

250 – Electoral Area Services

Budget 250 is to provide funding for expenses directly related to Electoral Area Directors. These expenses include Director remuneration, annual conferences, plus allocations for General Government and GIS.

250 - ELECTORAL AREA SERVICES

TOTAL REQUISITION

859,387

STATUTORY LIMITATION:

NONE

BASIS OF APPORTIONMENT:

ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA A	221,713,835	113,239	63	113,303
ELECTORAL AREA B	392,270,856	200,351	24	200,375
ELECTORAL AREA C	211,439,851	107,992	55	108,047
ELECTORAL AREA D	139,160,419	71,076	51	71,127
ELECTORAL AREA E	165,805,537	84,684	(1)	84,684
ELECTORAL AREA F	126,319,257	64,517	(367)	64,150
ELECTORAL AREA G	131,814,972	67,324	11	67,335
ELECTORAL AREA H	134,136,119	68,509	57	68,566
ELECTORAL AREA I	159,951,507	81,695	107	81,801
TOTAL	1,682,612,353	859,387	(0)	859,387

RESIDENTIAL TAX RATE:
(PER \$1000 OF NET TAXABLE VALUE)

0.0511

COST PER \$100,000 HOUSEHOLD
5.11

COWICHAN VALLEY REGIONAL DISTRICT

2022-2026 FINANCIAL EXPENDITURE PROGRAM

Service: Electoral Area Services

Function: 250

TOTAL EXPENDITURE	2021	2022	2023	2024	2025	2026
Operational Costs	\$1,001,336	\$1,269,069	\$920,000	\$925,000	\$930,000	\$1,029,540
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$1,001,336	\$1,269,069	\$920,000	\$925,000	\$930,000	\$1,029,540
<u>SOURCES OF FUNDS</u>						
Requisition/Parcel Tax	862,719	859,387	920,000	925,000	930,000	935,000
User Fee						
Transfer from Capital Reserve						
Transfer from Gas Tax Reserve		25,000				
Debt Proceeds						
Transfer from Operating Reserve	80,000	283,313				94,540
Surplus/(Deficit)	58,617	101,369				
TOTAL SOURCE OF FUNDS	\$1,001,336	\$1,269,069	\$920,000	\$925,000	\$930,000	\$1,029,540



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND
250 - ELECTORAL AREA SERVICES

2020 ACTUAL 2021 ACTUAL 2021 AMENDED BUDG 2022 PROVISIONAL

OPERATING REV

2000 GRANTS

01-1-2000-2100	FEDERAL GRANTS IN LIEU	-266	-229	0	0
	Total GRANTS	-266	-229	0	0

4433 RECOVERY OF COSTS

01-1-4433-0000	GENERAL	-8,348	-1,950	0	0
	Total RECOVERY OF COSTS	-8,348	-1,950	0	0

7571 REQUISITION

01-1-7571-0000	REQUISITION	-906,425	-862,719	-862,719	-859,387
	Total REQUISITION	-906,425	-862,719	-862,719	-859,387

9009 TRANSFER FROM GAS TAX RESERVE

01-1-9009-0000	TSF FROM GAS TAX RESERVE	-30,820	-28,100	0	-25,000
	Total TRANSFER FROM GAS TA	-30,820	-28,100	0	-25,000

9110 SURPLUS/DEFICIT - CURRENT YEAR

01-1-9110-0000	SURPLUS/DEFICIT	0	-58,617	-58,617	-101,369
	Total SURPLUS/DEFICIT - CURR	0	-58,617	-58,617	-101,369

9120 TRANSFER FROM OPERATING RESERVE

01-1-9120-0000	TSF FROM OPERATING RESEF	-80,000	-80,000	-80,000	-283,313
	Total TRANSFER FROM OPERA	-80,000	-80,000	-80,000	-283,313

