



Kerry Park Recreation Commission Meeting Meeting Agenda

Monday, April 16, 2018
Kerry Park Recreation Centre Lounge
1035 Shawnigan-Mill Bay Road, Mill Bay, BC

4:30 PM

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

M1 Regular Kerry Park Recreation Commission Meeting of March 27, 2018

Recommendation That the minutes of the Regular Session Kerry Park Recreation Commission meeting of March 27, 2018 be adopted.

3. PUBLIC INPUT PERIOD

The purpose of the Public Input Period is to provide the public with an opportunity to comment on an agenda item before the Board / Committee / Commission considers the item. The Public Input Period Procedure Policy provides for the public input period to proceed in a timely fashion. Public Input Period items cannot include matters which are, or have been, the subject of a Public Hearing.

4. DELEGATIONS

5. CORRESPONDENCE

6. INFORMATION

IN1. Kerry Park Recreation Centre Capital Item Update

Recommendation For information.

7. REPORTS

R1. Verbal Report from the Manager, South Cowichan Recreation

Recommendation For Information

R2. Verbal Report from the Facility Coordinator, South Cowichan Recreation

Recommendation For information.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. QUESTION PERIOD

Questions shall be addressed to the Chair and must be truly questions and not statements of opinions. Questioners are not permitted to make a speech.

11. CLOSED SESSION

12. ADJOURNMENT

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, March 27, 2018 in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay BC at 5:30 PM.

PRESENT: Chair B. Harrison
Director K. Davis
Director L. Iannidinardo
Alternate D. Proctor
Appointee K. Martin Hale

ALSO PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, Facility Coordinator, South Cowichan Recreation
Sheena Boyles, Administration Coordinator/Recording Secretary

ABSENT: Director S. Acton
Director M. Clement
Appointee S. Evans

APPROVAL OF AGENDA

It was moved and seconded that the agenda be adopted.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Kerry Park Recreation Commission meeting of January 16, 2018

It was moved and seconded that the minutes of the January 16, 2018 Kerry Park Commission meeting be adopted.

MOTION CARRIED

INFORMATION

IN1 Ice Allocation Policy

K. Liddle, Manager, South Cowichan Recreation reviewed the current Ice Allocation Policy including information on public skate use, total allocation for youth and adult user groups and reviewed membership of groups as in area/ out of area.

The Commission requested that the Drugs, Tobacco and Alcohol Policy be brought back for review to include use of vaping and cannabis.

It was moved and seconded to amend the Ice Allocation Policy, changing the Appeal Process section date from September 15 to June 30.

MOTION CARRIED

It was moved and seconded to endorse the current Ice Allocation Policy as amended.

MOTION CARRIED

IN2 Rental Rate Review

K. Liddle, Manager, South Cowichan Recreation reviewed the staff report and back up information regarding the proposed facility rental rates.

It was moved and seconded to increase South Cowichan facility rental rates by 2.5% per year for all areas with the exception of adult ice rates will increase by 2% per year. These rate increases will take effect August 1, 2018 through to July 31, 2021.

MOTION CARRIED

REPORTS

R1 Managers' Report

K. Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

Staff have completed the second training section with the new software company Perfect Mind. Staff feel confident with the software and are pleased with the improvements already being demonstrated.

Both the curling and the arena ice are out and staff are preparing for lacrosse, programs and dry floor use.

The food and beverage department have been doing lots of outside catering which continues to help the department's budget.

R2 Facility Coordinators Report

T. Liddle, Facility Coordinator, South Cowichan Recreation, produced a verbal report and monthly update for information.

Staff will be working with the company that installed the Chillers last season, there continued to be issues through the season which need to be addressed prior to next season.

Staff are continuing to work on capital projects and preparing for an overhaul of one of the compressors. This will be the first overhaul since installation

ADJOURNMENT

6:28 pm

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 6:28 pm

Chair

Recording Secretary

Dated: _____