

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, March 28, 2018 at 2:03 PM.

PRESENT Chair J. Lefebure
Director S. Acton
Director M. Clement
Director B. Day
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone <until 2:41 PM>
Director T. Walker

ALSO PRESENT B. Carruthers, Chief Administrative Officer
J. Barry Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Service
R. Blackwell, General Manager, Land Use Services
B. Mohan, Manager, Human Resources
T. Waraich, Manager, Recycling & Waste Management
S. Carlow, Legislative Assistant
S. Raimondo, Systems Project Technician

ABSENT Director M. Marcotte

APPROVAL OF AGENDA

18-157 It was moved and seconded that the agenda be amended by deleting Items CR3, B3, UB1, and CSCR3, and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of March 14, 2018

18-158 It was moved and seconded that the minutes of the March 14, 2018 Regular Board meeting be adopted.

MOTION CARRIED

REPORT OF THE CHAIRPERSON

RC1 The Chair provided a brief summary of his attendance at the Duncan Community Lodge for the recent United for a PAWS Event. The event offered an opportunity to discuss the re-examination of Animal Control Bylaws in reference to the inhumane treatment of pets.

CORRESPONDENCE

C1 Correspondence from Lorne Scheffer, Chair, Cowichan Lake Community Forest Co-operative

18-159 **It was moved and seconded that a letter of support be sent to the Cowichan Lake Community Forest Co-operative, and its partner Pacheedaht First Nation, legally cited as Qala:yit Forestry Partnership, for its application to the Ministry of Forests, Lands and Natural Resource Operations & Rural Development, for a Community Forest Agreement.**

MOTION CARRIED

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Special Regional Services Committee Meeting of March 14, 2018

It was moved and seconded:

2. That funding of \$5,000 for a Regional Grant-in-Aid for the Cowichan Valley Naturalist Society be approved.
3. That funding of \$1,500 for a Regional Grant-in-Aid for the Cowichan Beekeepers Society be approved.
4. That funding of \$2,500 for a Regional Grant-in-Aid for the Ladysmith Family and Friends Society be approved.
5. That funding of \$5,000 for a Regional Grant-in-Aid for the Literacy Now Cowichan Society be approved.
6. That funding of \$10,000 for a Regional Grant-in-Aid for the Ladysmith Festival of Lights Society be approved.
7. That funding of \$10,000 for a Regional Grant-in-Aid for the Cowichan Intercultural Society be approved.
9. That funding of \$30,000 for a Regional Grant-in-Aid for Providence Farm be approved.
10. That funding of \$1,000 for a Regional Grant-in-Aid for the Handmade Hugs Society be approved.

11. That funding of \$10,000 for a Regional Grant-in-Aid for the Cowichan Housing Association be approved.
12. That funding of \$15,000 for a Regional Grant-in-Aid for the Clements Centre Society be approved.

18-160 **It was moved and seconded that the Grant-in-Aid recommendations be referred back to the Regional Services Committee.**

Opposed: Director Davis, Director Acton, Director Iannidinardo, Director Nicholson, Director Dorey, Director Lefebure, Director Marsh, Director Stone, Director Jackson and Director Day

MOTION DEFEATED

Voting resumed on the main motion:

18-161 **It was moved and seconded:**

2. That funding of \$5,000 for a Regional Grant-in-Aid for the Cowichan Valley Naturalist Society be approved.
3. That funding of \$1,500 for a Regional Grant-in-Aid for the Cowichan Beekeepers Society be approved.
4. That funding of \$2,500 for a Regional Grant-in-Aid for the Ladysmith Family and Friends Society be approved.
5. That funding of \$5,000 for a Regional Grant-in-Aid for the Literacy Now Cowichan Society be approved.
6. That funding of \$10,000 for a Regional Grant-in-Aid for the Ladysmith Festival of Lights Society be approved.
7. That funding of \$10,000 for a Regional Grant-in-Aid for the Cowichan Intercultural Society be approved.
9. That funding of \$30,000 for a Regional Grant-in-Aid for Providence Farm be approved.
10. That funding of \$1,000 for a Regional Grant-in-Aid for the Handmade Hugs Society be approved.
11. That funding of \$10,000 for a Regional Grant-in-Aid for the Cowichan Housing Association be approved.
12. That funding of \$15,000 for a Regional Grant-in-Aid for the Clements Centre Society be approved.

