

279 – Parks & Trails

This function provides administration, planning, capital project management, operations and maintenance delivery, volunteer coordination, special event/park facility booking and parks bylaw compliance for the Electoral Areas Community Parks and Trails Program.

279 - PARKS & TRAILS TOTAL REQUISITION 1,100,965

STATUTORY LIMITATION: NONE

BASIS OF APPORTIONMENT: ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA A	221,713,835	149,721	74	149,796
ELECTORAL AREA B	392,270,856	264,897	30	264,927
ELECTORAL AREA C	211,439,851	142,783	64	142,847
ELECTORAL AREA E	165,805,537	111,967	0	111,967
ELECTORAL AREA F	126,319,257	85,302	(422)	84,880
ELECTORAL AREA I	159,951,507	108,014	124	108,138
CODE Z*	352,857,993	238,281	129	238,411
TOTAL	1,630,358,836	1,100,965	0	1,100,965

RESIDENTIAL TAX RATE: 0.0675 COST PER \$100,000 HOUSEHOLD
 (PER \$1000 OF NET TAXABLE VALUE) 6.75

*CODE Z INCLUDES ELECTORAL AREAS D, G, & H, EXCLUDING ISLANDS TRUST

COWICHAN VALLEY REGIONAL DISTRICT

2022-2026 FINANCIAL EXPENDITURE PROGRAM

Service: Parks & Trails

Function: 279

TOTAL EXPENDITURE	2021	2022	2023	2024	2025	2026
Operational Costs	\$962,746	\$1,100,965	\$1,138,395	\$1,175,782	\$1,220,834	\$1,263,494
Long Term Debt						
Short Term Debt						
Capital		65,000		\$40,000		\$40,000
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$962,746	\$1,165,965	\$1,138,395	\$1,215,782	\$1,220,834	\$1,303,494
<u>SOURCES OF FUNDS</u>						
Requisition/Parcel Tax	962,746	1,100,965	1,138,395	1,175,782	1,220,834	1,263,494
User Fee						
Transfer from Gas Tax Reserve						
Transfer from Operating Reserve		65,000		40,000		40,000
Other						
Debt Proceeds						
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	\$962,746	\$1,165,965	\$1,138,395	\$1,215,782	\$1,220,834	\$1,303,494

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND					
279 - PARKS & TRAILS					
	2020	2021	2021	2022	
	ACTUAL	ACTUAL	AMENDED BUDG	PROVISIONAL	
OPERATING REV					
2000 GRANTS					
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-279	-264	0	0
01-1-2000-2120	FEDERAL CONDITIONAL	-33,143	0	0	0
	Total GRANTS	-33,422	-264	0	0
4433 RECOVERY OF COSTS					
01-1-4433-0000	GENERAL	-3,435	-2,623	0	0
	Total RECOVERY OF COSTS	-3,435	-2,623	0	0
7571 REQUISITION					
01-1-7571-0000	REQUISITION	-920,537	-962,746	-962,746	-1,100,965
	Total REQUISITION	-920,537	-962,746	-962,746	-1,100,965
	Total OPERATING REV	-957,394	-965,634	-962,746	-1,100,965
OPERATING EXP					
6112 2015 RAM FLDC (5585KT)					
01-2-6112-2373	INSURANCE/AUTOMOTIVE EQI	1,108	705	1,626	1,626
01-2-6112-2470	PURCHASED REPAIRS - VEHIC	7,306	996	1,500	1,500
01-2-6112-5310	FUEL & LUBRICANTS	7,000	10,185	6,000	7,000
01-2-6112-5610	VEHICLE & EQUIPMENT PARTS	519	210	300	300
	Total 2015 RAM FLDC (5585KT)	15,933	12,096	9,426	10,426
6117 2008 TOYOTA PU (9717AH) PARKS CAPITAL					
01-2-6117-2373	INSURANCE/AUTOMOTIVE EQI	1,027	538	1,100	1,100
01-2-6117-2470	PURCHASED REPAIRS - VEHIC	479	798	500	500
01-2-6117-2570	PURCHASED MAINTENANCE/V	85	100	750	750
01-2-6117-5310	FUEL & LUBRICANTS	2,089	3,974	3,000	3,000
	Total 2008 TOYOTA PU (9717AH)	3,679	5,409	5,350	5,350
6121 07 TOYOTA PU (5578KT)(PARKS RANGER)					
01-2-6121-2373	INSURANCE/AUTOMOTIVE EQI	-126	82	1,200	0
01-2-6121-2470	PURCHASED REPAIRS - VEHIC	0	0	500	0
01-2-6121-2570	PURCHASED MAINTENANCE/V	0	158	750	0
01-2-6121-5310	FUEL & LUBRICANTS	173	636	3,000	0
	Total 07 TOYOTA PU (5578KT)(P/	47	877	5,450	0
6127 06 GMC PU(BFD256) SUMMER STUDENT					
01-2-6127-2373	INSURANCE/AUTOMOTIVE EQI	738	469	1,600	1,000
01-2-6127-2470	PURCHASED REPAIRS - VEHIC	499	1,944	1,500	1,500
01-2-6127-2570	PURCHASED MAINTENANCE/V	299	3,970	2,500	2,000

