

**ORIGINAL - RED**

**RECEIVED AUG 08 2023**

Mill Bay Community League  
PO Box 84  
Mill Bay, BC  
V0R 2P0

July 31, 2023

CVRD  
175 Ingram Street  
Duncan, BC  
V9L 1N8

Attention: General Manager, Corporate Services

Dear Sir/Madam:

**Re: Grant for Mill Bay Community League**

We enclose the following documents requested for the processing of the grant to the Mill Bay Community League for the 2024 CVRD budget:

- Proposed draft budget for our fiscal year ending June 30, 2024
- Copy of the financial statements for our fiscal year ended June 30, 2023
- Report from the President setting out how the funds were used in the fiscal year ended June 30, 2023.

If you require any further information or have any questions with respect to the foregoing, do not hesitate to contact me at 250-701-2056.

Kind regards,



Christa Webb  
Treasurer  
Mill Bay Community League

Encl.

**MILL BAY COMMUNITY LEAGUE  
BALANCE SHEET  
At June 30, 2023**

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**2023**

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**ASSETS**

Chequing	\$ 24,220.34
Step Up 6 Plus 6 Term	13,394.71
ISCU Shares	6.08
Accounts Receivable	-
Savings - Building Repairs	-

**Total Assets**

\$ 37,621.13

**LIABILITIES**

Accounts Payable	\$ 4,045.38
Deferred Income	-

**Total Liabilities**

4,045.38

**EQUITY**

Retained Earnings	\$ 61,277.15
Current Income	- 27,701.40

**Total Equity**

33,575.75

**Liabilities & Equity**

\$ 37,621.13

**MILL BAY COMMUNITY LEAGUE  
COMPARATIVE BALANCE SHEET  
AT JUNE 30, 2023**

	<b>2023</b>	<b>2022</b>
<b>ASSETS</b>		
Savings - Septic	\$ -	\$ -
Chequing	24,220.34	19,519.00
Step Up 6 Plus 6 Term	13,394.71	33,071.00
ISCU Shares	6.08	6.00
Accounts Receivable	-	-
Savings - Building Repairs	-	-
<b>Total Assets</b>	<u><u>\$ 37,621.13</u></u>	<u><u>\$ 52,596.00</u></u>
<b>LIABILITIES</b>		
Accounts Payable	\$ 4,045.38	\$ -
Deferred Income	-	-
<b>Total Liabilities</b>	<u>4,045.38</u>	<u>-</u>
<b>EQUITY</b>		
Retained Earnings	\$ 61,277.15	\$ 48,692.00
Current Income	- 27,701.40	3,904.00
<b>Total Equity</b>	<u>33,575.75</u>	<u>52,596.00</u>
<b>Liabilities &amp; Equity</b>	<u><u>\$ 37,621.13</u></u>	<u><u>\$ 52,596.00</u></u>

**MILL BAY COMMUNITY LEAGUE  
INCOME STATEMENT  
AT JUNE 30, 2023**

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**2023**

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**REVENUE**

Dues	\$ 190.00
Hall Rental	19,267.43
CVRD Lease	28,638.49
CVRD Grant	4,000.00
Interest	142.95
Miscellaneous Income	280.00

**Total Revenue**

\$ 52,518.87

**EXPENSES**

BC Rural Prop Tax	\$ 2,031.86
Donations	-
Grounds Improvement/Mtc	2,648.10
Hall & Equipment: Repairs & Maintenance	46,408.66
Insurance	7,475.00
Janitor Supplies	710.00
Kitchen supplies	24.00
Licenses and permits	150.00
Maintenance Salary	13,871.17
Meetings, Socials	937.03
Messenger - South Cowichan Life	-
Office Supplies	697.93
Telephone/Utility	3,918.53
Telus Security	226.74
Web page expenses	1,016.25