Total OPERATING REV -1,025,859 -1,031,615 -1,001,336 -1,269,069

OPERATING EXP

1120 GENERAL EXPENDITURES

01-2-1120-1190	DIRECTORS - REGULAR PAY	142,855	138,940	140,009	136,912
01-2-1120-1400	BENEFITS	8,552	10,080	9,871	10,474
01-2-1120-1810	DIRECTORS' EXPENSES	4,072	5,248	14,528	10,800
01-2-1120-2005	COMMUNITY INFORMATION	3,311	1,370	83,389	95,519
01-2-1120-2110	CONFERENCES & SEMINARS	11,834	499	9,000	9,000
01-2-1120-2111	TRAVEL	5,647	1,266	15,000	15,000
01-2-1120-2131	TELEPHONE	5,100	6,289	7,200	7,200
01-2-1120-2372	INSURANCE DEDUCTIBLES	0	0	189	189
01-2-1120-2475	MISCELLANEOUS EQUIPMENT	1,665	0	3,000	13,500
01-2-1120-2532	COMPUTER SOFTWARE UPGF	7,548	0	2,000	2,400
01-2-1120-4100	ALLOC - GENERAL GOVERNME	38,246	40,045	40,045	39,691
01-2-1120-4545	ALLOC - G.I.S.	489,360	505,255	505,255	528,633
01-2-1120-5110	SUNDRY EXPENSES	716	28,100	1,000	26,000



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GENERAL REVENUE FUND					
250 - ELECTORAL AREA SERVICES					
		2020	2021	2021	2022
		ACTUAL	ACTUAL	AMENDED BUDG	PROVISIONAL
01-2-1120-5121	MEETING EXPENSES	3,811	2,308	5,000	5,000
01-2-1120-9910	CONTINGENCY	0	0	3,675	1,000
Total GENERAL EXPENDITURES		722,717	739,400	839,161	901,318
1911 ELECTION EXPENDITURES					
01-2-1911-1193	PAYMENTS - ELECTION OFFIC	8,800	0	11,130	49,523
01-2-1911-1204	WAGES - HOURLY	0	0	0	30,000
01-2-1911-1400	BENEFITS	306	0	3,870	11,300
01-2-1911-2210	ADVERTISING	5,926	0	5,000	19,080
01-2-1911-2320	LEGAL SERVICES	189	0	0	2,000
01-2-1911-2338	CONTRACT FOR SERVICES	0	0	0	25,000
01-2-1911-2611	RENTALS - BUILDINGS (SCHOC	2,201	0	0	9,000
01-2-1911-5110	SUNDRY EXPENSES	1,805	0	0	1,350
01-2-1911-5920	SUPPLIES - OFFICE	1,295	-497	0	0
01-2-1911-5923	SUPPLIES	271	0	0	56,060
Total ELECTION EXPENDITURES		20,792	-497	20,000	203,313
1912 ALTERNATIVE APPROVAL					
01-2-1912-9910	CONTINGENCY	0	0	2,000	1,000
Total ALTERNATIVE APPROVAL		0	0	2,000	1,000
1921 U.B.C.M. CONVENTION					
01-2-1921-1810	DIRECTORS' EXPENSES	0	0	6,750	10,125
01-2-1921-1860	DIRECTORS' TRAVEL	0	0	750	1,211
01-2-1921-2341	REGISTRAT/CONFERENCES/S	1,401	2,874	3,825	3,825
01-2-1921-2395	MEMBERSHIPS	13,704	13,712	14,000	14,000
Total U.B.C.M. CONVENTION		15,105	16,586	25,325	29,161
1922 A.V.I.C.C. EXPENDITURES					
01-2-1922-1810	DIRECTORS' EXPENSES	0	0	3,150	5,400
01-2-1922-1860	DIRECTORS' TRAVEL	0	0	500	319
01-2-1922-2341	REGISTRAT/CONFERENCES/S	-1	891	1,600	1,575
01-2-1922-2395	MEMBERSHIPS	3,822	7,666	3,750	8,000
Total A.V.I.C.C. EXPENDITURES		3,821	8,557	9,000	15,294
1923 F.C.M. EXPENDITURES					
01-2-1923-1810	DIRECTORS' EXPENSES	-30	0	9,000	15,750
01-2-1923-1860	DIRECTORS' TRAVEL	0	0	6,750	9,583
01-2-1923-2341	REGISTRAT/CONFERENCES/S	0	0	3,600	6,150
01-2-1923-2395	MEMBERSHIPS	6,840	7,083	6,500	7,500
Total F.C.M. EXPENDITURES		6,810	7,083	25,850	38,983
1950 GRANTS TO ORGANIZATIONS					