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND					
279 - PARKS & TRAILS					
		2020	2021	2021	2022
		ACTUAL	ACTUAL	AMENDED BUDG	PROVISIONAL
01-2-6127-5310	FUEL & LUBRICANTS	2,319	3,067	3,000	3,000
	Total 06 GMC PU(BFD256) SUMM	3,856	9,450	8,600	7,500
6129 2011 HONDA SEDAN					
01-2-6129-2373	INSURANCE/AUTOMOTIVE EQI	1,471	1,645	1,517	1,517
01-2-6129-2470	PURCHASED REPAIRS - VEHIC	0	0	300	300
01-2-6129-2570	PURCHASED MAINTENANCE/V	0	0	250	250
01-2-6129-5310	FUEL & LUBRICANTS	719	1,196	1,000	1,000
	Total 2011 HONDA SEDAN	2,190	2,841	3,067	3,067
7165 BEACH ACCESSES					
01-2-7165-2412	REPAIRS & MAINT. - OTHER	87	0	0	0
	Total BEACH ACCESSES	87	0	0	0
7181 COMMUNITY PARKS/GENERAL EXPEND					
01-2-7181-1101	SALARIES/FULL TIME REGULA	567,931	522,289	610,452	676,285
01-2-7181-1105	WAGES (PERCENTAGE)	1,479	261	0	0
01-2-7181-1204	WAGES - HOURLY	6,426	67,193	6,554	6,750
01-2-7181-1400	BENEFITS	166,133	152,509	184,472	211,734
01-2-7181-2111	TRAVEL	185	85	250	250
01-2-7181-2121	POSTAGE	0	0	300	300
01-2-7181-2122	COURIER & EXPRESS	0	24	250	250
01-2-7181-2131	TELEPHONE	5,885	4,257	5,700	5,700
01-2-7181-2210	ADVERTISING	535	891	0	0
01-2-7181-2229	PUBLICATIONS & BOOKS	100	169	250	250
01-2-7181-2320	LEGAL SERVICES	18	25	5,000	0
01-2-7181-2327	LAND TITLES EXPENSES	0	29	500	500
01-2-7181-2330	CONSULTANTS	24,428	0	0	0
01-2-7181-2338	CONTRACT FOR SERVICES	0	0	0	16,000
01-2-7181-2340	TRAINING & DEVELOPMENT	2,235	2,609	5,000	5,000
01-2-7181-2379	SECURITY	7,578	17,828	0	0
01-2-7181-2395	MEMBERSHIPS	2,350	2,100	1,500	1,500
01-2-7181-2414	R & M - GENERAL	47	6,249	0	0
01-2-7181-2450	R & M - MACHINERY & EQUIPM	0	0	600	600
01-2-7181-2475	MISCELLANEOUS EQUIPMENT	12,953	10,500	10,500	18,750
01-2-7181-2477	PARKS - CLEARING	0	27	0	0
01-2-7181-2532	COMPUTER SOFTWARE UPGF	2,815	4,966	3,500	3,500
01-2-7181-2610	ALLOC - RENTALS - BUILDING	10,595	10,595	10,595	10,595
01-2-7181-4100	ALLOC - GENERAL GOVERNME	61,887	71,822	71,822	74,301
01-2-7181-4200	ALLOC - PLANNING	19,871	7,871	7,871	7,871
01-2-7181-4525	ALLOC - GM COMM SERVICES	0	0	0	36,346
01-2-7181-4560	ALLOC - LIABILITY INSURANCE	5,589	6,232	6,232	6,543