Opposed: Director Morrison and Director Kuhn

MOTION CARRIED

2:21 PM Director Jackson declared a conflict of interest as she has done contract work for the Mill Bay Marine Rescue Society, and left the Boardroom at 2:21 PM.

18-162 **It was moved and seconded:**

- 1. That funding of \$5,000 for a Regional Grant-in-Aid for the Mill Bay Marine Rescue Society be approved.**

MOTION CARRIED

2:21 PM Director Jackson returned to the Boardroom at 2:21 PM.

2:22 PM Director Iannidinaro declared a conflict of interest as she works out of the sHiiye'yu Leleum (House of Friendship) Society office, and left the Boardroom at 2:22 PM.

18-163 **It was moved and seconded:**

- 13. That funding of \$15,000 for a Regional Grant-in-Aid for the Hiiye'yu Leleum (House of Friendship) Society be approved.**

MOTION CARRIED

2:22 PM Director Iannidinaro returned to the Boardroom at 2:22 PM.

It was moved and seconded:

- 8. That funding of \$40,000 for a Regional Grant-in-Aid for the Cowichan Green Community be approved.**

18-164 **It was moved and seconded that the motion be amended by reducing the grant amount by \$20,000.**

Opposed: Director Davis, Director Acton, Director Morrison, Director Nicholson, Director Dorey, Director Lefebure, Director Marsh, Director Stone, Director Jackson and Director Day

MOTION DEFEATED

Voting resumed on the main motion:

18-165 **It was moved and seconded:**

- 8. That funding of \$40,000 for a Regional Grant-in-Aid for the Cowichan Green Community be approved.**

Opposed: Director Iannidinaro, Director Walker, Director Clement, and Director Kuhn

MOTION CARRIED

CR2 Report and Recommendations of the Electoral Area Services Committee meeting of March 21, 2018

18-166

It was moved and seconded:

1. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake, in the amount of \$500 be provided to Frances Kelsey Secondary School Dry Grad Committee to support its 2018 Dry Grad Celebration.
2. That a Grant-in-Aid, Electoral Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$500 be provided to Red Willow Womyn's Society to support acquisition of space in Duncan for child protection services offered to aboriginal women in the community.
3. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$500 be provided to Lake Cowichan School for a bursary to a graduating Area F student pursuing post-secondary education.
4. That a Grant-in-Aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$550 be provided to Lake Days Celebration Society to sponsor and support the "pancake breakfast" during Lake Days, June 3 – 10, 2018.
5. That a Grant-in-Aid, Electoral Area G – Saltair/Gulf Islands, in the amount of \$1000 be provided to Chemainus Secondary School for two bursaries; (1) Saltair Community – \$500 (2) Thetis Island CVRD – \$500.
6. That a Grant-in-Aid, Electoral Area G – Saltair/Gulf Islands, in the amount of \$500 be provided to Nanaimo – Ladysmith Schools Foundation to support the Ladysmith Secondary School Bursary program, for a student residing in Area G.
7. That a two-year extension (2018 – 2020) of the Jack Fleetwood Trail License Agreement with Island Timberlands LP be executed.
8.
 1. That the 2018 Budget for Function 469 – Cowichan Station Association – Area E be amended to:
 1. Increase Grant to Organization by \$15,000; and
 2. Increase Transfer from Gas Tax Reserve by \$15,000.
 2. That Function 469 – Cowichan Station Association – Area E 2018 Budget amendment be authorized to proceed prior to adoption of the 2018 Budget Amendment.
9. That a financial donation contribution equivalent to the cost of materials and labour for a 20 x 20 ft picnic shelter be accepted from Laketown Ranch, with the donation applied to the Electoral Area I Community Parks for capital improvement investment at a park site in the community.

MOTION CARRIED

18-167 It was moved and seconded:

10. 1. That Development Permit Application No. 04-B-17DP/VAR (Lot 4, Ark Road) be approved;
2. That Zoning Bylaw No.985 Section 11.4 (b) (2) be varied from 10 metres to 12.95 metres; and that Section 11.4 (b) (5) be varied to remove the screening requirements along the eastern boundary due to an existing right-of-way and to remove the requirements along the remaining boundaries as the majority of the boundaries contain protected riparian areas; and
3. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of the development permit guidelines of Official Community Plan Bylaw No. 3510.

