discussions to Cowichan Valley Regional Hospital Board (CVRHD) budget deliberations pending final capital cost estimates being provided to the CVRHD Board.

MOTION CARRIED

ADJOURN & RECONVENE

17-H23 It was moved and seconded that the Hospital Board meeting be adjourned
1:46 PM to reconvene after the Regular Board meeting.

MOTION CARRIED

RECONVENE

5:22 PM The Hospital Board meeting reconvened at 5:22 PM with the same Directors in attendance with the exception of Director Jackson who was not present.

CLOSED SESSION

17-H24 It was moved and seconded that the meeting be closed to the public in
5:22 PM accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(j) {Sub (1)(j)} Information that is prohibited, or information that if presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

17-H26 It was moved and seconded that the Hospital Board rise without report,
5:37 PM and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

17-H27 It was moved and seconded that the meeting be adjourned.
5:37 PM

MOTION CARRIED

The meeting adjourned at 5:37 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____



CVRD
RECEIVED

MAR 06 2018

Legislative Services

1096866

JAN 24 2018

Mr. Jon Lefebure
Chair
Cowichan Valley Regional District
10029 Beach Dr
Chemainus BC V0R 1K0

Dear Mr. Lefebure: *Jon*

I appreciated meeting with you and your delegation at the 2017 Union of British Columbia Municipalities Convention in Vancouver on September 27, 2017. Our discussion included the replacement of Cowichan District Hospital (CDH).

It is certainly very proactive of the Cowichan Valley Regional Hospital District (CVRHD) to purchase and rezone land to secure a site for a new CDH.

I understand that the Vancouver Island Health Authority (VIHA) has identified the replacement of CDH as its highest priority major capital project for funding consideration, and that VIHA is working with Ministry of Health (the Ministry) staff to assess options and develop a concept plan for the replacement of CDH. The Ministry will continue to look for opportunities to accommodate the CDH replacement project within its capital plan.

During our meeting we also discussed procurement methods for major hospital capital projects. After a concept plan is approved by government, the next step is to develop a business plan. It is during this stage of planning that a detailed assessment of procurement models is undertaken and a recommendation of a preferred procurement model is made.

I appreciate your interest in replacing the CDH and encourage you to continue to maintain a dialogue with VIHA regarding this proposed project. Thank you again for meeting with me.

Sincerely,

Adrian Dix
Minister

Original: <i>File</i>	Copies to:
Board: <i>Hospital</i> <i>March 28/18</i>	
Committee(s)	
Directed by: <i>[Signature]</i>	Date: <i>03/06/18</i>
File #	



**REGIONAL SERVICES COMMITTEE REPORT
OF MEETING HELD FEBRUARY 28, 2018**

DATE: February 28, 2018

To: Chairperson and Directors of the Cowichan Valley Regional Hospital District Board

Your Regional Services Committee reports and recommends as follows:

1. 1. That up to \$5,220,000 in expenditures be approved as the CVRHD's contribution to the capital cost of building a new hospice facility, with funds to come from the capital reserve fund.
2. That \$2,960,000 of unallocated contingency funds be used to cover the CVRHD's 40% share of the 2018 Major Capital Projects.



COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT

BYLAW No. 142

A Bylaw to Adopt the Cowichan Valley Regional Hospital District Annual Budget for the Year 2018

The Regional Board of the Cowichan Valley Regional Hospital District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as the "**CVRHD Bylaw No. 142 – Cowichan Valley Regional Hospital District Annual Budget Bylaw, 2018**".

2. **ANNUAL BUDGET**

Schedule A attached hereto and made part of this bylaw is hereby adopted and is the Annual Budget for the Cowichan Valley Regional Hospital District for the year ending December 31, 2018.

READ A FIRST TIME this _____ day of _____, 2018.

READ A SECOND TIME this _____ day of _____, 2018.

READ A THIRD TIME this _____ day of _____, 2018.

ADOPTED this _____ day of _____, 2018.

Chairperson

Corporate Secretary

**COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT
2018 ANNUAL BUDGET**

<u>REVENUE</u>	2018 ANNUAL BUDGET	2017 ANNUAL BUDGET
Tax Requisition	\$ 10,291,063	\$ 9,339,633
Transfer from Reserve	5,720,000	600,000
Other Revenue: Interest	50,000	50,000
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TOTAL REVENUE	\$ 16,061,063	\$ 9,989,633
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<u>EXPENDITURE</u>		
Debenture Debt	\$ 67,754	\$ 66,324
Administration expense	60,000	110,000
Hospice capital project	5,220,000	-
Capital - Land	500,000	600,000
Capital Equipment/Projects	1,800,000	1,800,000
Reserve Fund contributions	8,413,309	7,413,309
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TOTAL EXPENDITURE	\$ 16,061,063	\$ 9,989,633
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