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND					
279 - PARKS & TRAILS					
		2020	2021	2021	2022
		ACTUAL	ACTUAL	AMENDED BUDG	PROVISIONAL
01-2-7181-4585	ALLOC - BUILDING COSTS	30,136	33,927	33,927	34,306
01-2-7181-5110	SUNDRY EXPENSES	110	289	1,600	1,600
01-2-7181-5120	PROMOTION	1,830	590	2,000	0
01-2-7181-5411	CLOTHING	2,409	2,596	2,500	2,500
01-2-7181-5910	PRINTING	55	863	3,000	0
01-2-7181-5919	SAFETY SUPPLIES	3,571	1,577	3,250	3,250
01-2-7181-5920	SUPPLIES - OFFICE	5,487	2,428	4,500	4,500
01-2-7181-5952	PROGRAM SUPPLIES	2,218	0	5,280	5,280
01-2-7181-9910	CONTINGENCY	0	0	7,598	811
Total COMMUNITY PARKS/GENE		944,856	930,803	995,003	1,135,272
7334 2020 CHEV SILVERADO (NH3955)					
01-2-7334-2570	PURCHASED MAINTENANCE/V	-77	0	0	0
01-2-7334-5310	FUELS & LUBRICANTS	77	0	0	0
7335 2020 GMC CANYON (NR1077)					
01-2-7335-2373	INSURANCE/AUTOMOTIVE EQI	1,719	0	0	1,100
01-2-7335-2470	PURCHASED REPAIRS - VEHIC	0	289	0	500
01-2-7335-2570	PURCHASED MAINTENANCE/V	0	127	0	750
01-2-7335-5310	FUEL & LUBRICANTS	2,811	3,831	0	3,000
01-2-7335-5610	VEHICLE & EQUIPMENT PARTS	0	43	0	0
Total 2020 GMC CANYON (NR10		4,530	4,290	0	5,350
8115 SHORT TERM DEBT					
01-2-8115-8215	INTEREST	49	0	0	0
01-2-8115-8216	PRINCIPAL	3,758	0	0	0
Total SHORT TERM DEBT		3,807	0	0	0
9900 INTERNAL RECOVERIES					
01-2-9900-4201	ALLOC - COMMUNITY PARKS	-19,800	-19,800	-19,800	-19,800
01-2-9900-4202	ALLOC - REGIONAL PARKS	-33,200	-33,200	-33,200	-33,200
01-2-9900-4212	ALLOC - BRIGHT ANGEL PARK	-2,200	-2,200	-2,200	-2,200
01-2-9900-4213	ALLOC - SOUTH END PARKS	0	0	-2,200	-2,200
01-2-9900-4380	ALLOC - SUMMER TRUCK	-6,750	-6,750	-6,750	-8,600
Total INTERNAL RECOVERIES		-61,950	-61,950	-64,150	-66,000
Total OPERATING EXP		917,035	903,816	962,746	1,100,965
CAPITAL REV					
9120 TRANSFER FROM OPERATING RESERVE					
01-7-9120-0000	TRANSFER FROM OPERATING	-28,458	0	0	-65,000
Total TRANSFER FROM OPERAT		-28,458	0	0	-65,000



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND
 279 - PARKS & TRAILS

	2020 ACTUAL	2021 ACTUAL	2021 AMENDED BUDG	2022 PROVISIONAL
Total CAPITAL REV	-28,458	0	0	-65,000
CAPITAL EXP				
8221 TRANSFER/GENERAL CAPITAL 01-8-8221-6126 VEHICLES & MACHINERY	28,458	0	0	65,000
Total TRANSFER/GENERAL CAP	28,458	0	0	65,000
Total CAPITAL EXP	28,458	0	0	65,000
Surplus/Deficit	-40,359	-61,818	0	-0

**Cowichan Valley Regional District
Budget Report by Cost Center**



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

	2020 ACTUAL	2021 ACTUAL	2021 AMENDED BUDG	2022 PROVISIONAL
Summary Total Revenues	-957,394	-965,634	-962,746	-1,100,965
Summary Total Expenses	917,035	903,816	962,746	1,100,965
Summary Surplus/Deficit	-40,359	-61,818	0	-0

2022 Year over Year Comparative Analysis

Function: 279 - Parks & Trails

Requisition Change		2021 Requisition	Proposed 2022 Requisition	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
		\$962,746	\$1,017,611	54,865	5.70%
A) Core Budget					
		\$ Budget	\$ Budget	Requisition \$ Increase (Decrease)	Requisition % Increase (Decrease)
Explanation of increase/decrease:					
	Decrease to Parks & Trails Vehicles Expenses	31,893	31,693	-200	(0.02%)
	Increase Allocation Recoveries Summer Truck	-6,750	-8,600	-1,850	(0.19%)
	Increase Salaries/Full Time Regular/Hourly	617,006	635,459	18,453	1.92%
	Increase Benefits	184,472	200,205	15,733	1.63%
	Decrease Legal Services	5,000	0	-5,000	(0.52%)
	Increase Allocations: General Gov't, Liability Insur., Building Costs	111,981	115,150	3,169	0.33%
	Decrease Promotion, Brochure Printing, Contingency	12,598	811	-11,787	(1.22%)
	Subtotal	956,200	974,718	18,518	1.92%
B) Prior Year One-time items					
				0	0.00%
				0	0.00%
	Subtotal	0	0	0	0.00%
Max 3.0% Draft 2022 Budget				18,518	1.92%
C) Other items to maintain service level					
	Allocation GM - Community Services Department	0	36,346	36,346	3.78%
				0	0.00%
	Subtotal	0	36,346	36,346	3.78%
Total Draft 2022 Budget				54,864	5.70%
D) Supplemental Items					
1) Park Operations Fleet Vehicle Replacement (Operating Reser.)	Reserves (\$65,000 Operating Reserves)	-	-	0	n/a
2) Asset Management Capital Projects Tech - Parks (shared funding)	Operating (Requisition & Recoveries)	-	29,866	29,866	3.10%
3) Seasonal Parks Operations Technician to FTE (shared with F280)	Operating	-	30,376	30,376	3.16%
4) Bings Creek Operations Centre After-Hours Security	Operating	-	16,000	16,000	1.66%
	Subtotal	-	76,242	76,242	7.92%
Max 2022 Requisition change if Supplemental and Other Items are Approved				131,106	13.62%
Notes:					
1) The Operating Reserve balance at December 31, 2020 is \$107,231 with \$0 committed in 2021 - uncommitted balance is \$107,231.					
2) There is no Capital Reserve for this function.					