**Total Expenses**

80,115.27

**Net Income**

-\$ 27,596.40

**MILL BAY COMMUNITY LEAGUE  
COMPARATIVE INCOME STATEMENT  
AT JUNE 30, 2023**

	2023	2022
<b>REVENUE</b>		
Dues	\$ 190.00	\$ 75.00
Hall Rental	19,267.43	5,163.00
CVRD Lease	28,638.49	20,500.00
CVRD Grant	4,000.00	4,059.00
Interest	142.95	-
Miscellaneous	280.00	-
<b>Total Revenue</b>	<u>\$ 52,518.87</u>	<u>\$ 29,797.00</u>
<b>EXPENSES</b>		
BC Rural Prop Tax	\$ 2,031.86	\$ 2,607.00
Donations	-	3,500.00
Grounds Improvement/Mtc	2,648.10	904.00
Hall & Equipment: Repairs & Maintenance	46,408.66	3,978.00
Insurance	7,475.00	-
Janitor Supplies	710.00	560.00
Kitchen Supplies	24.00	-
Licenses & Permits	150.00	-
Maintenance Salary	13,871.17	8,264.00
Meetings, Socials	937.03	-
Messenger - South Cowichan Life	-	1,723.00
Miscellaneous	-	1,321.00
Office Supplies	697.93	193.00
Telephone/Utility	3,918.53	2,844.00
Telus Security	226.74	-
Web Page	1,016.25	-
<b>Total Expenses</b>	<u>80,115.27</u>	<u>25,894.00</u>
<b>Net Income</b>	<u><u>-\$ 27,596.40</u></u>	<u><u>\$ 3,903.00</u></u>

**MILL BAY COMMUNITY LEAGUE  
DRAFT BUDGET  
June 30, 2024**

	<b>2024</b>	<b>2023</b>
<b>INCOME:</b>		
Lease	\$ 20,000.00	\$ 20,000.00
Grant	10,000.00	10,000.00
Hall Rentals	19,000.00	5,000.00
Dues	200.00	200.00
<b>Total</b>	<b>\$ 49,200.00</b>	<b>\$ 35,200.00</b>
<b>EXPENSES:</b>		
BC Rural Prop Tax	\$ 2,032.00	\$ -
Donations	1,000.00	-
Grounds Improvement/Mtc	1,500.00	1,500.00
Hall & Equipment: Repairs & Maintenance ( <b>Note 1</b> )	50,000.00	82,000.00
Insurance	4,000.00	3,600.00
Janitor Supplies	750.00	750.00
Kitchen Supplies	25.00	-
Licenses & Permits	150.00	-
Maintenance Salary	4,000.00	3,500.00
Meetings & Socials	1,000.00	1,200.00
Messenger - South Cowichan Life	-	-
MISC - adver, web page, health inspec( <b>see sep categories now</b> )	-	1,300.00
Office Supplies	700.00	275.00
Septic Fund	3,000.00	3,000.00
Socan	200.00	200.00
Social ( <b>see Meetings, Socials category above</b> )	-	600.00
Telephone/Utility	4,750.00	4,750.00
Telus Security	250.00	-
Web Page/Advertising	1,000.00	-
<b>Total</b>	<b>\$ 74,357.00</b>	<b>\$ 102,675.00</b>
<b>Net Loss</b>	<b>-\$ 25,157.00</b>	<b>-\$ 67,475.00</b>

**MILL BAY COMMUNITY LEAGUE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023**

**Note 1:**

- ~ painting kitchen cabinets/cupboards; plumbing repairs
- ~ security cage around heat pump
- ~ keypad lock/door for tennis courts
- ~ continual painting to cover grafitti outside
- ~ security cameras for vandalism on back of building
- ~ soffet and light repairs/replacement due to vandalism
- ~ replace some tables

**NOTES FROM 2022**

**Note 1:** Due to COVID, we could ONLY estimate some of these figures for the June 30, 2022 budget.

Miscellaneous expenses are:

Advertising	\$	-
Bank Charges		-
Web Page expense		864.00
Licenses & permits		230.00
Telus Security		227.00
	\$	1,321.00

**Note 2:**

Band Shell	\$	25,000.00
Heat Pump and Fans		32,000.00
Septic Hook-up		15,000.00
Carpet Replacement on walls & remove old shed		10,000.00
	\$	82,000.00

## MILL BAY COMMUNITY LEAGUE 2023

The Mill Bay Community League history goes back to 1945 and has been an important community entity since then.

Our continuing goal has been to maintain the hall for the use of community groups to meet for functions such as wedding receptions, craft fairs, exercise programmes, seniors' programmes, musical shows, meetings and a variety of other events.

During this past year, we removed the old shed behind the hall; arranged for the inside of the hall to be painted; removed and replaced the sound proofing carpet on the walls; installed the heat pump; had the roof cleaned; and replaced some of the damaged card tables. We also paid for improvements made to the gardens surrounding the hall with the assistance of the Mill Bay Garden Club. In addition to the foregoing, we are now paying property taxes on the vacant lands located on Partridge Road.

This year, we were able to host the annual community volunteer appreciation BBQ and it was a roaring success. The rousing music was provided by Alf Carter and his band. Many community groups were represented and they all stood up and said a few words in recognition of their volunteers. Thanks to all who attended. Looking forward to seeing you all next year.

MBCL consists of a group of volunteers who are doing their best to provide a facility for our community to use and enjoy and with your assistance, we will be able to continue. New members are always welcome.

Shane Ryan, President  
Mill Bay Community League