



COWICHAN VALLEY REGIONAL DISTRICT
CVRD Bylaw No. 2570 – Waste Stream Management Licensing Bylaw
Application (Form A) – Major Amendment

I/we	_____
	(full name, or if a company, British Columbia registered name)
of	_____
	(address, or if a company, British Columbia registered address)
hereby apply for a major amendment , as per Section 9 – <i>Amendments</i> of Bylaw No. 2570 to our current Waste Stream Management License No. _____	

1. Contact Information

Applicant Name: _____ Telephone No.: _____

Mailing Address: _____

Email Address: _____

2. Application Fee

As set out in Schedule C – *Fees* of Bylaw 2570, Type 1 facilities are facilities that are owned and operated by a **Charitable Organization** or a **Non-Profit Organization**. All other facilities are Type 2. The major amendment application fee for a Type 1 facility is \$100 and \$500 for a Type 2 facility.

The \$_____ application fee is enclosed

3. Purpose

Describe the purpose of the major amendment:

Review Section 9 – *Amendments* of Bylaw No. 2570. If the requested major amendment includes minor amendments described under Section 9.2 b – *Minor Amendment*, check the applicable boxes:

- (i) a change of ownership, control or name;
- (ii) a change of legal address or mailing address;
- (iii) a change to the hours of operation;
- (iv) a decrease in the authorized quantity of municipal solid waste or recyclable material accepted or *Stored*;
- (v) an increase in the authorized quantity of municipal solid waste or recyclable material accepted or *Stored* that does not exceed 10% of the authorized quantity specified in the license first received by the facility;
- (vi) a change in the authorized quantity of municipal solid waste or recyclable material accepted or *Stored* such that, in the opinion of the *Manager*, the changes has or will have less impact on the environment;
- (vii) a change in the requirement to record and submit information; or,
- (viii) a change to the works, methods of treatment, or any other condition in a Facility License such that, in the opinion of the *Manager*, the change has or will have less impact on the environment.

4. Site Ownership

- Owned by applicant:
 - Title search enclosed (search completed not more than 30 days prior to submission of application)
- Owned by others:
 - Title search enclosed (search completed not more than 30 days prior to submission of application)
 - Written statement from the owner (if other than the applicant) approving proposed use enclosed

5. Zoning Confirmation

- Written statement from senior manager of municipal or regional land use planning department confirming that proposed use is permitted within local zoning regulations enclosed

6. Business License

Is the facility located within a CVRD Electoral Area?

- Yes, Electoral Area _____

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- No - enclose copy of current business license

7. Updated Operating Documents

Submit an updated operating plan, closure plan, site plan, environmental monitoring plan and any other applicable document referenced in the current license. Please submit updated draft copies (preferably, showing the proposed changes in “track changes”) for an efficient review.

List all the updated documents that have been enclosed with the application:

- _____
- _____
- _____
- _____
- _____

Any additional comments regarding the above-listed documents:

8. Material Information and Security

If there are changes to the total tonnage of material managed onsite (e.g. as per Bylaw No. 2570, Section 9.2 b (v)), please complete an updated *Form B*.

- Form B – ‘Material Information and Security’ form has been completed and is enclosed

9. Notification and Public Consultation

All applicants that apply for a major amendment must complete a 45-day public consultation period as part of the application process; see the ‘Notification and Public Consultation’ section of the *Licence Application Guide* and Schedule ‘D’ of Bylaw No. 2570. A template is available on the CVRD’s website. The CVRD requires that the notice be posted on three separate occasions in a local newspaper that is distributed at least weekly in the area where the facility is located. The public consultation period will be considered to have started at the time of the initial newspaper publication. All notices at the facility location must also be posted at this time and should be maintained during the 45-day period.

- Draft public notification enclosed

Name of paper in which notification is proposed to be published:

- I/We acknowledge that public notification and consultation may not begin without CVRD approval.

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I/we certify that the information contained within this application is true and correct and that no false claims or misrepresentations have been made.

Applicant Name

Applicant Signature

Date – dd/mm/yy