MOTION CARRIED

CR3 Item CR3 was deleted upon adoption of the agenda.

CR4 Report and Recommendation of the Community Safety Advisory Commission Meeting of March 1, 2018

18-168 It was moved and seconded:

1. That a letter of support for the continuation of the Sharps Pickup Program be sent to, Island Health, Cowichan Mental Health Association and School District 79.

MOTION CARRIED

2:41 PM Director Stone left the meeting at 2:41 PM.

It was moved and seconded:

2. That a letter of support for the continuation of the Duncan Overdose Prevention Site be sent to Island Health, Cowichan Mental Health Association, School District 79, and the Honourable Judy Darcy, Minister of Mental Health and Addictions.

18-169 It was moved and seconded that the motion be amended by adding the words “reconsider the wisdom of placement of the current Duncan overdose prevention site”.

Opposed: Director Nicholson, Director Acton, Director Morrison, Director Davis, Director Clement, Director Marsh, Director Dorey, and Director Lefebure

MOTION DEFEATED

18-170 It was moved and seconded that the motion be amended by changing the words "the Duncan" to "an".
MOTION CARRIED

Voting resumed on the main motion as amended:

18-171 It was moved and seconded:
2. That a letter of support for the continuation of an Overdose Prevention Site be sent to Island Health, Cowichan Mental Health Association, School District 79, and the Honourable Judy Darcy, Minister of Mental Health and Addictions.

Opposed: Director Kuhn

MOTION CARRIED

STAFF REPORTS

SR1 Staff Report from the General Manager, Community Services Re: 55+ Games Bid

18-172 It was moved and seconded:
1. That the invitation referred from the Municipality of North Cowichan to the CVRD Board to submit a bid to host the 2020, 2021, or 2022 55+ BC Games be declined.
2. That the Regional Sport Tourism Select Committee guideline to consider bid submissions every four to six years to host multi-sport games in the Cowichan Region be confirmed.
MOTION CARRIED

BYLAWS

B1 It was moved and seconded that "CVRD Bylaw No. 4179 - Regional Park
18-173 Land Dedication (PID 006-409-989) Bylaw, 2018", be adopted.
MOTION CARRIED

B2 Item B2 was deleted upon adoption of the agenda.

B3 It was moved and seconded that "CVRD Bylaw No. 4188 – Five Year
18-174 Financial Plan (2018 – 2022) Amendment Bylaw, 2018", be adopted.
Opposed: Director Morrison
MOTION CARRIED

**B4
18-175** “It was moved and seconded that CVRD Bylaw No. 4190 – Cowichan Bay Sewer System Service Amendment Bylaw (PID: 000-313-335), 2018, be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B5
18-176** It was moved and seconded that "CVRD Bylaw No. 4200 – Honeymoon Bay Fire Protection Local Service Area Capital Reserve Fund Expenditure (Generator – \$15,000) Bylaw, 2018", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

18-177 It was moved and seconded that "CVRD Bylaw No. 4200 – Honeymoon Bay Fire Protection Local Service Area Capital Reserve Fund Expenditure (Generator – \$15,000) Bylaw, 2018", be adopted.

MOTION CARRIED

CLOSED SESSION

**18-178
3:02 PM** It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(f) Law Enforcement; Land Acquisition (1)(e); Person Information Exempt Under *Freedom of Information and Protection of Privacy Act* Section 22 (3)(d), (1)(m); Litigation Update (1)(g); (1)(c) Employee Relations (1)(a) Electoral Area I Parks Commission Appointment; and adoption of the Closed Session Board minutes of February 28, 2018.

MOTION CARRIED

RISE FROM CLOSED SESSION

**18-184
4:25 PM** It was moved and seconded that the Board rise with report on Item CSRES1, and return to the Open portion of the meeting.

MOTION CARRIED

18-183 It was moved and seconded that that Randall Wilson be appointed to the Electoral Area I – Youbou/Meade Creek Parks Commission for a term expiring on December 31, 2018.

MOTION CARRIED

ADJOURNMENT

**18-185
4:25 PM** It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:25 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____