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GENERAL REVENUE FUND				
250 - ELECTORAL AREA SERVICES				
	2020	2021	2021	2022
	ACTUAL	ACTUAL	AMENDED BUDG	PROVISIONAL
01-2-1950-0000	GRANTS TO ORGANIZATIONS	30,820	0	0
	Total GRANTS TO ORGANIZATIC	30,820	0	0
01-2-8320-0000	TRANSFER TO OTHER FUNCTI	80,000	80,000	80,000
	Total TRANSFER TO OTHER FUI	80,000	80,000	80,000
	Total OPERATING EXP	880,065	1,001,336	1,269,069
	Surplus/Deficit	-145,794	-180,486	0

**Cowichan Valley Regional District
Budget Report by Cost Center**



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

	2020 ACTUAL	2021 ACTUAL	2021 AMENDED BUDG	2022 PROVISIONAL
Summary Total Revenues	-1,025,859	-1,031,615	-1,001,336	-1,269,069
Summary Total Expenses	880,065	851,130	1,001,336	1,269,069
Summary Surplus/Deficit	-145,794	-180,486	0	0

2022 Year over Year Comparative Analysis

Function: 250 - Electoral Area Services

Requisition Change		2021 Requisition	Proposed 2022 Requisition	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
		\$862,719	\$859,387	-3,332	(0.39%)
A) Core Budget					
		2021 \$ Budget	2022 \$ Budget	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
Explanation of increase/decrease:	Decrease surplus	-58,617	0	58,617	6.79%
	Decrease Directors Pay & Benefits	149,880	147,386	-2,494	(0.29%)
	Decrease Directors Expenses	14,528	10,800	-3,728	(0.43%)
	Decrease Community Information	83,389	13,500	-69,889	(8.10%)
	Decrease AA Contingency	2,000	1,000	-1,000	(0.12%)
	Decrease Contingency	3,675	1,000	-2,675	(0.31%)
	Decrease FCM for only 3 EA Directors	25,850	19,633	-6,217	(0.72%)
	Increase Transfer from Reserves	0	-137,013	-137,013	(15.88%)
	Increase Allocations	545,300	568,324	23,024	2.67%
	Increase Misc Equipment	3,000	13,500	10,500	1.22%
	Increase Software Licenses	2,000	2,400	400	0.05%
	Increase Conferences	34,325	44,455	10,130	1.17%
	Increase to Election Expenditures	20,000	137,013	117,013	13.56%
	Subtotal	825,330	821,998	-3,332	(0.39%)
B) Prior Year One-time items					
				0	0.00%
				0	0.00%
	Subtotal	0	0	0	0.00%
Max 3.0% Draft 2022 Budget				(3,332)	(0.39%)
C) Other items to maintain service level					
				0	0.00%
				0	0.00%
	Subtotal	0	0	0	0.00%
Total Draft 2022 Budget				(3,332)	(0.39%)
D) Supplemental Items					
	Capital	-		0	n/a
	Debt	-		0	n/a
1)	Temp election assistant and contracted Election Officer	-	66,300	66,300	7.69%
	Operating reserve	-	- 66,300	-66,300	(7.69%)
	Subtotal	-	-	0	0.00%
Max 2022 Requisition change if Supplemental and Other Items are Approved				(3,332)	-0.39%

Notes:

- 1) The Operating Reserve balance at December 31, 2020 is \$475,727 with \$ 80,000 committed in 2021 - uncommitted balance is \$395,727.
- 2) This function has no Capital Reserve.