



INFORMATION PACKAGE

1. Opportunity to Purchase

- (a) The Cowichan Valley Regional District (CVRD) is the registered owner of the following vehicle:
1989 Ford F350 Crew Cab
(the "Vehicle")
- (b) The CVRD is interested in receiving offers to purchase the Vehicle. The purpose of this Information Package is to provide general information about the Vehicle and the process by which offers to purchase may be submitted.

2. Vehicle Details:

Year: 1989 Crew Cab

Make & Model: Ford, F350

Mileage: 88,640 km

Transmission: Automatic

Engine: Gas, 460

Colour: White

Serial No.: VIN#2FTJW35G4KCA96897

Public Viewing: The Vehicle will be made available for viewing on **February 5, 2019**, at 2:00 PM at Bings Creek Recycling Centre located at 3900 Drinkwater Road, Duncan, B.C. Visitors must report to the main Administration Office.

A Vehicle Inspection Report is attached in Schedule A. Offers to Purchase will be based on the vehicle condition as is, where is.

3. Process for Submitting Offers

- (a) Offers to Purchase can be submitted by email, or in a sealed envelope, and delivered to the CVRD before 4:00 p.m. on **February 19, 2019**, to the following address:

Cowichan Valley Regional District
175 Ingram Street Duncan B.C.
Attention: Anthony Jeffery
Email: purchasing@cvrd.bc.ca



- (b) Offers to Purchase received after the date and time referred to above may be rejected and the CVRD is under no obligation to consider late offers.
- (c) The CVRD's preferred form of Offer to Purchase is attached as Schedule "B" (the "Offer to Purchase"). Amendments or changes to the terms and conditions of the Offer to Purchase may result in rejection of an Offer to Purchase. Prospective purchasers are responsible to obtain their own legal advice as to the terms and conditions set out in the Offer to Purchase.

4. Process for Evaluation of Offers/Contract of Purchase and Sale

- (a) The submission of an Offer to Purchase in response to this Information Package will not give rise to any contractual obligations on the CVRD's part unless and until the CVRD accepts that offer and executes the Offer to Purchase.
- (b) In the event multiple offers of equal value are received, the CVRD may make its acceptance of an Offer to Purchase by way of coin toss or other random method of selection. The selected purchaser will be notified in writing and will be expected to satisfy any applicable conditions of the Contract of Purchase and Sale.
- (c) The CVRD reserves the right, in its sole discretion, to:
 - (i) accept or reject any Offer to Purchase;
 - (ii) negotiate the terms and conditions of a Contract of Purchase and Sale with any prospective purchaser without offering the modified terms and conditions to other prospective purchasers;
 - (iii) reject all Offers to Purchase;
 - (iv) enter into negotiations with, and sell the Vehicle to, a person whose offer does not conform to the process for submission of offers as set out in this Information Package;
 - (v) sell the Vehicle to the purchaser whose Offer to Purchase represents the best overall value to the CVRD.

5. Disclaimer

The information provided in this Information Package is for the general information of interested purchasers. The CVRD makes no representation or warranties with respect to the Vehicle or the information contained in or attached to this Information Package. None of the statements or information contained in this Information Package will form part of any Contract of Purchase and Sale unless the CVRD expressly agrees in writing under the terms of that contract. Each prospective purchaser is solely responsible for the following:

- (a) satisfying himself or herself as to the state of title to the Vehicle; and
- (b) reviewing and satisfying themselves as to conditions of the Vehicle.

VEHICLE & EQUIPMENT INSPECTION REPORT

REPORT# _____

COLOUR- EXTERIOR: White

YEAR: 1989

COLOUR- INTERIOR: Red

MAKE: FORD

4 X 4: _____ 4 X 2: X

MODEL: F350

SERIAL NUMBER: 2FTJW35G4KCA96897

BODY STYLE: 2 Dr. _____ 4 Dr. X STN: _____ HAT: _____ SDN: _____

MILEAGE: 88,640.01 Km. X Mi. _____ ENGINE SIZE: 460

GAS: X PROPANE: _____ DIESEL: _____ OTHER: _____

BODY CONDITION: GOOD: _____ FAIR: _____ POOR: _____ DAMAGED: X

MECHANICAL: GOOD: _____ FAIR: _____ POOR: _____ UNKNOWN: X

TRANSMISSION: AUTOMATIC: X STANDARD: _____ OPERABLE: YES or NO

INTERIOR: GOOD: _____ FAIR: _____ POOR: _____ DIRTY: X

TIRES: GOOD: _____ FAIR: X POOR: _____ FLAT: _____

WINDSHIELD: GOOD: X CRACKED: _____ CHIPPED: _____

JACK ASSEMBLY: YES or NO SPARE: YES or NO

VEHICLE OPTIONS: Circle Only Options That Apply

AB: Air Bag	CC: Cruise Control	PM: Power Mirrors	<u>R: AM/FMRadio</u>	RW: Rear Wiper
AC: Air Conditioning	DW: Delay Wipers	PW: Power Windows	<u>C: Cassette</u>	RWD: Rear Window Defrost
BH: Block Heater	PDL: Power Door Locks	PT: Power Trunk	CD: CD Player	TS: Tilt Steering
A: Alarm System			RH: Rear Heater	

VEHICLE OBSERVATIONS (DAMAGES & EXTRA'S):

As is. Drivers side vent window broken.

INSPECTED BY: _____

DATE INSPECTED: _____



SCHEDULE B - R19-08 Offer to Purchase

Date: _____
Month / Day / Year

Buyer: _____
Print Name

Address

Telephone and Email

Vehicle Details:

Year: 1989 Crew Cab

Make & Model: Ford, F350

Odometer: 88,640 km

Transmission: Automatic

Engine: Gas, 460 size

Colour: White

Serial No.: VIN# 2FTJW35G4KCA96897

Price: For the sum of \$ _____ plus \$ _____ GST for a total of \$ _____ the Buyer has agreed to purchase from the CVRD the asset described above.

The Buyer accepts the CVRD asset described and price stated above, subject to the following conditions of sale:

1. **Condition of Asset** – The CVRD asset offered for sale is “as-is-where-is”. The CVRD makes no representations or warranties, expressed or implied, as to the quality, quantity or its condition for any use or purpose.
2. **Payment Terms** – The Buyer agrees to make payment to the CVRD within ten calendar (10) days after signing the Bill of Sale. Payment shall be made at the CVRD Office, (175 Ingram Street) by cash, certified cheque, or debit card. The Buyer shall pay all applicable taxes relating to the sale of the asset.
3. **Asset Removal** – The Buyer must provide proof of payment in full to the Purchasing representative and must remove the asset within (10) days of payment.
4. **Damage to Asset** – The Buyer will be responsible for any damages incurred resulting from the removal of the asset from CVRD premises.



5. **Liability & Indemnification** – The CVRD does not assume any liability for injuries suffered by or the death of any person, or for any loss of or damage to any property arising out of the removal, handling, or use of the asset described above, and the Buyer will indemnify and save harmless the CVRD and all its agents and/or employees.
6. **Contract** – This Offer to Purchase when executed constitutes the entire agreement between the CVRD and the Buyer, and by signing this form the Buyer agrees to all of the conditions of this contract.

Buyer

Date:	Buyer Authorized Signature:
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CVRD

Date:	CVRD Authorized Signature:
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